

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, March 29, 2005**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:04 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, Amaro (Chairman)

Also Present: Belinda Blacketer, County Counsel  
Sandra Pergson, Deputy Clerk

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

1. **Minutes**

Matter: Approve the Minutes of March 15, 2005.  
Motion/Second: Supervisor Freeman/Supervisor Bungarz  
Order: Approve the aforesaid Minutes  
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Mark Marshall, Golden State Risk Management Safety Officer, advised of a training on May 20, 2005 at Colusa Casino Resort in Colusa, sponsored by Golden State Risk Management with Mr. Gordon Graham as speaker, and urged all Supervisory positions and Department Heads to attend; whereby Supervisor Bungarz suggested that a memo from the Board of Supervisors be sent to all Departments urging attendance.
- c. Don Santoro, Director of Finance, advised that the budget papers were issued to departments on March 28, 2005, and that the budget shortfall is \$566,000 for fiscal year 2005/2006.
- d. Supervisor Freeman advised that he attended the California State Association of Counties Legislative Conference, and spoke of a proposed Levee Assessment District being formed statewide; also spoke regarding the Transportation Commission meeting and the need to trim the costs of the taxi service.
- e. Supervisor McGowan advised of a meeting with Sheriff Jones and the Ranger from Black Butte Dam regarding the releases of water, the destruction along Stony Creek, and the property rights of landowners downstream.
- f. Supervisor Bungarz spoke advising of Science Fair judging and an increase of participants this year, also that August 13, 2005 is the Forest Service 100<sup>th</sup> anniversary, and 50<sup>th</sup> anniversary of air tankers being used on fires.
- g. Supervisor Amaro spoke regarding the Transit meeting and the need to reduce services and cut costs of the Glenn County Transportation services.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".  
Proceedings: Supervisor Bungarz requested that item (e) be pulled from the Consent Calendar for discussion  
Motion/Second: Supervisor Freeman/Supervisor Bungarz  
Order: Approve Consent Calendar  
Vote: Unanimous.

4. **Animal Control Service Agreements**

Matter: Recommendation of Animal Control Officer Ray Cavier, authorize the Chairman of the Board of Supervisors to execute letters to the Willows and Orland City Councils advising of the pending expiration of current Service Agreements, so that a new Animal Control Service Agreement may be negotiated by both parties.  
Proceedings: Discussion was held in regards to the Animal Control Officer needing assistance in negotiations with Cities on Animal Control Services  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve matter and direct that Administrative Representative, Director of Finance, and County Counsel assist Animal Control Officer with negotiations for Animal Control Services  
Vote: Unanimous.

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**5. Appeal Hearing – Orland Sand & Gravel Corporation**

- Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
 Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, and Minute Order 9 of February 15, 2005, hold Public Hearing to consider the following:
- a. Find Reclamation Plan #86-02, as held by Orland Sand & Gravel Corporation, in violation of the Surface Mining and Reclamation Act and Title 21 Chapter 04 of the Glenn County Code, setting aside the determination of the Planning Commission of January 19, 2005; and
  - b. Approve the Administrative Penalty against Orland Sand & Gravel Corporation in the amount of \$55,000.00, payable within 30 days of the date of this hearing as required by Section 2774.1(c) of the Surface Mining and Reclamation Act; or
  - c. Continue Hearing to April 19, 2005, 1:30 p.m., to allow adequate time for all parties to review and respond to staff reports.
- Proceedings:
- a. The Chairman opened the Hearing for a motion and second to continue the Hearing to April 19, 2005 at 1:30 p.m.; whereupon motion was made by Supervisor Bungarz, seconded by Supervisor McGowan to continue the Public Hearing as set forth in (c) above;
  - b. Doc Bogart, Orland Sand and Gravel, submitted to the Clerk a document titled "Declaration of Disqualification of Glenn County Board of Supervisors et al CCP170 1 (a)(6)(C)", and advised the Board that they have no jurisdiction in this matter; whereupon County Counsel advised that the Board has jurisdiction and stated that the matter should be continued to allow time for all documents to be reviewed; and
  - c. Motion made in (a) above was voted unanimous.

