

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 18, 2001

Superintendent of Schools Joni Samples called a duly noticed informal meeting of the Board of Supervisors and the Management Council to order at 8:19 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, Sprague, and Hansen (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

1. **Management Council/Supervisors**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Supervisor Bungarz advised of a meeting with Regional Council of Rural Counties and Assemblyman Dick Dickerson to discuss various issues critical to rural Counties, a few being the Payment in Lieu of Taxes program, Senate Bill 1207 which affects Volunteer Fire Fighters/ Departments, budget cut of \$60,000 to NorCal Emergency Medical Services for the Regional Disaster Medical Assistance Program, advancing the In-Home Support Services and Hospital retrofit dates, Vehicle License Fund fees, advised that unused COPS funds are returned to the State and the budget is reduced by that amount the following year, and advised that the next Resource Advisory Committee meeting will be held January 10, 2002 from 9:00 a.m. to 3:00 p.m. at the Willows Civic Center.
 - b. Supervisor Freeman advised that California State Association of Counties will not be joining with the Sheriff's Association in sponsoring the Constitutional Amendment which protects local revenues, due to the Sheriff's Association not wanting to protect Welfare Mother's funds.
 - c. Supervisor Bungarz announced that the Office of Education received a \$18,000 grant for the Senior Nutrition Program from the California Wellness Foundation, and that the California Professional Fire Fighters are endorsing Assemblyman Dick Dickerson in his run for Senate.
 - d. Mrs. Samples adjourned the meeting at 8:47 a.m.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, Sprague, and Hansen (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve Minutes of December 4, 2001.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Supervisor McGowan advised that Tri-County Economic Development Corporation has grant funds available to help update the economic element of the General Plan.

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c. **Public Works & Development Services Agency**

- (1) Public Works & Development Services Agency Deputy Director Bob Johnson submitted a letter from California Regional Water Quality Control Board (CRWQCB) advising that the Willows and Orland Service Centers and Orland Corporation Yard is not eligible for closure because of the presence of MtBE at the Underground Storage Tanks location, and that a ground water test must be submitted to the CRWQCB by January 11, 2002, and also submitted a Memo from IT Corporation regarding Willows Service Center Assessment/Quarterlies and Orland Domestic Well Sampling, that estimated \$28,000 for additional samplings, requested that the Board consider the matter an emergency matter that arose after positing of the regular agenda; whereby on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to add this matter to the agenda based on the testing deadline; and
 - (2) On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to authorize the Director of Public Works to execute any and all contract documents including any necessary change orders for the completion of project, and to borrow funds from the Solid Waste Closure Fund with reimbursement from the State UST Cleanup Fund.
- d. Later this date Mike Cassetta, Health Services Director, submitted and reviewed "Glenn County Children's System of Care" Draft Annual Report Fiscal Year 2000/01, with no action taken.

3. **Glenn Economic Development Corporation**

- Matter: Letter from Glenn Economic Development Corp. (Glenn EDC) Board of Directors advising that they will oversee and maintain the corporation over the next twenty-four months but not actively seek or operate programs, and advised that approximately \$4,864 in financial support of Glenn EDC will be returned to the County.
- Proceedings:
- a. Director of Finance Don Santoro advised that Glenn EDC has not met Contract terms, and recommended requesting that they return all funds, or perform the services they stated they will perform, or draft a different agreement, and advised that with County Counsel Belinda Blacketer he will execute a letter requesting that Glenn EDC tie their request for reimbursement of services to the terms of the contract.
 - b. Supervisor Sprague requested that the draft letter be brought to the Glenn EDC informal meeting for discussion, to be held January 9, 2002 at 8:00 a.m.

4. **Consent Calendar**

- Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
- Motion/Second: Supervisor Freeman/Supervisor Sprague
- Order: Approve Consent Calendar as set forth in Attachment "A"
- Vote: Unanimous.

5. **California Local Agency Formation Commission**

- Also Present: Scott Harvey, Consultant
Bruce Baracco, Executive Officer of CALAFCO
- Matter: Present Supervisor Bungarz with a Certificate of Appreciation for his service on the CALAFCO Executive Board.
- Proceedings: Mr. Baracco presented Supervisor Bungarz with a Certificate of Appreciation in recognition of his services as a County representative of CALAFCO.

