

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 6, 2005

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)
Also Present: David Shoemaker, County Administrative Officer
Thomas Agin, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of November 15, 2005.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.

b. **Secure Rural Schools & Community Self-Determination Act of 2000**

Matter: Recommendation of County Administrative Officer David Shoemaker to add an urgency item to the agenda based upon a letter from Brent Harrington of Regional Council of Rural Counties in regards to funding for PL 106-393, the Secure Rural Schools and Community Self-Determination Act of 2000 (Act), in the fiscal year 2007 federal budget;

Proceedings: (1) On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to find that this matter arose after the posting of the agenda, add this matter to agenda as there is a meeting planned for December 15, 2005 or shortly thereafter to show support for continued funding of PL 106-393 in the Federal Budget;

(2) On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to adopt Resolution 2005-109, and authorize the Chairman of the Board of Supervisors to execute Resolution.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve Consent Calendar as set forth on Attachment "A"

Vote: Unanimous.

4. **Contract for 2003/2004 Hazard Elimination System Project – Upgrade Traffic Signs**

Also Present: Dan Obermeyer, Planning & Public Works Director
Matt Gomes, Engineering Technician IV

Matter: Recommendation of Planning & Public Works Agency Director Dan Obermeyer to award to McGuire Pacific Constructors, the lowest responsible bidder, the contract for completion of the 2003/2004 Hazard Elimination System Project, Upgrade Traffic Signs on various County Roads, and further authorize the Director to execute contract and any and all contract documents, including any necessary change orders, contingent on approval from CalTrans.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

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5. **Glenn County Airport Management Plan Phase II – Final Report**
Also Present: Dan Obermeyer, Planning & Public Works Director
Marc Nemanic, Tri-County Economic Development Corporation Executive Director
Matter: Recommendation of Planning & Public Works Agency Director Dan Obermeyer to accept the final report for the Phase II Airport Management Plan incorporating a market rent analysis and market assessment for non-aeronautical property, and submit report to the State Department of Housing and Community Development for their approval and acceptance.
Proceedings: Mr. Obermeyer and Mr. Nemanic reviewed the aforesaid matter
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Accept final report as set forth above
Vote: Unanimous.
6. **Public Hearing – General Plan Amendment #2005-04, Confined Animal Facilities Element of the Glenn County General Plan**
Also Present: Dan Obermeyer, Planning & Public Works Agency Director
Gene Smith, Quad Knopf
David Rader, Quad Knopf
Matter: Pursuant to Affidavit of Publication on file in the Office of the Clerk of the Board of Supervisors, hold Public Hearing to consider the following:
a. Certify Environmental Impact Report with Findings of Fact and Statement of Overriding Considerations; and
b. Adopt Resolution 2005-113 *“Making Determinations, Reasons and Findings Amending the General Plan of Glenn County”*, which adds General Plan Amendment #2005-04, Confined Animal Facilities Element, to the General Plan.
Proceedings: a. The Chairman opened the Public Hearing;
b. Mr. Obermeyer reviewed matter;
c. The Chairman opened the Public Hearing to comments; whereupon Barbara Reed from Cooperative Extension advised that their role is to provide science based on information and not taking sides on issue;
d. The Chairman closed the Public Hearing to comments;
e. On motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered to adopt Findings of Fact for a Statement of Overriding Considerations, and certify the Environmental Impact Report prepared for the Confined Animal Facilities Element of the Glenn County General Plan with the listed Mitigation Measures and Mitigation Monitoring Plan, and adopt Resolution 2005-113.
7. **Contract for Appraisal Services – Glenn County Landfill Property Site**
Also Present: Tom Varga, Planning & Public Works Agency Deputy Director
Dan Obermeyer, Planning & Public Works Director
John Oneill, Solid Waste Program Manager
Matter: Recommendation of Planning & Public Works Agency Director Dan Obermeyer to authorize the Director to contract for property appraisal services to determine the value of the Glenn County Landfill property site, including buffer, and proceed with the acquisition of said property.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

