

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 2, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:03 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of October 19, 2004.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors;

9:19 a.m. – County Counsel Belinda Blacketer Entered the Meeting

- b. Gary Durden, Chief, California Department of Forestry, introduced himself and spoke of the new fire standards of 100 foot clearance around property; also introduced Jim Troehler, Assistant Chief, California Department of Forestry.
- c. Public Works Director Doug Holvik advised that Will Tasto donated \$1,000.00 toward the State Fair Booth;
- d. Administrative Representative Kim Gaghagen advised that the Return to Work Policy will be on the November 16, 2004 agenda or first meeting of December and that the United Way bowl-a-thon held at the Orland Bowl was very successful.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve Consent Calendar
Vote: Unanimous.

4. **Retirement of Building Services Director Dan Gardner**

Also Present: Dan Gardner, Building Services Director
Matter: Adopt and present Resolution 2004-104 "*Commending Dan H. Gardner*", in recognition of his 22 years of service to the County of Glenn.
Proceedings: The Chairman read and presented Resolution to Mr. Gardner.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Adopt Resolution 2004-104
Vote: Unanimous.

5. **Presentation - First Official Map of Glenn County**

Also Present: Vince Minto, Clerk-Recorder
Matter: Presentation by Mr. Minto regarding the restoration of the first official map of the County of Glenn, California, dated November 1894.
Proceedings: Mr. Minto reviewed the history of the map, which is an aerial snapshot taken in 1894 and adopted by the Board of Supervisors. Mr. Minto thanked Mr. Gene Walker and the Glenn County Historical Commission, and Debbie LaGrande and Susie Alves from the Recorder's Office, for their work in getting the map to the company for restoration. Supervisor Sprague suggested that a letter of appreciation be sent by the Board, and it was agreed that a letter would be written to the appropriate persons.

**9:53 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting
10:03 a.m. -- The Chairman Called the Meeting to Order**

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6. **Report - Glenn County Landfill**

- Also Present: Tom Varga, Assistant Public Works Director
 Matter: Report regarding the inclusion of the Glenn County Landfill on the *Inventory of Solid Waste Facilities Which Violate State Minimum Standards*, and summary of events that lead to the landfill's inclusion on the Inventory.
 Proceedings: a. Mr. Varga advised that monitoring wells have been installed to measure quantity of methane gas on a monthly basis, that there is no immediate physical hazard to employees, public, or the environment, and that passive venting is being considered to lower the volume of gas; and
 b. Discussion was held regarding seeking assistance from Regional Council of Rural Counties Environmental Services Joint Powers Authority and California State Association of Counties.

7. **Community Outreach Event for Migratory Farm Workers**

- Also Present: Jaime Gonzales, Migrant Education Program Coordinator
 Lucy Hernandez, Community Member/Volunteer
 Richard Judkins, St. Dominic's Catholic Church
 Connie Torres, Migrant Education
 Matter: Presentation by Mr. Gonzales regarding community outreach event for migratory farm workers.
 Proceedings: a. An information folder was submitted to the Board regarding the aforesaid matter;
 b. A Power Point presentation was held regarding validation of the Project, activities held at the event, and it was advised that the Farm Bureau is supporting a multi-agency collaborative for delivery of services to the migrant population to be designed; and

**10:40 a.m. -- County Counsel Belinda Blacketer Left the Meeting
 10:50 a.m. -- County Counsel Belinda Blacketer Entered the Meeting**

- c. Discussion was held regarding the need for housing, and Mr. Judkins advised that the Human Resource Agency in Orland is the depository for Project donations.

8. **Presentation – First 5 Glenn County Children and Families Commission**

- Also Present: Tom Perdue, Executive Director of First 5 Glenn County Children and Families Commission
 Matter: Power Point Presentation by Mr. Perdue regarding programs, services and statistics of the First 5 Glenn County Children and Families Commission.
 Proceedings: Power Point presentation was held, and Mr. Perdue reviewed the aforesaid matter and commended Supervisor Hansen's commitment to the welfare of young children as a First 5 Commissioner.

**11:07 a.m. -- The Chairman Called the Meeting in Recess
 11:13 a.m. -- The Chairman Called the Meeting to Order
 with County Counsel Belinda Blacketer Absent**

9. **Transfer of Funds**

- Matter: Approve the following Intradepartmental Transfer of Funds, 4/5 vote required, no general fund impact:

Trans No.	Department/Budget	Description	Amount
5029	Bio-Terrorism	To transfer Bio-Terrorism Grant general reserve funds and appropriate unanticipated interest revenue to cover services & supplies expenses.	\$ 37,486.34
5031	Supplemental Law Enforcement Fund	To set up appropriation to allow distribution to Cities and County for Supplemental Law Enforcement Funding.	\$ 315,816.00
5037	Transportation	To appropriate unanticipated revenue to cover Abandoned Vehicle Abatement program expenses.	\$ 23,000.00

- Proceedings: a. The Chairman announced that Transfer No. 5037 had been pulled by Public Works Department and Department of Finance;
 b. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to approve Transfer of Funds No. 5029 and 5031.

