

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, February 5, 2002

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)
Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve Minutes of January 22, 2002, January 23, 2002, and January 28, 2002.
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Reports and issues were discussed by Supervisors.
b. Supervisor Hansen advised that Hamilton City is considering forming a Levy District, whereby Supervisor Bungarz advised that a County Services Area may be more desirable as it allows the Supervisors to be kept involved, and Supervisor Sprague advised that the current Hamilton City Community Services District may be able to take on the responsibilities of the Levies.
c. Supervisor Freeman advised that California State Association of Counties voted against pursuing the proposed Constitutional Amendment that would have protected local government revenues.
d. Director of Finance Don Santoro submitted the *Request for Appropriation or Transfer of Funds* form, which has been reformatted to clarify requests for transfers.
e. Citizen John Brooks advised of the need for a recreation or parks commission and that there are two parks in the County which need considerable work, whereby Supervisor Bungarz recommended waiting to see if Proposition 40, The Clean Water, Clean Air, Safe Neighborhood Parks and Coastal Protection Bond Act of 2002, passed which would give the County funds.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the Consent Calendar as set forth in Attachment "A"
Vote: Unanimous.

4. **Resolution/District Attorney/Personnel**

Matter: Recommendation of District Attorney Robert S. Holzapfel to adopt Resolution 2002-12 *"Amending the Position Allocation List for the District Attorney Position and Deleting the Senior Deputy District Attorney Position"*.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Adopt Resolution 2002-12
Vote: Unanimous.

5. **Resolution/Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to adopt Resolution 2002-13 *"Adopting an Amendment to Title 20 Glenn County Administrative Regulations, Chapter 20.06 Sewage Disposal Systems"* which eliminates the separate sewage disposal setback requirement for swimming pools and the requirement for an increased setback to property lines on small parcels.
Proceedings: Environmental Health Specialist III Don Holm reviewed requirements for the set back on leach lines
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Adopt Resolution 2002-13
Vote: Unanimous.

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6. **Service Pin**
Also Present: Cynthia L. Conoly, Health Services Case Manager II
Matter: Present County Service Pins to Cynthia L. Conoly in recognition of 10 years of service with the County of Glenn.
Proceedings: The Chairman presented 10 year service pin to Cynthia L. Conoly in appreciation of her 10 years of service to the County.
7. **Budget**
Also Present: Don Santoro, Director of Finance
Matter: Continued recommendation of Supervisor Sprague to discuss Board involvement in the formation and review of the County's budget.
Proceedings:
a. Supervisor Sprague expressed concerns that the budget may not accurately reflect expenditures, commended Mr. Santoro for implementing the Baseline budgeting process, and recommended selecting a few departments each year to examine their baselines and trim expenses to reflect a true baseline;
b. Supervisor Freeman recommended modifying the Revenue, Expenditure and Fiscal Committee (REF) budget process, so that more detail will be presented to the Board;
c. Supervisor Sprague questioned how Special Department Expenses are determined, and expressed concerns with discretionary funds;
d. Mr. Santoro advised that he will propose to REF that baseline budget be implemented, that the prior years budget for supplies and services be used, and to make the following changes in the budget process:
(1) Reduce the number of appointees in the REF Committee to the Director of Finance, two Board members, one appointed department head and one elected department head.
(2) Hold the Departments responsible for the "Net County Cost" so that when anticipated revenue is not received, the department anticipating it adjusts their budget.
(3) That the Board review the Tabulation and then decide which department budgets to analyze.
e. Supervisor Sprague recommended scheduling work sessions after the Board meetings for budget analysis; and
f. Supervisor Freeman advised reviewing each General Fund Department and assuring that the Countywide Cost Allocation Plan (A87) is charged for all that is allowable.
8. **Public Hearing**
Also Present: Vince Minto, Planning Administrator
Christy Leighton, Principal Planner
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing on Zone Change 2001-04 for Williamson Act and Farmland Security Zone Lands to:
a. Adopt Negative Declaration with three findings and no Mitigation Measures as set forth therein; and
b. Adopt Ordinance 1143 "Rezoning a Certain Portion of the County To "Agricultural Preserve" and "Farmland Security" to Conform to Williamson Act and Farmland Security Contracts (ZC #2001-04)".
Proceedings:
a. The Chairman opened the aforesaid matter for public hearing;
b. Mr. Minto and Ms. Leighton reviewed the aforesaid matter, and advised that approximately 50% of eligible lands are in the Williamson Act;
c. The Chairman opened the hearing to public comments; whereupon no comments having been heard the Chairman closed the hearing to public comments;
d. Supervisor Sprague advised that he had received calls from adjacent landowners expressing concerns that the aforesaid matter would allow for new dairies to be developed, whereby Mr. Minto advised that the Williamson Act gives no additional land development rights to the landowner, rather it restricts the landowner by keeping the property in agriculture;
e. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered to conclude hearing, decide matter, approve (a) in matter above and adopt Ordinance 1143.

