

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, May 21, 2002**

Supervisor Bungarz called a duly noticed informal meeting of the Board of Supervisors and the Management Council to order at 8:20 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, and McGowan (Chairman)

Also Present: Belinda Blacketer, County Counsel  
Debbie Lambert, Deputy Clerk

1. **Management Council/Supervisors**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Director of Finance Don Santoro advised that the County budget is at a \$1.3 million deficit based on the Governor's May revise, and \$2.25 million deficit if Williamson Act revenue is taken from the Counties;
  - b. Supervisor Freeman advised that the Counties are requesting that their share of the Department of Child Support Services Federal automation penalty remain with the Counties to reinvest into the program;
  - c. Golden State Risk Management Authority Risk Manager Scott Schimke submitted a Training Seminar flyer titled *Unlawful Harassment*, to be held June 19, 2002, and advised that their website is running and linked to the County website;
  - d. Public Works Director Doug Holvik advised that the Corps of Engineers are issuing a permit for construction of the main structure of County Road P Bridge;
  - e. Supervisor Bungarz advised that the J Levee Corps of Engineers Study and the 205 Feasibility Study are conflicting, therefore the Corps of Engineers advised that the County stop making payments to the 205 Feasibility Study, and also advised that June 4, 2002 the Glenn Colusa Irrigation District is holding a dedication of the new fish screen, which would require the Budget Hearings to be rescheduled to 2:30 p.m. that day;
  - f. Supervisor Freeman advised that the LOCAL (Leave Our Community Assets Local) Collation met on the Capitol steps May 16, 2002, to protest the Governors Budget, that a portion of the budget problems are due to a 26% decline in the State's stock options, that Assemblyman Dave Cox informed him that the Republicans will hold tight, in passing the budget, for a Constitutional Amendment to be put on the ballot to limit State spending, that it has been reported that 9,000 new jobs have been acquired under Governor Davis's hiring freeze, and that some suggestions for revenue are to raise our Vehicle License Fees and to reinstate the upper tax bracket;
  - g. Human Resource Agency Director Kim Gaghagen advised that the State has reinstated many youth and family programs that were initially cut from the budget; and
  - f. The Chairman adjourned the meeting at 8:58 a.m.

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The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present: Sandra Pergson, Deputy Clerk

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

1. **Minutes**

Matter: Approve Minutes of May 7, 2002.  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid Minutes  
Vote: Unanimous.

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2. **Unscheduled Matters**

- Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
- Proceedings: a. The Chairman advised that because the Board members were unable to attend the last Drug Court the Proclamation "Proclaiming May 2002 as Drug Court Month" would be presented this date to Judge Byrd and the Drug Court team; whereupon, the Chairman read aloud the Proclamation. The Chairman asked that Judge Byrd come forward, whereby Judge Byrd and the Drug Court Team came forward and the Chairman presented the Proclamation and Judge Byrd reported on the success of the Drug Court system.

**9:04 a.m. – County Counsel Entered the Meeting**

- b. Reports and issues were discussed by Supervisors.
- c. Supervisor Freeman advised of a \$900,000 grant was awarded to North Central Counties Consortium; whereupon Kim Gaghagen, Human Resource Agency Director, reviewed the grant award and where the funds would be spent;
- d. Jeff Goebel, District Conservationist, USDA Natural Resource Conservation Service, submitted "Example Colville Indian Reservation (1996)" and offered a two day workshop for financial planning which should involve the Board of Supervisors, and all departments; whereupon, it was decided that Mr. Goebel would meet with Director of Finance and work out a time frame for the workshop and report to the Board.
- e. County Counsel Belinda Blacketer advised of a meeting she attended on May 8, 2002 where Land Conversion issues were discussed, and that she will be attending a Land Use Conference in Santa Barbara.

3. **Consent Calendar**

- Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
- Motion/Second: Supervisor Freeman/Supervisor Bungarz
- Order: Approve Consent Calendar as set forth in Attachment "A"
- Vote: Unanimous.

