

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, April 20, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)
Absent: Supervisor McGowan
Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of April 6, 2004.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Reports and issues were discussed by Supervisors.

9:05 a.m. – Supervisor McGowan Entered the Meeting

- b. Human Resource Agency Director Kim Gaghagen advised that the County had an opportunity to apply for a Enterprise Zone Designation, and that Planning and Development Director Dan Obermeyer is looking into matter for a determination whether to apply, and if so, will come to the Board of Supervisors for a support letter;
- c. County Counsel Belinda Blacketer submitted and reviewed Opinion Letter 2004-6 dated April 19, 2004 regarding waiving fees;
- d. Discussion was held regarding a Town Hall Meeting on April 24, 2004 in Orland with Wally Herger, and that as many as can should attend meeting.
- e. Later this date, Public Works Director Doug Holvik advised that the State referred to him the decision of the weight limit for Bridge 11C245 over Stony Creek on Road 200A, and that he has authorized a 20 ton permitted use of the bridge, and also advised that the liability insurance for agriculture operators using the County Airports is \$1 million, which the agriculture operators have in place.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve Consent Calendar as set forth on Attachment "A"
Vote: Unanimous.

4. **Glenn Medical Center Administrator**

Also Present: Bill Casey, Glenn Medical Center
Woody Laughnan, Jr., Glenn Medical Center Administrator
Matter: Introduction of the new Glenn Medical Center Administrator.
Proceedings: Mr. Casey introduced Mr. Laughnan and reviewed activities at Glenn Medical Center.

5. **Children's System of Care**

Also Present: Kathy Montero, Children's System of Care
Mike Cassetta, Health Services Agency Director
Matter: Recommendation of Mr. Cassetta to adopt Resolution 2004-34 "*Amending the Position Allocation List for the Glenn County Health Services Agency Implementing Changes Required to Continue the Children's System of Care (CSOC) Grant*" which would add one Administrative Assistant and one Senior Mental Health Counselor II to meet grant requirements. (No general fund impact)
Proceedings: Mr. Cassetta and Ms. Montero reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2004-34
Vote: Unanimous.

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**9:56 a.m. – The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert entered the Meeting
Deputy Clerk Sandra Pergson left the Meeting
10:02 a.m. – The Chairman Called the Meeting to Order with
Supervisor McGowan and County Counsel Absent**

6. **United Way Campaign**

Also Present: Jay Coughlin
David Vodden
Cheri Hagen, Human Resource Agency
Matter: Presentation on the upcoming United Way Campaign and how United Way funding is utilized in Glenn County.
Proceedings: a. Mr. Coughlin distributed a Newsletter titled *2003 United Way Citizen Review Committee*, a brochure titled *Glenn County Human Resource Agency Programs and Services*, and a brochure from *United Way*;

10:04 p.m. – Supervisor McGowan and County Counsel Entered the Meeting

- b. Ms. Hagen advised that the Human Resource Agency had 100% contribution participation;
- c. Discussion was held regarding United Way benefits to Glenn County, and Mr. Coughlin advised that Glenn County's donation goal is \$75,000;
- d. The Chairman ordered that Mr. Coughlin meet with Director of Finance Don Santoro to arrange for United Way information to be made available to employees through payroll; and
- e. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was ordered to support a United Way in house employee-based campaign drive and recognize the 50th Anniversary of United Way in Glenn County.

7. **Airport Phase I Master Plan**

Also Present: Marc Nemanic, Tri-County Economic Development Corporation (EDC)
Doug Holvik, Public Works Director
Matter: Recommendation of the Community Development Block Grant (CDBG) Re-Use Committee to accept and approve the Status Report on Phase I of the Airport Master Plan. (No general fund impact)
Proceedings: a. Mr. Nemanic advised that the final report *Airport Strategic Business Plan* was received from the consultants April 19, 2004, that it will need to be submitted to the State by April 30, 2004, and requested that Public Works Director be authorized to post the report at Board of Supervisors Office, Public Works, and Tri-County EDC Offices for public comment, and authorize Public Works Director to schedule and complete a Public Hearing for the close of the grant;
b. On motion of Supervisor Sprague, seconded by Supervisor Hansen, it was unanimously ordered to accept and approve the Status Report on Phase I of the Airport Strategic Plan, and order Public Works to schedule and complete a Public Hearing regarding said Report for April 28, 2004, 4:30 p.m. at the Public Works Conference Room.

8. **CSAC State Budget Proposal - Resolution**

Matter: Pursuant to Minute Order 3 (c) of April 6, 2004, consider adopting Resolution 2004-35 "*Supporting the California State Association of Counties Alternative Budget Proposal*" which suggests a one time cut to the Counties of \$200 million.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Adopt Resolution 2004-35
Vote: Unanimous.

