

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 6, 2001

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:05 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, Sprague, and Hansen (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of October 16, 2001.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors;
- b. County Counsel Belinda Blacketer advised of a meeting on November 7, 2001 at 1:30 p.m., in County Counsel's Office with AT&T Broadband representative, that Alan Schauer is invited to attend, and invites anyone who is interested;
- c. County Counsel also stated that the County Counsel's Association recommends taking no position on the Pacific Gas & Electric reorganization at this time;
- d. Director of Finance Don Santoro expressed his concerns with the low balance of Contingency and the use by Departments, advised that there needs to be an efficient manner to handle contingency requests, and that requests should be on an emergency basis; whereupon, Mr. Santoro requested that the Board give him authority over the contingency. Thereafter, the Chairman ordered that Mr. Santoro work toward a policy for the Administrative Policies and Procedures Manual and also for the Department of Finance, and schedule said policies on agenda for Board approval;
- e. Human Resource Agency Director Kim Gaghagen spoke regarding a 15% reduction in funding by the State of California, and that the CalLiheap program has been suspended but hope to have the issue resolved in thirty days;
- f. Later this date, Chairman Hansen advised of a letter received from the Department of Water Resources regarding their interest in acquiring approximately 250 acre parcel, of which 100 acres lies in Glenn County, and that a public hearing will be held on November 13, 2001 at the Glenn Pheasant Hunting Center in Glenn, California, at 1522 Highway 45, approximately 2.5 miles south of the Highway 162 intersection.
- g. Later this date Scott Nelson, reporter for the Valley Mirror, questioned the Board regarding Corrections to the Assessment Roll that are placed on the Consent Calendar Agenda, if there is proper notification to the landowners, and why Chairman Keith Hansen's Correction was placed on the Business No Appointment Agenda; whereupon, County Counsel explained that Supervisor Hansen's Correction was listed separately because if it had been placed with the other Corrections, all Corrections would have to be pulled from the Consent Calendar, and also that Assessor Vince Minto will appear before the Board at the next regular meeting to explain the notification process for the Corrections to the Assessment Roll.

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3. **Human Resource Agency/Glenn County Office of Education/Hamilton Union Elementary School District**
Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize the Director to execute *Memorandum of Understanding Between the Glenn County Human Resource Agency, the Glenn County Office of Education, and Hamilton Union Elementary School District for the Healthy Start Program/Family Resource Project* for services in Hamilton City.
Proceedings: Mr. Gaghagen reviewed the aforesaid matter, and advised that the Memorandum of Understanding is to be approved only to enter into, not execute.
Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Approve entering into Memorandum of Understanding
Vote: Unanimous.
4. **Human Resource Agency**
Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:
a. Authorize the Director, or his designee, to execute *Agreement for Special Services Between City of Orland and the Glenn County Human Resource Agency, Community Action Division for Implementing the State of California's Community Development Block Grant (CDBG) Program #00-STBG-1484-Housing Rehabilitation Program/Set Aside Activities*; and
b. Approve the line item budget for \$56,100 to administer and implement said Agreement.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve (a) and (b) as set forth above
Vote: Unanimous.
5. **Human Resource Agency**
Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:
a. Authorize the appropriate Human Resource Agency Deputy Directors, or their designees, to execute *Agreement Between the Glenn County Human Resource Agency/Social Services Division & the Glenn County Human Resource Agency/Community Action Division*, to establish a Hamilton City Family Resource Center using Temporary Assistance for Needy Families Incentive Funds of \$120,430 from November 2001 through June 2003; and
b. Authorize the Director, or his designees, to amend the Agreement contingent upon County Counsel review and approval as to form.
Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve (a) and (b) as set forth above
Vote: Unanimous.
6. **Human Resource Agency/Glenn County Office of Education**
Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:
a. Authorize the Director, or his designee, to execute *Agreement Between the Glenn County Human Resource Agency and the Glenn County Office of Education*, to participate in funding a Healthy Start Coordinator who will implement a Healthy Start Program, using Temporary Assistance for Needy Families Incentive Funds of \$48,223, term November 2001 through June 2003;
b. Authorize the Director, or his designee, to amend said Agreement contingent upon County Counsel review and approval of form.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve (a) and (b) as set forth above
Vote: Unanimous.
7. **Consent Calendar**
Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve Consent Calendar as set forth in Attachment "A"
Vote: Unanimous.

