

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 1, 2005

The Vice Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, and Hansen (Vice Chairman)
Also Present: David Shoemaker, County Administrative Officer
Thomas Agin, County Counsel
Debbie Lambert, Deputy Clerk
Absent: Supervisor Amaro (Chairman)

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of October 18, 2005.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Reports and issues were discussed by Supervisors.
b. Human Resource Agency Director Kim Gaghagen advised that the Workforce Investment Board awarded Andre Carrao of Orland Bowl as Glenn County's Employee of the Year and Michelle Anzaldua as Glenn County's Alumni of the Year.
c. County Administrative Officer David Shoemaker reminded the audience that November 8th is the Special Election, and encouraged everyone to vote.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Proceedings: Supervisor McGowan requested that 3(e) and 3(f) be pulled for consideration, whereupon on motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered to approve the Consent Calendar set forth on Attachment "A".

4. **Payment of Blue Claim Over One Year Old**

Matter: a. Recommendation of Director of Finance Don Santoro to approve payment of claim over one year old to Sacramento Valley Family Services on behalf of Health Services Agency for \$16,071.17, due to negotiations of cost settlement;
b. Recommendation of Director of Finance Don Santoro to approve payment of claim over one year old to Colusa Motel on behalf of Human Resource Agency Community Action Division for \$1,800.00, due to inadvertence.
Proceedings: Supervisor McGowan questioned if the funds are to be paid from the Department budgets and the reasons for the late claims, whereby Director of Finance Don Santoro reviewed the aforesaid matters.
Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

5. **County Service Recognition – Human Resource Agency (HRA)**

Also Present: Amanda Castillo, HRA Eligibility Worker III
Becki Kennedy, HRA Employment & Training Worker III
Doug Coombs, HRA Employment & Training Worker III
Kimberly Holbrook, HRA Employment & Training Worker III
Matter: Present County Service Pin to Ms. Castillo, Ms. Kennedy, Mr. Coombs and Ms. Holbrook, in recognition of ten years of service with the County of Glenn.
Proceedings: The Vice Chairman introduced and presented service pins to the above employees.

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6. Carl Moyer Memorial Air Quality Standards Attainment Program

Also Present: Candis Woods, Air Pollution Administrative Services Officer
 Matter: Recommendation of Air Pollution Control Officer Mark Black to approve the participation of Glenn County in the year 8 Carl Moyer Memorial Air Quality Standards Attainment Program, to receive \$200,000 from the State.
 Proceedings: Mrs. Woods reviewed the aforesaid matter and advised that both mobile and stationary sources qualify.
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

Adjourn to the Glenn County Board of Equalization

7. Assessment Appeal Applications Waiver of Limitation – Johns Manville

Matter: Recommendation of the Clerk of the Board of Equalization David Shoemaker to approve and authorize the Chairman of the Board of Equalization to execute waiver of the two-year statute of limitations for Johns Manville Corporation on Assessment Appeal Applications #2003-39 & 2004-19, provided by section 1604 of the Revenue and Taxation Code.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

Adjourn to the Glenn County Board of Supervisors

8. Budget Changes

Matter: Approve the following Budget changes, 4/5 vote required:
 (No general fund impact)

Trans No.	Department/Budget	Description	Amount
5042	Clerk-Recorder	To appropriate unanticipated revenue to cover services & supplies expenses in the Recorder's budget.	\$ 400.00
5047	Child Support Services	To appropriate unanticipated revenue to cover salaries & benefits expenses in Child Support Services.	\$ 3,407.00
5048	Probation	To appropriate unanticipated grant revenue to cover salaries & benefits expenses in the Probation Specialized Unit grant.	\$ 7,963.58

Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve the aforesaid budget changes
 Vote: Unanimous by members present.

9. Administrative Manual Section 7.02.05

Matter: Recommendation of County Administrative Officer David Shoemaker to adopt Resolution 2005-103 "Repealing Section 7.02.05 of the Administrative Manual, Pertaining to Reimbursement for Expense, Constable's Fees", as the Sheriff assumed the duties of the Marshall (previously known as Constable) in August of 1999.
 Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Adopt Resolution 2005-103
 Vote: Unanimous by members present.

