

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, February 1, 2005

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, Amaro (Chairman)
Absent: Supervisor Hansen
Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of January 18, 2005.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid Minutes
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Personnel Director John Greco advised that the background investigation of Sheriff Candidate Tommy Tunson will be completed by February 4, 2005.
- b. Administrative Representative Kim Gaghagen advised that the recruitment fliers for County Administrative Officer have been released and the application deadline is March 18, 2005.
- c. Supervisor McGowan discussed attending a Butte County Board of Supervisors meeting where the Butte Creek Watershed Assessment was discussed and a presentation was made regarding developing Tourism, whereby it was noted that Glenn County has the advantage of being on the I-5 Corridor.
- d. Supervisor Freeman advised that the Central Sacramento Valley Resource Conservation & Development Council is developing a tourism map for a four county area, a five year Area Plan, and an Agriculture Innovators Web Site; also advised that the Local Transportation Commission is looking at the Transportation Plan, Taxi and Bus Service, and will be scheduling public meetings to discuss the Plan.
- e. County Counsel Belinda Blacketer advised that the State Department of Conservation has appealed to the Board of Supervisors the decision of the Planning Commission that Orland Sand and Gravel is not in violation of Surface Mining and Reclamation Act (SMARA), therefore the Planning Department will present matter to the Board of Supervisors to set a hearing date within 30 days, and hold the public hearing within 60 days.
- f. Reports and issues were discussed by Supervisors.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve Consent Calendar
Vote: Unanimous by members present.

4. **Department of Finance/Mid Year Budget Report**

Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to accept Mid year budget report.
Proceedings:

- a. Mr. Santoro advised that all Departments are meeting their budget goals, and that next year the County may not receive Rural Sheriff Grant Funding of \$500,000 and will have increased PERs health care costs;
- b. Supervisor Freeman advised of shortfalls in Probation and Social Service Program funds, and commended the Director of Finance and his staff for a job well done;

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- c. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered by members present to accept the Mid year budget report.

5. 2005 State Fair Exhibit

Also Present: Dan Obermeyer, Planning & Public Works Director
 Matter: Recommendation of Mr. Obermeyer to:

- a. Approve and authorize the Chairman of the Board of Supervisors to execute the *2005 California State Fair Entry Form*; and
- b. Approve and authorize the Chairman of the Board of Supervisors to execute the Professional Design Services Agreement between the County of Glenn and Terrie Barr dba Salvagno's Floral Design for construction of the Glenn County Exhibit, for \$6,000.00 plus the prize monies, commencing on February 1, 2005 to October 1, 2005.

Proceedings: Mr. Obermeyer reviewed the aforesaid matter and advised that donations of \$2,250.00 have been received.
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

The Chairman of the Board Adjourned to the Glenn County Board of Equalization

7. Assessment Appeal Applications

Matter: Recommendation of Assessor Vince Minto to continue the following Assessment Appeal Applications to July 19, 2005:

Application No.	Applicant
2003-39	Johns Manville
2004-01 through 2004-17	Viacom
2004-18	Sunbridge Healthcare Corp

Motion/Second: Supervisor McGowan/Supervisor Bungarz
 Order: Continue the aforesaid Assessment Appeal Applications to July 19, 2005
 Vote: Unanimous by members present.

The Chairman of the Board Adjourn to the Glenn County Board of Supervisors

8. Transfer of Funds

Matter: Approve the following intradepartmental Transfer of Funds, 4/5^{ths} vote required, no general fund impact:

Trans No.	Department/Budget	Description	Amount
5057	District Attorney/ Supplemental Law Enforcement Services Funds (SLESF)	To transfer SLESF general reserve funds to cover office expense costs in the SLESF grant.	\$ 7,828.00
5085	Freda Walker Library Trust	To set up appropriation for interest and estimated interest for fiscal year 04-05 to move funds to Hamilton City Library as was intended in Resolution 99-167.	\$ 1,088.54

Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve the aforesaid Transfer of Funds
 Vote: Unanimous by members present.

9. Glenn County Mental Health, Alcohol & Drug Commission/Appointments

Matter: Upon the recommendation of the Glenn County Mental Health, Alcohol & Drug Commission:

- a. Accept resignation of Jeff Lester as Student Commission Member of the Glenn County Mental Health, Alcohol & Drug Commission;
- b. Pursuant to Notice of Unscheduled Vacancy having been posted, consider appointment of Nichole Blaine as a Student Commission Member to the Glenn County Mental Health, Alcohol & Drug Commission, term to December 31, 2007; and
- c. Pursuant to Notice of Unscheduled Vacancy having been posted, consider reappointment of Karen Dexter to the Glenn County Mental

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Health, Alcohol & Drug Commission, term from January 1, 2005 to December 31, 2008.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

10. **Glenn County Resource Conservation District/Appointment**

Matter: Accept the resignation of Hank Spurlock from the Glenn County Resource Conservation District. (Vacancy posted and no application yet received)

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

11. **Glenn County Resource Conservation District/Appointment**

Matter: Pursuant to Minute Order 18 of January 18, 2005, and Notice of Scheduled Vacancy having been posted, consider if Mr. Leader's' employment with River Partners as Field Manager presents a conflict of interest, and if there is no conflict of interest, consider application for reappointment of Craig Lederer to the Glenn County Resource Conservation District, term November 24, 2004 to November 24, 2008.