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8. **County Service Pins**

Also Present: Judith M. Masters, Eligibility Worker III, Human Resource Agency
Matter: Present County Service Pin to Judith M. Masters for 10 years of service with Glenn County.
Proceedings: The Chairman presented County Service Pin to Judith M. Masters.

9. **Human Resource Agency/CDBG Re-Use Committee/Economic Development**

Also Present: Marc Nemanic, Tri-County Economic Development Corporation Director
Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Mr. Nemanic and the County Reuse Committee to redirect \$85,000 in available Community Development Block Grant reuse funding to match a request to Economic Development Administration for additional capital for the existing Economic Development Administration revolving loan fund.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

10. **Human Resource Agency/Community Development Block Grant Re-Use Committee**

Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Mr. Gaghagen to:
a. Approve Amendment to the Community Development Block Grant (CDBG) Re-Use Committee (Section IV.A), relating to membership and role; and
b. Appoint one Board of Supervisor member to the CDBG Re-Use Committee.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Appoint Supervisor Sprague, Supervisor McGowan as an alternate, and Planning Administrator Vince Minto, as set forth above
Vote: Unanimous.

11. **Public Works & Development Services Agency**

Also Present: Tom Varga, Assistant Director Public Works
Matter: Recommendation of Mr. Holvik to execute, and authorize the Director of Finance to execute, *District Agreement No. 03-0206* with the California Department of Transportation for the Hamilton City Signal Grant for installation of traffic signals and roadway improvements at the intersection of State Routes 32/45 and County Road 203 in Hamilton City.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

10:02 a.m. – The Chairman Called The Meeting In Recess

10:11 a.m. – The Chairman Called The Meeting To Order

12. **Pacific Gas & Electric Company**

Also Present: Janet Walter, Pacific Gas & Electric Company
Matter: a. Presentation of Ms. Walter on Pacific Gas & Electric proposed reorganization; and
b. Consider position County will take on proposed reorganization of Pacific Gas & Electric Company.
Proceedings: a. Ms. Walter reviewed Pacific Gas & Electric's Chapter 11 bankruptcy, their filed plan for reorganization on September 20, 2001, and advised that they have a \$13 billion debt and will pay back in full all valid creditors;
b. Upon discussion by the Board, there was no action taken, although it was the consensus of the Board to support Pacific Gas & Electric for Glenn County.

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13. **Sacramento River Conservation Area**

Matter: Hold discussion for possible action on property and property acquisitions along the Sacramento River by various agencies and non-profit organizations, in relation to the Sacramento River Conservation Area.

Proceedings: a. **Pamma Property**

Also Present:

John Carlon, Sacramento River Partners

Mark Steidlmayer, Attorney for Landowner

John Carlon previously submitted letter dated November 1, 2001, and advised the Board that he supports this land acquisition and would be happy to answer any questions, whereupon:

- (1) Supervisor Hansen stated that after seeing this property he had taken a neutral position, but in last few months he has changed his mind due to the poor economy, and is creating a greater liability for our economy;
- (2) County Counsel Belinda Blacketer advised that the Wildlife Conservation Board had stated that both the Vereschagin and Pamma purchases were the last to be done in this area with Wildlife Conservation funds, as they were out of money;
- (3) Supervisor Sprague expressed concerns regarding a procedural problem with concern that the Sacramento River Partners had violated the Brown Act with serial phone calls to Supervisors, and that in calling to divulge information to one Board member, it becomes the obligation of that Board member to share this information in a public meeting, and thereafter Supervisor Sprague shared the information received from Mr. Carlon during his phone conversation as quoted below:

"I did receive a phone call from Mr. Carlon who had indicated to me that we have this item before the Board today and that he had hoped that I would remain neutral on the project, continued to say that he talked with Mr. McGowan who had toured the project and that he agreed with Mr. McGowan that the project was good and the land was marginal and very non-productive, also invited me to see the property which I'm pleased to do at sometime, Mr. Carlon indicated that Denny would remain neutral, Mr. Carlon asked me if I knew Dan Silva who said that Mr. Silva agrees with the project that it was also marginal soils and low productive crop, asked if I knew Jerry and Tom Southam, did know Jerry, don't know Tom but Mr. Carlon indicated that Tom forged the project, Mr. Carlon indicated that the Board probably received a letter from Jason Larrabee that was opposed to the project, I asked Mr. Carlon why the Larrabees would be opposed, howbeit Mr. Carlon didn't know exactly why they would be opposed now, but he did indicated that the Larrabee family tried to buy this property from the bank for the value which was owed against this property once upon a time indicating the current owners had become over extended in their land acquisitions and land holdings, they were consolidating land holdings so that property was in fact for sale. Mr. Carlon indicated he also talked to Chairman Hansen who at first said that he would remain neutral if the neighbors did not complain, but now Mr. Hansen, Keith, acknowledged here this morning that he is not sure he can remain neutral, and that the State is in financial straits, and that they pay too much for the lands etc.... you heard Mr. Hansen's own comments, I said that's my problem also that we seem to pay top dollar for these lands that Mr. Carlon admittedly indicated was marginal in it's worth, he indicated that he personally would not pay this much for this land either, but that it went through the legal process, and the U.S. Fish and Wildlife agrees with the appraisal, they just had a recent appraisal re-done after the first one, I asked about the State law that requires the independent appraisal, that land purchases be done by an independent appraisal, and be approved by the Department of General Services, Mr. Carlon indicated, that yes, all of this was agreed to, and they agreed with the current appraisal, I said that I was concerned that this land acquisition was outside the conservation area as defined in the handbook, the conservation handbook, Mr. Carlon indicated

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that no, the property was outside the inner river zone, however, that a portion of the property, small portion of the property was within the conservation area, I asked that if he and others that had opinions on this project would attend the Board of Supervisors meeting to express their views personally, no too busy, I asked again if he had talked to other Supervisors about this project, and he said yes, Mr. McGowan remained neutral, Mr. Bungarz would remain neutral, and Keith, that dependent upon the costs, and with status of the State budget, Mr. Carlon from his perspective, says that it makes more sense to buy the property once and have it in public ownership instead of continuing to pay owners for flood damage, cheaper in the long run etc....etc.... my admonishment to you Mr. Carlon on this is that I'll be your proponent on this project, these types of discussions need to be held in a public forum and for you to call for my prospective, and I might ask County Counsel to comment on this, but my prospective to have polled, phone polled or had other meetings with more than two Supervisors in regard to this issue, and private phone calls in regard to this issue is in severe violation of state law, and that's my admonishment to you, I've cleared the air on this however, brought this issue up for public hearing, for public discussion, that's the recall I wrote as we had this conversation, I think I've shared with you all the other information that I have, that you might not otherwise have".

- (4) County Counsel Belinda Blacketer replied to Supervisor Sprague's concerns in quotes as follows:
"There is absolutely nothing wrong with any citizens calling any Supervisor, what may have happened here was the requesting a position being taken and communicating that to the rest of the Supervisors, that is in fact a violation of the Brown Act, and I'm not sure that any of you did take the position, but it shouldn't have been communicated to the other Supervisors by you (Mr. Carlon) that put the Board in an uncomfortable position and so it's perfectly alright to lobby the Board members by phone..."
- (5) Chairman Hansen advised that relaying a phone conversation is an assumption on the callers part of what a Supervisor may vote;
- (6) Supervisor McGowan explained that he has not committed to any way of voting;
- (7) Further discussion was held regarding holding these kinds of issues at public meetings;
- (8) Supervisor Freeman advised he was not contacted by phone on this issue;
- (9) County Counsel Belinda Blacketer stated that she feels that there should be staff reports and clear maps on these issues, and suggests that the Board could write a letter to the Wildlife Conservation Board with concerns stated;
- (10) Mr. Carlon advised his intention was not to violate the Brown Act, and that he wouldn't be in the meeting today if he had known how everyone was going to vote, and that he was unclear as to the position the Board would take, as it was not specifically listed on the agenda, Mr. Carlon also advised that their intention is to put together projects that are supported by the local community, and they are actively trying to involve as many people as possible, that the property was appraised by a private appraiser, the appraisal went to federal review and they acknowledged that the appraisal was accurate, when no federal funding was available, land was re-appraised and sent to the State Office of General Services which reviewed the updated appraisal and came to the same price, once the acquisition is complete, a strong effort is made to get together with all interested stake holders in the County and question the kind of public access the County wants, in order to accommodate;
- (11) Further discussion was held by County Counsel regarding violations of the Brown Act for clarification, and she recommends not to take a "no" position vote, but rather to