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10. **Resolution-Health Service Agency/Classification Specifications**
 Matter: Recommendation of Health Services Agency Director Mike Cassetta to adopt Resolution 2004-107 "Amending the Classification Specifications of Chief Deputy Director – Health Services and Deputy Director – Health Services and Authorizing the Health Services Agency Director to Designate 'Chief' From the Amended Classifications of Deputy Director of Health Services Programs or Deputy Director of Health Services Administration".
 Motion/Second: Supervisor Bungarz/Supervisor Hansen
 Order: Adopt Resolution 2004-107
 Vote: Unanimous.

11. **Resolution-County Recognized Holidays**
 Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2004-108 "Establishing Dates to Observe County Recognized Holidays from January 2005 Through January 1, 2006 which Occur on Saturday or Sunday".
 Motion/Second: Supervisor Bungarz/Supervisor Sprague
 Order: Adopt Resolution 2004-108
 Vote: Unanimous.

11:18 a.m. – County Counsel Belinda Blacketer Entered the Meeting

12. **Planning Commission Appointment Advertisement**
 Matter: Recommendation of Planning & Community Development Director Dan Obermeyer to authorize the Planning Division to advertise for Planning Commissioner for District 3 to complete the term of John Amaro, term from January 1, 2005 to June 30, 2005.
 Motion/Second: Supervisor Sprague/Supervisor Bungarz
 Order: Approve the aforesaid matter
 Vote: Unanimous.

13. **Board of Supervisor's Meeting Schedule**
 Matter: Recommendation of Assistant Clerk of the Board Sandy Soeth to:
 a. Approve the cut off date for submittal of agenda items for the following Board of Supervisor's Meetings:

BOS Meeting Date	Cut Off for Submittal of Agenda Items	Reason (Holidays)
November 16, 2004	November 8, 2004 at 12 noon	Veteran's Day – Nov. 11 th
January 4, 2005	December 27, 2004 at 12 noon	New Year's – Dec. 31 st & Jan. 1 st

- b. Determine whether to hold a regularly scheduled meeting on December 21, 2004 due to the Christmas holidays. If it is determined to cancel the December 21, 2004 Board Meeting, select an alternate date to hold a "Special Meeting" for the appointment of the Sheriff-Coroner position.
 Proceedings: a. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to approve (a) above; and
 b. Upon discussion of the Sheriff selection schedule, on motion of Supervisor Hansen, seconded by Supervisor Sprague, it was unanimously ordered to cancel the December 21st, 2004 Board Meeting and hold a Special Meeting December 16, 2004 at 9:00 a.m.

14. **Road and Bridge Maintenance Report**
 Matter: Recommendation of Public Works Director Doug Holvik to accept the 2004 Road and Bridge Maintenance Report.
 Motion/Second: Supervisor Sprague/Supervisor Hansen
 Order: Accept the 2004 Road and Bridge Maintenance Report
 Vote: Unanimous.

15. **Miscellaneous**
 Matter: Reviewed the following items with no action taken:
 a. Auditor's Cash Reports for the Months ending August 31, 2004 and September 30, 2004.
 b. Investment Portfolio for the month ending September 30, 2004.

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- c. Notice advising that the next Water Advisory Committee meeting will be held November 9, 2004, 5:30 p.m., at the Glenn Colusa Irrigation District Office.

16. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6, to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association and Peace Officer's Association.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

12:14 p.m. - The Chairman Adjourned to 1:00 p.m.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 12:21 p.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Debbie Lambert, Deputy Clerk

17. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold continued Public Employee Performance Evaluation for Personnel Director John Greco.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

**The Chairman Advised That There Were No Announcements
as a Result of the Above Closed Sessions**

18. The Chairman adjourned the meeting at 2:08 p.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Gilmore Howard & Velma Co. Trs	0400120070	2004/2005	47-B
Williams William	040-21-2-009-0	2004/2005	79B
Fynan Paul A	03-000076-00	1989/1990	202B
Fynan Paul A	03-000076-00	1990/1991	203B
Fynan Paul A	03-000076-00	1991/1992	199B
Fynan Paul A	03-000076-00	1992/1993	192B
Gilmore George & Helen	0441000019	2003/2004	338B
Gilmore George & Helen	0441000019	2004/2005	78-B
Gilmore Howard & Velma	0400120070	2003/2004	339B

b. **Resolution-USDA Loan**

Upon the recommendation of Director of Finance Don Santoro, adopted:

- (1) Resolution 2004-105 "Appointing Special Counsel and a Placement Agent in Connection with the Execution and Delivery of a Short-Term Note in Anticipation of a USDA Loan"; and
- (2) Resolution 2004-106 "Of Intention to Execute and Deliver a Short-Term Note in the Amount of Approximately \$2,750,000 in Anticipation of a USDA Loan".

c. **Health Services Agency**

Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute *Amendment to the Women, Infants, & Children (WIC) Program Agreement* which corrects language written in the Amendment, set forth therein, and increases the maximum payable by \$13,762.00, effective October 1, 2004. (No general fund impact) (County Contract 1734)

d. **Human Resource Agency-Line Item Budget**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No general fund impact)

Department	Service Acct	Department Name	Budget Amount
Human Resource Agency	1055012	Stuart Foundation Grant	\$25,000.00

e. **Glenn County Airport Advisory Committee Appointment**

Corrected Minute Order 7 of October 19, 2004 to reflect term of Gerald A. Kraemer to the Glenn County Airport Advisory Committee to be October 19, 2007.