**9:48 a.m. – The Chairman Called the Meeting in Recess  
10:00 a.m. – The Chairman Called the Meeting to Order with County Counsel Absent**

**6. Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required:  
(No general fund impact)

Trans No.	Department/ Budget	Description	Amount
5128	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Rapid Response Budget.	\$ 18,000.00
5129	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action STARRS budget	\$ 60,000.00
5130	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Work Force Investment Act Youth Program budget	\$ 30,523.00
5131	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Work Force Investment Act Adult Program budget	\$ 34,430.00
5132	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action LiHeap Assurance 16 Program	\$ 261.00
5133	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action LiHeap Outreach Program	\$ 141.00
5136	Health Services Administration	To appropriate prior year realignment revenue to transfer revenue to Health Services environmental health and car seat programs.	\$ 100,000.00
5137	Public Health	To appropriate unanticipated realignment revenue to cover services & supplies expenses in the Public Health Program	\$ 69,000.00

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Motion/Second: Supervisor Freeman/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous.

7. **Resolution - County Maintained Road Mileage Report**

Matter: Recommendation of Chief Deputy Director of Planning and Public Works Agency Doug Holvik to adopt Resolution 2005-21 "*Adopting the County Maintained Road Mileage Report*".

Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Adopt Resolution 2005-21  
Vote: Unanimous.

8. **Policy of Charges for Services**

Matter: Recommendation of Mr. Santoro to adopt Policy of Charges for Services in Glenn County.

Proceedings: a. Administrative Representative Kim Gaghagen advised that questions on this matter be referred to the Department of Finance; and  
b. Director of Finance Don Santoro reviewed A87 costs.

Motion/Second: Supervisor Bungarz/Supervisor Freeman  
Order: Adopt Policy of Charges for Services  
Vote: Unanimous.

**County Counsel Belinda Blacketer Entered the Meeting**

9. **Ordinance - County Code/Title 2**

Matter: Recommendation of County Counsel Belinda Blacker to introduce Ordinance "*To Amend Glenn County Code, Title 2, Administration, to Repeal Chapter 2.06 and Add a New Chapter 2.6, County Administrative Officer; and a New Chapter 2.08, Personnel Director to Title 2, Administration*"; (Read title and waive further reading) (Pursuant to Minute Order 13 of December 7, 2004)

Proceedings: a. County Counsel reviewed the aforesaid Ordinance, and discussion was held on Ordinance content; and  
b. Supervisor McGowan having read title of Ordinance set forth above, on motion of Supervisor McGowan, seconded by Supervisor Hansen, it was unanimously ordered to waive further reading and accept introduction of said Ordinance.

10. **Sheriff/Sole Source Purchase**

Matter: Recommendation of Sheriff Jones to:  
a. Grant sole source purchase request for Caterpillar generator from Peterson Power System, findings set forth therein; and  
b. Authorize the Sheriff to execute and manage contract with Peterson Power Supply for said purchase.

Motion/Second: Supervisor McGowan/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous.

11. **Human Resource Agency – Computer Purchase**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to approve the following:

- a. Approve Purchase Order with Dell for computer related equipment and 200 Client Access Licenses for Microsoft Operating System XP, Microsoft Office XP, Exchange Server 2003, Windows Server 2003, Microsoft Publisher and Microsoft Project under the Volume Licensing Program known as Select, not to exceed \$160,000.00 for 2004/2005 fiscal year, contingent upon review and approval of County Counsel;
- b. Authorize the Director of Human Resource Agency, or his designee, to execute said Purchase Order; and
- c. Authorize the Director of Human Resource Agency, or his designee, to amend the agreement contingent upon review and approval of County Counsel.

(Budgeted – No general fund impact) (Replaced computers to be recycled to appropriate departments or agencies)

Motion/Second: Supervisor Bungarz/Supervisor Freeman  
Order: Approve the aforesaid matter  
Vote: Unanimous.

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12. **Treasury Oversight Committee - Appointments**

Matter: Recommendation of the Treasury Oversight Committee to:  
a. Accept the resignation of Judi Rossi as School District Representative;  
and  
b. Pursuant to Notice of Unscheduled Vacancy having been posted, consider the appointment application of Kevin Bultema as School District Representative for a three year term.  
Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Approve (a) above and appoint Kevin Bultema as set forth in (b) above  
Vote: Unanimous.

13. **Water Advisory Committee - Appointments**

Matter: Recommendation of the Water Advisory Committee to:  
a. Accept the resignation of Kent Perkes representing City of Willows; and  
b. Pursuant to Notice of Unscheduled Vacancy having been posted, consider the appointment application of Robert Thompson representing the City of Willows to serve at the Pleasure of the Board of Supervisors.  
Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Approve (a) above and appoint Robert Thompson as set forth in (b) above  
Vote: Unanimous.

14. **Willows Lamb Derby Parade**

Matter: Action letter from the Willows Lamb Derby Parade Committee for participation of the Board of Supervisors in the 2005 Lamb Derby Parade on May 7, 2005, entry fee \$20.00. (No General Fund Impact) (Fee paid by Supervisors)  
Proceedings: Supervisor Bungarz advised that he will submit the application and provide the vehicle for the parade, with fee to be collected from each Supervisor.

