

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, January 7, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:38 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present: Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

8:45 a.m. – County Counsel Belinda Blacketer Entered the Meeting

1. **Closed Session**

Matter: a. Pursuant to Government Code Section 54956.9 (c), Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss anticipated litigation regarding the hospital; and
b. Pursuant to Government Code Section 54956.9 (a), Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss lawsuit filed by the Sacramento Valley Mirror.
c. Pursuant to Government Code Section 54954.5 (e)/Public Employee Discipline/Dismissal/Release, the Board of Supervisors shall meet in Closed Session to hold a continued Appeal Hearing, from December 17, 2002.

Proceedings: a. The Chairman announced the aforesaid matters;
b. Later this date, as a result of Closed Session the Chairman advised that there was no announcements to be made.

Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

2. **Minutes**

Matter: Approve the Minutes of December 17, 2002.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid Minutes with correction to Minute Order 2 (e) as follows:
“Assemblyman La Malfa, and Senator Aanestad”.
Vote: Unanimous.

3. **Glenn Medical Center**

Matter: Recommendation of County Counsel Belinda Blacketer to execute Amended Hospital Lease and Operational Agreement with Enloe Medical Center commencing January 1, 2003 and terminating January 1, 2013 for \$100.00 per year.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

4. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Earlier this date, Supervisor Hansen, having previously submitted “Ideas for reduction of the Budget”, reviewed several ideas for dealing with the budget shortfall, and upon further discussion it was consensus of the Board that this matter be brought up at the next Management Meeting to ask Department Heads for their ideas;
b. Reports and issues were discussed by Supervisors;
c. Public Works Director Doug Holvik submitted and reviewed the current agreement between the Corps of Engineers and Department of Water Resources.

5. **Service Pin**

Also Present: Rachel Duckett, Sheriff Bailiff
Matter: Present 10 Year County Service Pin to Rachel Duckett in recognition of her service to the County of Glenn.
Proceedings: The Chairman presented Rachel Duckett with her 10 Year County Service Pin.

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6. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the Consent Calendar as set forth on Attachment "A"
Vote: Unanimous.

7. **Sheriff-Coroner**

Also Present: Bob Shadley, Sheriff-Coroner
Matter: Recommendation of Sheriff Shadley to authorize the Sheriff to prepare, sign, submit, execute and administer the FY02 FEMA Supplemental Grant – Emergency Operations Planning (EOP), to update the EOP to address all hazards, with a special emphasis on preparing for a terrorist attack.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

8. **Public Works**

Also Present: Doug Holvik, Public Works Director
Matter: Recommendation of Mr. Holvik to execute *Amendment No. 1 to Cooperative Agreement* with the State of California to install traffic signals and roadway improvements at the intersection of State Routes 32/45 and County Road 203 in Hamilton City, the County's local match to be a maximum of \$35,000. (Contingent upon County Counsel review and approval as to form and Director of Finance certification as to financial terms and policies)
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

9. **Courts/Buildings & Grounds**

Also Present: Tina Burkhart, Court Executive Officer
Dan Gardner, Building Maintenance & Inspection Director
David Griffith, Architect
Matter: Recommendation of Mr. Gardner to execute *Consulting Services Agreement for Architectural Services for Expansion of the Glenn County Courthouse* with Griffith & Associates, and approve Griffith & Associates as a sole source provider for this work.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

**9:57 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting
10:03 a.m. -- The Chairman Called the Meeting to Order**

10. **Public Hearing**

Also Present: Doug Holvik, Public Works Director
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to adopt Resolution 2003-01 "*Notice of Intention to Amend Ordinance 1120 Franchise Pipeline Agreement 2000-02 to Towne Exploration Company for Use of County Rights-of-Way to Install and Maintain a Natural Gas Transmission Line*".
Proceedings: a. The Chairman opened the aforesaid matter for public hearing;
b. Mr. Holvik reviewed the aforesaid matter;
c. Supervisor Freeman questioned the procedure and response time of Public Works if a Towne Exploration Company's pipeline broke, whereby Mr. Holvik and Public Works Deputy Director Bob Johnson explained the procedure and Mr. Holvik advised he would look into the required response time of Towne Exploration Company in emergencies;
d. Supervisor Freeman requested a report back to the Board regarding the procedures taken if gas lines were to break;
e. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
f. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted;

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- g. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter, and adopt Resolution 2003-01.

