



## Glenn County Information Services Coordinating Committee

### ~MINUTES~

Monday, February 23, 2009

### Board of Supervisors Conference Room, Willows

Present:

Merrie Wales, HRA

Noreen Nunes, Probation

Cathy Ehorn, DOF

Di Aulabaugh, PPWA

Deborah Storz, DOF

David Shoemaker, CAO

Jim Umenhofer, MITCS

John Harris, MITCS

Samantha Back, MITCS

#### **I. Convene Meeting**

Dave Shoemaker declared a quorum and convened the meeting at 10:40am.

#### **II. Approval of Minutes**

Mr. Shoemaker presented the minutes of January 23, 2009 for review and acceptance. Merrie Wales motioned to accept the minutes; motion was seconded by Cathy Ehorn. All members present were in favor, motion passed.

#### **III. Scheduled Business**

##### **A. Alternative Backup Solution-Zenith**

Item tabled until next meeting.

##### **B. County Intranet**

Item tabled until next meeting.

##### **C. Project Review**

Samantha Back reported that all projects are ongoing and that she'd provide a written report of tasks per department to be attached to these minutes.

##### **D. 10% Withholding Payment**

Mr. Shoemaker asked members if they had any comments, complaints, suggestions for service provided under the contract. No comments were provided. Merrie Wales motioned to forward the 10% withholding to MITCS for the prior month; motion was seconded by Cathy Ehorn. All members present were in favor, motion passed.

#### **IV. Status Reports by Members**

##### ***Merrie Wales, HRA***

HRA continues to work on imaging the new machines (129 units) within HRA. There is a need to get the new machines in place and the old transitioned out of storage before April. State projects are keeping staff very busy.

***John Harris, MITCS for Ag/Air***

Working on website project, server replacement and backup issues

***John Harris, MITCS for Health Services***

Moving forward with computer replacements, Avatar program deployment although they are having some issues with the vendor. Hope to resolve soon.

***Noreen Nunes, Probation***

Nothing to add at this time.

***Cathy Ehorn, Dept. of Finance***

Department is in budget mode. No known IT issues.

***Samantha Back, MITCS for Sheriff***

CAD program is failing, virus have caused some issues, looks to also be a Domain Controller issue.

***Di Aulabaugh, PPWA***

PPWA is in storm watch, debris removal, budget mode. All IT projects set aside at the moment. Relying heavily on MITCS.

***Dave Shoemaker, CAO***

Working on budgets, new phone system glitches, approximately 2 months from moving across the street. State has passed their budget, blue lined 600 million dollars. Stimulus monies should be rolling our way. Some Department Heads are retiring. Dan Obermeyer-PPWA end of month, Kim Gaghagen-HRA end of fiscal year, Carol Ragland-Child Support end of fiscal year.

**IV. Unscheduled Matters & Public Comment**

Merrie Wales announced that HRA would host next month's meeting in order to have two other digital signature & digital encryption vendors give ½ hour presentations to the committee. Members agreed that next meeting would begin at 10:00 a.m. to allow for the demonstrations.

**VI. Schedule Next Meeting – March 18, 2009**

Meeting adjourned 11:00 a.m.

~ Respectfully prepared and submitted by Di Aulabaugh, Planning & Public Works Agency ~

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Members: David Shoemaker, Committee Chairman & County Administrative Officer; Don Santoro, Vice Chair & Director of Finance; Sheryl Thur, Assessor; Larry Jones, Sheriff; Dan Obermeyer, Planning & Public Works Agency Director; Kim Gaghagen, Human Resource Director; Scott Gruendl, Health Services Director; Brandon Thompson, Chief Probation Officer, Supervisor Leigh McDaniel