

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, April 5, 2005

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:04 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of March 29, 2005.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. John Greco, Personnel Director, advised that two candidates have been selected for the County Administrative Officer Position interviews to be held later this date, and that the Agricultural Commissioner recruitment is ongoing, the candidates have to meet state qualifications to apply for position, and applications have been direct mailed to qualified candidates with the closing date of April 12, 2005.
- c. Doc Bogart, Orland Sand & Gravel Corporation, submitted a document regarding County Counsel Belinda Blacketer in regards to the Appeal Hearing of March 29, 2005.
- d. Dan Bailey, Orland Sand & Gravel Corporation, read "*Injustice by Cicero*";
- e. Belinda Blacketer, County Counsel, advised that the lawsuit filed by Sacramento Valley Mirror is set for May 13, 2005, in Glenn County Superior Court.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Proceedings: Supervisor Bungarz requested that items (c) and (e) be pulled from the Consent Calendar for discussion
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve matters as set forth in Attachment "A"
Vote: Unanimous.

4. **Human Resource Agency/Proclamation**

Matter: Upon the recommendation of Human Resource Agency Director Kim Gaghagen, Proclaimed April 2005 as "*Child Abuse Prevention Month in Glenn County*".

Proceedings: Supervisor Bungarz wanted to bring this matter forward for attention, and advised the Child Fair will be held on April 23, 2005.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Proclaim as set forth above
Vote: Unanimous.

5. **Health Services Agency/Children's System of Care Program**

Matter: Upon the recommendation of Health Services Agency Director Mike Cassetta, accepted and acknowledged an \$800.00 donation to the Children's System of Care Program, made by Epperson Brothers Karate.

Proceedings: Supervisor Bungarz recommended a letter of appreciation be sent for the above donation.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Accept, acknowledge and send thank you letter
Vote: Unanimous.

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6. **Health Services Agency/County Recognition**
Also Present: Carolyn McGarr, Health Services Agency Senior Secretary
Matter: Present County Service Pin to Mrs. McGarr in recognition of 20 years of service with the County of Glenn.
Proceedings: The Chairman presented Ms. McGarr with 20 year pin.
7. **Health Services/Staff Introduction**
Also Present: Mike Cassetta, Health Services Director
Maureen Hernandez, Deputy Director of Health Services
Matter: Introduction of New Deputy Director Maureen Hernandez.
Proceedings: Mr. Cassetta introduced Maureen Hernandez to the Board, and the Board welcomed Ms. Hernandez.
8. **Ord Bend Community Service District Annual Audit**
Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to approve replacing Ord Bend Community Service District's annual audit with a biennial audit, as allowed by Government Code Section 26909(f). (Unanimous vote required)
Proceedings: Mr. Santoro reviewed the aforesaid matter
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
9. **Budget Update**
Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to approve the 2005/2006 Budget Process as set forth therein and adopt the *Tentative Budget Schedule* for fiscal year 2005/2006.
Proceedings: Mr. Santoro reviewed matter and advised that budget papers are due May 2, 2005; discussion was held and the consensus was that a letter should be sent to the Governor regarding Rural Sheriff Funding and executed by the Chairman of the Board of Supervisors, to be ratified at the next regular meeting with Director of Finance Don Santoro to assist with writing letter.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
- 10:0 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert entered Meeting and
Deputy Clerk Sandra Pergson Left the Meeting
10:09.m. -- The Chairman Called the Meeting to Order**
10. **Public Hearing/Community Development Block Grant**
Also Present: Kim Gaghagen, Human Resource Agency Director
Cheryl Hagen, Deputy Director for Community Action
Karen Hansen, Housing Rehabilitation Worker III
Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to discuss the fiscal year 2005/2006 Community Development Block Grant Application and to solicit citizen input for an application for multiple year funding with the maximum grant amount \$1,000,000.00 (\$500,000 per year for 2 years) under the General Allocation for Public Works Project – Storm Drain improvement in Hamilton City, California, and two 10% Set Asides (1 per each \$500,000.00) for Weatherization and Energy Efficient Rehabilitation, including but not limited to wheelchair ramps jurisdiction wide for Glenn County and the installation of public restrooms at Hamilton City's Community Park. (No general fund impact)
Proceedings: a. The Chairman opened the aforesaid matter for Public Hearing;
b. Mr. Gaghagen reviewed the aforesaid matter;
c. Mrs. Hansen passed around a sign-in sheet;
d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
e. On motion of Supervisor McGowan, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter, and approve the aforesaid matter.