9. **Contract – Public Works**

Matter: Recommendation of Public Works Director Doug Holvik to approve Memorandum of Understanding with County of Butte for the Aguas Frias Road Bridge Replacement Project Over Butte Creek. (No general fund impact) (Funded by Butte County)
Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

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10. **2004-2005 Budget Interim Report**

Matter: Recommendation of Director of Finance Don Santoro to accept *2004-2005 Budget Interim Report April 20, 2004*.
Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Accept the *2004-2005 Budget Interim Report April 20, 2004*
Vote: Unanimous.

11. **Contract – Agricultural Commissioner**

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to approve and authorize Mr. Duckworth to execute the following:
a. Contract with *Glenn-Colusa Irrigation District* (GCID) whereby GCID shall reimburse the County for expenses and costs incurred on its behalf under the Eaton Contract; and
b. Addendum to existing Agreement with *Eaton Drilling Co., Inc.* for staff and administrative support in a cooperative project with Glenn-Colusa Irrigation District to install three additional dedicated monitoring wells within the County.
(No general fund impact)
Proceedings: County Counsel Belinda Blacketer advised that she is rewriting the aforesaid contract
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve the aforesaid matter, subject to County Counsel review and approval
Vote: Unanimous.

12. **Glenn County Juvenile Justice/Delinquency Prevention Commission**

Matter: Recommendation of Supervisor Bungarz to make recommendations to the Juvenile Court Judge for possible candidates for two current vacancies on the Glenn County Juvenile Justice/Delinquency Prevention Commission, as follows:
a. One (1) adult member; and
b. One (1) member age 14 to 21 years.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Advertise the aforesaid vacancies on the Web Site
Vote: Unanimous.

13. **Airport Advisory Committee**

Matter: Pursuant to Minute Order 19 of February 17, 2004 regarding the Airport Advisory Committee, consider the following:
a. Accept the resignations of Orland Airport representative Jerry Rindahl and Willows Airport representative Ronald Brown;
b. Consider application for reappointment of Donald Lee Forester, for term ending April 30, 2006;
c. Notice of Unscheduled Vacancy being posted, consider application for appointment of Jerry L. Jackson to fill the vacancy of Jerry Rindahl, term ending April 30, 2004, and reappoint for an additional three year term, ending April 30, 2007; and
d. Notice of Unscheduled Vacancy being posted, consider application for appointment of Calvin Mudgett to fill the vacancy of Ronald Brown, term ending April 30, 2005.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

14. **Treasury Oversight Committee**

Matter: Recommendation of Director of Finance Don Santoro and the Treasury Oversight Committee to:
a. Accept the resignation of Hank Wallace from the Treasury Oversight Committee; and
b. Notice of Unscheduled Vacancy being posted, consider application for appointment of Frank Reimann to fill the vacancy of Hank Wallace for term to December 31, 2005.
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

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15. **Glenn County In-Home Supportive Services Advisory Committee**

Matter: Recommendation of Glenn County In-Home Supportive Services Advisory Committee to appoint Sharon Shab, Consumer, and Angela Parisio, Provider, for a two year term ending December 31, 2005.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

16. **Newville Cemetery District**

Matter: Recommendation of Assistant Clerk of the Board Sandy Kennedy to:
a. Accept the resignation of Fred Cushman from the Newville Cemetery District; and
b. Notice of Unscheduled Vacancy being posted, consider application for appointment of Carol Cushman to fill the vacancy of Fred Cushman, term ending April 20, 2008.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

17. **Hamilton City Fire Protection District**

Matter: Notice of Unscheduled Vacancy being posted, consider applications to fill the vacancy of Herald Sapp to the Hamilton City Fire Protection District, said appointee to serve at the pleasure of the Board of Supervisors.
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Appoint applicant David Gubser
Vote: Unanimous.

18. **Miscellaneous**

Matter: Reviewed the following items with no action taken:
a. Letter from Congressman Mike Thompson requesting support by Resolution of (HR) House Resolution 1039, the Wholesale Motor Fuel Fairness and Competition Restoration Act, which will require that the price charged at a terminal facility where gasoline is loaded on tanker trucks be the same regardless of the purchaser.
b. Auditor's Cash Report for the month ending March 31, 2004.
c. Notice from Agricultural Commissioner Bill Duckworth, advising of a Technical Advisory Committee Meeting for the Water Advisory Committee, to be held April 27, 2004, 1:30 p.m., at the Glenn County Department of Agriculture Conference Room.

19. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for County Counsel Belinda Blacketer.
Proceedings: a. The Chairman announced the aforesaid matter; and
b. As a result of Closed Session, no announcements were made.
Motion/Second: Chairman Direction
Order: Adjourn to Closed Session

**11:20 a.m. – Assistant Clerk of the Board Sandy Kennedy Entered the Meeting
and Deputy Clerk Debbie Lambert Left the Meeting**

20. The Chairman adjourned the meeting at 11:27 a.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz /Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
River Partners	015-14-0-003-9	2003/2004	144B
Berge Geraldine Darlene Trs	041-11-1-020-0	2003/2004	242B
John Taylor Fertilizer Co	940-33-0-001-0	2002/2003	281B
John Taylor Fertilizer Co	940-33-0-001-0	2003/2004	240B

b. **Secured Roll Corrections**

Upon the recommendation of Assessor Vince Minto, approved the following Secured Roll Corrections, for new owner America United States of c/o USDA Forest Service:

Parcel No.	Corr. No.	Parcel No.	Corr. No.
022-16-0-014-0	153B	025-24-0-009-0	194B
022-17-0-002-0	155B	025-24-0-015-0	197B
022-17-0-007-0	158B	025-25-0-001-0	198B
022-20-0-001-0	159B	025-25-0-004-0	199B
022-20-0-002-0	160B	025-25-0-006-0	201B
022-20-0-003-0	161B	025-25-0-007-0	202B
022-20-0-008-0	165B	025-25-0-015-0	206B
022-21-0-002-0	167B	025-25-0-016-0	207B
022-22-0-002-0	171B	025-25-0-022-0	210B
025-19-0-011-0	174B	025-26-0-003-0	212B
025-19-0-023-0	178B	025-26-0-006-0	213B
025-22-0-002-0	179B	025-26-0-008-0	214B
025-22-0-004-0	180B	025-26-0-015-0	216B
025-22-0-005-0	181B	025-27-0-002-0	218B
025-22-0-006-0	182B	025-27-0-003-0	219B
025-22-0-014-0	185B	025-27-0-005-0	221B
025-23-0-002-0	186B	025-27-0-010-0	223B
025-23-0-003-0	187B	025-30-0-001-0	230B
025-23-0-008-0	189B	025-31-0-007-0	236B
025-24-0-001-0	190B	025-31-0-008-0	237B

c. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5230	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue for CSBG contract amendment. No general fund impact	\$ 129,588.00
5231	Human Resource Agency/ Community Action Division	To reduce estimated revenue & appropriations due to Work Force Investment Act grant reduction. No general fund impact	\$ 9,000.00
5232	Human Resource Agency/ Community Action Division	To reduce estimated revenue & appropriations due to Work Force Investment Act grant reduction. No general fund impact	\$ 15,000.00

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Trans No.	Department	Description	Amount
5233	Human Resource Agency/ Community Action Division	To reduce estimated revenue & appropriations due to Work Force Investment Act grant reduction. No general fund impact	\$ 18,000.00
5234	Human Resource Agency/ Community Action Division	To reduce estimated revenue & appropriations due to Work Force Investment Act grant reduction. No general fund impact	\$ 5,000.00
5235	Human Resource Agency/ Community Action Division	To appropriate unanticipated interest earnings for CSBG program. No general fund impact	\$ 171.63
5238	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover Community Action vehicle-related expenditures. No general fund impact	\$ 19,000.00
5239	Willows Airport Enterprise Fund	To appropriate unanticipated fuel sale revenue to purchase additional fuel for Willows Airport. No general fund impact	\$ 20,000.00
5243	Bio-Terrorism	To appropriate unanticipated revenues to cover expenditures in Bio-Terrorism grant. No general fund impact	\$ 35,675.00
5244	Prop 36	To transfer appropriations within budget unit to cover salaries and fixed asset purchases. No general fund impact.	\$ 6,400.00
5245	WIC	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact.	\$ 1,700.00
5246	Alcohol & Drug	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 3,900.00
5247	Drug Court	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 1,300.00
5248	Mental Health	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 12,200.00
5249	California Children's Services	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 850.00
5250	Public Health	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 4,700.00
5251	Maternal & Child Health	To transfer appropriations within budget unit to cover fixed asset purchases. No general fund impact	\$ 1,850.00
5252	Freda Walker Library Trust	To appropriate interest revenue to distribute to Hamilton City Library for book purchases. No general fund impact	\$ 1,049.65
5254	Human Resource Agency/Social Services	To appropriate general reserve funds for Child Welfare Redesign Plan expenditures. No general fund impact	\$ 40,000.00