6. **Service Pins**

- Also Present: John Greco, Personnel Director
Doris Cooper, Department of Finance
- Matter: Present County Service Pins to John Greco and Doris Cooper in recognition of 10 years of service with the County of Glenn.
- Proceedings: The Chairman presented Mr. Greco and Mrs. Cooper with ten year service pins in recognition of their service with Glenn County.

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7. **Sheriff**

Also Present: Glenn Padula, Undersheriff
Ed Anderson, Sergeant

Matter: Recommendation of Sheriff Bob Shadley to authorize Sheriff to execute *Equipment and Operation Contract* with California Department of Boating and Waterways, for purchase of patrol boat and trailer to use in the Boat Patrol Division, maximum amount of \$42,000 to be paid to County.

Proceedings: Sergeant Anderson advised that the boat would be 21 to 23 feet long, and that he will ask if Glenn County can keep the current boat as a spare

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

8. **Resolution/Legislation**

Matter: Pursuant to Minute Order 2(b) of December 4, 2001, and on recommendation of County Counsel Belinda Blacketer, review Resolution 2001-148 "*In Support of Proposition 42, Also Known as 'ACA 4'*", which dedicates sales tax on gasoline to transportation improvements, and direct Finance Director Don Santoro and Public Works and Development Services Agency Director Doug Holvik to review and bring recommendation to the Board.

Proceedings: a. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was ordered to adopt Resolution 2001-148; and
b. The aforesaid motion was amended by Supervisor McGowan, with Supervisor Sprague concurring, to complete the Support Form and forward both the Support Form and Resolution to the proponents of the Resolution, California State Association of Counties and Regional Council of Rural Counties.

Vote: Unanimous.

9. **Recorder**

Matter: Recommendation of Clerk-Recorder Vince Minto to execute *Agreement Between the County of Glenn and Joseph J. Marotti Co., Inc.* for restoration and microfilming of Maps Book 1,3,4,and 5, for \$11,400.00 plus applicable sales tax.

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

10. **Livestock Operations Committee**

Matter: Recommendation of the Livestock Operations Committee to authorize two additional appointees, with alternates, and an alternate appointee for the Farm Bureau, to the Committee.

Proceedings: Supervisor Sprague requested that the Farm Bureau appoint two additional appointees to represent the Dairymen

Motion/Second: Supervisor Sprague/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

11. **Kanawha-Glenn County Fire Protection District**

Matter: a. Accept resignation of N. Carmon Danley and Jim Boyd from the Kanawha-Glenn County Fire Protection District; and
b. Notice of Unscheduled Vacancy being posted, consider recommendation of the Kanawha-Glenn County Fire Protection District to appoint Chris Johnson for term December 9, 1999 to December 9, 2003 and Roger Steinhoff for term December 9, 2000 to December 9, 2004.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

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12. **Historical Records Commission**

Matter: a. Notice of Unscheduled Vacancy being posted, consider appointment of Gene Walker and Joanne Overton to the Glenn County Historical Records Commission, to fill vacancies of Elda Robinett and Charles A. "Smokey" Henry, said appointees to serve at the pleasure of the Board of Supervisors; and
b. Authorize Assistant Clerk of the Board Sandy Kennedy and Assistant Clerk-Recorder Susie Alves to represent Assessor/Clerk/Recorder.

Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

13. **Miscellaneous**

Matter: Letter from San Diego Third District Supervisor Pam Slater requesting November 24, 2002 through November 30, 2002 be proclaimed as *God Bless America Week*.

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Proclaim November 24, 2002 through November 30, 2002 as *God Bless America Week*.
Vote: Unanimous.

14. **Glenn Medical Center/Buildings & Grounds**

Matter: Letter from Glenn Medical Center Chief Operating Officer Bernard Hietpas advising of the inability to complete the following relevant projects by December 31, 2001, which could affect the continued licensure of Glenn Medical Center:
a. Replacement of the liquid oxygen storage vessel with a representative from the Licensing and Certification Office in Chico; and
b. Replacement of the emergency generator at Glenn Medical Center.

