

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:08 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)

Also Present: Sandy Kennedy, Assistant Clerk of the Board

Absent: Belinda Blacketer, County Counsel

THE PLEDGE OF ALLEGIANCE WAS RECITED

8:13 a.m. – County Counsel Belinda Blacketer Entered the Meeting

1. **Closed Session**

- Matter: a. Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association, Peace Officer's Association, Glenn County Mid Managers Association, and the General Unit.
- b. Adjourn to Closed Session pursuant to Government Code Section 54957 for Public Employment to hold discussion regarding the appointment of the Agricultural Commissioner/Sealer of Weights & Measures

Proceedings: The Chairman announced the aforesaid matters

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

9:12 a.m. – The Chairman called the Meeting in Recess

9:17 a.m. – The Chairman called the Meeting to Order

2. **Agricultural Commissioner/Sealer of Weights & Measures Vacancy**

Also Present: Kim Gaghagen, Administrative Representative
Bill Duckworth, Interim Agricultural Commissioner/Sealer of Weights & Measures

Matter: Recommendation of Mr. Gaghagen to appoint the Interim Agricultural Commissioner Bill Duckworth to fill the Department Head vacancy created by the July 23, 2003 retirement of Ed Romano.

Motion/Second: Supervisor McGowan/Supervisor Sprague

Order: Appoint Bill Duckworth as Agricultural Commissioner/Sealer of Weights & Measures

Vote: Unanimous.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY AIR POLLUTION CONTROL DISTRICT

3. **Air Pollution Control Officer Vacancy**

Also Present: Kim Gaghagen, Administrative Representative
Bill Duckworth, Air Pollution Control Officer

Matter: Appoint the Interim Air Pollution Control Officer Bill Duckworth to fill the Department Head vacancy created by the July 23, 2003 retirement of Ed Romano.

Motion/Second: Supervisor Hansen/Supervisor Sprague

Order: Appoint Bill Duckworth as Air Pollution Control Officer

Vote: Unanimous.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS

4. **Minutes**

Matter: Approve the Minutes of November 18, 2003.

Motion/Second: Supervisor Hansen/Supervisor Sprague

Order: Approve the aforesaid Minutes

Vote: Unanimous.

5. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

- Proceedings: a. Reports and issues were discussed by Supervisors.
- b. Supervisor Sprague announced that he will not seek re-election in the 2004 November Primary Election, and expressed his gratitude in working with the Board.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

- c. Supervisor Freeman advised that the California State Association of Counties Board of Directors has approved the Constitutional Amendment to protect local government revenues, which will be placed on the November ballot.
- d. Supervisor Bungarz advised of an upcoming Rural Health Design Steering Committee meeting to be held in Sacramento on December 5, 2003; also reported on an attended a meeting with River Partners and State Parks regarding a proposed boat launching facility in the Butte City area, which would allow additional recreation for Glenn County.
- e. Supervisor Hansen advised of a recent meeting held by the Hamilton City Fire Protection District, and commended County Counsel Belinda Blacketer for her involvement with this District.

6. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the matters set forth on Attachment "A"
Vote: Unanimous.

7. **Retirement Resolution - Darlyn Wadsworth**

Also Present: Darlyn Wadsworth
Matter: Recommendation of Assessor Vince Minto to adopt and present Resolution 2003-124 "Honoring Darlyn Wadsworth" as she retired on November 21, 2003, having served Glenn County for thirty one years.
Proceedings: a. The Chairman read and presented Resolution 2003-124 to Darlyn Wadsworth; and
b. The Chairman read and presented an appreciation letter to Assessor/Clerk-Recorder Vince Minto to express the Board's gratitude for serving as the Interim Planning Administrator (previously approved per Minute Order 14 of October 18, 2003)
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Adopt Resolution 2003-124
Vote: Unanimous.