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- express concerns with the acquisition, or take no position with specific concerns stated;
- (12) Mark Steidlmayer, Attorney for landowner asked how this matter came to be placed on the agenda, with Chairman Hansen stating that he had requested this matter on agenda, that this matter is in his district, and there was some controversy, whereby Chairman Hansen felt it would be best to put matter on agenda. Mr. Steidlmayer asked Chairman Hansen if Jason Larrabee requested this be placed on agenda, whereby the Chairman stated not specifically, but Mr. Larrabee felt this should be discussed; Mr. Steidlmayer asked if Mr. Larrabee was acting in an individual capacity, or associated with Doug Ose, The Chairman replied it was a personal family matter. Mr. Steidlmayer questioned whether this matter could have action taken, since it was listed as possible action, and requested knowing what specific issue was being debated, and if no specific property was listed, could this matter be voted on; whereupon County Counsel responded that information was very difficult to obtain from the Wildlife Conservation Board on all properties involved;
- (13) On motion of Supervisor Bungarz, seconded by Supervisor McGowan it was ordered to authorize the Chairman to execute a letter to the Wildlife Conservation Board taking no position, but expressing concerns on the appraisal system, a need for public access, and like most rural counties, the concern with private land being purchased and placed in public ownership and the effects of that on the tax base and third party impacts, and on recommendation of Supervisor Freeman, concurred by Supervisor Bungarz and Supervisor McGowan, motion was amended to include the property description and project description early in the process for discussion at the County level, by the following vote:
Ayes: Supervisors Bungarz, McGowan, Sprague, and Freeman
Noes: Supervisor Hansen.
- b. **Vereschagin Property**
Also Present: Sam Lawson, Nature Conservancy
- (1) Mr. Lawson submitted and reviewed map of the Vereschagin Property;
 - (2) Mr. Lawson submitted and reviewed map of the Westerman Property;
 - (3) Discussion was held regarding levee protection for the J Levee, and it is the landowners themselves that do the flood protection in times of rain storms, with no help from the Army Corp of Engineers;
 - (4) Further discussion was held regarding protection for the levee and Hamilton City, that there was no provision in the grant agreement for either; also that there is no obligation to put the new levee on this property without someone having to reimburse the state for the land where the levee would be located;
 - (5) Mr. Lawson pointed out that the Westerman Property is specifically for flood protection and a floodway with some ecosystem language so that there is no need for a negotiation system; and
 - (6) On motion of Supervisor Bungarz, seconded by Supervisor Sprague it was unanimously ordered to authorize Mr. Lawson and County Counsel to add to the draft letter, set forth therein, to the Wildlife Conservation Board, which makes reference to existing flood and future flood protection, and the levee system.

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c. **Westermann Property**

Also Present: Sam Lawson, Nature Conservancy

- (1) Mr. Lawson reviewed briefly that this project would be sometime in February or March of 2002 following the approval of the appraisal, survey, and grant agreement with the Department of Water Resources.
- (2) The Chairman ordered to authorize Mr. Lawson and County Counsel to draft a letter to the Department of Water Resources in support of the project, and schedule on next regular agenda for approval.

d. **Sunset Ranch**

Also Present: Sam Lawson, Nature Conservancy

- (1) Supervisor Bungarz advised that land is in Butte County, and owned by the Nature Conservancy, Butte County's Regional Transportation has to amend their plan in order to allow CalTrans to be part of this project, and the reason CalTrans wants to be a part of the project is that the land south of Highway 32 across the bridge from Hamilton City is to improve the drainage on that property so that water doesn't dam up on the north side of Highway 32, or if it goes over, it goes over quickly. There are funds to do the project, but they need the support of the Butte County Association of Government, this is to Glenn County's benefit, as it will take pressure off the J Levee; and
- (2) On motion of Supervisor Sprague, seconded by Supervisor Bungarz, it was unanimously ordered to support project, and authorize County Counsel and Mr. Lawson to prepare a letter to Butte County Association of Government and CalTrans.