11. **Personnel**

Also Present: John Greco, Personnel Director
Matter: Recommendation of Personnel Director John Greco to execute *Agreement Between the County of Glenn and Enloe Medical Center* for Pre-Employment Physical Examination Services which Glenn Medical Center cannot perform, for Fiscal Year 2002-2003.
Proceedings: Mr. Greco advised that Enloe Medical Center performs the examinations that require the Pulmonary Function Screen
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

12. **Planning Commission**

Also Present: Jennifer Gooding, Butte City Club & Blue Goose Grill
Matter: Action letter dated December 26, 2002, requesting a statement to the Department of Alcohol Beverage Control from the Board of Supervisors, stating that there is a necessity/public convenience for an off-sale beer and wine license for the Butte City Club & Blue Goose Grill, 8291 Highway 162, Butte City.
Proceedings: a. Ms. Gooding reviewed the aforesaid matter; and
b. Supervisor Bungarz advised that the Sheriff has no objection to the aforesaid matter and that it would be the only liquor license in Butte City
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

13. **Chief Administrative Officer**

Also Present: John Greco, Personnel Director
Matter: Pursuant to Minute Order 34 of December 3, 2002, review for possible action the Requests for Proposal (RFP) from interested vendors for Chief Administrative Officer (CAO) recruitment.
Proceedings: a. Mr. Greco recommended CPS, LB Hayhurst & Associates, Maximus, or Ralph Andersen & Associates for the CAO recruitment, as the other proposals lack county experience and did not focus on recruitment;
b. Discussion was held regarding if the County could afford the position and the priorities of hiring a Planning Director vs. a CAO;
c. Mr. Greco advised that an in-house recruitment for the CAO position would cost approximately \$8,000 to \$12,000;
d. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was ordered to move forward with recruitment of the CAO, with funds to come from the \$65,000 set-aside in contingency, whereby the motion failed by the following vote (4/5 vote required to transfer funds from contingency):
Ayes: Supervisors Freeman, Sprague and McGowan
Noes: Supervisors Bungarz and Hansen
e. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was ordered to move forward with recruitment and award LB Hayhurst & Associates the proposal;
f. Upon discussion Supervisor Freeman made a substitute motion, and Supervisor Sprague seconded, to move forward with recruitment and award CPS the proposal, which passed by the following vote:
Ayes: Supervisors Freeman, Sprague and McGowan
Noes: Supervisors Bungarz and Hansen
g. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was ordered to transfer \$26,000 from the \$65,000 set aside in contingency for the recruitment of a CAO, whereby the motion failed by the following vote (4/5 vote required to transfer funds from contingency):
Ayes: Supervisors Freeman, Sprague and McGowan
Noes: Supervisors Bungarz and Hansen
h. Discussion was held regarding reviewing the budget to determine where the funds could come from; whereupon Finance Director Don Santoro advised that he will do a mid year budget presentation at the February 4, 2003 board meeting.

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**11:26 a.m. -- The Chairman Called the Meeting in Recess
11:35 a.m. -- The Chairman Called the Meeting to Order**

14. Public Works/Planning Department/Personnel

Also Present: John Greco, Personnel Director
 Matter: Pursuant to Minute Order 12 of December 17, 2002, review the nine positions whose salary increased when Public Works consolidated with the Planning Department, to determine what funds may be available.
 Proceedings: Mr. Greco advised that due to increases from the Salary Study and Cost of Living, the salaries that increased when Public Works consolidated with the Planning Department are correct.

15. Levee District #2

Matter: Pursuant to Elections Code 10515, and on recommendation of Supervisor Hansen, appoint two directors to fill vacancies of the Levee District #2.
 Motion/Second: Supervisor Hansen/Supervisor Freeman
 Order: Appoint Kale Giesbrecht and Ronald Johns as directors of Levee District #2
 Vote: Unanimous.

16. Board of Supervisors

Matter: Designate Supervisors to serve as Liaisons to Department Heads for 2003.
 Proceedings: On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to approve the following Liaison List:

<u>Supervisor McGowan, District 1</u>
Assessor, Clerk-Recorder
Agricultural Commissioner/Air Pollution Control Officer
Public Works Director
Health Services Agency Director

<u>Supervisor Freeman, District 2 (Vice Chairman)</u>
County Counsel
Public Administrator/Guardian
Planning Division
Superintendent of Schools
Finance Director (Vice Chairman designation)

<u>Supervisor Sprague, District 3</u>
Cooperative Extension Director
District Attorney
Child Support Agency
Human Resources Agency Director

