

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, April 2, 2002

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present: Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: a. Approve the Minutes of March 19, 2002.

b. Approve the Minutes of March 27, 2002.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid Minutes with the following corrections to the Minutes of March 27, 2002:

a. Minute Order 5, to reflect the following changes:

...the Governors Budget is proposing a \$800 million shift from the Counties State to the State Counties...; and

b. List Belinda Blacketer, County Counsel, as also present.

Vote: Unanimous.

9:06 a.m. -- County Counsel Belinda Blacketer Entered the Meeting

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.

b. Supervisor Bungarz advised the following:

(1) The Sacramento River Conservation Area has reduced its area to the inner river zone and changed its name to the Sacramento River Conservation Area Forum;

(2) The Initial Project Study on the Hamilton City J Levy has been cut from the State Budget; and

(3) He is serving on the California State Association of Counties Statewide Hazardous Waste Committee and that Federal Emergency Management Agency funds of \$100,000 to \$500,000 may be available to protect against terrorism.

c. Supervisor McGowan extended condolences on behalf of the Board to the family of Supervisor Bungarz in the passing away of his grandson Jason Arendell.

d. Supervisor Sprague advised that the Rural Health Design Consortium has hired an architect and that no funds need to be budgeted at this time as it is anticipated that the Consortium will be receiving Grants with outside organizations to provide matching funds.

e. Public Works Director Doug Holvik advised that tires were placed around the beacon at the Willows Airport after it had been hit by a truck, and that concrete tanks and tires were used to limit the way trucks enter the parking area at Nancy's Restaurant; also advised that CalTrans has approved the road plans for Willows Airport, and discussion will need to be held to determine where trucks will park if the road plans proceed as planned, whereby the Chairman ordered that the matter be heard on the April 16, 2002 meeting and it was the general consensus of the Board to remove the used tires from around the beacon.

f. Human Resource Agency Director Kim Gaghagen advised that he has provided information regarding Glenn County Welfare Reform for a Washington D.C. Public Hearing;

g. Finance Director Don Santoro advised that the 2002/2003 budget reflects a \$1.2 million increase in the General Fund, that there is \$800,000 available to cover the increases, and that the increases are due to salary and insurance increases and revenues that will not be received.

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- h. Valley Mirror reporter John Brooks advised that there is a Rural Agricultural Tourism Conference June 8, 2002, and questioned if any action was taking place; whereby Supervisor Freeman advised that a consultant has been hired.
- i. Rayce Newman, the new Managing Editor for Tri-Counties Newspaper introduced himself and the General Manger Dale Bean.
- j. **Agricultural Commissioner**
 - (1) Later this date Bill Duckworth, Assistant Agricultural Commissioner requested that an emergency matter be placed on the agenda asking the Governor of California to declare Glenn County a disaster area due to freeze damage experienced March 8, 9, 14, 2002 followed by severe hail damage March 27, 2002. Almonds and prune crops were damaged the most, and it was estimated that almonds suffered a loss of \$14,000,000 and prunes \$7,000,000; whereupon on motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to add matter to the agenda as emergency arose after posting of the agenda;
 - (2) On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to authorize County Counsel to review said Resolution, to adopt Resolution 2002-29 "Requesting Governor to Declare Glenn County a Disaster Area Due to Freeze and Hail Conditions" and to send to appropriate State agencies.
- k. Later this date County Counsel Belinda Blacketer requested that a Closed Session regarding the Public Records Act and Glenn Medical Center be scheduled for the April 9, 2002 Management Meeting.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the Consent Calendar as set forth in Attachment "A"
Vote: Unanimous.

4. **Service Pins**

Also Present: Ron von Barga, Appraiser, Assessor
Matter: Present County Service Pin to Ron von Barga in recognition of 10 years of service with the County of Glenn.
Proceedings: The Chairman presented Ron von Barga with a 10 year service pin in recognition of his service for Glenn County.

