

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, October 4, 2005

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)
Also Present: Thomas Agin, County Counsel
David Shoemaker, County Administrative Officer
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of September 20, 2005.
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.

b. **Orland Airport Industrial Park**

Matter: Recommendation of Planning & Public Works Director Dan Obermeyer to approve Lease of Real Property with FlowServe US Inc., and authorize the Chairman of the Board of Supervisors to execute Lease.

Proceedings: (1) On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to find that this matter arose after the posting of the agenda, and add this matter to agenda as negotiations on lease agreement were concluded on October 3, 2005, and the tenant will be in a hardship position if there is a two week delay in executing the lease agreement as it will further delay their construction of tenant improvements.

(2) Planning & Public Works Director Dan Obermeyer reviewed this matter and recommended that the Board approve lease and authorize the Chairman of the Board of Supervisors to execute same; whereupon, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve Lease Agreement and authorize the Chairman of the Board of Supervisors to execute lease.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Proceedings: Supervisor McGowan requested that item (d) be pulled from the Consent Calendar to consider separately.

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Approve Consent Calendar as set forth on Attachment "A"

Vote: Unanimous.

4. **Minute Order Correction – Tri-County Economic Development Board**

Matter: Correct Minute Order 21 of September 20, 2005 to reflect term of Duane Nelson to serve on the Tri-County Economic Development Board to be to October 31, 2007.

Proceedings: Supervisor McGowan had questions regarding alternates; whereupon discussion being held and Supervisor McGowan acknowledged the representation.

Motion/Second: Supervisor McGowan/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

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5. **Glenn County Youth Development Programs - Proclamation**

Also Present: Deanna Rogers, Glenn County 4-H Program Representative
Staci Buttermore, Glenn County 4-H Council President 05-06
Chelsea Becerra, Frank Howard and Meghan Curry, Glenn County All Stars
Kortni Buttermore, Becoming a Leader All Star in Training (BLAST) Team Member

Matter: Recommendation of Mr. Kruger to:

- a. Presentation on direction, accomplishments and challenges of Glenn County Youth Development Programs; and
- b. Proclaim October 2-8, 2005 as *National 4-H Week in Glenn County*.

Proceedings: a. Deanna Rogers and Meghan Curry reviewed activities of the 4-H Program.

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Proclaim October 2-8, 2005 as *National 4-H Week in Glenn County*
Vote: Unanimous.

6. **Planning & Public Works – Orland Airport Industrial Park**

Also Present: Dan Obermeyer, Planning & Public Works Director

Matter: Recommendation of Mr. Obermeyer to adopt the recommendation of the Community Development Block Grant Reuse Committee setting the fee for real estate services for land leases at the Orland Airport Industrial Park at an amount up to four percent (4%) of the value of the initial term of the land lease but not to exceed an amount equal to the first year lease payment.

Proceedings: a. Mr. Obermeyer reviewed the aforesaid matter;
b. Citizen Dan Bailey questioned whether this is a finders fee; and
c. Real Estate Agent Dan Schuller spoke in support of this matter.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

**9:56 a.m. – The Chairman Called the Meeting in Recess
10:05 a.m. – The Chairman Called the Meeting to Order with
County Administrative Officer David Shoemaker Absent**

7. **General Plan Update Progress Report**

Also Present: Dan Obermeyer, Planning & Public Works Director
Mardy Thomas, Associate Planner
Brett Walker, Assistant Planner

Matter: Presentation on the progress of the General Plan update and recommendation to authorize the formation of a General Plan Advisory Committee.

10:06 a.m. – County Administrative Officer David Shoemaker Entered the Meeting

Proceedings: a. Mr. Obermeyer reviewed history of the General Plan since first adopted in 1970, submitted a list of Organizations/Areas of Interest on various Businesses for the potential selection of Advisory Committee members, and presented a slide presentation which identified the geographic area, districts, zoning information, city limits line, flood plains, etc.;

- b. Mr. Obermeyer advised that he will be scheduling a workshop for the Board of Supervisors and the Planning Commission in the near future, and will select names for the General Plan Advisory Committee and bring recommendation to the Board on October 18, 2005;
- c. Citizen James Long stated concern of having enough jobs to support the projected growth;
- d. Citizen Dan Bailey spoke regarding the cost of implementing the General Plan.

8. **Emergency Aid Volunteer Leave Program**

Also Present: Denny Bungarz, Supervisor
David Shoemaker, County Administrative Officer

Matter: Recommendation of Supervisor Bungarz and Mr. Shoemaker to adopt Resolution 2005-89 "Adding Chapter 10.12.25 to the Administrative Manual, Pertaining to Emergency Aid Volunteer Leave Program".

