

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, October 19, 2004**

Chairman Gary Freeman called a duly noticed informal meeting of the Board of Supervisors and Department Heads to order at 8:20 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Hansen, McGowan and Freeman (Chairman)  
Absent: Supervisor Sprague  
Also Present: Sandy Soeth, Assistant Clerk of the Board

1. **Supervisors/Department Heads**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Health Services Director Mike Cassetta reminded that there is a lack of flu vaccines for the County and that only the elderly or those at high health risk will receive the vaccine from their physician;
  - b. Public Works Director Doug Holvik advised that the "Road Report" will be placed on the next agenda for information;
  - c. Director of Finance Don Santoro advised that the due to the State's \$1.3 billion shortfall, Special Districts will be affected;
  - d. Building Services Director Dan Gardner announced the upcoming pre-instruction meeting for the County Schools Administration Building;
  - e. Planning and Development Director Dan Obermeyer presented a prototype of the "Glenn County Map Viewer", which is a program designed to provide many layers of information for public access through the internet, as well as use by County departments through the intranet. The mapping based program would be used for many purposes, such as, location of parcels, agricultural land, housing, zoning, emergency personnel, etc. Mr. Obermeyer requested that department heads view the site at <http://mapserver.vestra.com/website/GlennCounty/viewer.htm> and offer any suggestions or comments, and if there may be other purposes in which could be helpful to the departments and the public by adding additional data.
  - f. The Chairman adjourned the meeting at 8:58 a.m.
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The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:05 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)  
Also Present: Debbie Lambert, Deputy Clerk  
Absent: Belinda Blacketer, Deputy Clerk

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

1. **Minutes**

Matter: Approve the Minutes of September 30 and October 5, 2004.

Proceedings: Supervisor Freeman advised that Minute Order 6(c) of September 30, 2004 should list Joe Riker as City Manger rather than Councilman

Motion/Second: Supervisor Sprague/Supervisor Hansen

Order: Approve the aforesaid Minutes with a correction to Minute Order 6(c) of September 30, 2004 to reflect Joe Riker as City Manager

Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

- Proceedings:
- a. Reports and issues were discussed by Supervisors.
  - b. Supervisor Bungarz advised that Glenn Medical Center will participate in a statewide Disaster Exercise Drill on November 18, 2004.

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- c. Supervisor Freeman advised that California State Association of Counties have hired James Keene, City Manger for Tucson, Arizona, as the new Executive Director.
- d. Golden State Risk Management Manager Scott Schimke advised that the *Return to Work Program* concept was well received by Management and employees, and it was the general consensus that Mr. Schimke bring a policy to the Board for consideration at the November 2, 2004 board meeting.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".  
 Motion/Second: Supervisor Sprague/Supervisor Bungarz  
 Order: Approve the Consent Calendar set forth on Attachment "A"  
 Vote: Unanimous.

4. **Transfers of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required, no general fund impact:

Trans No.	Department/ Budget	Description	Amount
5025	Child Support Services	To transfer Child Support reserve funds to cover shortfall in State Funding.	\$ 46,870.00
5028	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action California Child & Family Commission Program.	\$ 3,172.73

Motion/Second: Supervisor Bungarz/Supervisor McGowan  
 Order: Approve the aforesaid Transfers of Funds  
 Vote: Unanimous.

5. **Contract-Health Services Agency**

Matter: Recommendation of Health Services Director Mike Cassetta to approve and authorize the Board of Supervisors to execute State Contract Amendment with California Department of Health Services for HIV Disease Prevention, education and testing, and immunization program activities, in the amount of \$228,178.00, for term from July 1, 2001 to June 30, 2004. (No general fund impact) (County Contract No. 513)  
 Motion/Second: Supervisor Hansen/Supervisor Bungarz  
 Order: Approve the aforesaid matter  
 Vote: Unanimous.

6. **Contract-Agricultural Commissioner**

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to authorize Mr. Duckworth to execute Agreement with Wood Rodgers, Inc., for facilitating groundwater & coordinated water management in Glenn County for an amount not to exceed \$200,000.00, term to September 30, 2006. (No general fund impact)  
 Motion/Second: Supervisor Hansen/Supervisor Bungarz  
 Order: Approve the aforesaid matter  
 Vote: Unanimous.

7. **Glenn County Airport Advisory Committee Appointment**

Matter: Notice of Vacancy being posted, consider application for appointment to the Glenn County Airport Advisory Committee of Gerald A. Kraemer, for a three year term to May 4, 2007.  
 Motion/Second: Supervisor McGowan/Supervisor Sprague  
 Order: Approve the aforesaid matter  
 Vote: Unanimous.