5. **Public Works & Development Services Agency**

Also Present: Doug Holvik, Public Works Director
Peggy White, Program Manager
Matter: Recommendation of Mr. Holvik to determine funding for Locksmith Invoice from Mangum Locksmith Service in the amount of \$701.07 for securing vacant building at the Orland Industrial Park due to illegal entry on March 12, 2002.
Proceedings: Mr. Holvik reviewed the aforesaid matter
Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Funding for the aforesaid matter to come from the Economic Development Fund
Vote: Unanimous.

6. **Public Works & Development Services Agency**

Also Present: Doug Holvik, Public Works Director
Peggy White, Program Manager
Matter: Pursuant to Minute Order 9 of March 19, 2002, and on the recommendation of Mr. Holvik, adopt Resolution 2002-26 "Declaring Intention to Accept Bids Regarding Site Lease on Real Property" for a 2.02 acre parcel located at 111 South Airport Road, also known as County Road G, Willows, and execute Notice of Intention to Accept Bids Regarding Site Lease on Real Property.
Proceedings: Mr. Holvik reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Adopt Resolution 2002-26 and approve the aforesaid matter
Vote: Unanimous.

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7. **Health Services Agency**

Also Present: Don Holm, Environmental Health
Mike Cassetta, Health Services Director

Matter: Pursuant to Minute Order 13 of March 5, 2002, consider recommendation of Mr. Holm and Mr. Cassetta regarding letter from Willows Lodge No. 1786 requesting a waiver of the Health Permit Fee for food service, for \$170.00.

Proceedings: Mr. Cassetta recommended that the Board not waive the Health Permit Fee

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Deny waiving the Health Permit Fee

Vote: Unanimous.

8. **Resolution**

Matter: Pursuant to Minute Order 2(e) of March 19, 2002, and on the recommendation of Supervisor Sprague, adopt Resolution 2002-27 *"Supporting the Position of the Siskiyou County Board of Supervisors Regarding the Listing of the Coho Salmon"*.

Motion/Second: Supervisor Sprague/Supervisor Freeman

Order: Adopt Resolution 2002-27

Vote: Unanimous.

9. **Agricultural Commissioner**

Matter: Recommendation of Agricultural Commissioner Ed Romano to authorize purchase of the following chemicals, for a total cost of \$11,796.62:

Chemical	Amount	Cost	Vendor
Telar	7 lbs	\$ 149.39	Western Farm Services
Rodeo	45 Gals	\$ 2,968.14	United Agri Products
Excel 90 Spreader	15 Gals	\$ 143.17	Western Farm Services
Transline	15 Gals	\$ 4,524.60	United Agri Products
Oust	24 lbs	\$ 4,011.32	United Agri Products

Motion/Second: Supervisor Sprague/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

10. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to execute letter to the Colusa County Board of Supervisors requesting that they take steps necessary for the Coast Guard to officially declare the Princeton Ferry "not seaworthy", allowing the site to be available for a new boat launch facility.

Proceedings: Supervisor Hansen advised that Colusa County does not have the funds to remove the Princeton Ferry

Motion/Second: Supervisor Freeman/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

**9:58 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Sandra Pergson Entered the Meeting and
Deputy Clerk Debbie Lambert Left the Meeting
10:07 a.m. -- The Chairman Called the Meeting to Order**

11. **Public Hearing**

Also Present: Ed Romano, Agricultural Commissioner
Bill Duckworth, Assistant Agricultural Commissioner

Matter: a. Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to consider the formation of an Olive Pest Management District that includes all olive growing areas within the County of Glenn; and

b. Appoint five individuals as Olive Fruit Fly Management District's Board of Directors from the following list:

John Erickson	Greg Overton	Scott Studybaker	Dennis Bureson
James Aguiar	Merritt Erickson	Mike Vereschagin	Chuck Schonauer

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- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mr. Romano reviewed the aforesaid matter;
 - c. Further discussion of this matter was held by Board members and Mr. Romano;
 - d. The Chairman opened hearing to public comments with the following persons speaking to this matter:
 - (1) Vernon Ackerman, Orland Mobile Home Park, spoke regarding not wanting a levy on the olive trees in the mobile home park as they do not have a value to the park;
 - (2) Dale Brumbaugh, landowner, spoke regarding a wasp that stings the olive fruit.
 - e. The Chairman closed public hearing to comments;
 - f. On motion of Supervisor Sprague, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter and approve matters as set forth above.