**9:39 a.m. – Deputy Clerk Debbie Lambert Entered the Meeting and
Assistant Clerk of the Board Sandy Kennedy Left the Meeting**

8. **Position Allocation Modification – Health Services Agency**

Also Present: Mike Cassetta, Health Services Director
Matter: Recommendation of Mr. Cassetta to adopt Resolution 2003-125 "Amending the Position Allocation List for the Glenn County Health Services Agency" which adds one Accounting Technician Position. (No General Fund Impact)
Proceedings: Mr. Cassetta reviewed the aforesaid matter
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Adopt Resolution 2003-125
Vote: Unanimous.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF EQUALIZATION

9. **Assessment Appeal Applications**

Matter: a. Recommendation of Assessor Vince Minto to renumber the following Assessment Appeal Applications for Comcast of Southern CA, Inc. for fiscal year 2003/04, accepted on November 4, 2003 per Minute Order 7(b). (Hearing scheduled for February 17, 2004)

Previous Application No.	New Application No.	Parcel No.
2002-31	2003-31	27-000159-00
2002-32	2003-32	27-000160-00
2002-33	2003-33	27-00015800
2002-34	2003-34	27-000157-00
2002-35	2003-35	27-000156-00

- b. Accept Assessment Appeal Application 2003-01/Parcel No. 18-000054-00 filed by Hanover Compression Limited Partnership, and schedule Hearing for February 17, 2004.

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve (a) and (b) as set forth above
Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS

10. **Child Support Services Agency/Personnel - Resolution**
Matter: Recommendation of Child Support Services Director Mike Murray and Personnel Director John Greco to adopt Resolution 2003-126 "*Setting the Pay Rate for the Classification of Child Support Specialist I*".
Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Adopt Resolution 2003-126
Vote: Unanimous.
11. **Continued Public Hearing**
Matter: Pursuant to Minute Order 17 of October 7, 2003, and Affidavit of Publication on file in the Office of the County Clerk, Resolution 2003-15 "*Acknowledging the Intention to Grant an Electric Franchise*", and Resolution 2003-16 "*Acknowledging the Intention to Grant a Gas Franchise*", continue hearing to December 16, 2003, per County Counsel advising that a Pacific Gas & Electric Representative will be present for an update.
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Continue Hearing to December 16, 2003
Vote: Unanimous.
12. **Kanawha Fire Protection District Audit Report**
Also Present: Don Santoro, Director of Finance
Matter: Pursuant to Minute Order 13 of November 18, 2003, review report from Kanawha Fire Protection District regarding compliance with audit recommendations by the Audit Committee to the District.
Proceedings: Mr. Santoro advised that Kanawha Fire Protection District issued a check to close the unauthorized bank account, which was deposited into the County Treasury.
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Request that a Fire District Board Member report progress made regarding the audit recommendations and submit a copy of Kanawha Fire Protection District's November 29, 2003 Minutes at the December 16, 2003 Board meeting, and report to the Board thereafter quarterly, next meeting being March 16, 2004
Vote: Unanimous.
13. **Public Hearing - General Plan Amendment 2002-01 Housing Element 2003**
Also Present: Christy Leighton, Principal Planner, Planning Department
Dan Gardner, Planning Administrator
Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider the following:
a. Adopt Negative Declaration for General Plan Amendment No. 2002-01 Housing Element 2003 with four findings and no Mitigations Measures;
b. Adopt Amendment to pages 110 and 111 of the Housing Element of the County's General Plan, which removes any reference to rezoning in Hamilton City, with approval from the State Department of Housing and Community Development; and
c. Adopt Resolution 2003-127 "*Making Determinations, Reasons and Findings Amending the General Plan of Glenn County and Adopting General Plan Amendment #2002-01, Housing Element 2003 County of Glenn*".
Proceedings: a. The Chairman opened the aforesaid matter for Public Hearing;
b. Mrs. Leighton submitted *Appendix D Glenn County Community Action Plan (CAP) 2004-2005* and reviewed the aforesaid matter;
c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
d. Supervisor Hansen questioned if housing for agricultural employees was addressed, whereby Mrs. Leighton advised that 150 multi-family units will be allocated within the unincorporated areas of the County;
e. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted; and
f. On motion of Supervisor Sprague, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter, approve (a) and (b) as set forth above and adopt Resolution 2003-127.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

14. **Hamilton City Fire Protection District – Resolution/Elections Department**

Matter: Recommendation of the Glenn County Elections Department and the Hamilton City Fire Protection District to:

- a. Adopt Resolution 2003-128 “*Ordering that the Election Regarding Special Taxes for the Hamilton City Fire Protection District be Consolidated with the Statewide Presidential Primary Election to be Held on March 2, 2004*”; and
- b. Authorize the County Clerk to set the election and render those services requested from the Hamilton City Fire Protection District for the consolidation with the Statewide Presidential Primary Election to be held on March 2, 2004.