10:15 a.m. -- The Chairman Called the Meeting in Recess
10:20 a.m. -- The Chairman Called the Meeting to Order

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9. **Hamilton City J Levy**

- Also Present: Don Santoro, Director of Finance
Doug Holvik, Public Works Director
- Matter: Recommendation of the Hamilton City Community Services District to hold discussion for action, regarding payment of \$100,000.00 for the Hamilton City Section 205 Feasibility Study. (Determine funding source for additional payments due by July 1, 2002)
- Proceedings:
- a. Mr. Holvik submitted a new payment schedule from Department of Water Resources, and advised that a Memorandum of Understanding specifies that a Levy District be formed, whereby discussion was held regarding Minute Order 2(b) of this date;
 - b. Discussion was held regarding if the first payment should come from Hamilton City or the County, as the County is sponsoring the project; whereby County Counsel Belinda Blacketer recommended transferring the Hamilton City funds into, and making the payments from, a Levy Fund;
 - c. Supervisor Sprague advised that Congress has the ability to waive all or part of the local match if the match presents a hardship to the community, and that the community needs to petition a Congressman who then may petition Congress to get all or part of the matching funds relieved;
 - d. Mr. Holvik advised that Department of Water Resources Rod Mayer stated that the State Match is good through July;
 - e. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to direct Mr. Santoro to make the first \$25,000.00 payment to the Department of Water Resources pursuant to Hamilton City's 205 Feasibility Study, and to also make all other subsequent payments;
 - f. Mr. Santoro advised that Hamilton City will pay all of the local match by taking out a promissory note;
 - g. It was Chairman Direction that the request to waive local match fees be pursued, with a copy of that request to be sent to Ruben Barrales, Director of Intergovernmental Affairs for President Bush; and
 - h. Additionally, it was the general consensus that Supervisor Bungarz contact Congressman Ose's and Congressman Herger's office, and that Supervisor Freeman make contacts while in Washington, D.C. regarding (g) above.

10. **Fleet Operations**

- Also Present: Rick Nunes, Fleet Operations Manager
Doug Holvik, Public Works Director
- Matter: Recommendation of Doug Holvik, Public Works Director, to authorize purchasing the following vehicles for Human Resource Agency, with funds paid through Human Resource Agency Account Number 01025010-07350:
- a. Two (2) Mini Vans Dodge Caravans for the sum of \$20,852.16 each including tax using the CMAS contract # 1-02-23-20;
 - b. Four (4) Ford Focus Sedans for the sum of \$13,727.03 each including tax using CMAS contract # 1-02-23-10.
- Proceedings: Mr. Nunes reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

11. **Willows Airport**

- Also Present: Doug Holvik, Public Works Director
Peggy White, Program Manager
- Matter: Pursuant to Minute Order 22 of November 6, 2001, and on the recommendation of Mr. Holvik to approve Lease format for businesses leasing County property within the Willows Airport.
- Proceedings: Mrs. White advised that the Lease Agreement does not apply to the hangers
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

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12. **Orland Airport**

Also Present: Doug Holvik, Public Works Director
Matter: Recommendation of Mr. Holvik to approve one of three options for repayment of loan to construct a fuel tank at the Orland Airport:
a. Declare the expenditure of \$10,000 in the interest of the public good and advance monies from the fund or Contingencies;
b. Approve the use of monies in the Willows Airport fund; or
c. Transfer funds from Economic Development Fund to Orland Airport Fund.
Proceedings: Mr. Holvik reviewed the aforesaid matter
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve (b) as set forth above
Vote: Unanimous.

13. **Willows Airport/Resolution**

Also Present: Doug Holvik, Public Works Director
Peggy White, Senior Planner
Matter: Recommendation of Mr. Holvik to adopt Resolution 2002-14 "*Declaring Intention to Accept Bids Regarding Site Lease on Real Property*" for 2.02 acres at the Willows Airport which is vacant and is required to be advertised for lease as required by Government Code Section 25528.
Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Adopt Resolution 2002-14
Vote: Unanimous.