12. **Public Hearing**

- Also Present: Kim Gaghagen, Human Resource Agency Director
Cheryl Hagen, Deputy Director, Community Action Division
Karen Hansen, Housing Rehabilitation Manager
- Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to hold discussion regarding the fiscal year 2002 Community Development Block Grant application and solicit citizen input.
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mr. Gaghagen reviewed the aforesaid matter;
 - c. Karen Hansen, Housing Rehabilitation Manager, circulated a sign up sheet for attendance at public hearing;
 - d. Questions and discussion were heard by the Board;
 - e. The Chairman opened hearing to public comments; whereupon no comments being heard, the Chairman closed hearing to comments;
 - f. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to conclude hearing.

13. **Human Resource Agency**

- Also Present: Kim Gaghagen, Human Resource Agency Director
Cheryl Hagen, Deputy Director, Community Action Division
Karen Hansen, Housing Rehabilitation Manager
- Matter: Recommendation of Mr. Gaghagen to:
- a. Adopt Resolution 2002-28 *"Approving an Application and Contract Execution for Funding From the General/Native American Allocation of the State Community Development Block Grant (CDBG) Program and Authorizing the Execution of a Grant Agreement and Any Amendments Thereto with the State of California for the Purposes of this Grant"*;
 - b. Execute *Statement of Assurances*;
 - c. Waive collection of building permit/recording fees, to be used as grant match requirements; and
 - d. Approve the CDBG Re-Use Committee recommendation to award \$30,000.00 from CDBG 342 Trust Fund to be used as cash/grant match.
- Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Adopt Resolution 2002-28, approve (b), (c) and (d) above
Vote: Unanimous.

14. **Regional Council of Rural Counties**

- Matter: Recommendation of Supervisor Bungarz to:
- a. Request that County Counsel prepare a resolution which would award up to two individuals, a 2002 Regional Council of Rural Counties, Rural Alliance Inc., Rural Scholarship for a total of \$1,000.00; and
 - b. Appoint a small Ad Hoc Committee to look into if the County wants to participate, and to review and recommend options in the administration and disbursement of said scholarship.
- Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Set up through the Department of Education, open to all citizens of the County, and appoint Supervisor Bungarz and Superintendent of Schools Joni Samples to ad hoc committee to make a recommendation back to the Board
Vote: Unanimous.

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15. **District Attorney/Personnel**

Also Present: Robert Holzapfel, District Attorney
John Greco, Personnel Director

Matter: Recommendation of Mr. Holzapfel and Mr. Greco to change certain job descriptions in the Child Support Division of the District Attorney's Office which places the department under the State Merit System, governed by the California Administrative Code, Title 2, Administration Division 5, Local Agency Personnel Standards, to be effective July 1, 2002, will not effect the General Fund and is 100% reimbursable by the State Department of Child Support Services as follows:

a. Reallocations for the following positions:

Current Positions	New Positions
Secretary	Senior Secretary
Accounting Technician	Account Clerk Supervisor I
(3) Family Support Officer	(3) Child Support Specialist II
Family Support Compliance Review Technician	(1) Child Support Special Programs Coordinator
Ombudsman	(1) Child Support Special Programs Coordinator

b. Eliminate the following positions:

Accounting Technician	Investigator	Assistant District Attorney
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c. Establish new position allocations as follows:

Position	Range/Scope
Director	Salary Range - 425 (equal to the Deputy Director of Social Services) hired by the Board of Supervisors and serves "at will"
Assistant Director	Salary Range - 385 (20% below the Directors position)
Office Assistant III	Salary Range - 191 (to perform duties of an extra help employee)

Proceedings: a. Mr. Holzapfel reviewed the aforesaid matter;
b. Supervisor Hansen expressed concerns regarding the increase in positions; whereupon it was explained that matter is state mandated with no county money involved

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Ayes: Supervisors Bungarz, Freeman, Sprague, and McGowan

Noes: Supervisor Hansen.