15. **Glenn County Libraries**

Matter: Action letter from Orland Free Library requesting that one Board of Supervisor member be appointed as liaison to the Glenn County Libraries.  
Proceedings: Discussion having been held on this matter, it was the consensus of the Board of Supervisors to refer this matter to the Orland City Council for their recommendation, and also question the roll of the liaison if appointed.

16. **Miscellaneous**

Matter: Reviewed the following items with no action taken:  
a. Auditor's Cash Report for the Month of February 28, 2005.  
b. Notice from the Governor's Office of Emergency Services advising of a U.S. Small Business Administration (SBA) disaster designation for the counties of Alpine, Amador, Calaveras, Inyo, Kings, Lake, Lassen, Mariposa, Mendocino, Mono, Monterey, Napa, Nevada, Orange, Plumas, San Benito, Santa Barbara, Santa Clara, Sierra, Sonoma, Tulare, Tuolumne, Yolo and Yuba, and the contiguous counties of Alameda, Butte, Colusa, El Dorado, Fresno, Glenn, Humboldt, Kern, Los Angeles, Madera, Marin, Merced, Modoc, Placer, Riverside, Sacramento, San Bernardino, San Diego, San Joaquin, San Luis Obispo, San Mateo, Santa Cruz, Shasta, Solano, Stanislaus, Sutter, Tehama, Trinity and Ventura, due to agriculture losses caused by drought that occurred January 1, 2004, and continuing.

17. The Chairman adjourned the meeting at 10:38 a.m.

\_\_\_\_\_  
JOHN AMARO, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

\_\_\_\_\_  
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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**ATTACHMENT "A"**

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Freeman/Supervisor Bungarz  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

- a. **Resolution - Annual Glenn County Statement of Investment Policy**  
 Upon the recommendation of Director of Finance Don Santoro, adopted Resolution 2005-20 "Approving the Annual Glenn County Statement of Investment Policy".
- b. **Proclamation – National Public Safety Telecommunicator Week**  
 Upon the recommendation of Sheriff Jones, proclaimed the second full week of April, 2005 as "National Public Safety Telecommunicator Week", and authorized the Chairman of the Board of Supervisors to execute Proclamation.
- c. **Boating Safety and Enforcement Financial Aid Program Contract**  
 Upon the recommendation of Sheriff Jones, approved and authorized the Chairman of the Board of Supervisors to execute *Boating Safety and Enforcement Financial Aid Program Contract*, for fiscal year 2005/2006. (County Contract No. 288)
- d. **Mosquito and Vector Control District**  
 Upon the recommendation of Director of Finance Don Santoro allowed cost reduction for Mosquito and Vector Control District in the amount of \$5,038.00.
- e. **Personnel – Classification of Tax Manager**  
 Upon the recommendation of Director of Finance Don Santoro, approved Classification of Tax Manager at level D of Step 237, effective March 15, 2005. (Pursuant to Minute Order 7 of March 15, 2005)
- f. **Contract – Child Welfare Improvement Activities Implementation**  
 Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved and authorized the following:
  - (1) Memorandum of Understanding (MOU) between the Social Services Division and the Community Action Division for Child Welfare Improvement Activities Implementation, contingent upon review and approval of County Counsel;
  - (2) Director or his designee, to execute the MOU;
  - (3) Director, or his designee, to amend the MOU contingent upon review and approval of County Counsel; and
  - (4) Line Item Budget:

Department	Service Acct	Department Name	Budget Amount
Human Resource Agency	04999573	Child Welfare Improvement Activities	\$150,000.00

(Budgeted – No general fund impact)

g. **Line Item Budget – Work Investment Act Support Training & Reemployment Services III**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved the following line item budget:

Department	Service Acct	Department Name	Budget Amount
Human Resource Agency	04999263	Workforce Investment Act - Support Training, and Re-Employment Services III	\$165,000.00

(No general fund impact)

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- h. **Line Item Budget – Workforce Investment Act – Business Services**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved the following line item budget:

<b>Department</b>	<b>Service Acct</b>	<b>Department Name</b>	<b>Budget Amount</b>
Human Resource Agency	04999264	Workforce Investment Act - Business Services	\$40,000.00

(No general fund impact)

- i. **990 Hour Rule – Human Resource Agency**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved waiving the 990 hour rule for Public Service Employee Covhitl Jaxcobo, for the purpose of providing Spanish language services and continuous program support at the Hamilton City Family Resource Center.