Proceedings: County Counsel Belinda Blacketer recommended sending a letter to the Enloe Board of Directors acknowledging Mr. Hietpas's acceptance of responsibility for the cost of replacing the liquid oxygen storage vessel; whereby it was Chairman Direction that County Counsel draft the letter for the Board to execute.

15. **Department of Finance**

Also Present: Andy Sisk, Macias, Gini & Company
Frank Fields, Internal Auditor
Don Santoro, Director of Finance

Matter: a. Presentation of County Audit Report for fiscal year ending June 30, 2001; and
b. Accept audit as submitted.

Proceedings: Mr. Fields submitted *County of Glenn Independent Auditor's Report, General-Purpose Financial Statements, Supplemental Informational and Single Audit Reports and Schedules for the Year Ended June 30, 2001* and *Memorandum on Internal Control Over Financial Report Year Ended June 30, 2001* and reviewed the aforesaid matter.

Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Accept audit as submitted
Vote: Unanimous.

16. **Audit Committee**

Also Present: Don Santoro, Director of Finance

Matter: Recommendation of Mr. Santoro to:
a. Adopt Resolution 2001-149 "*Amending Section 5.11.01 of the Glenn County Administrative Manual*" which removes representation of the Grand Jury from the Audit Committee membership; and
b. Notice of Unscheduled vacancy being posted, consider appointment of Jim Bond to the Audit Committee, to fill the vacancy of Russ Melquist as a representative of the Public, to serve at the pleasure of the Board of Supervisors.

Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Adopt Resolution 2001-149 and approve (b) as listed above
Vote: Unanimous.

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17. **Public Hearing**

Also Present: Christy Leighton, Principal Planner

Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing regarding General Plan Amendment #2001-02 and Zone Change #2001-02 for William Sherwood, to adopt:

- a. Negative Declaration with 5 findings and 2 mitigation measures as set forth therein;
- b. Resolution *"Making Determinations, Reasons and Findings Amending the General Plan of Glenn County and Adopting General Plan Amendment #2001-02 William Sherwood"*;
- c. Ordinance *"Rezoning a Certain Portion of the County (Zone Change #2001-02, William Sherwood)"*. (Read title and waive further reading)

Proceedings:

- a. The Chairman opened the aforesaid matter for public hearing;
- b. County Counsel Belinda Blacketer advised that the representing Attorneys agree to continue the Public Hearing to January 22, 2002 so that the Negative Declaration may be redone and to look at various issues raised by staff, and that Mr. Sherwood waives all time restrictions concerning the aforesaid project;
- c. The Chairman entered into the record Public Exhibit A: Leverenz & Ferris letter confirming the agreement to continue the aforesaid matter;
- d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
- e. Attorney for opponents of the Sherwood Project Ken Hopkins advised that both sides were working together to resolve differences, and advised not discussing issues until the January 22, 2002 Public Hearing when the proponents lawyer is present;
- f. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to continue the Public Hearing to January 22, 2002 at 10:00 a.m.;
- g. Supervisor McGowan advised that the project Notice had a scope of 300' and that it needs to be larger in agricultural areas, and that a zone change of agricultural land should be closely examined to determine if the project is appropriate for that area;
- h. Supervisor Sprague recommended that the planning staff pull the State Department of Resources current environmental check list off the internet and to replace the antiquated list being used, and questioned why the responses were filled out by staff; whereby Ms. Leighton advised it was to keep the cost down for the applicant, otherwise a consultant would need to be hired;
- i. Supervisor Sprague questioned if the Board could deny the project in spite of the CEQA being adequate; whereby County Counsel advised the Board has authority to deny the request based on other considerations and Attorney Hopkins advised that after the environmental CEQA has been completed and a determination has been made, an Amendment to the Zoning Ordinance and General Plan would be looked at to determine if the change is appropriate, and discretion is used in the decision of the project with the review standard in the Appellate Court being if that discretion has been abused in ruling for or against the Amendment, and if evidence supports that decision;
- j. Supervisor Hansen recommended that the environmental checklist be more resource orientated; and
- k. It was Chairman Direction that County Counsel and Planning Staff make changes in the notification of project notice and bring back to the Board for approval.