14. **Resolution/Planning Division**

Matter: Recommendation of Assessor/Clerk-Recorder Vince Minto to adopt Resolution 2001-134 "*For Financial Assurances for Mitigation and Reclamation of the Glenn County Material Sites*", to assure reclamation of the County's gravel operations.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Adopt Resolution 2001-134

Vote: Unanimous.

15. **Resolution/County Counsel**

Matter: Recommendation of County Counsel Belinda Blacketer to adopt Resolution 2001-135 "*Authorizing the Appointment of Jean Rumiano as Deputy County Counsel*".

Motion/Second: Supervisor McGowan/Supervisor Freeman

Order: Adopt Resolution 2001-135

Vote: Unanimous.

16. **Resolution/Board of Supervisors**

Matter: Pursuant to Minute Order 6 of October 2, 2001, adopt Resolution 2001-136 "*Establishing a Policy for Use of the Board Chambers and Conference Room*".

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Adopt Resolution 2001-136

Vote: Unanimous.

17. **Probation**

Matter: Recommendation of Chief Probation Officer Linda Shelton to authorize Mrs. Shelton to execute Agreement with *Redwood Toxicology Laboratory, Inc.*, to provide toxicology screening for urine samples, amount not to exceed \$20,000 per fiscal year, term to June 30, 2002.

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

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18. **Planning Division**

Matter: Recommendation of Planning Administrator Vince Minto to authorize Mr. Minto to execute *Subrecipient Agreement Between the County of Glenn and the Central Sacramento Valley Resource Conservation and Development Area*, to perform work required for the Agricultural Tourist Grant and Forest Fuels Reduction Grant.

Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

19. **Correction to the Assessment Roll**

Matter: Recommendation of Assessor Vince Minto, to approve the following Requests for Correction to the Assessment Roll:

Name	Parcel No.	Fiscal Year	Corr No.
Hansen, Keith Clay	018-03-0-031-0	2001/2002	155B

Proceedings:

- a. County Counsel Belinda Blacketer asked Chairman Hansen to leave the Board Chambers as the aforesaid matter pertained to his property and he being an elected official could not participate;
- b. Chairman Hansen advised he had a procedural question in regards to how landowners are notified of corrections; whereupon he advised he was not aware of this matter until he saw it on the Agenda;
- c. Chairman Hansen left the Board Chambers, and Vice-Chairman Tom McGowan acted in Chairman capacity;
- d. Discussion was held on this matter, and on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was ordered by the following vote to continue this matter to November 20, 2001, and have Assessor Vince Minto appear to advise on procedure and notification process for Corrections to the Assessment Roll:
Ayes: Supervisors Freeman, Bungarz, McGowan, and Sprague
Absent: Supervisor Hansen.

20. **Miscellaneous**

Matter: Recommendation of Supervisor Bungarz to approve waiving fee of \$25.00 for processing the Notice of Determinations and Notice of Exemptions for Eagle Scout Project by Ryan Garner, who is constructing a covered bus waiting station across the street from J.F.K. Manor in Willows, which has the approval of the Glenn County Transportation Commission and the City of Willows, with the City of Willows waiving all appropriate fees for project.

Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

21. **Buildings & Grounds**

Matter: Recommendation of Artois Volunteer Fireman Jack Cavier, Jr. to waive all fees required by the County to construct an addition to the existing Artois Fire Hall and American Disabilities Act (ADA) upgrades for the fire hall.

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

22. **Willows Airport**

Matter: Recommendation of County Counsel Belinda Blacketer to approve Lease format for businesses leasing County property within the Willows Airport.

Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Send copy of Lease format to the Airport Advisory Committee for their information
Vote: Unanimous.