Proceedings: a. Mr. Shoemaker and Supervisor Bungarz reviewed the aforesaid matter;
b. Director of Finance Don Santoro spoke in favor of Resolution;
c. Citizen Dan Bailey spoke in opposition to this matter;

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- d. Supervisor Hansen expressed concern with reimbursing for volunteer work.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2005-89
Vote: Ayes: Supervisors Bungarz, McGowan, Freeman, and Amaro
Noes: Supervisor Hansen.

9. **Probation Allocation List**

Also Present: Linda Shelton, Chief Probation Officer
David Shoemaker, County Administrative Officer
Matter: Recommendation of Mrs. Shelton to adopt Resolution 2005-90 "Amending the List of Personnel Classes and Salary Ranges Adding the Classifications of Deputy Chief Probation Officer and Deputy Probation Officer III and Modifying the Pay Range for the Supervising Probation Officer and Amending the Position Allocation List for the Probation Department", which reorganizes and reclassifies two positions to allow for broader span of supervision and retention of staff.
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Adopt Resolution 2005-90
Vote: Unanimous.

10. **Child Support Services Allocation List**

Also Present: Carroll A. Ragland, Child Support Services Director
Matter: Recommendation of Ms. Ragland to adopt Resolution 2005-91 "Amending the Positional Allocation List for the Glenn County Child Support Services Department", which eliminates one Child Support Special Program Coordinator position and creates one Assistant Director position.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2005-91
Vote: Unanimous.

**11:17 a.m. – The Chairman Called the Meeting in Recess
11:23 a.m. – The Chairman Called the Meeting to Order**

11. **Compensation of Animal Control Officer**

Also Present: David Shoemaker, County Administrative Officer
Matter: Hold discussion for possible action regarding the compensation of the Animal Control Officer.
Proceedings: a. Mr. Shoemaker reviewed this matter, and advised he felt it appropriate to bring the Animal Control Officer to the same level as the Public Guardian/Administrator, and also that a change could be made to the County Code which would allow the Board to look at individual Department Heads, rather than doing them all together in January of each year;
b. Supervisor Hansen stated that if consolidation would have happened with the Sheriff's Department that Mr. Cavier would have been paid more being a Program Manager than he is as a Department Head;
c. Supervisor Bungarz expressed concerns because of negotiations with the Unions at this time, and expressed his concerns regarding changing the County Code;
d. Supervisor McGowan too expressed concerns on changing the County Code;
e. Director of Finance Don Santoro spoke against changing policy;
f. Citizen Dan Bailey spoke against changing policy;
g. Animal Control Officer Ray Cavier spoke regarding his position.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Instruct the County Administrative Officer to bring this matter back at the October 18, 2005 meeting with provisions that allows the change to the County Code.
Vote: Roll Call Vote as follows:
Supervisor Bungarz – No
Supervisor Freeman – Yes
Supervisor Hansen – Yes
Supervisor McGowan – No
Supervisor Amaro – Yes

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12. **Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required:
(No general fund impact)

Trans No.	Department/ Budget	Description	Amount
5029	Office of Education	To appropriate USDA Loan Proceeds for the payoff of the Willows Office of Education Admin Building Construction Loan.	\$ 2,750,000.00
5030	Supplemental Law Enforcement	To appropriate unanticipated revenue to cover distribution of Supplemental Law Enforcement Funding.	\$ 315,780.00
5031	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Low Income Home Energy Assistance Program (LiHeap) Weatherization program.	\$ 12,803.06

Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

13. **Administrative Manual/County Code – Mileage Reimbursement for Travel**

Matter: Recommendation of County Administrative Officer David Shoemaker to:

- a. Adopt Resolution 2005-92 “Amending Provisions of the Administrative Manual of the County of Glenn 7.02.02. (C) and 7.02.07 Relating to Mileage Reimbursement for Travel”;
- b. Accept introduction of Ordinance “Amending the County Code Section 2.04.030 (B) Relating to Mileage Payments to Supervisors”; and
- c. Accept introduction of Uncodified Ordinance “Confirming the Annual Transportation Allowance for Travel within the County for Members of the Board of Supervisors who Elect to Receive an Allowance rather than Reimbursement for Mileage”.

Proceedings: Supervisor Freeman having read title of Ordinances in matters (b) and (c) above, on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to adopt Resolution 2005-92, waive further reading and accept introduction of said Ordinances.

14. **Administrative Manual – Conduct of Public Hearings and Appeals**

Matter: Recommendation of Clerk of the Board of Supervisors David Shoemaker to adopt Resolution 2005-93 “Amending Title 3 of the Administrative Manual, Pertaining to Conduct of Public Hearings and Appeals Therefrom”.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2005-93
Vote: Unanimous.