4. **Health Services Agency**

- Also Present: Mike Cassetta, Health Services Director
- Matter: Recommendation of Health Services Agency Director Mike Cassetta to authorize the Director, or his designee, to enter into leases for computer equipment with Dell, up to \$30,000.
- Proceedings: a. Supervisors questioned why lease computers instead of purchasing, whereby Mr. Cassetta stated that by leasing computers you can receive updates to the existing computers when they are outdated;
- b. John Brooks, Reporter, questioned why Human Resource Agency purchases computers, and Health Services leases, whereby Mr. Gaghagen, Human Resource Agency Director stated that various funding sources allow various purchases within his department.
- Motion/Second: Supervisor Freeman/Supervisor Bungarz
- Order: Approve the aforesaid matter
- Vote: Unanimous.

5. **County Administrative Officer**

- Matter: Pursuant to Supervisor Sprague's letter of April 9, 2002, and on the recommendation of Supervisors Freeman and McGowan:
- a. Consider response to questions regarding the creation of a County Administrative Officer (CAO); and
- b. Create and fund the position, as set forth in matter of Minute Order 12 of March 19, 2002.
- Proceedings: Discussion was held regarding if it is the appropriate time to create the position, due to unknown cuts that will need to be made due to State reductions to the County, whereby there was much discussion on this matter for and against creating the position
- Motion/Second: Supervisor Freeman/Supervisor Sprague

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Order: Take necessary steps for the County Administrative Officer position, and move ahead with the creation and funding which does not include hiring and advertising

Vote: Supervisor Bungarz: No  
Supervisor Freeman: Yes  
Supervisor Hansen: Yes  
Supervisor Sprague: Yes  
Chairman McGowan: Yes

6. **Public Hearing**

Also Present: Christy Leighton, Principal Planner  
Vince Minto, Planning Administrator

Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider appeal of the decision to require an Environmental Impact Report (EIR) for General Plan Amendment 2001-02 and Zone Change 2001-02 for William Sherwood.

Proceedings: a. Earlier this date the Chairman announced that the aforesaid hearing would need to be re-scheduled because of a letter received from William Sherwood dated May 20, 2002, stating he was having surgery and would not be able to attend the hearing scheduled this date;  
b. Ken Hopkins, Attorney for landowners, opposed any continuance of this appeal and requested that the Board deny the appeal;  
c. Discussion was held regarding procedure for appeals and County Counsel stated that the Board could open the hearing, listen to testimony from anyone wishing to speak, and continue if Board so chose;  
d. Christy Leighton, Principal Planner advised that Mr. Sherwood had been given all opportunities to comply with the Technical Advisory Committee recommendations;  
e. Mike Vereschagin stated his objections to a continuance, and asked how many times this matter would be continued;  
f. Upon further review of this matter, it was decided to hold public hearing;

**10:45 a.m. -- The Chairman Called the Meeting in Recess  
Deputy Clerk Debbie Lambert Entered the Meeting and  
Deputy Clerk Sandra Pergson Left the Meeting**

**10:55 a.m. -- The Chairman Called the Meeting to Order**

g. County Counsel Belinda Blacketer advised that Glenn County amended it's Housing Element in 1996 with the Housing Survey results;  
h. The Chairman opened the aforesaid matter for Public Hearing;  
i. Ms. Leighton reviewed the aforesaid matter and the recommendations for denying the appeals set forth therein, advising that the applicants refused to follow the Technical Advisory Committees recommendations;  
j. The Chairman opened the hearing to public comments, whereby Attorney Hopkins, requested that his letter dated May 15, 2002 be entered into the record, and that if the matter is continued he be given an opportunity to respond to the applicant's testimony;  
k. The Chairman asked if anyone in the audience was in support of the project, whereby no one acknowledged support;  
l. The Chairman closed the hearing to public comments;  
m. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to conclude hearing, decide matter, and reject the appeal as presented; and  
n. The aforesaid order was amended to include all the testimony and staff reports from all the hearings, reason for denial being specific findings were requested and not received, and to uphold the decision to require an Environmental Impact Report for General Plan Amendment #2001-02 and Zone Change #2001-02.