23. **Local Child Care Planning Council**

Matter: Recommendation of Laura Van Dervoort, Local Child Care Planning Council Coordinator, to execute approval form for Council's five-year Strategic and Implementation Plan.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

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24. **Livestock Operations Committee**

Matter: Pursuant to Minute Order 12 of October 2, 2001, and on the recommendation of the Glenn County Farm Bureau, appoint Larry Massa to the Livestock Operations Committee to serve at the pleasure of the Board of Supervisors.

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Appoint Larry Massa as set forth above

Vote: Unanimous.

25. **Miscellaneous**

Matter:

- a. Notification from Governor's Office of Emergency Services advising all California Counties that the U.S. Small Business Administration (SBA) has announced its nationwide extension of the Economic Injury Disaster Loan Program (EIDL) to businesses impacted by the September 11, 2001, terrorist attacks, and applications for economic injury loans may be filed until January 21, 2002.
- b. Letter from Governor's Office of Emergency Services advising the Counties of Butte, Colusa, Glenn, Plumas, Tehama, and Yuba that the U.S. Small Business Administration (SBA) has declared these counties a disaster area due to severe freeze that occurred April 8 and 9, 2001 in Butte County, and that applications for economic injury loans may be filed until April 9, 2002.
- c. Letter from Governor's Office of Emergency Services advising the primary County of Lake and contiguous Counties of Colusa, Glenn, Mendocino, Napa, Sonoma, and Yolo that the U.S. Small Business Administration (SBA) has declared these counties a disaster area due to damages caused by frost and hail that occurred April 2, 2001, and unseasonable heat from April 23 through May 13, 2001 which occurred in Lake County.

Motion/Second: Chairman direction

Order: Refer the aforesaid letters to the Agricultural Commissioner

Vote: Unanimous.

26. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Letter from United States Department of Interior, Bureau of Reclamation, responding to the July 3, 2001 letter to President Bush regarding water operations in the Klamath Basin.
- b. Letter from California Fish and Game Commission advising of Public Hearings regarding proposed regulatory action relative to proposed Sport Fish Regulations for 2002 and 2003, to be held at the Redding City Council Chambers November 2, 2001 at 8:30 a.m. and Long Beach City Council Chambers December 7, 2001 at 8:30 a.m.
- c. Letter from Hamilton City Citizens In Action expressing their gratitude for the Board of Supervisor's support in the Levee Festivals presented in the last four years, and helping the citizens of Hamilton City find a solution to their levee problems.
- d. Bi-Monthly Tri-County Economic Development Corporation Project Status and Financial Report.
- e. Glenn Economic Development Corporation Quarterly Program Activity Report for County of Glenn from July 1, 2001 through September 30, 2001.

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27. The Chairman adjourned the meeting at 12:35 p.m.

KEITH HANSEN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

7. Consent Calendar

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to Assessment Roll**

Upon the recommendation of Assessor Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Baik, James & Peter	018-02-0-055-0	2001/2002	149-B
L C Properties	015-18-0-016-9	2001/2002	153B
L C Properties	015-19-0-018-9	2001/2002	154B
Whyler Richard R Etal	016-03-0-034-0	2001/2002	162B
Whyler Richard R Etal	016-04-0-049-0	2001/2002	163B
Ratliff & Demmer Farms	023-19-0-001-9	2001/2002	157B
Violich Paul A Inc.	024-12-0-026-9	2001/2002	151B
Violich Paul A Inc.	024-12-0-027-9	2001/2002	152B
Mapco Farms L/P	024-20-0-023-9	2001/2002	159B
Carter John Jeffery Trs c/o Double Tree Properties	032-32-0-011-9	2001/2002	160B
Henning August J Jr & Anne C/P	037-38-0-011-9	2001/2002	161B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5067	Human Resource Agency/Community Action Division	Community Development Block Grant – Glenn County	\$ 425,000.00
5068	Human Resource Agency/Community Action Division	Mandated Report/Mini-Grant	\$ 9,000.00
5070	Business Assistant Revolving Loan	To set up appropriation to close small business loans funds that will be managed by Tri Counties EDC in the future	\$ 239,596.00
5075	Human Resource Agency/Community Action Division	Community Services & Development Grant	\$ 6,105.50
5076	Human Resource Agency/Community Action Division	Weatherization and Energy Efficient Rehabilitation	\$ 112,963.00
5079	Clerk-Recorder	To cover sales tax on purchase of server and new scan station	\$ 964.81
5081	Supplemental Law Enforcement	To set up appropriation for movement of Supplemental Law Enforcement Funds as directed by law	\$ 408,394.51
5083	Probation-RGI	Cover unanticipated shortage in Professional Services pending receipt of year three funding	\$ 11,000.00
5084	Public Works -Office of Traffic Safety Grant	Use of professional services increased, purchase of equipment decreased	\$ 12,000.00
5089	Clerk of the Board	Due to increase in dues from National Association of Counties/Transfer from Clerk's budget to Board of Supervisors budget	\$ 50.00