<u>Supervisor Bungarz, District 4 (Chairman)</u>
Animal Control Officer
Personnel Director
Glenn Medical Center
Buildings & Grounds Department
Finance Director (Chairman designation)

<u>Supervisor Hansen, District 5</u>
Courts
Probation Officer
Sheriff-Coroner, Civil Division, Jail
Glenn Medical Center

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17. **Committees/Commissions**

- Matter: a. Review Limited Term Ad Hoc Committees for appointment and/or reappointment of Supervisors; and
- b. Appoint/reappoint Supervisors to various committees/commissions.
- Proceedings: a. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered to approve the Limited Term Ad Hoc Committees as listed below:

Committee	Supervisor Members
Centralized Administrative Coordinator	Gary Freeman/Tom McGowan
Glenn Medical Center	Denny Bungarz/Keith Hansen
Land Conversion Committee	Forrest Sprague/Keith Hansen
Resource Manager/Economic Development Position	Forrest Sprague/Gary Freeman

- b. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to approve the committees/commissions as listed below:

(1) Add the following committees:

Committee	Appointee	Representation	Term From	Term To
California State Association of Counties (CSAC)	Gary Freeman	Executive Committee	1/7/03	12/31/03
Sacramento Valley Watershed Committee	Keith Hansen	Board of Supervisors	1/7/03	Pleasure

(2) Dissolve the following committees:

Committee
Northern California County Supervisors Association (NorCal)

(3) Appoint Supervisors to the following committees:

Committee	Appointee	Representation	Term From	Term To
Airport Advisory Committee, Glenn County	Tom McGowan	Supervisor – Liaison	1/8/02	Pleasure
Airport Advisory Committee, Glenn County	Forrest Sprague	Supervisor	1/8/02	Pleasure
Area Agency on Aging	Tom McGowan	Board of Supervisors	1/8/02	Pleasure
Area Agency on Aging	Keith Hansen (Alternate)	Board of Supervisors	1/8/02	Pleasure
Audit Committee	Chairman	Board of Supervisors	1/31/94	Pleasure
Audit Committee	Vice-Chairman	Board of Supervisors	1/10/89	Pleasure
Butte-Glenn Community College Advisory Committee	Denny Bungarz	Supervisor	1/18/00	Pleasure
Butte-Glenn Community College Advisory Committee	Tom McGowan	Supervisor	1/4/01	Pleasure
California State Association of Counties	Gary Freeman	CSAC Director	1/7/03	12/31/03
California State Association of Counties	Denny Bungarz	Administration of Justice	1/8/02	12/31/03
California State Association of Counties	Tom McGowan	CSAC Alternate Director	1/8/02	12/31/03
California State Association of Counties	Tom McGowan	Government Finance & Operations	1/8/02	12/31/03
California State Association of Counties	Gary Freeman	Health & Human Services	1/8/02	12/31/03
California State Association of Counties	Forrest Sprague	Housing, Land Use & Transportation	1/8/02	12/31/03

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Committee	Appointee	Representation	Term From	Term To
California State Association of Counties	Forrest Sprague	Agriculture & Natural Resources	1/8/02	12/31/03
California State Association of Counties	Tom McGowan	Excess Insurance Authority	1/8/02	Pleasure
California State Association of Counties	Keith Hansen (Alternate)	Excess Insurance Authority	1/8/02	Pleasure
Central Sacramento Valley Resource Conservation and Development Council	Gary Freeman	Supervisor, Economic Development Background	12/2/97	Pleasure
Central Sacramento Valley Resource Conservation and Development Council	Keith Hansen (Alternate)	Supervisor, Natural Resource Background	12/2/97	Pleasure
Certified Unified Program Agency Coordinating Committee, (CUPA), Air Pollution Control District	Keith Hansen	Board of Supervisors	1/1/98	Pleasure
Colusa Basin Drainage District	Keith Hansen	Board of Supervisors	1/1/98	12/31/03
Community Action Agency	Tom McGowan	Board of Supervisors	1/8/02	12/31/03
Community Action Agency	Denny Bungarz	Board of Supervisors	1/8/02	12/31/03
Community Development Block Grant Loan Committee	Denny Bungarz	Board of Supervisors	12/5/95	Pleasure
Community Development Block Grant Re-Use Committee	Forrest Sprague	Board of Supervisors	11/6/01	Pleasure
Community Development Block Grant Re-Use Committee	Tom McGowan (Alternate)	Board of Supervisors	11/6/01	Pleasure
County Administrative Officers Association of California	Gary Freeman	Board of Supervisors	1/8/02	12/31/03
County Facilities Planning Committee	Gary Freeman	Board of Supervisors	1/8/02	Pleasure
County Facilities Planning Committee	Forrest Sprague	Board of Supervisors	1/8/02	Pleasure
County Facilities Planning Committee	Keith Hansen (Alternate)	Board of Supervisors	1/8/02	Pleasure
County Labor Management Committee	Gary Freeman	State Community Economic Revitalization Team (CERT)	1/8/02	Pleasure
Emergency Medical Care Council	Denny Bungarz	Board of Supervisors	6/18/02	6/18/04
First 5 Glenn County	Keith Hansen	Board of Supervisors	1/7/03	Pleasure
Fish, Game & Recreation Commission	Keith Hansen (Liaison)	Board of Supervisors	1/23/96	Pleasure
Glenn County Domestic Violence Prevention Advisory Council	Denny Bungarz	Board of Supervisors	7/20/99	Pleasure
Glenn County Domestic Violence Prevention Advisory Council	Gary Freeman	Board of Supervisors	7/20/99	Pleasure
Glenn County In-Home Supportive Services Advisory Committee	Keith Hansen	Board of Supervisors	1/1/01	1/1/2004
Glenn County Rural Gang Initiative Steering Committee	Bungarz, Denny	Board of Supervisors	1/8/02	Pleasure
Glenn County Rural Gang Initiative Steering Committee	Freeman, Gary	Board of Supervisors	1/7/03	Pleasure