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7. **Bid Opening**  
Also Present: Doug Holvik, Public Works Director  
Matter: Pursuant to Minute Order 6 of April 2, 2002, and Affidavit of Publication on file in the office of the County Clerk, hold bid opening for 2.02 acre parcel located at 111 South Airport Road, also known as County Road G, Willows, Glenn County, California.  
Proceedings: Mr. Holvik advised that no bids were received.
8. **Public Works**  
Also Present: Doug Holvik, Public Works Director  
Matter: Recommendation of Mr. Holvik to authorize the Director to:  
a. Award to the lowest responsible bidder the contract for County Road P Overlay from County Road 25 to County Road 27; and  
b. Execute any and all contract documents, including any necessary change orders, for the completion of the project.  
Proceedings: Mr. Holvik submitted *Bid Resolutions for County Road P Overlay for County Road 24 to County Road 27 May 17, 2002 1:30 p.m.* and recommended awarding the bid to Baldwin Contracting Co.  
Motion/Second: Supervisor Freeman/Supervisor Sprague  
Order: Award the bid to the lowest responsible bidder Baldwin Contracting Co. and approve (b) above  
Vote: Unanimous.
9. **Public Works**  
Also Present: Doug Holvik, Public Works Director  
Matter: Recommendation of Public Works Director Doug Holvik to execute the 2001/2002 Optional Federal Apportionment Exchange and State Match Program Agreements.  
Motion/Second: Supervisor Freeman/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous.
10. **Public Works**  
Also Present: Doug Holvik, Public Works Director  
Matter: Recommendation of Public Works Director Doug Holvik to authorize Mr. Holvik to execute Agreement with *Greg Haling D.B.A. Haling & Associates*, and any other contract documents including any change orders necessary, for analysis of soil used for intermediate cover at the Glenn County Landfill.  
Proceedings: Mr. Holvik reviewed the aforesaid matter  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous.
11. **Board of Supervisors**  
Also Present: Vince Minto, Clerk of the Board  
Matter: Recommendation of Mr. Minto to approve Transfer of Funds No. 5357 for \$5,202 from 7020/0990/Contingency to 1010/Board of Supervisors, Salaries and Benefits accounts, to cover shortfall due to budget miscalculations.  
Proceedings: Mr. Minto reviewed the aforesaid matter  
Motion/Second: Supervisor Bungarz/Supervisor Sprague  
Order: Approve the aforesaid matter  
Vote: Unanimous.
12. **Miscellaneous**  
Matter: Hold discussion for possible action on update of the "J" Levee Study at Hamilton City.  
Proceedings: a. Supervisor Bungarz advised that he met with Hamilton City Community Services District Attorney Bill Paris and other various representatives regarding the J Levee and that the Corps of Engineers suggested discontinuing the funding for the 205 Study, as it will conflict with the Initial Project Study, and that we request CalFed funding from the Resources Agency for the Initial Project Study. Also reviewed the Project Justification Scenarios and Draft's set forth therein, advised that the Resources Agency wants local commitment and that the request for CalFed funds be initiated locally, and recommended that a letter be sent to the 205 Study Team to stop the study and to the Resources Agency requesting direct funding for the Initial Project Study;

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- b. Supervisor Sprague advised that the 205 Study information should be transferable to the Initial Project Study, and that in the letter to the 205 Study Team it should be stated that the remaining \$50,000 from the 205 Study be transferred to the Corps of Engineers;
- c. Hamilton City Community Services Manager Jose Puente submitted a letter supporting efforts to apply for and obtain a grant from CalFed, and read aloud a letter to Congressman Ose regarding proposed bill language supporting J Levee replacement;
- d. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to prepare a letter to Resource Agency Secretary Mary Nichols requesting CalFed funds for the Hamilton City Initial Study, with copies to California Reclamation Board Manager Peter Rabbon, Congressmen Wally Herger and Doug Ose, and State representatives; and
- e. Mr. Puente advised that the next J Levee Festival is June 23, 2002.