**10:33 a.m. -- Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting**

8. **Community Wildfire Protection Plan Agreement**
Also Present: Gary Durden, Unit Chief, Tehama/Glenn Unit, California Department of Forestry & Fire Protection
Miriam Merrill, U.S. Fish & Wildlife Service
Kimberly DeSena, Fire Captain/Pre-Fire Management, Tehama/Glenn Unit, California Department of Forestry & Fire Protection
Matter: Recommendation of Ms. DeSena to approve and authorize the Chairman of the Board of Supervisors to execute the Community Wildfire Protection Plan Agreement, thereby agreeing that the 2005 Tehama/Glenn Unit Fire Management Plan meets the requirements for a Community Wildfire Protection Plan (CWPP) in Glenn County as established by the Healthy Forests Restoration Act of 2003.

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Proceedings: Ms. Merrill advised of the benefits of the plan when applying for federal monies
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous.

The Chairman Adjourned to the Glenn County In-Home Supportive Services Public Authority

9. Glenn County In-Home Supportive Services Advisory Committee - Appointment

Matter: Recommendation of In-Home Supportive Services Public Authority Manager Judi Anthony to accept the resignation of Glenn County In-Home Supportive Services Advisory Committee Provider Representative Angela Parisio, and pursuant to Notice of Vacancy having been posted, consider appointment of Dan Grover as provider representative, term January 1, 2006 through January 1, 2008.
 Motion/Second: Supervisor McGowan/Supervisor Bungarz
 Order: Approve the aforesaid matter
 Vote: Unanimous.

The Chairman Adjourned to the Glenn County Board of Supervisors

10. Budget Changes

Matter: Approve the following Budget changes, 4/5 vote required:
 (No general fund impact)

Trans No.	Department/Budget	Description	Amount
5065	Human Resource Agency/Community Action Division	To appropriate unanticipated revenues to cover services & supplies expenses in the Community Action Federal Emergency Shelter grant.	\$ 104,867.00
5066	Human Resource Agency/Community Action Division	To reduce appropriations & estimated revenues in the Community Action Federal Emergency Shelter Glenn County Program due to grant not being awarded & funded in fiscal year 2005/06.	\$ 100,000.00

Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve the aforesaid budget changes
 Vote: Unanimous.

11. Bioterrorism Program – Health Services Agency

Matter: Recommendation of Interim Health Services Agency Director Cecilia Hutsell to approve and authorize the Chairman of the Board of Supervisors to execute *Application for Roll Over Funding* in the Bioterrorism Program for \$25,000.00, fiscal year 2005/2006.
 Motion/Second: Supervisor Freeman/Supervisor Hansen
 Order: Approve the aforesaid matter
 Vote: Unanimous.

12. Contract – Colusa Basin Drainage District/Hydrogeologic Basin Evaluation

Matter: Recommendation of Agricultural Commissioner Mark Black to approve and authorize the Commissioner to execute a modified agreement with Colusa Basin Drainage District to assist in performing a Hydrogeologic Basin Evaluation, as set forth therein.
 Motion/Second: Supervisor Hansen/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous.

13. Human Resource Agency – Vehicle Purchase

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:
 a. Acknowledge the authorization by Fleet Operations Manager for the Human Resource Agency to solicit bids for fleet vehicles;
 b. Approve Corning Ford as the successful bidder in the Request for Proposal process for fleet vehicles for the Human Resource Agency;

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- c. Approve and authorize the Human Resource Agency Director, or his designee, to execute a Purchase Agreement with Corning Ford for three Ford Taurus fleet vehicles, total amount \$45,000.00; and
- d. Authorize the Human Resource Agency Director, or his designee, to modify or amend the Agreement, contingent upon the review and approval of the County Administrative Officer.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

14. **Glenn-Colusa Fire Protection District**

Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to appoint two Commissioners to the Glenn-Colusa Fire Protection District.
Proceedings: Mr. Santoro reviewed the aforesaid matter and advised that Leroy Beck and Joe Flower have volunteered to serve on the District
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Appoint Mr. Beck and Mr. Flower to the Glenn-Colusa Fire Protection District, contingent upon meeting the requirements of the Board and completing an Appointment Application
Vote: Unanimous.