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Committee	Appointee	Representation	Term From	Term To
Glenn Economic Development Corp	Forrest Sprague	Board of Supervisors	1/8/02	12/31/03
Glenn Economic Development Corp	Tom McGowan (Alternate)	Board of Supervisors	1/8/02	12/31/03
Glenn-Colusa Resource Advisory Committee	Denny Bungarz	Board of Supervisors	3/6/2001	Pleasure
Glenn-Colusa Resource Advisory Committee	Forrest Sprague (Alternate)	Board of Supervisors	1/8/02	1/8/05
Golden State Risk Management	Keith Hansen	Supervisor Member	1/5/93	Pleasure
Golden State Risk Management	Tom McGowan	Supervisor Member	1/4/01	Pleasure
Historical Records Commission, Glenn County	Keith Hansen	Board of Supervisors	1/8/02	Pleasure
Information Services Coordinating Committee	Denny Bungarz	Board of Supervisors	1/5/99	Pleasure
Juvenile Justice Coordinating Council, Glenn County	Denny Bungarz	Board of Supervisors	11/18/96	Pleasure
Law Library Board	Chairman	Board of Supervisors	1/8/02	12/31/03
Livestock Operations Committee	Forrest Sprague	Board of Supervisors	1/7/03	Pleasure
Livestock Operations Committee	Keith Hansen (Alternate)	Board of Supervisors	10/2/01	Pleasure
Local Agency Formation Commission	Denny Bungarz	Board of Supervisors	1/4/01	05/01/05
Local Agency Formation Commission	Tom McGowan	Board of Supervisors	1/4/01	05/01/05
Local Agency Formation Commission	Keith Hansen (Alternate)	Board of Supervisors	1/4/01	05/01/03
Mental Health, Alcohol and Drug Advisory Board	Denny Bungarz	Board of Supervisors	1/8/02	12/31/03
Mental Health, Alcohol and Drug Advisory Board	Keith Hansen	Board of Supervisors	1/8/02	12/31/03
Mosquito Surveillance Task Force	Tom McGowan	Board of Supervisors	1/8/02	Pleasure
North Central Counties Consortium	Gary Freeman	Board of Supervisors	1/23/96	Pleasure
Northern California Water Association	Denny Bungarz	Board of Supervisors	10/15/02	Pleasure
Northern California Water Association	Keith Hansen (Alternate)	Board of Supervisors	10/15/02	Pleasure
Property Tax Negotiating Committee	Chairman	Board of Supervisors	1/8/02	12/31/03
Regional Council of Rural Counties	Denny Bungarz	Director	1/8/02	12/31/03
Regional Council of Rural Counties	Forrest Sprague	Alternate Director	1/8/02	12/31/03
Regional Council of Rural Counties	Tom McGowan	Delegate - CA Rural Home Mortgage Finance Authority	1/8/02	12/31/03
Regional Council of Rural Counties	Denny Bungarz	Alternate Delegate - CA Rural Home Mortgage Finance Authority	1/7/03	12/31/03
Regional Council of Rural Counties	Denny Bungarz	Delegate - Local Gov. Finance Authority	1/8/02	12/31/03
Regional Council of Rural Counties	Forrest Sprague	Alternate Delegate - Local Gov. Finance Authority	1/8/02	12/31/03
Regional Council of Rural Counties	Denny Bungarz	Delegate - Environmental Services JPA	1/8/02	12/31/03

