

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, February 17, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:38 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)
Absent: Belinda Blacketer, County Counsel
Also Present: Kim Gaghagen, Administrative Representative
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Closed Session**

Matter: Pursuant to Government Code Section 54957.6, to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association and Peace Officer's Association.

Proceedings: a. The Chairman announced the aforesaid matter; and
b. Later this date, and as a result of Closed Session, the Chairman announced that the Memorandum of Understanding with the Peace Officer's Association was ratified effective on February 13, 2004, and authorized the Chairman to execute same.

Motion/Second: Chairman Direction

Order: Adjourn to Closed Session.

2. **Minutes**

Matter: Approve Minutes of January 29, 2004 and February 3, 2004.

Motion/Second: Supervisor Sprague/Supervisor Bungarz

Order: Approve Minutes as set forth above, with correction to Minute Order 7 of February 3, 2004 to read *February 17, 2004* rather than *February 20, 2004*.

Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.
b. David Vodden, representing Thunderhill Raceway, gave a presentation regarding activities at Thunderhill and thanked the Board of Supervisors for their support the past ten years that the race track has been in Willows, and also presented the Board Chairman with a picture of the Thunderhill race track.

4. **County Service Pin Recognition**

Also Present: Lynda Fitzgerald, Accounting Technician, Department of Finance

Matter: Present County Service Pins to Lynda Fitzgerald in recognition of 10 years of service with the County of Glenn.

Proceedings: The Chairman presented Lynda Fitzgerald with recognition pin for 10 years of service with the County of Glenn.

5. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve Consent Calendar as set for on Attachment "A"

Vote: Unanimous.

6. **Kanawha Fire Protection District/Appointment**

Matter: Hold discussion with possible action regarding the appointment of David Vodden to the Kanawha Fire Protection District, due to his not residing in the District. (Appointed per Minute Order 5 of February 3, 2004)

Proceedings: Mr. Vodden requested this matter be brought forth early, whereupon, discussion was held, and it was suggested that the application for applying for a vacancy have instruction as to qualifications needed

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Rescind Minute Order 5 of February 3, 2004 which appointed David Vodden to Kanawha Fire Protection District

Vote: Unanimous.

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**THE CHAIRMAN ADJOURNED TO THE
GLENN COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY**

7. Labor Negotiator/Request for Qualifications

Matter: Recommendation of Public Authority Manager Judi Anthony to:

- a. Approve Craig Jory, Jory HR, as the lowest responsive bidder resulting from the Request For Qualifications for a labor negotiator; and
- b. Authorize the Public Authority Manager to negotiate an agreement between Craig Jory, Jory HR, and the Public Authority, to be brought before the Board for approval at a later date.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve (a) and (b) as set forth above
Vote: Unanimous.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS

8. Public Works Contract – Matsom & Isom Technology Consulting

Matter: Recommendation of Public Works Director Doug Holvik to approve and authorize the Director to execute amendment with Matsom & Isom Technology Consulting, which increases the not to exceed amount to \$34,000 for fiscal year 2004. (No General Fund Impact)

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

9. Probation Contract – Tehama County Probation Department

Matter: Recommendation of Chief Probation Officer Linda Shelton to approve and authorize Mrs. Shelton to execute *Agreement Between the County of Glenn and Tehama County Probation Department* for care of incarcerated juveniles while Jane Hahn Juvenile Hall is under construction, \$10 per day per juvenile.

Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

10. Agricultural Commissioner Contract – Eaton Drilling

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to extend the existing contract with Eaton Drilling, for the installation of aquifer performance and monitoring wells under the current Assembly Bill 303 Grant. (Agreement #4600003184) (No General Fund Impact)

Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

11. March Ballot Propositions

Matter: Recommendation of Supervisor Bungarz to:

- a. Take the following positions on the March Ballot Propositions, as they affect the citizens of Glenn County:

PROPOSITION	PROPOSITION TITLE	POSITION
Proposition 56	State Budget, Related Taxes, and Reserve. Voting Requirements. Penalties. Initiative Constitutional Amendment and Statue	Oppose
Proposition 57	The Economic Recovery Bond Act	Support
Proposition 58	The California Balanced Budget Act	Support

Proceedings:

- b. Authorize the Chairman to execute letters as appropriate.
- a. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was ordered by the following vote to oppose Proposition 56:
Ayes: Supervisor Bungarz, McGowan, Sprague and Hansen
Noes: Supervisor Freeman;
- b. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to support Propositions 57 and 58; and
- c. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to approve (b) as set forth above.