13. **Department of Finance/Office of Education**

Also Present: Don Santoro, Director of Finance  
Matter: Recommendation of Mr. Santoro to authorize the Director of Finance to tender a offer on property parcel 001-071-003-0, address 9.30 acres-Villa LS-LS 1 &2 Blk 12, Willows, CA., to be used for a Superintendent of Schools building site, for \$200,000 plus expenses for land purchase.  
Proceedings: Mr. Santoro reviewed the aforesaid matter  
Motion/Second: Supervisor Bungarz/Supervisor Freeman  
Order: Approve the aforesaid matter  
Vote: Ayes: Supervisors Bungarz, Freeman, Hansen, and McGowan  
Abstain: Supervisor Sprague

14. **Budget**

Also Present: Don Santoro, Director of Finance  
Matter: Recommendation of Mr. Santoro to:  
a. Accept the 2002-2003 Budget Tabulation; and  
b. Establish procedures for budget review of the General fund and Public Safety Fund budget items.  
Proceedings: Mr. Santoro submitted *Budget Review Schedule* and reviewed the 2002-2003 Budget Tabulation, advising that the effects of the States May revise were not included in the tabulation  
Motion/Second: Supervisor Bungarz/Supervisor Freeman  
Order: Approve the aforesaid matter  
Vote: Unanimous.

**ADJOURN TO A MEETING OF THE GLENN COUNTY  
AIR POLLUTION CONTROL DISTRICT**

15. **Resolution/Air Pollution Control District**

Matter: Acknowledge that Resolution 2002-02 "*Making Findings in Support of Agreement Transferring ERC's Outside the District with Holly Sugar Corporation/Oceanair Environmental*", adopted May 7, 2002, is a Air Pollution Control District Resolution, not a Board of Supervisors Resolution.  
Motion/Second: Supervisor Bungarz/Supervisor Sprague  
Order: Approve the aforesaid matter  
Vote: Unanimous.

**ADJOURN TO A MEETING OF THE GLENN COUNTY  
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16. **Resolution/Administrative Manual**

Matter: Recommendation of County Counsel Belinda Blacketer to adopt Resolution 2002-48 "*Amending Section 4.02.05 and Title 4 Appendix of the Glenn County Administrative Manual*" which adds the Department of Child Support Services to Title 4, Section 4.02.05, F.1. and F.2. and removes "medical practitioners, legal services" from Appendix to Title 4, *Policies Regarding the Selection, Engagement and Requirements of Professional Consultants*.  
Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Adopt Resolution 2002-48  
Vote: Unanimous.

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17. **Resolution**

Matter: Pursuant to Minute Order 14 of April 2, 2002, adopt Resolution "Authorizing Participation in the Rural Alliance Inc. (RAI) Countywide Scholarship Program".

Proceedings: a. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was ordered to adopt the aforesaid Resolution;  
b. Supervisor Bungarz advised that at this time the Resolution should create the scholarship program, rather than name the students awarded, whereby the aforesaid motion was withdrawn, and Supervisor Bungarz requested that the Resolution be redone to create the scholarship program.

18. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:  
a. Execute *Agency Assurances* for Proposition 10 funding;  
b. Authorize the Human Resource Agency Director, or his designee, to execute all required certifications, to enter into a Standard Agreement and any amendment thereto, to execute any subcontract required to provide needed services, and to perform any and all responsibilities in relation to the administration of the Standard Agreement and any subcontract, contingent upon approval of form by County Counsel.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

19. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:  
a. Approve Purchase Agreement with IBM Corporation for two desktop computers, two laptops, and two color printers, including software, related hardware and on site installation of the CWS/CMS Network System, for \$18,147.13;  
b. Authorize the Director, or his designee, to execute Agreement as authorized, contingent upon County Counsel's review and approval; and  
c. Authorize the Director, or his designee, to amend the contract, contingent upon County Counsel review and approval to form.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

20. **Elections**

Matter: Recommendation of Clerk-Recorder Vince Minto to authorize Mr. Minto to execute contract with Data Information Management Systems for voter information and election management system hardware, installation and training, contingent upon County Counsel review and approval to form.