10. Agricultural Commissioner/Contract – Colusa Basin Drainage District

Matter: Recommendation of Agricultural Commissioner Mark Black to approve and authorize Mr. Black to execute Agreement with Colusa Basin Drainage District for providing funds to the County to assist in performing a Hydrogeologic Basin Evaluation, in the amount of \$129,860.00.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

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11. **Legislation/House Resolution 3824 - Support**

Matter: Recommendation of Supervisor Bungarz approve and authorize Chairman of the Board of Supervisors to execute, letter of support for House Resolution 3824 (The Threatened and Endangered Species Act of 2005) to Senator Feinstein and Senator Boxer with copies to Representative Herger, Regional Council of Rural Counties (RCRC) and California State Association of Counties (CSAC).

Proceedings: Mr. Bailey, Orland Citizen, questioned the changes the House Resolution would make, whereby discussion was held regarding the House Resolution making it easier for present landowners to exist under the Endangered Species Act and offer some protection to landowners.

Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

12. **Information Services Coordinating Committee - Appointments**

Matter: Recommendation of County Administrative Officer David Shoemaker to authorize the restructuring of the Information Services Coordinating Committee and appoint the following:

County Administrative Officer	Planning & Public Works Agency Director
Finance Director	Chief Probation Officer
Assessor	Sheriff
Human Resource Agency Director	Health Services Agency Director

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

13. **Glenn County Resource Conservation District - Appointment**

Matter: Pursuant to Notice of Vacancies having been posted, consider the application of **Mike Yalow** for appointment to the Glenn County Resource Conservation District, term to November 27, 2008.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Appoint Mr. Yalow to the Glenn County Resource Conservation District
Vote: Unanimous by members present.

14. **Sacramento River Conservation Area Forum - Appointment**

Matter: Pursuant to Notice of Vacancies having been posted, consider the application of **Don Anderson** for reappointment to the Sacramento River Conservation Area Forum, term to December 31, 2007.

Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Appoint Don Anderson to the Sacramento River Conservation Area Forum
Vote: Unanimous by members present.

15. **Butte County Mosquito & Vector Control District - Appointment**

Matter: Pursuant to Notice of Vacancies having been posted, consider the application of **Tom Anderson** for reappointment to the Butte County Mosquito & Vector Control District, term to December 31, 2009.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Appoint Tom Anderson to the Butte County Mosquito & Vector Control District
Vote: Unanimous by members present.

16. **Miscellaneous**

Matter: Auditor's Cash Report for the month of September 30, 2005.
Proceedings: No action was taken regarding the aforesaid matter.

17. **Vegetation Weed Control Bids**

Also Present: Bob Birdseye, Environmental Biologist IV
Matter: Pursuant to bid opening being held on October 31, 2005 in the Agricultural Commissioner's Office for vegetation control, weed management and noxious weed control, and on the recommendation of Mr. Black, award bid to lowest responsible bidder for the 2005/2006 fiscal year.

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Proceedings: Mr. Birdseye submitted 2005-2006 Fiscal Year Bid Awards and recommended the following for bid award:

	Wilbur-Ellis/John Taylor	UAP Timberland	Target Specialty Products	Helena Chemical Company	Western Farm Service	2004-2005 Winning bid comparison
ROUNDUP PRO (GAL) Concentrate					30.51	29.44
DIREX 4L (GAL)	14.21					13.89
OUST XP (OZ)		10.77				10.38
SOLUTION (LBS)					3.81	3.27
TRANSLINE (GAL)		312.53				313.17
NUTRIENT BUFFER (GAL)			7.45			7.40
NON-IONIC SPREADER (GAL)					9.06	9.06
LANDMARK MP (OZ)					8.09	9.23
GARLON 3A (GAL)		69.07				65.32
GOAL 2XL (GAL)	89.29					91.70
SIMAZINE 4L (GAL)	13.67					13.19
SURFLAN (GAL)		66.28				N/A
HASTEN (GAL)		10.19				N/A
PAYLOAD (OZ)				6.33		N/A
EDICT HERBICIDE (QT)		105.64				N/A
NUTRA SOL (LBS)				2.20		N/A

Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Approve the aforesaid recommendation as set forth above
 Vote: Unanimous by members present.