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Trans No.	Department	Description	Amount
5090	Human Resource Agency/Community Action Division	Appropriate contract amendment #4 which increases total funding for Victim Witness	\$ 102,154.00
5091	Human Resource Agency/Community Action Division	Appropriate Housing Rehabilitation portion of the Community Development Block Grant which was not included in the 0499 budget when submitted	\$ 75,000.00
5092	Fire Chiefs	Appropriate for purchase of SCBA Compressor	\$ 24,000.00
5093	County Counsel	Transfer for desktop and laptop computer	\$ 5,382.10
5097	Human Resource Agency/Community Action Division	Appropriate additional CalWORKS Memorandum of Understanding funds for Job Development	\$ 20,000.00

c. **Disposition of County Property**

Approved Dispositions of County Property, as recommended by the Department Heads:

Department	Description	Tag #	Disposition
Assessor	Selectric II typewriter	0001435	Sell at auction
Assessor	Time Clock	0004985	Returned to Company
Health Services	Pentium Computer	4856	Sell at auction
Health Services	Pentium Computer	4858	Sell at auction
Assessor	Excel Software V2.01, Lotus Software 123, and Wordstar Software 4.0	3475, 1354 & 1355	Scrap
Health Services	386-SX Computer	3710	Cannibalize

d. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2001-131 "Authorizing the Offering of Direct Deposit of Public Assistance Benefits".

e. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2001-132 "Submittal of Application to Participate in the Ninth Round of Funding for the Emergency Housing and Assistance Program Through the State of California Department of Housing and Community Development on Behalf of Colusa County".

f. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2001-133 "Submittal of Application to Participate in the Ninth Round of Funding for the Emergency Housing and Assistance Program Through the State of California Department of Housing and Community Development on Behalf of Glenn County".

g. **Board of Supervisors**

Upon the recommendation of Clerk of the Board Vince Minto, executed Amendment No. 2 to the Agreement Between the County of Glenn and the Inkwel for the purpose of standardized pricing for office supplies and products, commencing January 1, 2001 to December 31, 2001 and extended annually thereafter. (County Contract 1415)

h. **Probation**

Upon the recommendation of Chief Probation Officer Linda Shelton, authorized Mrs. Shelton to execute contract with P.P.C. Enterprises for Standards and Trainings for Correction Programs, total amount not to exceed \$10,000 for fiscal year 2001/2002.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 6, 2001

i. **Probation**

Upon the recommendation of Chief Probation Officer Linda Shelton, authorized Brandon Thompson to execute Lease/Rental Agreement with Joan Riisager for the building located at 827-A S. Tehama Street, Willows, to house the Probation staff and staff assigned to the Rural Gang Initiative Implementation Project, for \$1,000 per month beginning October 1, 2001 to December 31, 2002.

j. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, authorized the following:

- (1) The Director, or his designee, to execute Purchase Agreement with the lowest bidder, MicroWarehouse, for anti-virus software and associated licenses, total amount not to exceed \$7,000, term to June 30, 2002; and
- (2) The Director, or his designee, to amend the agreement contingent upon County Counsel review and approval of form.

k. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999556	Glenn County Mentoring Connection	\$4,581.00

l. **Minutes**

Corrected Minute Order 14 of October 16, 2001 to reflect:

"Authorize payment of ~~\$425~~ \$475 to ~~Northern California Association of Counties~~ National Association of Counties".