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Committee	Appointee	Representation	Term From	Term To
Regional Transit Committee	Gary Freeman	Board of Supervisors	1/3/95	Pleasure
Regional Transit Committee	Denny Bungarz	Board of Supervisors	1/7/03	Pleasure
Revenue, Expenditure and Fiscal Committee	Chairman	Supervisor	1/5/99	Pleasure
Revenue, Expenditure and Fiscal Committee	Vice Chairman	Supervisor	1/5/99	Pleasure
Revenue, Expenditure and Fiscal Committee	Forrest Sprague	Supervisor (Alternate)	1/8/02	Pleasure
Sacramento River Conservation Area (SB 1086)	Denny Bungarz	Public Interests	2/28/02	2/29/04
Sacramento River Conservation Area (SB 1086)	Keith Hansen	Alternate representing public interests	2/28/02	2/29/04
Sacramento Valley Basinwide Air Pollution Control Council	Keith Hansen	Supervisor Member	1/05/93	Pleasure
Sacramento Valley Basinwide Air Pollution Control Council	Tom McGowan	Supervisor Alternate Member	1/8/02	Pleasure
Solid Waste Independent Hearing Panel	Tom McGowan	Board of Supervisors	1/8/02	Pleasure
Tehama Colusa Water Users Association	Forrest Sprague	Alternate Director	1/8/02	Pleasure
Tehama Colusa Water Users Association	Keith Hansen	Director	1/8/02	Pleasure
Transportation Commission & Local Transportation Task Force	Forrest Sprague	Member	1/8/02	12/31/03
Transportation Commission & Local Transportation Task Force	Gary Freeman	Member	1/1/00	12/31/03
Transportation Commission & Local Transportation Task Force	Denny Bungarz	Member	1/7/03	12/31/03
Treasury Oversight Committee, Glenn County	Chairman	Board of Supervisors	1/8/02	12/31/04
Tri-County Economic Development Board	Gary Freeman	Board of Supervisors	7/01/98	7/01/04
Tri-County Economic Development Board	Forrest Sprague (Alternate)	Board of Supervisors	1/16/01	1/16/04
Tri-County Economic Development Board	Forrest Sprague (Alternate)	Public Member Tom McGowan	7/2/02	6/30/03
Tri-County Economic Development Board	Tom McGowan	Public Member	6/30/01	6/30/03
Upper Sacramento River Fisheries & Riparian Habitat Management Plan Advisory Council	Keith Hansen (Alternate)	Supervisor Member	1/5/99	Pleasure
Upper Sacramento River Fisheries & Riparian Habitat Management Plan Advisory Council	Denny Bungarz	Supervisor Member	1/5/99	Pleasure
Waste Management Regional Agency Governing Board, Glenn County	Keith Hansen	Supervisor	4/7/98	1/1/04
Waste Management Regional Agency Governing Board, Glenn County	Denny Bungarz (Alternate)	Supervisor	1/8/02	1/1/04
Waste Management Regional Agency Governing Board, Glenn County	Forrest Sprague	Supervisor	1/4/01	1/1/04
Water Advisory Committee	Keith Hansen	Board of Supervisors ex officio	8/1/02	Pleasure

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Committee	Appointee	Representation	Term From	Term To
Welfare Reform Advisory Council	Gary Freeman	Board of Supervisors	1/18/02	Pleasure
Wildlife Preserve Committee	Keith Hansen	Glenn County Resource Conservation District	7/14/92	Pleasure
Williamson Act Advisory Committee	Tom McGowan, (Alternate)	Board of Supervisors	1/7/03	Pleasure
Williamson Act Advisory Committee	Keith Hansen	Board of Supervisors	1/5/93	Pleasure
Williamson Act Advisory Committee	Forrest Sprague	Board of Supervisors	1/8/02	Pleasure

- c. Upon discussion, it was the General Consensus that County Counsel change the Administrative Code so that the gavel is physically passed to another Board Member when the Board of Supervisors convenes to another Board, and when changing from Vice Chairman to Chairman at time of election; and
- d. Upon the recommendation of Supervisor Freeman, it was the General Consensus that County Counsel change the Administrative Code so that the election of Chairman and Vice Chairman of the Board of Supervisors occurs at 9:00 a.m. the first meeting of the year.