16. **Legislation**

Matter: Recommendation of Planning Division Administrator Vince Minto to execute letter of support for Assembly Bill 1878 to amend Section 2774.4 of the Public Resources Code related to the Surface Mining and Reclamation Act (SMARA) which would grant lead agencies an extension of time from 45 days to 90 days to correct any deficiencies that may exist within the SMARA program.

Proceedings: Discussion being held on the aforesaid matter, the Chairman directed that the Surface Mining and Reclamation Act be placed on the April 16, 2002 agenda

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

17. **Water Advisory Committee**

Matter: Recommendation of the Glenn County Resource Conservation District (GCRCD) to appoint Donnan H. Arbuckle to replace appointee Anjanette Martin, who has resigned from the GCRCD, to represent the GCRCD on the Water Advisory Committee.

Motion/Second: Supervisor Hansen/Supervisor Freeman

Order: Appoint Donnan H. Arbuckle as set forth above

Vote: Unanimous.

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18. **Glenn County Resource Conservation District**

Matter: Notice of Unscheduled Vacancy posted, and no response being received thereto, consider recommendation of the Glenn County Resource Conservation District (GCRCD) to appoint Ms. Margie Sawyer to fill the unscheduled vacancy of John Garner, who has resigned from the GCRCD, for term to November 27, 2002.

Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Appoint Margie Sawyer as set forth above
Vote: Unanimous.

19. **Glenn Medical Center**

Matter: Recommendation of Enloe Medical Center Vice President Jan Ellis, execute *An Open Letter to the Community from Glenn County Board of Supervisors and Enloe Medical Center* that lists services provided and leadership changes at Glenn Medical Center.

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Accept the aforesaid matter as services provided, not as an acceptance of the level of service provided
Vote: Unanimous.

20. **Legislation**

Matter: Letter from Willows Area Chamber of Commerce requesting support for Assembly Bill 1923, which would allow Department of Transportation to place signs near freeway exits and identify specific roadside businesses offering fuel, food, lodging, or camping services in communities with a maximum population of 15,000. (Current maximum population is 5,000)

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve letter of support as set forth above
Vote: Unanimous.

21. **Miscellaneous**

Matter: Letter from Safety Belt Safe U.S.A. requesting the following:
a. Adopt a resolution for declaring April 14 to April 20, 2002 as Safety Seat Checkup Week;
b. Encourage increased enforcement to expand the percentage of citations issued for violations of child safety seat and safety belt laws during Special Enforcement Week;
c. Distribute posters and pamphlets through county agencies and employees and put up permanent "Buckle-Up" parking lot signs.

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Take no action on this matter
Vote: Ayes: Supervisors Sprague, Hansen, Bungarz, and McGowan
Noes: Supervisor Freeman.

22. **Legislation**

Matter: Letter from Senator Joseph L. Dunn requesting support for Senate Bill 1509, which would compensate local governments for their share of lost revenue from housing developments that qualify for a property tax exemption.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Supervisor Sprague to research this matter and bring back to the Board for a recommendation on April 16, 2002
Vote: Unanimous.

23. **Glenn County Fair Parade**

Matter: Letter from the Orland Area Chamber of Commerce for participation of the Board of Supervisors in the 2002 Glenn County Fair Parade, May 18, 2002, entry fee \$10.00

Proceedings: Reviewed the aforesaid matter and by general consensus agreed that Supervisors Freeman and McGowan would arrange for transportation at the parade.

24. **Willows Lamb Derby**

Matter: Action letter from the Willows Lamb Derby Committee for participation of the Board of Supervisors in the 2002 Lamb Derby Parade, May 11, 2002, entry fee \$20.00

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Participate in parade with Supervisor Bungarz to provide transportation and admission fee to be paid from personal account
Vote: Unanimous.