Proceedings: County Counsel Belinda Blacketer advised that the election will be funded by the Hamilton City Fire Protection District, and that ballots may be mailed to save money

Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Adopt Resolution 2003-128 and approve (b) as set forth above
Vote: Unanimous.

15. **Comprehensive Management Plan for the Sacramento River Wildlife Area**

Matter: Recommendation of Buildings Maintenance & Inspection Director Dan Gardner that the Board of Supervisors execute a letter of support to the California Department of Fish and Game for the Comprehensive Management Plan for the Sacramento River Wildlife Area, which includes the area located along the Sacramento River between Woodson’s Bridge and the City of Colusa (River Miles 145 to 215).

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Execute the aforesaid letter, adding the additional risk to Fire and Levee Districts, and public assess being important to the economic goals of Glenn County and removing and adding the following:
“The County of Glenn supports ~~this Plan~~ the Plan’s emphasis on public access.”

Vote: Unanimous.

16. **Elk Creek Fire Protection District – Canvass and Statement of Vote**

Matter: Recommendation of Clerk-Recorder Vince Minto to accept and make official the Canvass and Statement of Vote for the General District Election conducted in Elk Creek Fire Protection District (only) on November 4, 2003.

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

17. **Transfer of Funds – Buildings & Grounds**

Matter: Recommendation of Building Maintenance and Inspection Director Dan Gardner to approve Transfer of Funds No. 5094, which transfers \$800.00 from Juvenile Hall Maintenance to In-House Projects #01011121 to pay for damage to existing landscaping and to repair a hole in an existing bedroom wall.

Proceedings: Mr. Gardner reviewed the aforesaid matter
Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Approve Transfer of Funds No. 5094
Vote: Unanimous.

18. **Board Appointment – Northern California Water Association**

Matter: Recommendation of the Northern California Water Association, to appoint one Supervisor as Director, and one Supervisor as Alternate, to represent Glenn County.

Proceedings: a. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was unanimously ordered to appoint Supervisor Bungarz as Director of the Northern California Water Association, to represent Glenn County;
b. On motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered to appoint Supervisor Hansen as Alternate.

19. **Board Membership – California State Association of Counties/SB 90 Service**

Matter: Authorize payment of Invoice from California State Association of Counties for SB 90 Service for \$900.00, fiscal year 2003/2004, to be paid from 01010/Board/03200/Memberships.

Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

20. **Miscellaneous**

Matter:

Reviewed the following items with no action taken:

- a. *Monthly Statistical Report* detailing Human Resource Agency Social Services activities through September 30, 2003
- b. Notice from the Governor's Office of Emergency Services advising that the U.S. Department of Agriculture granted a Secretarial disaster designation for the County of Butte, and the contiguous counties of Colusa, Glenn, Plumas, Sutter, Tehama, and Yuba, due to agricultural losses caused by spring rains and Wheat Stripe Rust that occurred March 1, 2003 through May 14, 2003, application deadline eight months from the designation date of October 23, 2003.
- c. Notice from the Planning Department advising of the following meetings:
 - (1) Technical Advisory Committee meetings to be held December 4, 2003 and December 18, 2003, at 9:00 a.m. at the Glenn County Board of Supervisors Chambers, 526 W. Sycamore St., Willows, CA; and
 - (2) Planning Commission meeting to be held December 18, 2003, 9:00 a.m. at the Glenn County Board of Supervisors Chambers, 526 W. Sycamore St., Willows, CA.