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12. **Substance Abuse & Mental Health Service Administration (SAMHSA)**

Also Present: Mike Cassetta, Health Services Agency Director
Kathy Montero, Children's System of Care

Matter: Recommendation of Mr. Cassetta, in order for the County to comply with the SAMHSA grant, to authorize a stipend of \$25.00 for parents and \$15.00 for children for completing required research outcome measures.
(No General Fund Impact)

Proceedings: Mr. Cassetta and Ms. Montero reviewed the aforesaid matter

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

**9:54 -- Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting**

13. **Constitutional Amendment**

Matter: Recommendation of Supervisor Freeman to:

- a. Hold discussion on the Constitutional Amendment proposed by California State Association of Counties (CSAC) and the Home Rule Amendment proposed by former Assembly Speaker Robert Hertzberg, regarding the preservation of Local Government Revenues; and
- b. Support the Constitutional Amendment proposed by CSAC; and
- c. Authorize the Chairman to execute a letter of support.

Proceedings: Supervisor Freeman reviewed the aforesaid matter

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve (b) and (c) as listed above

Vote: Unanimous.

14. **Glenn Medical Center**

Also Present: Bill Casey, Glenn Medical Center Administrator

Matter: Presentation on status and activities at Glenn Medical Center.

Proceedings: a. Mr. Casey submitted and reviewed a brochure titled *Glenn Medical Center*, and announced that a public meeting would be held March 3, 2004 in Willows and March 4, 2004 in Orland; and

- b. Willows resident Alan Schauer questioned the hospital occupancy rate, whereby Mr. Casey advised that the impatient rate is approximately one patient per day.

**10:22 a.m. -- The Chairman Called the Meeting in Recess
10:28 a.m. -- The Chairman Called the Meeting to Order**

15. **Glenn County General Unit (UPEC Local 792) MOU**

Also Present: John Greco, Personnel Director

Matter: Recommendation of Mr. Greco to execute *Memorandum of Understanding (MOU) Between the County of Glenn and the Glenn County General Unit UPEC Local 792* for the period of January 1, 2004 through December 31, 2004. (Contract No. 188)

Proceedings: Mr. Greco advised that the aforesaid MOU meets the criteria set by the Board and has no new dollars

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

16. **Glenn County Mid-Managers' Association MOU**

Also Present: John Greco, Personnel Director

Matter: Recommendation of Mr. Greco to execute *Memorandum of Understanding (MOU) Between the County of Glenn and the Glenn County Mid-Managers* for the period of January 1, 2004 through December 31, 2004. (Contract No. 1656)

Proceedings: Mr. Greco advised that the aforesaid MOU meets the criteria set by the Board

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

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17. **Comprehensive Annual Financial Report**

Also Present: Ernie Gini, Macias, Gini & Company
Kevin Starkey, Macias, Gini & Company
Don Santoro, Director of Finance

Matter: Presentation of annual audit of the County's *Comprehensive Annual Financial Report* and *Single Audit Reports* for fiscal year ended June 30, 2003, and recommendation of Mr. Santoro to accept the aforesaid reports as presented

Proceedings: Mr. Gini reviewed the aforesaid matter

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid reports as presented

Vote: Unanimous.

18. **Ad hoc Committee/Budget**

Matter: Recommendation of Supervisor Bungarz to:

- a. Hold discussion with possible action on potential service reductions, General Fund hiring freeze, reduction of work week, short term and permanent employee layoffs, and other impacts and strategies, due to County budget constraints;
- b. Establish a limited term ad hoc committee and assign members as follows:
 - (1) Two Board members, one as member and one as alternate
 - (2) Don Santoro, Director of Finance
 - (3) Kim Gaghagen, Administrative Representative
 - (4) John Greco, Personnel Director
 - (5) Other Department Heads as interested
- c. Direct the committee to discuss possible actions and report findings to the Board of Supervisors.