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8. **Glenn County Local Child Care Planning Council Appointment**  
Matter: Notice of Vacancy being posted, consider applications for re-appointment to the Glenn County Local Child Care Planning Council of Carolyn Eden (formerly Carolyn Bird) and Colleen Ellis, for a three year term to September 29, 2007.  
Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous.
9. **First Five Appointment**  
Matter: Recommendation of First Five Executive Director Tom Perdue to consider appointment application of Marilyn Baker to the First 5 Glenn County, to serve at the pleasure of the Board of Supervisors, as a Community Member.  
Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous.
10. **Children's Interagency Coordinating Council**  
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:  
a. Rename the Child Abuse Advisory Council of January 20, 1987 to the Children's Interagency Coordinating Council (CICC);  
b. Approve the CICC to also act as the Child Abuse Prevention Council (CAPC) – Welfare & Institution code 18982;  
c. Delineate that the CICC is the central coordinating body for all family and children services;  
d. Dissolve the Child Abuse Prevention Council (CAPC) of 1984; and  
e. Dissolve the Child Abuse Advisory Council established under the requirements of AB 1733, from the County Roster.  
(No general fund impact)  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous.
11. **Miscellaneous**  
Matter: Reviewed the following items with no action taken:  
a. Treasurer's Report of Cash and Investments as of October 5, 2004.  
b. Notice of Petition for Temporary Change involving the transfer of up to 10,000 acre feet of water from the South Feather Water and Power Agency to the Environmental Water Account Under Permits 1267 and 2492 (Applications 1651 and 2778).
12. **County Service Recognition**  
Also Present: Nikki Termine, Supervising Office Technician, Sheriff's Dept.  
Norma Chavez, Senior Secretary, Child Support Services  
Mike Murray, Director of Child Support Services  
Matter: Present County Service Pins to Nikki Termine and Norma Chavez in recognition of 20 years of service, and to Mike Murray for 30 years of service with the County of Glenn.  
Proceedings: Presented County Service Pin to Nikki Termine and Norma Chavez in recognition of 20 years of service, and Mike Murray in recognition of 30 years of service, with the County of Glenn.
13. **Vegetation Weed Control Bids**  
Also Present: Mark Black, Assistant Agricultural Commissioner  
Robert Birdseye, Environmental Biologist IV  
Matter: Pursuant to bid opening being held on October 18, 2004 in the Agricultural Commissioner's Office for vegetation control, weed management and noxious weed control, and on the recommendation of Agricultural Commissioner Bill Duckworth, award bid to lowest responsible bidder for the 2004/2005 fiscal year.  
Proceedings: Mr. Black submitted 2003/2004 Fiscal Year Bid Opening and recommendation for bid award, to the following:

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	Wilbur-Ellis/John Taylor	UAP Timberland	Target Specialty Products	Helena Chemical Company	Western Farm Service
ROUNDUP PRO (GAL) Concentrate				\$29.44	
DIREX (GAL)				\$13.89	
OUST (OZ)				\$10.38	
SOLUTION (LBS)				\$3.27	
POAST (GAL)			\$68.00		
TRANSLINE (GAL)		\$313.17			
NUTRIENT BUFFER (GAL)		\$7.40			
NON-IONIC SPREADER (GAL)				\$9.06	
LANDMARK			\$9.23		
GARLON 4 (GAL)			\$65.32 Tahoe 3a		
GOAL 2XL (GAL)				\$91.70	
SIMAZINE 4L (GAL)				\$13.19	

Motion/Second: Supervisor Sprague/Supervisor Hansen  
 Order: Accept recommendation of bid awards as set forth above  
 Vote: Unanimous.

14. **Agricultural Commissioner/Prop 13 Grant & PRISM Grant**

Also Present: Rey Lopez, Environmental Biologist IV  
 Deb Hubbard, Administrative Services Officer

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to:

- a. Approve advancement of General Fund money to be used by the Prop 13 Surface Water Stewardship Project and the Pesticide Research and Identification of Source, and Mitigation (PRISM) grant. Amounts of \$161,250 and \$135,600 (total \$296,850) will be used on an as needed basis, and all funds will be reimbursed by the State; and
- b. Approve PRISM Grant Budget for 2004/2005.