10:26 a.m. – The Chairman Called the Meeting in Recess

10:35 a.m. – The Chairman Called the Meeting to Order With Supervisor McGowan Absent

10:36 a.m. – Supervisor McGowan Entered the Meeting

21. **Public Hearing – Orland-Artois Water District/Subdivision Map #2003-02**

Also Present: Christy Leighton, Principal Planner, Planning Department
Dan Gardner, Planning Administrator
Tom Varga, Assistant Director of Public Works

Matter: Pursuant to Minute Order 15 of October 21, 2003, and Affidavit of Publication on file in the Office of the County Clerk, hold continued Appeal Hearing to consider the following matters:

- a. Amend tentative Subdivision Map #2003-02 Appeal of Condition of Approval #19 regarding the Orland-Artois Water District to read as follows:

That the Orland-Artois Water District may detach the subject property or the applicant shall record the following Condition on the face of the Final Map:

The subdivision lies within the boundaries of the Orland-Artois Water District, and is subject to all taxes, assessments, obligations, by-laws, rules and regulations thereof. There are no District Water Distribution Facilities on the subdivision other than the turnout. The owners of the individual parcels of the subdivision will be required to make all the necessary provisions, including the acquisition of rights of way on the subdivision, and pay all the costs of modifying the District's turnout to facilitate separate meters and any other necessary modifications for service to the individual parcels. Installation and future maintenance of water delivery facilities from the District's turnout to the individual parcels is the sole responsibility of the owners of those parcels. Any distribution extension or modifications shall be deeded to the District.
- b. Deny tentative Subdivision Map #2003-02 Appeal of Condition of Approval #24 (re: County Road 20 improvements) and #28 (re: Drainage Plan Requirements) as the Planning Commission approved these Conditions for Health, Safety and Traffic Impact Mitigation and to meet the requirements of the Glenn County Code.

Proceedings:

- a. The Chairman opened the aforesaid matter for Public Hearing;
- b. Mrs. Leighton reviewed the aforesaid matter and advised that there is no objection to #19 and Orland-Artois can allow the Applicant to detach if he desires, and recommended that the Board deny Appeal #24 which requires the road to be built to standard and Appeal #28 which are drainage plan requirements;
- c. Discussion was held regarding if the proposed retention basin will be sufficient to handle the storm water and irrigation/agricultural run-off;
- d. The Chairman opened the hearing for public comments, whereupon Mr. Chuck Harris, Sr. requested a thirty day extension and waived time limits on his client's behalf;

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

- e. The Chairman closed the hearing to public comments;
- f. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was unanimously ordered to continue the Public Hearing to January 6, 2004 at 10:30 p.m., with the understanding that the applicant has waived time limits.

22. **Public Hearing – Williamson Act and Farmland Security Zone Contracts**

- Also Present: Christy Leighton, Principal Planner, Planning Department
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider adopting Resolution 2003-129 *"In the Matter of the Creation or Revision of Agricultural Preserves"* and authorize the Chairman of the Board of Supervisors to execute six Williamson Act Contracts, three Conversion Contracts from Williamson Act to Farmland Security Zone, and sixteen Farmland Security Zone Contracts.
- Proceedings:
- a. The Chairman opened the aforesaid matter for Public Hearing;
 - b. Mrs. Leighton reviewed the aforesaid matter and advised that there was a desire among land owners that the Board consider opening the Williamson Act Contract to applicants with parcel sizes under 80 acres, and that the State's minimum acreage requirement is 10 acres;
 - c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - e. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted;
 - f. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered to conclude hearing, decide matter, adopt Resolution 2003-129, and approve the aforesaid matter.

23. **Public Hearing – Declaration of Intention to Amend Franchise Pipeline Agreement to Towne Exploration**

- Also Present: Tom Varga, Assistant Director of Public Works
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider adopting Resolution 2003-130 *"Notice of Intention to Amend Ordinance 1120 Franchise Pipeline Agreement 2000-02 to Towne Exploration Company for Use of County Right-Of-Way to Install and Maintain a Natural Gas Transmission Line"*.
- Proceedings:
- a. The Chairman opened the aforesaid matter for Public Hearing;
 - b. Mr. Varga reviewed the aforesaid matter, and advised that the additional pipeline will be 2,671', for a total 14,731' of County Right-of-Way;
 - c. Mr. Gregg McCleery, Towne Exploration Company Representative, advised that location "A" was built in 2000, "B" in 2002 and "C" is pending Board approval;
 - d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - e. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted;
 - f. On motion of Supervisor McGowan, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter, and adopt Resolution 2003-130.