18. **Ordinance/Human Resource Agency**

Matter: Pursuant to Ordinance having been introduced on December 17, 2002, adopt Ordinance 1151 "Creating a Public Authority, Pursuant to Welfare and Institutions Code Section 12301.6, To Deliver In-Home Supportive Services County of Glenn".

Proceedings: Supervisor Bungarz having read title of Ordinance set forth above, on motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to waive further reading and adopt Ordinance 1151.

19. **Miscellaneous**

Matter: Letter from the United States Department of the Interior, Bureau of Reclamation, advising of a proposed acquisition of water on Butte Creek to supplement in stream flows for a period of up to nine years.

Motion/Second: Chairman Direction

Order: Refer the aforesaid matter to the Water Advisory Committee for a recommendation back to the Board.

20. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Report *A Profile: California's Veterans in the Year 2001 - California Veterans' Data and Needs Survey*.
- b. Notice advising that the next Water Advisory Committee Meeting will be held January 14, 2003 at 5:30 p.m. at the Glenn Colusa Irrigation District Office.
- c. Notice advising that the next Planning Commission Meeting will be held January 15, 2003 at 9:00 a.m. at the Board of Supervisors Chambers.

21. **Board of Supervisors**

Matter: Pursuant to Glenn County Administrative Policies & Procedures Chapter 2.08.01, elect Chairman and Vice Chairman of the Board of Supervisors, to serve for one year or until the election of their successors, whichever occurs later.

Proceedings:

- a. At 12:24 p.m., the aforesaid matter was considered; and
- b. On motion of Supervisor Hansen, seconded by Supervisor Sprague, it was unanimously ordered to elect Supervisor Bungarz as Chairman and Supervisor Freeman as Vice-Chairman for 2003.

12:25 p.m. – The Chairman Adjourned the Meeting to 1:30 p.m.

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AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague, and Bungarz (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

22. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Animal Control Officer Ray Cavier and Building Maintenance & Inspector Director Dan Gardner.

Proceedings: The Chairman announced the aforesaid matters;

Motion/Second: Chairman direction

Order: Adjourn to Closed Session.

23. The Chairman adjourned the meeting at 3:07 p.m.

TOM MCGOWAN, 2002 Chairman

DG BUNGARZ, 2003 Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

6. Consent Calendar

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Mennonite Church God in Christ	0190720130	02-03	119-B
Harwell, JR & Patricia Trs.	003-11-1-002-0	2002-03	120-B
Neustaedter Lease	24-000101-00	2002-03	53-B
Jansen, Burtis	25-000583-00	2002-03	58-B
F&L Farms Inc.	013-20-0-013-9	2001-02	530-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5107	Human Resource Agency/Community Action Division	Appropriate Amendment #1 into the budget of the Office of Child Abuse Prevention – Small Counties Initiative (OCAP-SCI) and realign items to actual and anticipated expenditures	\$ 37,500.00
5109	Carl Moyer	Appropriate additional revenues for the Carl Moyer Program	\$ 33,459.84
5113	User Group	Allocate increased revenue and cost for User's Group	\$ 27,721.00

c. **Resolution/J Levee**

Upon the recommendation of County Counsel Belinda Blacketer:

- (1) Reviewed the need for the Declaration of a threatened emergency at the "J" Levee at Hamilton City; and
- (2) Reaffirmed adoption of Declaration, Resolution 2002-92, in accordance with Government Code 8630(c)(1).

d. **Proclamation/Human Resource Agency**

Upon the recommendation of Human Agency Director Kim Gaghagen, Proclaimed "January 20, 2003-January 24, 2003 as ELIGIBILITY PROFESSIONALS RECOGNITION WEEK".

e. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, ratified letter to Governor Gray Davis supporting the application for the Workforce Investment Act "Dislocated Worker" funds submitted by North Central Counties Consortium, to assist employees laid off from Aurora Foods of Yuba City and Pirelli Power Cables & Systems of Colusa.

f. **Department of Finance**

Upon the recommendation of Finance Director Don Santoro, repealed Minute Order 2(c) of January 4, 2000 regarding purchasing authority designees, and approved purchasing authority to the following employees:

Employee	Title
Joanne Haynes	Assistant Director of Finance
Debbie Newman	Assistant Director of Finance