**THE CHAIRMAN ADJOURNED TO A MEETING OF THE
GLENN COUNTYAIR POLLUTION CONTROL DISTRICT**

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18. **Air Pollution Control District**

- Also Present: Ed Romano, Air Pollution Control Officer
Bill Duckworth, Assistant Agricultural Commissioner
- Matter: Pursuant to Minute Order 16 of December 4, 2001, and on recommendation of Mr. Romano, choose from the following options regarding proposed statewide regulations altering residential burning and banning burn barrel use:
- a. Air Pollution Control District adopt an Airborne Toxic Control Measure (ATCM) for Outdoor Residential Waste Burning, to be approved by California Air Resources Board (CARB), which would prohibit burning in areas zoned 20 acre parcel size and less; or
 - b. Try to influence the CARB by submitting a written statement at the January 10, 2002 workshop, and after the ATCM is adopted submit a request for an exemption based on zoned parcel size.
- Proceedings:
- a. Mr. Duckworth submitted maps of parcels zoned 20 acres or less in Willows, Artois, Orland, and Hamilton City;
 - b. Mr. Romano advised continuing matter to after the January 10, 2002 workshop, and advised that the impact on the land fill and trash dumped on roads as a result of the regulations will need to be considered;
 - c. Upon discussion, it was Chairman Direction that Mr. Romano draft a letter as listed in (b) above; and
 - d. Mr. Duckworth advised that the burning of pruning and vegetation will be exempt.

19. **Public Hearing**

- Also Present: Ed Romano, Air Pollution Control Officer
Candis Woods, Administrative Services Officer
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to adopt Resolution *"Establishing the Policy of the Board of Directors of the Glenn County Air Pollution Control District Regarding Interdistrict and Interbasin Transfers of Emission Reduction Credits"*.
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mrs. Woods submitted a revised Resolution, list of current ERC Certificate Holders, and Open Biomass Burning Emission Reduction Credit Bank Summary;
 - c. Mr. Romano advised that a Certificate would need to be obtained to sell Credits, and that transfers equal to or greater than 10 tons per year shall be considered by the Glenn County Air Pollution Control District Board of Directors and less than 10 tons by the Glenn County Air Pollution Control District Control Officer;

10:46 a.m. – Supervisor Freeman Left the Meeting

- d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;

10:48 a.m. – Supervisor Freeman Entered the Meeting

- e. Supervisor Sprague questioned if there were safeguards in place to prevent a person from obtaining several Certificates less than 10 tons to avoid having to go before the Air Pollution Control District Board for approval; whereby Mr. Romano advised there were none; and
- f. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to continue the Public Hearing to January 8, 2002 at 10:00 a.m. so that (e) above can be incorporated into the Resolution.

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20. **Public Hearing**

- Also Present: Ed Romano, Air Pollution Control Officer
Candis Woods, Administrative Services Officer
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing amending regulations pertaining to, and establish Schedule of Fees for, stationary sources and prescribed burning, and adopt:
- a. Resolution *"Making Findings in Support of Ordinance Amending Regulations of the Glenn County Air Pollution Control District"*; and
 - b. Ordinance *"Amending Regulations of the Glenn County Air Pollution Control District"*.
- Proceedings:
- a. The Chairman opened the aforesaid matter for Public Hearing;
 - b. Mr. Romano reviewed the affected fees, and advised that the Ordinance will require fees to be reviewed every year and that proposed changes will be presented at the Budget Hearing if adjustments are needed;
 - c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - d. Supervisor Sprague questioned the Article VI Fees increase from \$50.00 to \$250.00; whereby Mrs. Woods advised that the fee covers the \$25.00 paid to each hearing board member when hearings are held to consider the applied for variance, staff time to prepare documents, and cost of publishing the notice;
 - e. Supervisor Sprague questioned the 25% late charge; whereby Mr. Romano advised it was a punitive fee, and covered staff time spent in trying to collect late fees; and
 - f. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was ordered to conclude hearing, decide matter, and Supervisor Bungarz having read title of Ordinance set forth above, on motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was ordered to waive further reading and Adopt Ordinance 2001-001 and Resolution 2001-06 by the following vote:
Ayes: Supervisors McGowan, Freeman, Bungarz, and Hansen
Noes: Supervisor Sprague