14. **Miscellaneous**

Matter: Recommendation of County Counsel Belinda Blacketer to execute Lease Agreement with *Pacific Gas and Electric Company* for a pad-mounted transformer at the corner of County Roads N and 35, for \$200.00 per year, term ending December 31, 2006.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors Bungarz, Hansen, Sprague and McGowan
Abstain: Supervisor Freeman

15. **Agricultural Commissioner**

Matter: Recommendation of Agricultural Commissioner Ed Romano to authorize Mr. Romano to execute Purchase Agreement with New Visions Computers for computer equipment, maintenance, and possible emergency services for the remainder of the fiscal year, amount not to exceed \$15,797.72.
Proceedings: a. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was ordered to approve the aforesaid matter;
b. Upon discussion regarding the necessity and purpose of the aforesaid matter, Supervisor Bungarz withdrew the above motion, with Supervisor Hansen concurring, until questions could be asked of Mr. Romano.
c. Later this date Mr. Romano appeared before the Board and reviewed this matter, whereupon, on motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to approve matter.

**11:04 a.m. -- Deputy Clerk Sandra Pergson Entered the Meeting and
Deputy Clerk Debbie Lambert Left the Meeting**

16. **Glenn Medical Center**

Also Present: Bernie Hietpas, Glenn Medical Center
Matter: Pursuant to Minute Order 1 (n) of January 28, 2002, and on recommendation of County Counsel Belinda Blacketer, consider the following matters regarding the closure of Glenn Medical Center/Trauma Center:
a. Acknowledge letter dated January 31, 2002 to the Department of Health Services with regard to the Glenn Medical Center License;
b. Authorize County Counsel to request a waiver of the State regulations which requires that acute inpatient hospital beds be staffed 24 hours/7 days a week and ask that Glenn Medical Center, as a "critical access hospital" be allowed to operate under Federal statutes which allows the inpatient beds to go un-staffed unless a patient is admitted; and
c. Hold discussion for possible further action relating to the closure of the Glenn Medical Center.

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- Proceedings: a. Mr. Hieptas reviewed a proposal that was submitted earlier this date by Mr. Hieptas, Chief Operating Officer of Glenn Medical Center, outlined a proposal that would place the acute inpatient beds in suspense for one year instead of terminating the in-patient services, and advised that during that time the County would have the opportunity to consider the best way to provide long-term emergency care within the County. Also advised that Enloe is prepared to provide urgent care service on a 24-hour, seven-day per week basis, which would meet the needs of law enforcement agencies. The County would continue to pay Enloe \$300,000.00 during the year, which would compensate Enloe for the anticipated loss associated with provision of 24-hour urgent care service;

**11:06 a.m. – Supervisor Bungarz Left the Meeting
11:07 a.m. – Supervisor Bungarz Re-Entered the Meeting**

- b. Discussion was held regarding the concerns of law enforcement as follows:
- (1) Provide evidence gathering for rape victims rather than full exams;
 - (2) X-ray and lab services not readily available as they are now; and
 - (3) Pre-bookings, blood alcohol tests would be under the urgent care, not emergency care.
- c. Mental Health services would be provided under urgent care; whereby the Board advised that they would take this proposal under advisement in Closed Session;
- d. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to ratify letter as set forth in matter (a) above;
- e. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to approve matter (b) above; and
- f. Willows Police Chief Rick Shipley questioned if rape victims with injuries would need to be transported to Enloe Hospital, whereas it was explained that it would depend on the extent of the injuries whether or not victims would be transported;
- g. County Counsel advised that an Urgent Care facility is not much more than your doctor's office;
- h. Comparison's as to the difference in urgent care and emergency room care has not been received from Enloe yet;
- i. Gladys Bettencourt stated that the time frame in closing of services needs to be considered;
- j. Supervisor Freeman questioned how it is determined where the ambulance transports patients, to either Glenn Medical Center or Enloe Medical Center, whereupon, Enloe Ambulance Paramedic Tom Steadman advised that their protocol is set by Northern California Emergency Services;
- j. Supervisor Sprague advised of a letter faxed to him from Lieutenant Chadd from the California Highway Patrol giving accident and injury statistics for 2001;
- j. Supervisor Bungarz stated that the ambulance and flight care have done an excellent job.