Proceedings: Mr. Lopez advised that amounts advanced will be paid back quarterly  
 Motion/Second: Supervisor Bungarz/Supervisor Sprague  
 Order: Approve the aforesaid matter  
 Vote: Unanimous.

**9:38 a.m. -- The Chairman Called the Meeting in Recess  
 9:46 a.m. -- The Chairman Called the Meeting to Order**

15. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6, to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association and Peace Officer's Association.

Proceedings: 

- a. The Chairman announced the aforesaid matter; and
- b. As a result of Closed Session the Chairman advised there were no announcements.

Motion/Second: Chairman Direction  
 Order: Adjourn to Closed Session.

16. **Bid Opening-Orland Airport Lease**

Also Present: Dan Obermeyer, Planning & Community Development Director  
 Doug Holvik, Public Works Director

Matter: Pursuant to Minute Order 12 of September 7, 2004, hold bid opening for lease of real property located at Orland-Haigh Airfield Industrial Park, Orland.

Proceedings: 

- a. Mr. Obermeyer opened and read details set forth therein from the following two bids:
  - (1) Nor-Cal Environmental Solutions, Inc. for 3.86 acre Exhibit D
  - (2) Pieter Verboom for 3.01 acres with building
- b. Discussion was held regarding receiving only 2 responses out of 8 interested parties, both bids being far below minimum bid, about the need to broaden and expand the scope of advertising for the lease of properties, and that due to FAA regulations, the land must be leased at Market Rate although there may be provisions in the law to modify the rate;

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- c. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to refer the aforesaid matter back to the Airport Committee with the authority to negotiate with the responding bidders, and to bring recommendation back to the Board;
- d. Nor-Cal Environmental Solutions Inc. owner Chuck Cutshall advised that he would be using the property to set up a septage and portable toilet waste water disposal in Glenn County, and that he underbid to be cost effective for future customers; and
- e. Mr. Obermeyer advised that long leases are desired so that the lessee may build on the property, and that also "build to suit" options are being considered.

17. **Proposed Consolidation of Planning & Public Works Dept**

Also Present: Dan Obermeyer, Planning & Community Development Director  
Dan Gardner, Building Services Department  
Doug Holvik, Public Works Director

Matter: Recommendation to appoint a committee of two members of the Board of Supervisors, the Directors of Planning and Public Works, the Administrative Representative of the Board of Supervisors, the Director of Finance, and the Personnel Director to develop a proposal for the consolidation of the Planning & Community Development Services Agency and the Public Works Department, for consideration by the Board of Supervisors.

Proceedings: Mr. Obermeyer advised that one goal of consolidation is to have a *One-Stop Permit Center* for all County development permits, that Environmental Health Officer Don Holm is agreeable to the Permit Center issuing their development permits, and that due to staff reductions there will be no cost savings realized in the consolidation, although service will be improved.

Motion/Second: Supervisor Sprague/Supervisor McGowan  
Order: Appoint Supervisor Freeman and Supervisor Hansen  
Vote: Unanimous.

18. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Personnel Director John Greco.

Proceedings: a. The Chairman announced the aforesaid matter;  
b. The Chairman advised that there were no announcements as a result of Closed Session.  
(Closed Session is continued to the November 2, 2004 meeting)

Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

19. The Chairman adjourned the meeting at 10:53 a.m.

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GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: \_\_\_\_\_  
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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**ATTACHMENT "A"**

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Sprague/Supervisor Bungarz  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department/ Budget	Description	Amount
5024	Human Resource Agency/ Community Action Division	To transfer appropriations from services & supplies to cover building improvements for the Hamilton City Family Resource Center Project. No general fund impact	\$ 3,485.00

b. **Resolution/Human Resource Agency - Emergency Housing and Assistance Program**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2004-102 *"Submission of Application, on Behalf of Glenn County, to Participate, in the Twelfth Round of Funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development"*.

c. **Resolution/Human Resource Agency - Emergency Housing and Assistance Program Colusa County**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2004-103 *"Submission of Application on Behalf of Colusa County to Participate in the Twelfth Round of funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development"*.

d. **Contract – Legal Representation of Indigent Persons**

Upon the recommendation of County Counsel Belinda Blacketer, approved and authorized the Board of Supervisors to execute *Amendment No. 1 to Contract No. 1349 – Contract for the Legal Representation of Indigent Persons in the County of Glenn*, which increases compensation by \$.67 per month per attorney, term from October 1, 2004 to September 30, 2007. (County Contract 1349)