**THE CHAIRMAN ADJOURNED TO A MEETING OF THE
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**11:10 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Sandra Pergson Entered the Meeting and
Deputy Clerk Debbie Lambert Left the Meeting
11:15 a.m. -- The Chairman Called the Meeting to Order**

21. **Resolution**

- Also Present: Tom Evans, Family Water Alliance
John Amaro, Landowner
- Matter: Pursuant to Minute Order 19 of November 20, 2001, consider adoption of Resolution 2001-150 *"Requesting that the State and Federal Agencies and the Non Profit Organizations Involved in the Implementation of the Sacramento River Conservation Area Review the Additional 183,000 Acres of Land Included In 1998 In the Conservation Area Boundaries, and Provide Adequate Protections to Assure That Agricultural and Other Uses on Lands Outside the Sacramento River Inner River Zone May Continue Without Suffering Adverse Impacts From the Planned Preservation and Restoration Activities"*.
- Proceedings:
- a. Mr. Amaro submitted document and requested to add to the end of proposed Resolution "BE IT FURTHER RESOLVED that the Glenn County Board of Supervisors urges the Sacramento River Conservation Area Board to restore the Conservation area to the 30,000 acres originally envisioned by legislation in as it applies to habitat restoration";
 - b. Tom Evans, Family Water Alliance, spoke regarding the "Inner River Zone";
 - c. Suzie Cecil Kinkle, native Glenn County resident, spoke regarding preserving Glenn County farm land;
 - d. Sue Sutton, Family Water Alliance, spoke in favor of proposed Resolution; and

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- e. Anjanette Martin, Northern California Water Association, spoke in favor of proposed Resolution and questioned how the county will protect itself, and that more needs to be done.
- Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Adopt Resolution 2001-150 with corrections as follows:
- a) Page 9, last paragraph, first and second line to read: ".....that the Glenn County Board of Supervisors does hereby require the various Federal and State agencies, and non profits to provide complete staff reports, legible maps and other....."
- b) Addition to Resolution change ~~restore~~ to contain or confine.
- Vote: Unanimous.

THE CHAIRMAN ADJOURNED MEETING TO 1:30 P.M.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

- Present: Supervisors Bungarz, Freeman, McGowan, Sprague, and Hansen (Chairman)
- Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

22. Health Services Agency/Resolution

- Also Present: Mike Cassetta, Health Services Agency Director
John Greco, Personnel Director
- Matter: Recommendation of Mr. Cassetta to adopt Resolution 2001-151 "*Amending the Position Allocation List for the Health Services Agency Adding One Health Services Program Coordinator Position, One Health Services Case Manager Position and Deleting the Health Educator Aide Classification*".
- Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Adopt Resolution 2001-151
Vote: Unanimous.

23. Personnel/Resolution

- Also Present: John Greco, Personnel Director
- Matter: Recommendation of Mr. Greco to adopt Resolution 2001-152 "*Amending Title 10.08.06 'Post-Offer/Pre-Employment Medical Examinations' of the Personnel Policy of the County of Glenn*" which limits medical examinations for new hires to certain classifications.
- Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2001-152
Vote: Unanimous.

24. Human Resource Agency/In-Home Supportive Services

- Also Present: Christine Applegate, Deputy Director Human Resource Agency
Scott Gruendl, Staff Services Manager II
- Matter: Recommendation of Mr. Gaghagen to approve a discretionary wage increase of 5.31% above the minimum wage rate for In-Home Supportive Services (IHSS) Individual providers.
- Proceedings: Ms. Applegate advised that this will bring wages for in-home workers to \$7.11 per hour
- Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

25. Human Resource Agency

- Also Present: Christine Applegate, Human Resource Agency Deputy Director
Scott Gruendl, Staff Services Manager II
- Matter: Pursuant to Minute Order 2(f) of December 4, 2001, and on recommendation of Human Resource Agency Director Kim Gaghagen:
- a. Approve agreement with *ATS Communications* for telecommunications consulting, service/maintenance, and equipment for the Human Resource Agency;

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- b. Authorize the Director, or his designee, to execute the aforesaid agreement; and
- c. Authorize the Director, or his designee, to amend the agreement upon County Counsel review and approval of form.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve matters as set forth in (a) through (c) above
Vote: Unanimous.