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25. **Miscellaneous**

Matter:

Reviewed the following items with no action taken:

- a. Letter received from the California Health and Human Services Agency regarding the Health Insurance Portability and Accountability Act (HIPAA) concerning health care billing and privacy, the impacts the act has on local government, and information on how the State will assist with implementation issues.
- b. Auditors Cash Report for the month ending February 28, 2002.
- c. Annual Report from Animal Control Officer Ray Cavier of Local Rabies Control Activities filed with the California Department of Health Services, for the year ending December 2001.
- d. *Notice of Filing of Nuclear Decommissioning Cost Triennial Proceeding Application for an Electric Revenue Increase* advising Pacific Gas and Electric (PG&E) Company filed an application with California Public Utilities Commission to increase PG&E'S electric revenue, increase to become effective January 1, 2003.
- e. Notice advising that the next Water Advisory Committee meeting will be held April 9, 2002 at 5:30 p.m. at the Glenn-Colusa Irrigation District Office.

**11:30 a.m. – Deputy Clerk Sandra Pergson Left the Meeting and
Assistant Clerk of the Board Sandy Kennedy Entered the Meeting**

26. **Closed Session**

Matter:

Adjourn to Closed Session regarding Labor Negotiations pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with Deputy Sheriff Association, Peace Officer Association, Glenn County Mid Management Association and the General Unit (UPEC Local 792)

Proceedings:

- a. The Chairman announced the aforesaid matter;
- b. As a result of Closed Session, the Chairman advised that there is no announcements, as it was informational only

Motion/Second:

Chairman direction

Order:

Adjourn to Closed Session

11:54 p.m. – The Chairman Adjourned the Meeting to 1:30 p.m.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

Present:

Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present:

Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

27. **Resolution/Administrative Manual**

Also Present:

Matter:

- a. Pursuant to Minute Order 14 of March 19, 2002, hold a workshop for the matter of the Public Records Act Policy for Glenn County.
- b. Pursuant to Minute Order 11 of March 19, 2002, continue consideration to adopt Resolution "*Establishing a Media and Information-Release Policy for the Sheriff's Department to Assure Compliance with the California Public Records Act*".

Proceedings:

- a. Rayce Newman from the Tri-County Newspaper introduced himself as the new Managing Editor for the newspaper;
- b. County Counsel Belinda Blacketer reviewed the public records act, explained the reason for workshop, and submitted the following documents:
 - (1) Glenn County Sheriff's Office Release of Nextel Numbers; and
 - (2) Letter from Duffy Carolan regarding cell phone information

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- c. Rick Shipley from the Willows Police Department stated that they provide information to the Valley Mirror on disk and fax copies to the Willows Journal and local radio station;
- d. Bob Pasero from the Orland Police Department spoke regarding their procedures for releasing information;
- e. County Counsel made the following recommendations:
 - (1) Release the list of all cell phones that are used in county;
 - (2) Write to the Attorney General for an opinion, which would take approximately nine months to receive;
 - (3) Adopt Sheriff's Policy without the cell phones;
 - (4) Do not adopt Title 15 of the Administrative Manual as this has potential for litigation;
- f. Glenn Padula, Undersheriff, stated that he agrees with Sheriff's Policy, and that they have no problem with releasing administrative cell phones and tactical operation phones;
- g. Dan Gardner, Building Maintenance & Inspection Director, stated that he has a problem with releasing cell phone numbers because the building inspectors get calls that should go through the office;
- h. On motion of Supervisor Bungarz, seconded by Supervisor Freeman it was ordered to adopt Sheriff's Policy with no reference to cell phones, that the Department of Finance release numbers as requested, and adopt the Guidelines for Access to Public Records that comes from the Attorney General's Office; whereupon, after further discussion Supervisor Bungarz withdrew his motion with Supervisor Freeman concurring;
- i. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to adopt the "Guidelines for Access to Public Records";
- j. Supervisor Bungarz entertained a motion to direct County Counsel to prepare an Attorney General Opinion on cell phone issue, which died for lack of a second;
- k. Don Santoro, Director of Finance, stated that he will not keep cell phone numbers in the future, and that the Department heads will need to release their own departments cell numbers;
- l. Kim Gaghagen, Human Resource Agency Director, spoke regarding concerns for his departments security;
- m. Rayce Newman, Tri-County Newspaper, stated he believed the county should go forth with litigation with the Valley Mirror;
- n. Bob Holzapfel, District Attorney, stated he believed the county should go forth with litigation with the Valley Mirror;
- o. John Greco, Personnel Director, spoke regarding employees protection;
- p. Linda Shelton, Chief Probation Officer, stated that releasing Probation's cell phone numbers poses a breach of security, and raises escape issues with the Juvenile Hall;
- q. Further discussion was held by the Board, and the suggestion was made to hold matter over for another two weeks so that the County could sit down with Mr. Crews again and come to an agreement for the release of cell phone numbers;
- r. Supervisor Freeman stated for the record that he feels the County is wrong in not making a decision this date;
- s. Supervisor Hansen requested that the Department Heads do a justification for not releasing cell phone numbers, as they know their employees position better;
- t. On motion of Supervisor Sprague, seconded by Supervisor Bungarz, it was ordered by the following vote to extend the opportunity one more time to sit down with Mr. Crews, County Counsel, Mr. Crews Counsel, other members of the media and those Department Heads that so choose to join, and determine if this matter can be resolved short of having to go to Court, and continue discussion on this matter to the next regular meeting of April 16, 2002 with an amendment by Supervisor Hansen to request that each Department Head give a list and justification for not releasing certain Nextel cell phone numbers prior to the meeting with Mr. Crews, which amendment was concurred by Supervisor Sprague and Supervisor Bungarz:
Ayes: Supervisors Sprague, Bungarz, Hansen, and McGowan
Noes: Supervisor Freeman.