15. **Glenn County Deferred Compensation Plan**

Matter: Recommendation of Director of Finance Don Santoro to adopt Resolution 2005-94 “Adopting Amendment to The Glenn County Deferred Compensation Plan”, allowing direct distribution of amounts rolled into Glenn County’s plan from other plans in accordance with Internal Revenue Ruling 2004-12.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2005-94
Vote: Unanimous.

16. **Annual Animal Control Contract – City of Orland**

Matter: Recommendation of County Administrative Officer David Shoemaker to approve the Annual Animal Control Contract with the City of Orland, and authorize the Chairman of the Board of Supervisors to execute Contract.

Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

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17. Board of Supervisors Board Meeting

Matter: Recommendation of County Administrative Officer David Shoemaker to hold discussion and determine whether to hold a regularly scheduled Board of Supervisors meeting on November 29, 2005, due to California State Association of Counties Annual Conference being held, with two Supervisors and the County Administrative Officer attending.

Motion/Second: Supervisor Freeman/Supervisor Hansen
 Order: Cancel Board Meeting of November 29, 2005
 Vote: Unanimous.

18. Elections – Districts In Lieu of Election Appointments

Matter: Recommendation of County Clerk-Elections Vince Minto, and in lieu of the election, pursuant to California Elections Code 10515(a), appoint the following declared candidates:

Elk Creek Fire Protection District (resident registered voter district)
 P. O. Box 201, Elk Creek, CA 95939 (530-968-5204)

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Jack A. Cushman , 4017 County Road 306, Orland, CA 95963.
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Glenn-Colusa Fire Protection District (resident registered voter district)
 P. O. Box 130, Butte City, CA 95920 (530-624-1226)

Division 2 2-year term	12/2/2005 to 12/7/2007	No candidate. No recommendation. The current office holder is Michael Schouten.
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Princeton-Codora-Glenn Irrigation District (landowner district)
 P. O. Box 98, Princeton, CA 95970 (530-439-2248)

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate David Alves , 8038 County Road 62, Princeton, CA 95970.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Ronald M. Withrow , 7773 County Road 61, Princeton, CA 95970.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate John Garner , P. O. Box 121, Princeton, CA 95970.

Provident Irrigation District (landowner district)
 258 S. Butte St., Willows, CA 95988 (530-934-4801)

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Gary R. Enos , 8141 County Road 54, Glenn, CA 95943.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Terrill P. Knight , 447 S. Marshall Ave., Willows, CA 95988.

Levee District #1 (resident registered voter landowner district)
 1353 County Road VV, Glenn, CA 95943 (530-934-4085)

4-year term	1/2/2006 to 1/4/2010	No candidate. No recommendation. The current office holder is Carl L. Calvert.
4-year term	1/2/2006 to 1/4/2010	No candidate. No recommendation. The current office holder is William David Carriere.

Levee District #2 (resident registered voter landowner district)
 7995 County Road 62, Princeton, CA 95970 (530-982-2155)

2-year term	1/2/2006 to 1/7/2008	No candidate. No recommendation. Vacant.
4-year term	1/2/2006 to 1/4/2010	No candidate. No recommendation. The current office holder is Ronald A. Johns.
4-year term	1/2/2006 to 1/4/2010	No candidate. No recommendation. The current office holder is Kale Giesbrecht.

Levee District #3 (resident registered voter landowner district)
 P. O. Box 172, Butte City, CA 95920 (530-982-2160)

4-year term	1/2/2006 to 1/4/2010	No candidate. No recommendation. Vacant.
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Artois Community Services District (resident registered voter district)
 P. O. Box 130, Artois, CA 95913

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Randall J. Graham , P. O. Box 104, Artois, CA 95913.
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Butte City Community Services District (resident registered voter district)
 P. O. Box 124, Butte City, CA 95920 (530-458-2421)

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4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Dawn C. Hole , P. O. Box 100, Butte City, CA 95920.
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Joe E. Smith , P. O. Box 162, Butte City, CA 95920.

Elk Creek Community Services District (resident registered voter district)
P. O. Box 117, Elk Creek, CA 95939 (530-968-5249)

4-year term	12/2/2005 to 12/4/2009	No candidate. No recommendation. The current office holder is James F. Callahan.
4-year term	12/2/2005 to 12/4/2009	No candidate. No recommendation. The current office holder is Robert J. Bright.

Hamilton City Community Services District (resident registered voter district)
P. O. Box 116, Hamilton City, CA 95951 (530-826-3208)

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Hilry H. Talk , P. O. Box 241, Hamilton City, CA 95951.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Marc Eddy , P. O. Box 485, Hamilton City, CA 95951.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Berenice Llamas , P. O. Box 883, Hamilton City, CA 95951.