Proceedings: County Counsel Belinda Blacketer advised that there is no conflict of interest
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

12. **Tri-County Economic Development Board/Supervisor Appointments**

Matter: Pursuant to Minute Order 26 of January 4, 2005, consider the following Supervisor appointments to the Tri-County Economic Development Board:

Committee	Appointee	Representation	Term From	Term To
Tri-County Economic Development Board	Gary Freeman	Alternate Board of Supervisor	2/1/05	12/31/05
Tri-County Economic Development Board	Forrest Sprague	Board of Supervisors	2/1/05	12/31/05
Tri-County Economic Development Board	Gary Freeman	Alternate Member for Public Member Tom McGowan	1/6/04	6/30/05
Tri-County Economic Development Board	Gary Freeman	Board of Directors (TCED)	6/30/04	6/30/06
Tri-County Economic Development Board	Tom McGowan	Public Member	6/30/03	6/30/05

Proceedings: a. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered by members present to approve the aforesaid matter; and
b. Supervisor Bungarz amended the aforesaid motion with Supervisor Freeman concurring, to replace Forrest Sprague with Supervisor Amaro as Glenn County Board of Supervisor representative.

13. **Endangered Species**

Matter: Notice from the United States Fish and Wildlife Service asking if interested parties have a desire for an overview of proposals, and a scheduled meeting in the area, to review and seek public comment regarding plans being developed to protect and restore the following threatened and endangered species: fifteen vernal pool plants, five vernal pool animals, the California Tiger Salamander and Red-Legged Frog.

Proceedings: a. Supervisor Amaro advised that he is finding how many acres in Glenn County are affected, and discussion was held regarding forwarding the aforesaid Notice to Planning and scheduling a public meeting; and
b. The Chairman directed that matter be referred to the Planning Department and continued to the next Board of Supervisors meeting.

Miscellaneous

Matter: Reviewed the following items with no action taken:
14. *Glenn County Sheriffs Department Inmate Welfare Fund 2004 Annual Report*, submitted by the Sheriff's Department, as required by California Penal Code Section 4025.

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15. Notice from Health Services Agency Director Mike Cassetta advising of Health Services Agency Mission Statement, updated 2005.
16. Notice from Agricultural Commissioner Bill Duckworth advising that the Water Advisory Committee will not meet in the month of February 2005.
17. Notice from the Governor's Office of Emergency Services advising that due to agriculture losses caused by dry windy weather that occurred March 12 through March 31, 2004, the primary county of Tehama and the contiguous counties of Butte, Glenn, Mendocino, Plumas, Shasta and Trinity have been granted the following:
 - a. U.S. Department of Agriculture (USDA) granted the aforesaid Counties a Secretarial disaster designation; and
 - b. U.S. Small Business Administration (SBA) has declared the aforesaid Counties a disaster area.
18. Report from Department of Finance-Auditor, the *Statement of Assets in the County Treasury*, in accordance with Government Code Sections 26920-26923 of the State of California.

6. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Health Services Director Mike Cassetta.

Proceedings:

- a. The Chairman announced the aforesaid matter; and
- b. The Chairman announced that the aforesaid matter will be continued to a future date so that all five Supervisors can be present.

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

.. The Chairman adjourned the meeting at 10:21 a.m.

JOHN AMARO, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	54B	1998/1999
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	466B	1999/2000
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	414B	2000/2001
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	636B	2001/2002
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	327A	2002/2003
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	345B	2003/2004
Old Owner: Wallace Jerry Lee Trs	020-07-2-009-9	133B	2004/2005

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department Budget	Description	Amount
5087	Recorder/ Recorder's Modernization	To transfer appropriations from fixed assets to office expense as purchase does not meet fixed asset criteria.	\$ 4,800.00
5084	Special Investigation Tagment Grant	To adjust appropriations and estimated revenue to match approved grant.	\$ <4,239.00>

c. **Resolution/Community Service Block Grant**

Upon the recommendation of Human Resource Agency Kim Gaghagen, adopted Resolution 2005-08 "Authorizing Execution of an Agreement with the State of California Department of Community Services and Development for a Community Service Block Grant (CSBG) and any Amendment Thereto", for 2005 grant funds of \$173,556.00, for the Colusa, Glenn, Trinity Community Action Partnership. (No general fund impact)

d. **Health Services Agency/Contract**

Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute State Mental Health Performance Contract and Contractor Certification Clauses, which stipulates the terms and conditions for the delivery of County Mental Health Services, for fiscal year 2004/2005. (No general fund impact) (County Contract 1750)

e. **Local Childcare Planning Council/Appointment**

Upon the recommendation of Local Childcare Planning Council, appointed Susan Domenighini to the position of Discretionary Representative for the Local Childcare Planning Council, effective for a three year term from January 11, 2005 to January 11, 2008.

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f. **Planning & Public Works Agency/Signatory Deputies/Purchasing Agents**

Upon the recommendation of Planning & Public Works Agency Director Dan Obermeyer, authorized Chief Deputy Director Doug Holvik and Deputy Director Tom Varga as signatory Deputies, and the following employees to act as Purchasing Agents:

Doug Holvik	Tom Varga	Robert Johnson	Rick Nunes
Peggy White	Annette Chavez	Dianna Aulabaugh	Jacqueline Billings
Bobbe Lewis			

g. **Payment of Claim**

Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of claim over one year old, to Lawrence M. Wilcox, Ph.D., for \$797.36. (No general fund impact)

h. **Credit Card Authorization**

Upon the recommendation of Deputy Sheriff Larry Jones, authorized Sergeant Sean Arlin to use County credit card for purchase of goods and services.