11:24 a.m. – County Counsel Belinda Blacketer Left the Meeting

17. **Buildings & Grounds**

Matter: Recommendation of Building, Maintenance & Inspection Director Dan Gardner to authorize Mr. Gardner to execute Purchase Agreement with Willows Hardware, Inc., amount not to exceed \$12,000.00 per fiscal year.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

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18. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:
a. Approve purchase of data network switches from CDW-G, the lowest, responsible bidder; and
b. Authorize the Director, or his designee, to execute a Purchase Agreement with CDW-G for purchase of equipment, software, and maintenance, amount not to exceed \$7,100.00.
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

19. **Planning Department**

Matter: Recommendation of Planning Department Administrator Vince Minto to approve submittal of the 2001 Annual General Plan Progress Report to the Governor's Office of Planning and Research.
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

11:28 a.m. – County Counsel Belinda Blacketer Re-Entered the Meeting

20. **Department of Finance**

Matter: Recommendation of Director of Finance Don Santoro to direct Mr. Santoro to:
a. Accept Seimens Enterprise Networks offer to analyze the County's voice and data communications structure for recommendation; and
b. Inform department heads of interviews with Seimens Enterprise Networks.
Proceedings: Kim Gaghagen advised that he was aware of this matter and supports the study
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matters
Vote: Unanimous.

21. **Livestock Operations Committee**

Matter: Notice of Unscheduled Vacancy being posted, and on the recommendation of the Livestock Operations Committee, appoint Mike Schager and Ava Goedhart as Dairy Representatives and Patti Schager and Gilbert Goedhart as alternates, to serve at the pleasure of the Board.
Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Appoint members as set forth above
Vote: Unanimous.

22. **Miscellaneous**

Matter: Reviewed the following items with no action taken:
a. Letter from the Governor's Office of Emergency Services Disaster Assistance Programs Branch advising of a corrected application deadline of May 7, 2002 for damages caused by a severe freeze that occurred April 8 and 9, 2001 in the primary County of Butte and contiguous Counties of Colusa, Glenn, Plumas, Sutter, Tehama, and Yuba.
b. Letter from Wildlife Conservation Board advising of a consideration to allocate funds for a grant to the Sacramento River Partners to restore/enhance approximately 231 acres of riparian habitat on the Pine Creek Unit of the Sacramento River Wildlife Area, located on the right bank of the Sacramento River approximately two miles downstream from Hamilton City, which is owned and managed by the California Department of Fish and Game.
c. Treasurer's Cash Reconciliation for period ending January 24, 2002.
d. Notice of Water Advisory Committee Meeting to be held February 12, 2002 at 5:30 p.m., at the Glenn-Colusa Irrigation District Office.
e. Report from the Agricultural Commissioner First Semi-Annual Report of Findings on the Groundwater Monitoring Program, as required by Glenn County Code Title 20, Chapter 03.110.
f. Review of Technical Data from Princeton-Codora-Glenn Irrigation District, Provident Irrigation District, and Glenn-Colusa Irrigation District, as required by Glenn County Code Title 20, Chapter 03.110, regarding the Groundwater Substitution Program.

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- g. Report from Health Services Agency Director Mike Cassetta advising of additional \$8,700.00 Substance Abuse and Mental Health Services Administration grant funds being disbursed for long-range case management of mental health clients.
- h. Proposition 65 Notification from Health Services Agency Director Mike Cassetta, required of the California Health and Safety Code Section 25180.7, reporting that January 19, 2002 a quantity of solid waste debris from a met amphetamine drug lab was discovered to have been dumped in a roadside waterway on the west side of County Road R, south of County Road 33.

23. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54956/Conference with Legal Counsel – Anticipated Litigation, for possible legal action regarding matters revolving around the closure of Glenn Medical Center/Trauma Center.

- Proceedings:
- a. The Chairman announced the aforesaid matter;
 - b. As a result of Closed Session the Chairman announced the following:
 - (1) Authorized the Department of Finance to determine funding source to increase County Counsel's professional services budget by \$50,000; and
 - (2) Hired McDonough, Holland & Allen, a professional corporation, to assist the Board of Supervisors in responding to Enloe's announced closure of Glenn Medical Center, including legal action if necessary.

Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

24. The Chairman adjourned the meeting.

TOM MCGOWAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Couto, Frank S. & Suzan Etal	016-19-0-002-9	01/02	263-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5179	Human Resource Agency/Community Action Division	Deobligate and realign line item budget to actual and anticipated expenditures for the Emergency Contingency Fund-Low Income Home Energy Assistance Program-Weatherization	\$ 12,180.00
5180	Human Resource Agency/Community Action Division	Appropriate decreased weatherization and increased Fast Tract and Emergency Crisis Intervention Program, and realign line item budget to actual and anticipated expenditures	\$ 3,576.00
5183	Public Works/Solid Waste Division	To cover unanticipated cost for extra help due to extended leave for medical reasons for permanent staff	\$ 20,000.00
5184	Law Enforcement Discretionary Funds	To facilitate funds for equipment which falls below the new fixed asset criteria	\$ 6,200.00
5187	Cooperative Extension	To cover shortage of funds in Professional Services Account	\$ 2,000.00
5188	Human Resource Agency/Community Action Division	Aligns budget with current object codes for administration and indirect expense for Family Self Sufficiency (FSS)	\$ 25,400.00

c. **Dispositions of County Property**

Approved Dispositions of County Property, as recommended by the Department Heads:

Department	Description	Tag #	Disposition
Surveyor	EDM Total Station (1984)	2346	Trade In
Orland Airport	1982 Ford Aviation Fueling Truck	3014	Sell
Solid Waste	1988 F-450 Super Duty Ford	4825	Sell

d. **Resolution/Public Works & Development Services Agency**

Upon the recommendation of Public Works & Development Services Agency Director Doug Holvik, adopted Resolution 2002-11 "Authorizing Local Government Used Oil Grants" which authorizes the Public Works Director to submit an application for the Used Oil Block Grant-8th Cycle to the California Integrated Waste Management Board.

e. **Resolution**

Ratified Resolution 2002-09 "Commending the Service of California Highway Patrol Officer #5734 Charles M. Felder".

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- f. **Resolution**
Pursuant to Minute Order 5 of January 22, 2002, ratified Resolution 2002-10 "In Opposition to the J-16 Zone D-3 Junior Either-Sex Deer Hunt".
- g. **Public Works & Development Services Agency**
Upon the recommendation of Public Works & Development Services Agency Director Doug Holvik, executed *Site Lease Agreement* with Butte-Glenn Community College District for Swift Truck Driving School, for \$1.00 per year. (County Contract 681)
- h. **Probation Officer**
Upon the recommendation of Chief Probation Officer Linda Shelton, authorized Mrs. Shelton to execute *Standard Agreement* with the California Department of the Youth Authority for juvenile/criminal diagnostic and treatment services and temporary detention, total amount not to exceed \$45,000.00.
- i. **Clerk of the Board**
Upon the recommendation of Assistant Clerk of the Board Sandy Kennedy, authorized Ms. Kennedy to execute *Contract 2002-02(2)* with Matson & Isom Technology Consulting, which extends the term to June 30, 2002.
- j. **Agricultural Commissioner**
Upon the recommendation of Agricultural Commissioner Ed Romano, authorized Mr. Romano to solicit bids from qualified contractors for installation of monitoring wells as follows:
 (1) Attendance at a mandatory site visit
 (2) Installation of one (1) multi-completion well with extensometer to 1000 feet
 (3) Installation of two (2) dual completion wells to 600 feet
 (4) Installation of one (1) completion well to 200 feet
 (5) Bid due date to be March 4, 2002 at 12:00 noon
 (6) Bids to be opened March 4, 2002 at 1:00 p.m.
- k. **Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed the Revised County Plan Requesting Funds Under the Substance Abuse Treatment and Testing Accountability (SATTA) Program for the drug testing of Proposition 36 Program clients.
- l. **Department of Finance/Human Resource Agency**
Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment to Tri-Counties Newspaper on behalf of Human Resource Agency-Community Action Division for invoices that are over one year old, due to not receiving invoices and unable to reconcile with the vendor within the year.
- m. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999641	2002 RHA Energy Partners	\$117,000.00

- n. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budgets:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999638	LIHEAP-HEAP Outreach WPO 2001-2002	\$4,147.00
Community Action	04999640	LIHEAP-Assurance 16	\$8,079.00
Community Action	04999639	LIHEAP-ECIP ADM/WPO/FRR 2001-2002	\$37,939.00
Community Action	04999608	LIHEAP-Weatherization	\$24,248.00