26. **Human Resource Agency/Office of Education**

Also Present: Christine Applegate, Human Resource Agency Deputy Director
Scott Gruendl, Staff Services Manager II

Matter: Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- a. Approve *Amendment No. 2 to the Agreement Between the Glenn County Human Resource Agency and Glenn County Office of Education* for respite care, which increases the not to exceed amount to \$20,000 per fiscal year;
- b. Authorize the Director, or his designee, to execute the aforesaid Amendment; and
- c. Authorize the Director, or his designee, to amend Agreement with County Counsel review and approval to form.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve matters as set forth in (a) through (c) above
Vote: Unanimous.

27. **Human Resource Agency**

Also Present: Scott Gruendl, Human Resource Agency Deputy Director
Christine Applegate, Deputy Director Human Resource Agency

Matter: Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- a. Authorize installation of voice and data cabling at 604 E. Walker Street, Orland, by West Coast Data Connect for \$6,634;
- b. Authorize the Director, or his designee, to execute *Amendment No. 1 to the Agreement Between the County of Glenn and West Coast Data Connect for Installation of Voice and Data Cabling*; and
- c. Authorize the Director, or his designee, to amend or modify the Agreement contingent upon County Counsel review and approval to form.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve matters as set forth in (a) through (c) above
Vote: Unanimous.

28. **Human Resource Agency**

Also Present: Scott Gruendl, Human Resource Agency Deputy Director
Christine Applegate, Deputy Director Human Resource Agency

Matter: Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- a. Approve the purchase of modular office furniture for the office at 604 E. Walker Street, Orland, from Interiors, Inc., amount not to exceed \$74,000;
- b. Authorize the Director, or his designee, to execute *Agreement between the Human Resource Agency and Interiors Incorporated for the Purchase and Installation of Office Furniture for the North County Health Facility*;
- c. Authorize the Director, or his designee, to amend or modify the Agreement contingent upon County Counsel review and approval to form;
- d. Authorize the cost of the aforesaid purchase be allocated between the Health Services Agency and Human Resource Agency; and
- e. Authorize the Directors, or their designees, of the Human Resource Agency and Health Services Agency to apply for 50% reimbursement from the Loss Control Subsidy Fund.

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve matters as set forth in (a) through (e) above
Vote: Unanimous.

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29. **Closed Session**

Matter: Adjourn to Closed Session to approve Closed Session Minutes from January 16, 2001 through October 16, 2001, and authorize Supervisor Hansen as Chairman for 2001, to execute said Minutes.
Proceedings: The Chairman adjourned to Closed Session.

30. The Chairman adjourned the meeting at 2:00 p.m.

KEITH HANSEN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert , Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

4. Consent Calendar

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
St Johns Orchards	037-28-0-006-9	2001-2002	235B
St Johns Orchards	037-32-0-007-0	2001-2002	237B
St Johns Orchards	037-34-0-006-0	2001-2002	238B
Borges of California	916-03-0-011-0	2001-2002	239B
Gonsalves Frank & Colette Trs	024-15-0-030-9	2001-2002	240-B
Pieper Arthur &	020-21-0-008-0	2000-2001	201B
Pieper Arthur &	020-21-0-009-0	2000-2001	200B
Carriere Aileen Trs Etal	016-03-0-011-0	2001-2002	233B
Pieper Arthur &	020-21-0-008-0	2001-2002	228B
Pieper Arthur &	020-21-0-009-0	2001-2002	227B
Baik James & Peter	25-000619-00	2001-2002	79-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5077	Public Works	Transfer unexpended funds from retained earning to Department of Conservation/ Division of Recycling Grant	\$ 5,000.00
5124	Assessor	Transfer from the General Reserve to Professional Services for the Regional Council of Rural Counties gift basket (Minute Order 8 of August 7, 2001)	\$ 200.00
5127	Buildings & Grounds	Allocate funds for cancelled consultant contract to professional services for payment of services by new consultant	\$ 7,500.00
5128	Buildings & Grounds	Allocate rebates received from Pacific Gas & Electric Company Express Efficiency Program for energy improvements to maintenance of structure for Heating, Ventilation, and Air Conditioning improvements to Jail Administration Building	\$ 5,156.50
5130	Glenn County Fleet	Appropriate unanticipated revenue due to fund creation	\$ 23,781.00
5131	Public Works Internal Service Fund	Return budget from Planning/Assessor due to reorganization	\$ 6,216.00
5136	Human Resource Agency/ Social Services Division	Transfer funds obligated for services under the TANF Incentive Funds.	\$ 536,161.00