11:17 a.m. -- The Chairman Called the Meeting in Recess
11:22 a.m. -- The Chairman Called the Meeting to Order

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

24. **Encumbering Courthouse Construction Funds**

- Also Present: Don Santoro, Director of Finance
Belinda Blacketer, County Counsel
Donald C. Byrd, Superior Court Judge
Mike Roddy, Administrative Office of the Courts
- Matter: a. Recommendation that the Board consider staff reports submitted by the Department of Finance and County Counsel recommending against the adoption of resolution listed below; and
b. Recommendation of Superior Court to Adopt Resolution "*Encumbering Current and Future Courthouse Construction Funds and Local Revenue for the Purpose of Remodeling the Willows Courthouse.*"
- Proceedings: a. Mr. Santoro reviewed and advised of the financial risk to the County, and that legislation is being drafted to address issues and concerns;
b. Ms. Blacketer expressed concerns with approval of Phase 1.1 signifying approval of all Phases, the cost of the County relocating offices housed in the Court House and renovation, and that the County may be accountable for all costs;
c. Judge Byrd advised that the aforesaid matter has been in existence for five years and by not encumbering the \$600,000 Courthouse Funds combined with approximately \$50,000 annual funds, would result in an approximate loss of \$1,000,000 to the State; also advised that the Courts need another Court room and additional securities recommended by the Sheriff;
d. Mr. Roddy advised that the Administrative Office of the Courts (AOC) supports the Courts Project, addressed safety issues, and advised that January 1, 2004 unencumbered local courthouse construction funds will transfer to the state;
e. Supervisor Freeman advised that the County will be committing to only Phase 1.1 at this time, which is an additional court room above the Records Office and added courthouse securities, and that the State is required to reimburse the County for it's move out of the Courthouse;
f. Ms. Blacketer submitted *Draft of Phase 1.1* and advised that the Plan has a number of phases, requires Environmental Documentation to commit to Phase 1.1, that many adverse impacts could accrue, that legislation does not allow the County to back out of the obligation, that expenses to move out of the Courthouse will be reimbursed only if the County occupies less than 20%; also advised that legislature states that the encumbrance of Courthouse Funds has to be through a revenue bond of future income, and no revenue bond is on the table;
g. David Griffith advised that 9,410 square feet of Courthouse space is modified, 8700 square feet will be new construction, one third which will be on the first floor and two thirds on the second, which is a 25% addition to the Courthouse footprint;
h. Supervisor Freeman advised that the Finance Director requested that the AOC commit to supporting the Project in writing, and that there has been no response;
i. Mr. Santoro advised that the Courthouse Construction Funds flowing into the County, increasing interest rates of Courthouse Construction Funds, and the Construction Funds will not support financing of Phase 1.1, and will obligate the County financially for a 40 year term;
j. Undersheriff Glenn Padula advised that the Sheriff is concerned with Courthouse security, however if the Project affects the General Fund there will be a negative impact on the Sheriff's budget;
k. Mr. Roddy advised that adopting the Resolution will keep the County's input into the Project, otherwise the local decision process may be taken away if the State takes control;
l. Ms. Blacketer advised that legislation states that the Project Judicial Council may require the completion of all Phases of the Project, at the County's expense;
m. Supervisor Freeman requested that California State Association of Counties Reuben Lopez, who helped draft the legislation, appear at the December 16, 2003 Board meeting;
n. The Chairman directed that the aforesaid matter be brought back December 16, 2003 with an AOC representative, Mr. Lopez and the Glenn County Superior Court to attend.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

25. **Continued Public Meeting - Glenn County Voluntary Oak Woodlands Management Plan**

Also Present: Belinda Blacketer, County Counsel
Del Oliver, Glenn County Oak Advisory Committee (Glenn County Rangeland Association)

Matter: Pursuant to Minute Order 12 of October 21, 2003, continue Public Meeting to:

- a. Consider objection of the Glenn County Oak Advisory Committee (Glenn County Rangeland Association) to amending Resolution 94-094 and entering into an agreement with Wildlife Conservation Board, on Assembly Bill 242; and
- b. Consider adopting the following:
 - (1) Adopt Resolution "Establishing Voluntary Oak Management Guidelines, Amending Prior Resolution 94-094";
 - (2) Readopt Exhibit "A" – Voluntary Guidelines for Oak Rangeland Management in Glenn County as amended, which includes removing the involvement of the County or the County Planning Director in any meeting of the landowners; and
 - (3) Adopt Exhibit "B" – Voluntary Oak Woodlands Management Plan for Glenn County as set forth therein.