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28. **Closed Session**

- Matter:
- a. Pursuant to Government Code Section 54956/Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss anticipated litigation regarding the hospital; and
 - b. Pursuant to Government Code Section 54956/Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss anticipated litigation regarding letter from the Sacramento Valley Mirror.
- Proceedings:
- a. The Chairman announced the aforesaid matter;
 - b. No announcement was needed following Closed Session as information was only provided
- Motion/Second: Chairman direction
- Order: Adjourn to Closed Session.

29. The Chairman adjourned the meeting at 3:33 p.m.

TOM MCGOWAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Albright, Molly	10-000178-00	01/02	85B
Tracy, Lavonda F	12-000722-00	01/02	86B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5260	Human Resource Agency/Community Action Department	De-obligates excess budget that will be part of North Central Counties Consortium -Welfare-to-Work Program set-aside budget per the carryover funding effective June 30, 2001	\$ 17,446.00
5261	Human Resource Agency	To increase the Willows Human Resource Agency budget to accommodate additional expenses incurred, the increase in subcontract costs, and an increase in the A-87 Cost Plan	\$ 244,096.00
5274	Sheriff	Transfer the Sheriff/Probation's computer debt payment funding source from the Immigration Naturalization Service Department to Law Enforcement Discretionary Fund.	\$ 252,724.00
5277	Fleet Services	Mid-year budget adjustments	\$ 26,146.44

c. **Sheriff**

Upon the recommendation of Sheriff Bob Shadley, authorized the Sheriff to execute and administer:

- (1) The State of California Department of Boating and Waterways Boating Safety and Enforcement Program for 2003/2004 fiscal year; and
- (2) The Office of Criminal Justice Planning's Anti Drug Abuse grant for the Sheriff's Department's Special Investigations Project, for 2002/2003 fiscal year.

d. **Personnel/CalPERS**

Upon the recommendation of Personnel Director John Greco, executed *Election Officer Designation & Certification* which designates the Personnel Director as the County's Election Officer for the CalPERS Election.

e. **Newville Cemetery District**

Upon the recommendation of the Newville Cemetery District, reappointed the following:

- (1) Mrs. Juanita Pride for the term January 23, 2000 to January 23, 2004;
- (2) Mr. Bernie Millsaps for the term September 8, 2000 to September 8, 2004; and
- (3) Mr. Fred Cushman for the term April 4, 2000 to April 4, 2004.

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f. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budgets:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999442	Federal Emergency Mngt Agency FEMA Glenn 2001/2002	\$25,686.00
Community Action	04999443	Federal Emergency Mngt Agency FEMA Colusa 2001/2002	\$35,476.00