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11. Human Resource Agency Weatherization

Also Present: Kim Gaghagen, Human Resource Agency Director
Cheryl Hagen, Deputy Director for Community Action
Karen Hansen, Housing Rehabilitation Worker III

Matter: Recognition of the Glenn County Human Resource Agency Weatherization Staff for Highest Customer Service Rating in the PG&E Service Area.

Proceedings: a. Mr. Gaghagen reviewed the aforesaid matter and commended the staff;
b. Mrs. Hansen introduced the following members of the Glenn County Human Resource Agency Weatherization Staff:

Chimamara Clark	Duke Stemerick	Luz Melgarejo
Craig Minto	Aldon "Buzz" Manard	Anita Perez
Traci Torres	Rex Gould	Baduel Ramirez

c. The Chairman presented a trophy provided by Pacific Gas & Electric to the staff for the Highest Customer Service Rating in the PG&E Service Area.

12. Request for Proposal for Permit Tracking System

Also Present: Dan Obermeyer, Planning & Public Works Agency Director
Annette Chavez, Planning & Public Works Building Official
Jackie Billings, Planning & Public Works Development Manager

Matter: Recommendation of Mr. Obermeyer to:
a. Approve *Request for Proposal for Permit Tracking System*;
b. Authorize advertising for vendors for Request for Proposal; and
c. Appoint the Planning & Public Works Agency Director as agent to head a review committee to evaluate perspective bidders and make a recommendation to the Board for final determination.

Proceedings: Mr. Obermeyer reviewed the aforesaid matter

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

13. Transfer of Funds

Matter: Approve the following intradepartmental Transfer of Funds to cover audit adjustments in Community Action programs for grant period covering January 2004 through December 2004, 4/5 vote required (No general fund impact):

Trans No.	Department/ Budget	Description	Amount
5140	Human Resource Agency/Community Action Division	To transfer Weatherization general reserve funds to cover bad debt expenses in the Community Action program.	\$ 1,370.00
5141	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action LiHeap Weatherization program.	\$ 119.76
5142	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action LiHeap Outreach program.	\$ 13.01
5143	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action LiHeap Energy Crisis Intervention Program.	\$ 339.96
5144	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action LiHeap Assurance 16 program.	\$ 35.32

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid Transfers of Funds

Vote: Unanimous.

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14. **Ordinance/County Administrative Officer**
Matter: Pursuant to Ordinance having been introduced March 29, 2005, adopt Ordinance 1172 *"To Amend Glenn County Code, Title 2, Administration, to Repeal Chapter 2.06 and Add a New Chapter 2.06, County Administrative Officer; and a New Chapter 2.08, Personnel Director to Title 2, Administration"*.
Proceedings: Supervisor Freeman having read title of Ordinance set forth above, on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to waive further reading and adopt Ordinance 1172.
15. **Resolution/Health Services Agency**
Matter: Recommendation of Health Services Agency Director Mike Cassetta to adopt Resolution 2005-24 *"Amending the Position Allocation List for the Glenn County Health Services Agency"*, which adds one Health Services Program Manager and deletes one Health Services Case Manager I/II. (No general fund impact)
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2005-24
Vote: Unanimous.
16. **Legislation**
Matter: Recommendation of Supervisor Bungarz to take an "oppose, unless amended" position on Assembly Bill 1655, which would form the *Central Valley Flood Control Assessment District* and could be detrimental to rural Northern California Counties.
Proceedings: Supervisor Bungarz reviewed the aforesaid matter
Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.
17. **Agricultural Commissioner/Wildlife Services Program**
Matter: Recommendation of Assistant Agricultural Commissioner Mark Black to authorize the Chairman of the Board of Supervisors to execute support letters to Senator Feinstein, Senator Boxer, and Congressman Herger, for an increase in continuing appropriations to the Wildlife Services Program, which would allow cooperative counties to continue to provide Wildlife Services to its increasing population.
Motion/Second: Supervisor McGowan/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
18. **Miscellaneous**
Matter: Reviewed the following items with no action taken:
a. Tri-County Economic Development Corporation *Project Status and Financial Report* for the period January 1, 2005 to February 28, 2005.
19. **Proclamation/Older Americans Month**
Matter: Recommendation of Area 3 Agency on Aging to Proclaim May 2005 as *"Older Americans Month"*.
Proceedings: Supervisor McGowan reviewed the aforesaid Proclamation
Motion/Second: Supervisor McGowan/Supervisor Hansen
Order: Proclaim May 2005 as *"Older Americans Month"*
Vote: Unanimous.
20. **Closed Session**
Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for County Counsel Belinda Blacketer.
Proceedings: The Chairman announced the aforesaid matter
Motion/Second: Chairman Direction
Order: Adjourn to closed session.