Proceedings:

- a. Ms. Blacketer stated that the Oak Advisory Committee questioned if Supervisor Hansen had a conflict of interest due to his involvement with Colusa Basin Drainage District, and advised that there is no conflict of interest due to him being appointed to the District by the Board;
- b. Landowner Gary Soeth submitted a letter of opposition signed by 27 individuals which Supervisor Bungarz read aloud;
- c. Mr. Oliver advised that at the last Committee meeting, of the 31 landowners present, 28 were against the Resolution establishing voluntary oak management guidelines, and that the Committee recommends approving matter b(2) above and will move forward with Oakland Management, watershed, and water quality issues;
- d. Landowner Del Reimers stated for the record that he believes Supervisor Hansen has a conflict of interest and asked that he reclude himself from the vote;

12:30 p.m. – Supervisor Freeman Left the Meeting

- e. Landowner Larry Massa advised that he chaired the California State Farm Bureau Commodity Committee, that Oak Woodland Management has been an issue for four years, that selling an easement erodes the tax base, and that this matter is a property rights issue;

Supervisor Freeman Entered the Meeting

- f. Landowner Lawrence Martin spoke against the aforesaid matter; and
- g. On motion of Supervisor Sprague, seconded by Supervisor McGowan, it was ordered to approve b (2) as listed in matter above by the following vote:
Ayes: Supervisors Bungarz, Freeman, McGowan and Sprague
Noes: Supervisor Hansen

The Chairman Adjourned to 1:45 p.m.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:56 p.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandy Kennedy, Assistant Clerk of the Board

26. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to interview applicants for the position of Planning and Community Development Services Agency Director, and provide direction to the Personnel Director regarding completion of the recruitment process.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

27. The Chairman adjourned the meeting at 3:30 p.m.

DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Sandy Kennedy, Assistant Clerk of the Board

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

ATTACHMENT "A"

6. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Michaud, Frank H Jr.	01-017285-00	2003/04	20-B
Sackett, Terrance E	03-000175-00	2003/04	21-B
Rios, Frank	12-000678-00	2003/04	30-B
Steuben, Walter Jr.	25-000486-00	2003/04	35-B
Yamazaki Kazuko Yagi Trs	047-12-0-008-0	2003/04	75-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5093	Human Resource Agency/Community Action Division	Appropriate balance of funds from Community Development Block Grant Contract #03-STBG-128 for period 7/18/03 through 12/31/05. (No General Fund Impact)	\$ 374,625.00
5096	Department of Justice Grant 2001	Appropriate year end interest for expenditure and closure of grant	\$ 37.26
5097	Probation	Appropriate unanticipated revenues for the Department of Justice Drug Court Grant for 2003/2004 fiscal year	\$ 108,294.61

c. **North Willows County Service Area – Fees to be Charged**

Upon the recommendation of Public Works Director Doug Holvik, approved revision of Exhibit "A" to Resolution 2003-57 "Confirming Report on Fees to be Charged in North Willows County Service Area (2003-2004)" which amends #3 to state "The portion of buildings greater than 1,999 square foot=\$7.50 per 1,000 square feet or portion thereof".

d. **Contract – Bioterrorism Program/Health Services Agency**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Application for Funding Local Public Health Response Preparedness & Response to Bioterrorism Program* and the *Certification Form* for fiscal year 2003-04.

e. **Contract – Property Tax Administration Program Grant**

Upon the recommendation of Assessor Vince Minto, executed *Agreement for State-County Property Tax Administration Program* for Grant Amount of \$59,197 for fiscal year 2003-04. (County Contract 923)

f. **Glenn County Local Child Care Planning Council Appointment**

Upon the recommendation of Glenn County Local Child Care Planning Council, appointed Rosalina Chavez as Community Representative of the Glenn County Local Child Care Planning Council, for a three year term.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 2, 2003

g. **Line Item Budget – Human Resources Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No General Fund Impact)

Fund Title	Service Account	Department Name	Amount
Community Action	04999568	Promoting Safe & Stable Families	\$30,000.00

i. **Invoices Dated Over One Year Old**

Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of claim for Petty Cash for invoices dated over one year old, as follows:

- (1) Department of Finance - \$2.90
- (2) County Counsel - \$50.00