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

21. **Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Director to execute the *Substance Abuse and Crime Prevention Act (SACPA) Plan*, and any amendments thereto, for Fiscal Year 2002/2003.

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

22. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to authorize Mr. Gardner to execute Amendment and Change Order #2 with *Willows Glass, Inc.*, which increases the not to exceed amount from \$12,000 to \$20,000 for fiscal year 2001/2002.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Ayes: Supervisor Bungarz, Freeman, Hansen, and McGowan  
Abstain: Supervisor Sprague

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23. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to authorize Mr. Gardner to execute Amendment and Change Order #1 Purchase Electronic/Electrical Wholesale Products Purchase Agreement #PA-01/02-01.1 with *North Valley Distributing*, which increases the not to exceed amount from \$20,000 to \$30,000 per fiscal year.

Motion/Second: Supervisor Freeman/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

24. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to authorize Mr. Gardner to execute Amendment and Change Order #1 Purchase Miscellaneous Buildings and Grounds Supplies Purchase Agreement #PA-01/02-04.1 with *Willows Hardware Inc.*, which increases the not to exceed amount from \$12,000 to \$20,000 per fiscal year.

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

25. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to authorize Mr. Gardner to execute Purchase Agreement with *Rexel Norcal Valley, Inc.* for purchase of electrical and electronic products, amount not to exceed \$10,000 for fiscal year 2001/2002.

Motion/Second: Supervisor Hansen/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Unanimous.

26. **County Counsel**

Matter: Recommendation of County Counsel Belinda Blacketer to transfer \$33,675 into the County Counsel's Professional Services Account to cover hospital legal and consultant fees and expenses. (Determine funding source)

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

27. **Miscellaneous**

Matter: Recommendation of Supervisor Freeman to execute letter to Tom Gohring, Water Conservation Program, requesting that funding be granted to the Continuous Wastewater Treatment project proposed by Randy Pennington, which would allow a waste stream to become an environmentally friendly revenue generator, while mitigating negative environmental impacts and taxpayer burden.

Motion/Second: Supervisor Sprague/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Unanimous.

28. **Legislation**

Matter: Recommendation of Supervisor Bungarz to execute letter to support Senate Bill 2070, regarding Water Supply Security and Water Supply Reliability.

Motion/Second: Supervisor Freeman/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

29. **Buildings & Grounds**

Matter: Hold discussion for possible action regarding letter from Cecil Ross requesting that the boat launch fees for Butte City/Ord Bend be reduced due to the limited and unpredictable use of the boat ramps based on water flows and silting.

Motion/Second: Chairman Direction

Order: Refer matter to Buildings & Grounds for a report at the June 4, 2002 meeting.

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30. **Airport Land Use Commission**

- Matter:
- a. Accept resignation of Val Otterson of the Airport Land Use Commission; and
  - b. Notice of Unscheduled Vacancy being posted, and no response being received thereto, consider appointment to the Airport Land Use Commission to fill the vacancy of Val Otterson, said appointee to serve term to May 1, 2003.

**12:24 p.m. – Supervisor Bungarz Left the Meeting**

**12:26 p.m. – Supervisor Bungarz Entered the Meeting and Supervisor Freeman Left the Meeting**

- Proceedings:
- a. Upon discussion, it was Chairman Direction that the Planning Division and Public Works look at Public Utilities Code 21670 and Ordinance 830 to determine if the Airport Land Use Commission and Airport Advisory Committee can be combined;

**12:27 p.m. – Supervisor Freeman Entered the Meeting**

- b. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve (a) and (b) in matter above.