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GLENN COUNTY, CALIFORNIA**

Tuesday, December 18, 2001

c. **Dispositions of Property**

Approved Dispositions of County Property, as recommended by the Department Heads:

Department	Description	Tag #	Disposition
Sheriff	1995 Pentium 75 MHZ Computer	4552	Sell at County Auction
Sheriff	1995 Pentium 75 MHZ Computer	4553	Sell at County Auction
Sheriff	1995 Pentium 75 MHZ Computer	4554	Sell at County Auction

d. **Resolution/Public Works & Development Services Agency**

Upon the recommendation of Public Works and Development Services Agency Director Doug Holvik, adopted Resolution 2001-146 "Supporting a Regional Used Oil Opportunity Grant Submitted by RCRC-ESJPA" for an agricultural used oil collection center program outreach, county fair/event outreach, development of educational materials, and newspaper advertising, regarding promoting the network of used oil collection centers and educating county residents about the importance of the proper disposal of used oil and oil filters.

e. **Resolution/Health Services Agency**

Upon the recommendation of Health Services Director Mike Cassetta, adopted Resolution 2001-147 "Providing Evaluation Services for Mentally Disordered Persons" for fiscal year 2001/2002.

f. **Personnel**

Upon the recommendation of Personnel Director John Greco, authorized the Director to renew the dental insurance contracts with United States Life and Healthdent Insurance Companies.

g. **Treasury Oversight Committee**

Upon the recommendation of Treasury Oversight Committee, reappointed the following members for three year term:

Appointee	Area of Representation	Term From	Term To
Deborah P. Storz	Public	1/1/2000	12/31/2003
Superintendent of Schools, or designee	Superintendent of Schools	1/1/2001	12/31/2004
Hank Wallace	Special District Representative	1/1/2002	12/31/2005

h. **Buildings & Grounds**

Upon the recommendation of Building Maintenance & Inspection Director Dan Gardner, authorized Mr. Gardner to execute Purchase Agreement with Easterday Janitorial Supply Company, which was approved by Minute Order 12 of December 4, 2001.

i. **Minutes**

Corrected Minute Order 4 of November 6, 2001 to reflect the line item budget for *Agreement for Special Services Between City of Orland and the Glenn County Human Resource Agency, Community Action Division for Implementing the State of California's Community Development Block Grant (Supervisor Bungarz) Program #00-STBG-1484-Housing Rehabilitation Program/Set Aside Activities* is \$67,100.

j. **Resolution**

Ratified Resolution 2001-140 "Commending with Honor on Retirement from State Service California Highway Patrol Officer #7744 Michael D. Stanford".

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k. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget for Contract funds received for the Go Back Program, which refers previously weatherized households to PG&E's appliance programs:

Department	Service Account	Department Name	Budget Amount
Community Action	04999652	Go Back Program	\$15,000.00

l. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget for the Family Self-Sufficiency Program Coordinator for HUD Section 8 Vouchers for housing assistance:

Department	Service Account	Department Name	Budget Amount
Community Action	04999524	Family Self Sufficiency Program	\$25,575.00

m. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget for the Hamilton City Family Resource Center using Temporary Assistance for Needy Families Incentive Funds:

Department	Service Account	Department Name	Budget Amount
Community Action	04999536	HC-FRC Incentive MOU	\$120,430.00

n. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget for the Federal Emergency Shelter Grant to provide homeless prevention services in Glenn and Colusa Counties and shelter services in Trinity County:

Department	Service Account	Department Name	Budget Amount
Community Action	04999414	Federal Emergency Shelter Grant	\$134,493.00