15. **Letter of Support – Riparian Sanctuary Project – Phase II**

Matter: Recommendation of Agricultural Commissioner Mark Black to execute letter of support to the California Bay-Delta Authority for the Riparian Sanctuary Project – Phase II, which will be submitted for funding under the Ecosystem Restoration Program.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

16. **2005 Consolidated Special Statewide Election/Northeast Willows Community Service District**

Matter: Pursuant to Elections Code Section 15400, accept and declare the certified results for the 2005 Consolidated Special Statewide Election and declare that Norman E. Bernard and Dean M. Gummow were elected as directors to the Northeast Willows Community Services District.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

17. **Agriculture Commissioner – Employee Salary Increase**

Matter: Recommendation of Agricultural Commissioner Mark Black to approve advancing Environmental Biologist Tom Wong from Step A to Step B.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

18. **Hamilton City Lions Club/Hamilton City Women’s Club - Donation**

Matter: Recommendation of Sheriff Larry Jones to accept a donation from the Hamilton City Lions Club for \$500.00 and Hamilton City Women’s Club for \$500.00 on behalf of the Sheriff’s Office, for the purpose of training officers in the discipline of gang culture. (4/5 vote required)
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

19. **County Medical Services Program – Appointment**

Matter: Pursuant to letter received from Peterson Consulting, Inc., and on the request of County Medical Services Program (CMSP) Governing Board Chair Carol Moordhorst, cast ballot for the CMSP Governing Board Supervisor – Small Size Counties vacancy.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Cast ballot to reappoint Bob Pickard of Mariposa County
Vote: Unanimous.

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20. **Law Library Board of Trustees - Appointment**

Matter: Recommendation of County Counsel Thomas Agin to adopt Resolution 2005-114 "*Updating the Law Library Board of Trustees*", which recognizes the resignation of Belinda Blacketer and Kenneth Hopkins, and appoints Charles Lee to act as trustee for Judge Donald C. Byrd and Jean Rumiano as trustee for Judge Angus I. Saint-Evens. (Vacancy posted as required by Government Code Section 54974)

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2005-114
Vote: Unanimous.

21. **Cooperative Extension Office Holiday Closure**

Matter: Notice from Cooperative Extension Director Bill Krueger requesting approval to close the Cooperative Extension Office to the public on December 27-29, 2005.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

22. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Glenn County Law Library annual report for fiscal year 2004/2005.
- b. Notice for the Governor's Office of Emergency Services advising that the U.S. Small Business Administration has declared the primary county of Glenn and the contiguous counties of Butte, Colusa, Lake, Mendocino and Tehama a disaster area due to agriculture losses caused by rain, wind and unusually cool temperatures that occurred May 1 through June 10, 2005.

23. **Contract – Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director
Scott Gruendl, Human Resource Agency Staff Services Manager II

Matter: Recommendation of Mr. Gaghagen to:

- a. Award *Altura Communications Solutions*, as most responsive bidder, for providing a phone and voice mail system and associated service to the Glenn County Human Resource Agency;
- b. Authorize the Human Resource Agency Director, or his designee, to execute *Master Sales and Maintenance Agreement* and to perform all administrative duties relating to said Agreements execution; and
- c. Authorize the Human Resource Agency Director, or his designee, upon County Administrative Officer and/or County Counsel review and approval, to amend the agreement and execute any subcontracts that may be needed to provide services under the agreement.

Proceedings: Mr. Gaghagen reviewed the aforesaid matter
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

24. **Contract – Short Term Disability Insurance and Dental Insurance**

Also Present: John Greco, Personnel Director

Matter: Recommendation of Mr. Greco to approve contracting with *MetLife* for the provision of Short Term Disability Insurance and Dental Insurance for the employees of the County, and authorize either the County Administrative Officer or Personnel Director to execute all documents necessary to contract for said services after review by County Counsel.

Proceedings: Mr. Greco advised that the recommendation is due to the current providers increasing their premiums

Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter and authorize the Personnel Director to execute all necessary documents
Vote: Unanimous.

11:09 a.m. -- The Chairman Called the Meeting in Recess
11:16 a.m. -- The Chairman Called the Meeting to Order

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25. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association (DSA), the Glenn County Mid Managers Association (GCMMA) and the Glenn County General Unit (GCGU) UPEC Local 792.