The Chairman Adjourned to 1:30 p.m.

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AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:21 p.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Sandy Soeth, Assistant Clerk of the Board

21. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 (e) Public Employee Appointment for the position of County Administrative Officer.

Proceedings: a. The Chairman announced the aforesaid matter; and
b. As a result of closed session the Chairman made the following announcement:

"The Glenn County Board of Supervisors did not take any final action at the conclusion of the interviews for a CAO today, April 5, 2005. The Board has directed the Personnel Director to continue with the employment process. The Personnel Director will then bring additional information to a future Board meeting, at which time this personnel matter will be discussed in closed session. If the Board then takes a final action to employ a CAO, the action will be announced in public session after the closed session. Since this is not final decision of the Board, it does not require public disclosure. Based on The Brown Act, specifically Government Code § 54957.1 (a)(1)(A)(5), which covers an "Action taken to appoint, employ," etc., this section only requires disclosure when a final decision is made."

Motion/Second: Chairman Direction

Order: Adjourn to closed session.

22. The Chairman adjourned the meeting at 5:01 p.m.

JOHN AMARO, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Hansen/Supervisor McGowan

Order: Approve matters as set forth in Attachment "A"

Vote: Unanimous.

a. **Resolution/Personnel**

Upon the recommendation of Personnel Director John Greco, adopted Resolution 2005-22 "Amending the Unit Code for the Classification Specification of Senior Secured Facilities Maintenance Technician".

b. **Human Resource Agency/Community Development Block Grant**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2005-23 "Approving an Application and Contract Execution for Funding from the General/Native American Allocation of the State Community Development Block Grant (CDBG) Program and Authorizing the Execution of a Grant Agreement and Any Amendments Thereto with the State of California for the Purposes of this Grant" to provide drainage, curb, gutter and sidewalks in Hamilton City;
- (2) Approved the CDBG Re-Use Committee recommendation to award \$20,000 from CDBG 342 Trust Fund, to be used as a cash/grant match (No general fund impact); and
- (3) Authorized the Chairman of the Board of Supervisors to execute the *Statement of Assurances*

c. **Human Resource Agency/Proclamation**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, Proclaimed April 10th – April 16th, 2005 as "National Crime Victims' Rights Week".

d. **Health Services Agency/Medi-Cal Administrative Activities**

Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute State Contract for claiming reimbursement for Medi-Cal Administrative Activities, fiscal year 2004/2005. (Contract No. 778) (No general fund impact)

e. **Health Services Agency/Mental Health Managed Care Plan**

Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute contract with State Department of Mental Health for Mental Health Managed Care Plan, for fiscal year 2004/2005. (Contract No. 1194) (No general fund impact)

f. **Human Resource Agency/Line Item Budget**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No general fund impact)

Department	Service Acct	Department Name	Budget Amount
Community Action	04999574	Cal-Neva Food Program	\$4,435.00