**9:55 a.m. -- The Chairman Called the Meeting in Recess
 10:02 a.m. -- The Chairman Called the Meeting to Order**

18. Contingency Transfer – Animal Control

Also Present: Raymond Cavier, Animal Control Officer
 Matter: Recommendation of Mr. Cavier to approve Transfer of Funds No. 5046 from General Fund Contingency to salaries and benefits for \$9,746.00, due to salary correction approved per Minute Order 13 of October 18, 2005.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

**10:03 -- Supervisor Bungarz Left the Meeting
 10:04 a.m. -- Supervisor Bungarz Re-entered the Meeting**

19. Board of Supervisors Meeting Dates

Matter: Hold discussion to determine whether to hold regularly scheduled Board meeting on December 20, 2005 and consider a possible alternate date for the first meeting in January, currently set for January 3, 2006.
 Motion/Second: Supervisor McGowan/Supervisor Bungarz
 Order: Maintain the December 20, 2005 meeting date and move the first meeting in January to January 4, 2006.
 Vote: Unanimous by members present.

20. Planning & Public Works Agency Sole Source Purchase Limit – Valley Rock Products

Also Present: Doug Holvik, Chief Deputy Director of Planning & Public Works Agency
 Matter: Recommendation of Planning & Public Works Agency Director Dan Obermeyer to authorize the Director to annually increase sole source purchase limits of \$20,000 to \$100,000 for Valley Rock Products, for purchase of aggregate products and services utilized in road maintenance projects.
 Proceedings: a. Mr. Holvik advised that for each individual project a cost analysis is conducted to determine the least expensive product source, and that the aforesaid matter is to increase the contract amount to purchase a product;

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- b. Mr. Bailey from Orland Sand and Gravel asked questions regarding the aforesaid matter and the determining factors for when the county goes out to bid;
- c. County Counsel Thomas Agin advised that the Findings of Fact justify the increase, and that it is not necessary to go out to rebid for a purchase limit increase;
- d. Director of Finance Don Santoro advised that spending limits are set forth in the Administrative Manual, and that combined entities such as those departments under Planning & Public Works Agency reach their limits much quicker due to the number of Departments in their Agency;
- e. Supervisor Freeman requested that Public Works report to the Board when they go out for bids for gravel.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

21. Closed Session

- Matter:
- a. Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association (DSA), the Glenn County Mid Managers Association (GCMMA) and the Glenn County General Unit (GCGU) UPEC Local 792.
 - b. Adjourn to Closed Session pursuant to Government Code Section 54957.9 for Conference with Legal Counsel on Anticipated Litigation, one potential case.
 - c. Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for County Personnel Director John Greco.

Proceedings:

- a. The Vice Chairman announced the aforesaid matters; and
- b. As a result of Closed Session, the Vice Chairman announced that there was no reportable action and that Mr. Greco's Public Employee Performance Evaluation was postponed until all Board members are able to be present.

Motion/Second: Chairman Direction
 Order: Adjourn to Closed Session.

22. The Chairman adjourned the meeting at 10:51 a.m.

 KEITH HANSEN, Vice Chairman

ATTEST:

David Shoemaker, County Administrative Officer
 and Clerk of the Board of Supervisors

BY: _____
 Debbie Lambert, Deputy Clerk

Distribution:	Board Members	Elections	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director		

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve Consent Calendar as set forth below
Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds;
(No general fund impact)

Trans No.	Department/Budget	Description	Amount
5045	Superintendent of Schools	To transfer appropriations from interest expense to cover services & supplies expenses in the Superintendent of Schools fund.	\$ 14,416.00

b. **Office of Education Administration Building – Notice of Completion**

Upon the recommendation of Planning & Public Works Agency Director Dan Obermeyer, approved the following for the new Administration Building for the Glenn County Office of Education, located at 311 South Villa Avenue, Willows, California:

- (1) Adopted Resolution 2005-100 "Authorizing Notice of Completion"; and
- (2) Executed the Notice of Completion.

c. **Petty Cash Fund – Department of Finance**

Upon the recommendation of Director of Finance Don Santoro, adopted Resolution 2005-101 "Rescinding Resolution 72-120 and 94-136 and Establishing Petty Cash Fund for Glenn County Department of Finance" in the amount of \$50.00.

d. **Juvenile Probation and Camp Funding Program**

Upon the recommendation of Chief Probation Officer Linda Shelton, adopted Resolution 2005-102 "Accepting the Glenn County Probation Department's Participation in the Juvenile Probation and Camp Funding Program", to provide support services in the Juvenile Hall and to wards on probation throughout the County, for \$90,000. (Funded through Temporary Aid to Needy Families)