Proceedings: a. The Chairman announced the aforesaid matter; and
b. As a result of Closed Session, the Chairman announced that the Board has directed staff in negotiations with the Glenn County General Unit.

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

26. The Chairman adjourned the meeting at 11:54 a.m.

JOHN AMARO, Chairman

ATTEST:

David Shoemaker, County Administrative Officer
and Clerk of the Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	Elections	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director		

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve Consent Calendar as set forth below
Vote: Unanimous by members present.

a. **Health Services Agency – Position Allocation List**

Pursuant to Minute Order 16 of November 15, 2005, adopted Resolution 2005-110 *“Resolution Amending the List of Personnel Classes and Salary Ranges Adding the Classifications of Health Services Agency Director, Deputy Director Behavioral Health Services and Deputy Director Public Health/Director of Nursing and Amending the Position Allocation List for the Health Services Agency”*.

b. **Emergency Housing and Assistance Program – Glenn County**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2005-111 *“Submission of Application, on Behalf of Glenn County, to Participate in the Thirteenth Round of Funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development”*;
- (2) Authorized the Human Resource Agency Director, or his designee, to execute all required certifications, enter into a Standard Agreement, and any amendment thereto; and
- (3) Authorized the Human Resource Agency Director, or his designee, to execute any subcontract required to provide services, and perform any and all responsibilities in relation to administration of the Standard Agreement and any subcontract, contingent upon approval by County Administrative Officer and/or County Counsel.

c. **Emergency Housing and Assistance Program – Colusa County**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2005-112 *“Submission of Application, on Behalf of Colusa County, to Participate in the Thirteenth Round of Funding for the Emergency Housing and Assistance Program, Through the State of California, Department of Housing and Community Development”*;
- (2) Authorized the Human Resource Agency Director, or his designee, to execute all required certifications, enter into a Standard Agreement, and any amendment thereto; and
- (3) Authorized the Human Resource Agency Director, or his designee, to execute any subcontract required to provide services, and perform any and all responsibilities in relation to administration of the Standard Agreement and any subcontract, contingent upon approval by County Administrative Officer and/or County Counsel.

d. **Child Welfare Improvement Activities Implementation**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved the Memorandum of Understanding (MOU) between the Social Services and Community Action Divisions for Child Welfare Improvement Activities Implementation;
- (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
- (3) Authorized the Human Resource Agency Director, or his designee, to amend the MOU contingent upon the review and approval of County Counsel.

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- e. **Lease for Office & Warehouse Space – Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved and authorized the Chairman of the Board of Supervisors to execute Amendment No. 7 to the Lease for Office and Warehouse Space with *Lawrence Koepke*, occupied by the Human Resource Agency and located at 420 E. Laurel Street, Willows, which adds the new and removes the previous owners name to the agreement; and
 - (2) Authorized the Human Resource Agency Director, or his designee, to amend or modify the Agreement, contingent upon the review and approval of the County Administrative Officer.
- f. **Contract – Office of Education New Administrative Building**
Upon the recommendation of Planning & Public Works Agency Director Dan Obermeyer, approved and authorized the Chairman of the Board of Supervisors to execute Amendment and Change Order #1 *Architectural Services Agreement for Plans to Construct a New Administration Building for the Glenn County Office of Education*, to provide a plan and profile design of the storm drain and sewer lines in Laurel Street as requested by the City of Willows, cost \$3,500.00, (County Contract No. 1747) (Contingent upon review and approval by County Counsel)
- g. **Bioterrorism Funding Grant Agreement**
Upon the recommendation of Interim Health Services Agency Director Cecilia Hutsell, approved and authorized the Chairman of the Board of Supervisors to execute *Public Health Emergency Preparedness Funding Grant Agreement*, for the Bioterrorism Funding Grant Agreement and Plan for Glenn County, term fiscal year 2005/2006. (County Contract No. 1718)
- h. **Psychiatric Evaluation Facilities List**
Upon the recommendation of Interim Health Services Agency Director Cecilia Hutsell, designated the facilities for psychiatric evaluation to be used by the County for mental health evaluations for involuntary clients, list set forth therein.