Ord Bend Community Services District (resident registered voter district)
2953 County Road U, Glenn, CA 95943 (530-934-4920)

4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of April E. Richards-Senior , 3022 Highway 45, Glenn, CA 95943.
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Sandra Chaney , 8111 County Road 30 ½, Glenn, CA 95943.

4-E Water District (landowner district)
109 N. Marshall Ave., Willows, CA 95988 (530-934-4685)

4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Alfred W. Eames, IV .
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of A. Christopher Eames .
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Peter M. Eames .

Glide Water District (landowner district)
P. O. Box 1054, Willows, CA 9598 (530-934-5476)

2-year term	12/2/2005 to 12/7/2007	Appoint in lieu of election candidate Patrick W. Feeney, III , P. O. Box 2025, Willows, CA 95988.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Joel Mann , P. O. Box 154, Glenn, CA 95943.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Noralu F. Michael , 930 French St., Willows, CA 95988.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Don Parisio , 403 S. Marshall Ave., Willows, CA 95988.

Kanawha Water District (landowner district)
P. O. Box 1054, Willows, CA 95988 (530-934-5476)

2-year term	12/2/2005 to 12/7/2007	Appoint in lieu of election candidate Randy Hansen , 7996 County Road 59, Glenn, CA 95943.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Lance W. Boyd , P. O. Box 98, Princeton, CA 95970.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Wade S. Danley , 6166 County Road 62, Willows, CA 95988.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Rick Lederer , P. O. Box 1298, Willows, CA 95988.

Orland-Artois Water District (landowner district)
P. O. Box 218, Orland, CA 95963 (530-934-4039)

4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Mike Vereschagin , 3548 County Road P, Orland, CA 95963.
4-year term	12/2/2005 to 12/4/2009	Appoint in lieu of election candidate Leigh W. McDaniel , 3462 County Road F, Orland, CA 95963.

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Stony Creek Water District (landowner district)
940 County Road 303, Elk Creek, CA 95939 (530-963-3085)

4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Harold Browning , 4556 Craig Lane, Vacaville, CA 95688.
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Bradley Miller , 76 Belvedere St., Suite D, San Rafael, CA 94901.
4-year term	12/2/2005 to 12/4/2009	No candidate. District recommends the appointment of Jeanne Westcamp , P. O. Box 71, Stonyford, CA 95979.

Proceedings: Discussion was held on the aforesaid matter, and determined that all matters above could be approved except for the Glenn-Colusa Fire Protection District in relation to the Fire Chief being a member
 Motion/Second: Supervisor McGowan/Supervisor Bungarz
 Order: Approve matters above except for Glenn-Colusa Fire Protection District to address the Fire Chief being a member of the District as conflict
 Vote: Unanimous.

19. **Miscellaneous**

Matter: Letter from the Governor's Office of Emergency Services advising that the U.S. Small Business Administration has declared the primary county of Butte and contiguous counties of Colusa, Glenn, Plumas, Sutter, Tehama, and Yuba a disaster area due to agriculture losses caused by hail and late rains that occurred April 25 – May 20, 2005.

Proceedings: No action was taken on this matter.

20. **Closed Session**

Matter: a. Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association (DSA), the Glenn County Mid Managers Association (GCMMA) and the Glenn County General Unit (GCGU) UPEC Local 792.
 b. Adjourn to Closed Session pursuant to Government Code Section 54957 regarding the position of Health Services Agency Director.

Proceedings: Later this date, as a result of Closed Session the Chairman stated that the Board of Supervisors took no reportable action in Closed Session.

Motion/Second: Chairman direction

Order: Adjourn to Closed Session.

21. The Chairman adjourned the meeting at 12:36 p.m.

JOHN AMARO, Chairman

ATTEST:

David Shoemaker, County Administrative Officer
And Clerk of the Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	Elections	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director		

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.

Motion/Second: Supervisor Freeman /Supervisor Hansen

Order: Approve Consent Calendar as set forth below

Vote: Unanimous by members present.

a. **Payment of Claim over One Year Old**

Upon the recommendation of Director of Finance Don Santoro, approved payment of claim to County Counsel Thomas Agin in the amount of \$40.91 to reimburse petty cash for invoices over one year old.

b. **Signature Authorization for Payroll, Blue Claims and Cal Card Purchasing Status**

Upon the recommendation of Agricultural Commissioner Mark Black, authorized Jean Miller, newly appointed Assistant Agricultural Commissioner, to sign payroll, blue claims, and issue a Cal Card with purchasing status.

c. **Cal Card Purchasing Status**

Upon the recommendation of Chief Deputy Director of Health Services Cecilia Hutsell authorized Yesenia Vasquez, Purchasing Clerk at Health Services, to make credit card purchases.