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Trans No.	Department	Description	Amount
5255	Human Resource Agency/Social Services	To transfer In-Home Support Services Public Authority salaries and benefits to professional services account. No general fund impact	\$ 148,073.00
5256	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue and transfer appropriations within Department of Energy budget unit. No general fund impact	\$ 13.58

d. **Resolution – California Integrated Waste Management Board Household Hazardous Waste Grant**

Upon the recommendation of Public Works Director Doug Holvik, adopted Resolution 2004-30 "Authorizing Submittal of a Regional Application for California Integrated Waste Management Board Household Hazardous Waste Grant, Thirteenth Cycle". (No general fund impact)

e. **Resolution – Local Government Beverage Container Recycling and Litter Reduction Grants**

Upon the recommendation of Public Works Director Doug Holvik:

- (1) Adopted Resolution 2004-31 "Authorizing Local Government Beverage Container Recycling and Litter Reduction Grants"; and
- (2) Authorized the Director of Finance Don Santoro to set up a separate account to track revenue, expenditures and interest accrued in order for staff to accurately report to the funding agency.

f. **Human Resource Agency - Resolution/Line Item Budget**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2004-32 "Authorizing Execution of an Agreement with the State of California, Department of Community Services and Development for Department of Energy (DOE) Low-Income Weatherization (WX) Assistance Program and any Amendments Thereto"; and
- (2) Approved the following Line Item Budget:

Fund Title	Service Account	Department Name	Amount
Community Action	04999614	DOE-Weatherization 2004	\$26,335.00

(No general fund impact)

g. **Contract – Health Services Agency**

Upon the recommendation of Health Services Director Mike Cassetta, authorized the Board of Supervisors to execute Agreement with the State Department of Health Services for Targeted Case Management Provider Participation Services for fiscal year 2004/2007, for a term from July 1, 2004 to June 30, 2007. (County Contract 692) (No general fund impact)

h. **Human Resource Agency – Line Item Budget**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No general fund impact)

Department	Service Acct	Department Name	Budget Amount
Human Resource Agency	04999572	SSD-Redesign	\$62,000.00

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i. **Human Resource Agency – 990 Hour Rule**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved waiving the 990 hour rule for Public Service Employee Vernon Burrows for the purpose of complementing energy programs. (No general fund impact)

j. **Human Resource Agency – Purchasing Policy**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved list of Human Resource Agency Personnel authorized to use their County issued credit card to purchase goods and services per the authorization level guidelines as assigned by the Human Resource Agency's Purchasing Policy as follows:

Level 1: (Full Authority)

Kim Gaghagen	Cheryl Hagen	Scott Gruendl	Robyn Krause
Korri VonSeggern	Bill Krause	Dory Bowman	

Level 2: (Prior approval from Level 1)

Becky Hansen	Suzi Walsh	Karen Hansen	David Allee	Judy Anthony
Merrie Wales	Christine Zoppi	Domingo Aguilar	Carolyn Johnson	Chellie Gates
Lucy Hernandez	Elizabeth Kelly			

Level 3: (Direct service client needs only, requires Level 1 approval prior to the purchase)

Linda Joseph	Jim Rogers	Rex Gould	Kristine Green	Kathy Terry
Leslie Corbin	Anita Perez	Yassi Lam	Gail Woolery	Kris Ogle
Kimberly Holbrook	Duke Stemrick	Anita Fitzgerald	Marianne Heaton	Becki Kennedy
Sandra Valdez	Laurie Chandler	Chuck Haake	Brenda Prather	Craig Cassetta
Chelle Whitlock	Colleen Ellis	Steve Thalken	Cheryl Harrison	Nan Simpler
Patti Fumasi	Erin Sumner	David Pratt	Jason Votaw	Lisa Kelly
Jeanne Masters	Marcia Schouten	Donna Jacobs	Kathy Hansen	Dennis Duncan
Baudel Ramirez	Heather Alexander	Linda M. Johnson	Marcelina Porras	Linda G. Johnson
Terri Brown	Ken Hahn			

k. **District Attorney – Purchase Agent**

Upon the recommendation of District Attorney Bob Holzapfel, approved payment of credit card charges and authorize Investigator Russell Browning to become a purchasing agent for future CalCard-Visa purchases.

l. **Resolution – Willows CHP Commander Todd Chadd**

Upon the recommendation of Supervisor Freeman:

- (1) Adopted Resolution 2004-33 "Commending Lieutenant Todd Chadd" on his promotion to Captain and his transfer to the Susanville CHP; and
- (2) Present Resolution 2004-33 to Captain Chadd at the BBQ being held in his honor at the CHP Willows Area Office, April 27, 2004 at 11:30 a.m.