

**GLENN COUNTY BOARD  
OF SUPERVISORS**

Courthouse, 526 West Sycamore Street  
P. O. Box 391  
Willows, California 95988  
916-934-6400 FAX 916-934-6419



Charles Harris, Sr.  
Ken Burbank  
Dick Mudd  
Marilyn F. Baker  
Keith Hansen  
Carolyn Davis

District 1  
District 2  
District 3  
District 4  
District 5  
County Clerk-  
Recorder

At its meeting held on January 31, 1995, the Board took the following action:

**Minute Order of the Board of Supervisors**  
**County of Glenn, State of California**

28. **BUILDINGS & GROUNDS/COURTS/COMMITTEES, MISC**

Also Present: Dan Gardner, Building Maintenance & Inspection Director  
David Griffith, Griffith & Associates, Architects

Matter: a. Pursuant to Minute Order 22 of this date, continue matter re request of Mr. Gardner for discussion and direction re proceeding with repairs needed on the exterior surfaces of courthouse to prevent further interior damages from occurring due to adverse weather conditions and consider weatherization/stabilization of courthouse, and determine funding therefor.

b. Consider Supervisor appointments on the Land Development, Space, Housing Committee and the Court Consolidation Committee.

Proceedings: a. Discussion was held concerning development of a process for departments to follow when considering space allocations, and staffing necessary to handle increased workload resulting from the committee responsibilities and housing issues;

b. Discussion was held concerning funding of projects related to roofing and stabilization;

c. Mr. Gardner recommended he and Mr. Griffith prepare proposal and cost estimate for reconstruction of roof, retrofitting, cornices and down spouts, and a cost estimate for exterior walls, and research possibility of replacing heating/air conditioning to take advantage of PG&E rebates;

d. Upon further discussion, on motion of Supervisor Hansen, seconded by Supervisor Bungarz, it was unanimously ordered to direct Mr. Gardner to prepare estimate of costs for roof and gutter, heating and air conditioning;

e. On motion of Supervisor Bungarz, seconded by Supervisor Harris, it was unanimously ordered to:

(1) Abolish the Land Development, Space, Housing Committee and the Court Consolidation Committee;

(2) Establish the County Facilities Planning Committee;

(3) Appoint the following members to the County Facilities Planning Committee, to serve at the pleasure of the Board:

(a) Keith Hansen, Board of Supervisors

(b) Chairman, Board of Supervisors

(c) Charles Harris, Sr., Board of Supervisors (Alternate Member)

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- (d) Auditor-Controller
- (e) Public Works Director
- (f) Building Maint. & Inspection Director
- (g) Planning Director
- (h) Contract Architect (when applicable)
- (i) Affected Department Head