Proceedings:

- a. Supervisor Bungarz reviewed the aforesaid matter, and Supervisor Freeman advised that furloughs are not in the MOU's, therefore short term or permanent lay-offs will be need to be considered to meet budget criteria;
- b. Administrative Representative Kim Gaghagen advised that lay-off recommendations will be left up to the Departments, that permissive and optional programs will be looked at for budget cuts, and that \$350,000 needs to be cut from the mid-year budget;
- c. Mr. Santoro recommended eliminating b (5) above from consideration of ad hoc committee members, to maintain a smaller working body;
- d. On motion of Supervisor Sprague, seconded by Supervisor Bungarz, it was ordered to approve b (1 through 4) and c above;
- e. The aforesaid order was amended by Supervisor Sprague, with Supervisor Bungarz concurring, to appoint Chairman as member, and Vice-Chairman as alternate member, of the aforesaid ad hoc committee; and
- f. Motions made in (d) and (e) above were approved by unanimous vote.

19. **Airport Advisory Committee/Appointments**

Matter: Recommendation of Glenn County Airport Advisory Committee to:

- a. Reappoint Pete Mann, Ernie Myers, and Donald Forester for term ending April 30, 2006;
- b. Accept the resignations of Orland Airport representative Jerry Rindahl and Willows Airport representative Ronald Brown;
- c. Notice of Unscheduled Vacancy being posted, appoint Sam Perracca to fill the vacancy of Jerry Rindahl, term ending April 3, 2004, and reappoint for an additional three year term, ending April 30, 2007; and
- d. Notice of Unscheduled Vacancy being posted, appoint Calvin Mudget to fill the vacancy of Ronald Brown, term ending April 30, 2005.

Proceedings:

- a. On motion of Supervisor Hansen, seconded by Supervisor McGowan, it was ordered to approve the aforesaid matter;
- b. Discussion was held regarding qualifications, and the Chairman ordered that the Clerk of the Board forward an application to the aforesaid appointees for completion before appointments are considered;
- c. Supervisor Hansen withdrew the motion in (a) above, with Supervisor McGowan concurring;
- d. Discussion was held regarding establishing a policy whereby all committee member applicants would complete an application for review prior to appointment.

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20. **Tri-County Economic Development Corp/Appointment**
Matter: Recommendation of Tri-County Economic Development Corp to reappoint Duane Nelson to the Loan Administration Board, term to October 31, 2005.
Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
21. **Newville Cemetery District/Appointment**
Matter: Notice of Unscheduled Vacancy being posted, consider appointment of Mike Millsaps to the Newville Cemetery District to fill the vacancy of Bernie Millsaps, term ending September 8, 2004.
Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
22. **Technical Advisory Committee for the Water Advisory Committee Meeting**
Matter: Information notice from Agricultural Commissioner Bill Duckworth, advising of a Technical Advisory Committee Meeting for the Water Advisory Committee, to be held February 24, 2004, 1:30 p.m., at the Glenn County Department of Agriculture Conference Room.
Proceedings: No action taken.
23. The Chairman adjourned the meeting at 11:22 a.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

5. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Bennett, Wayne, Glenn Valley Homes LLC	15-000030-00	1999-2000	154B
Regency Health Service, Willowview Nurs & Rehab	16-000021-00	1999-2000	153B
Orland Sand & Gravel	044-30-0-002-0	2003-04	94B
Simplot Company Jr.	046-26-0-003-0	2002-03	261B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5157	Human Resource Agency/Community Action Division	Appropriate transfer of grant match from Community Development Block Grant (CDBG) trust to the CDBG program (No General Fund Impact)	\$ 5,000.00
5160	North Willows County Service Area	Appropriate special district general reserve funds to cover increased costs (No General Fund Impact)	\$ 13,904.00

c. **Proclamation**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved and executed *Proclamation Celebrating 40 Years of Community Action*.

d. **Human Resource Agency/Contract**

Upon the recommendation of Human Resource Agency (HRA) Director:

- (1) Approved The Inkwel as the successful bidder in the Request for Bid process, for HRA's office supplies;
- (2) Approved the Agreement with the Inkwel and authorized the Director, or his designee, to execute; and
- (3) Authorized the Director, or his designee, to modify or amend the Agreement, contingent upon review and approval as to form by County Counsel. (No General Fund Impact)

e. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No General Fund Impact)

Department	Service Acct	Department Name	Budget Amount
Community Action	04999819	CSBG 2004	\$43,968.00

f. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No General Fund Impact)

Department	Service Acct	Department Name	Budget Amount
Community Action	04999649	2004 RHA Energy Partners	\$117,300.00