31. **Miscellaneous**

- Matter:
- Reviewed the following items with no action taken:
- a. Letter from California State Association of Counties advising that the California Energy Commission (CEC) is providing matching grants for Battery Backup Systems for intersections with light emitting diode (LED) traffic signals, and that a complete application package must be submitted to CEC by June 21, 2002.
  - b. Letter for possible action from the United States Department of Commerce National Oceanic and Atmospheric Administration advising that they are soliciting nominations for membership on a Technical Recovery Team that will be responsible for developing recovery goals for Pacific salmon and steelhead species listed under the Endangered Species Act in the Central Valley area of California.
  - c. Letter from the California Department of Child Support Services advising that Glenn County is approved to transition its Child Support Enforcement Program from the Office of the District Attorney to the new Local Child Support Agency, effective July 1, 2002.
  - d. News release from Environmental Health of the Health Services agency advising of an annual mussel quarantine order from April 19, 2002 through October 31, 2002, to prevent paralytic shellfish poisoning.
  - e. Treasurer's Cash Reconciliation for period ending April 23, 2002.
  - f. Notice from Agricultural Commissioner Ed Romano advising of a Technical Advisory Committee Meeting for the Water Advisory Committee, to be held on May 28, 2002 at 1:30, at the Department of Agriculture's conference room.
  - g. Proposition 65 Notification from Health Services Agency Director Mike Cassetta, required of the California Health and Safety Code Section 25180.7, reporting the release of less than 42 gallons of diesel at North bound I-5, North of Road 28, on April 29, 2002.

**12:33 -- Deputy Clerk Sandra Pergson Entered the Meeting  
Deputy Clerk Debbie Lambert Left the Meeting**

32. **Closed Session**

- Matter:
- a. Pursuant to Government Code Section 54956/Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss anticipated litigation regarding the hospital.
  - b. Pursuant to Government Code Section 54956/Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss lawsuit filed by the Sacramento Valley Mirror.
- Proceedings:
- a. The Chairman announced the aforesaid matters;
  - b. Later this date, as a result of Closed Session the Chairman announced that the Board had received an update on the lawsuit filed by the Sacramento Valley Mirror, and authorized County Counsel to file a response
- Motion/Second: Chairman direction  
Order: Adjourn to Closed Session.

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**The Chairman Adjourned the Meeting to 1:30 p.m.**

**AFTERNOON SESSION**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:41 p.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present: Sandra Pergson, Deputy Clerk

33. **Budget**

Also Present: Don Santoro, Director of Finance

Matter: Hold 2002-2003 Budget Hearing Review, and make recommendations for further budget reductions.

Proceedings: Mr. Santoro submitted and reviewed the following:

- a. "County Budget Act" which is what the Finance Department follows for the budget process;
- b. Tabulation of Departmental Budget Requests for 2002/2003;
- c. Flow charts of departments and funding;

**2:52 p.m. – Supervisor Bungarz left the Meeting**

**2:54 p.m. – Supervisor Bungarz entered the Meeting**

- d. Department of Finance budget, and also advised that the county has a \$2.3 million deficit.

34. The Chairman adjourned the meeting at 3:27 p.m.

\_\_\_\_\_  
TOM MCGOWAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: \_\_\_\_\_

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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**ATTACHMENT "A"**

**3. Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Freeman/Supervisor Bungarz  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Keyawa Orchards Inc	023-04-0-025-9	01/02	332-B
Applied Sewing Resources Inc	040-15-6-006-0	01/02	325-B
Applied Sewing Resources Inc	040-15-6-006-0	00/01	246-B
Louisiana Pacific	022-09-0-036-0	1999/2000	399B
Louisiana Pacific	022-09-0-036-0	2000/2001	266B
Louisiana Pacific	022-09-0-036-0	2001/2002	347B
Whitney Construction	022-09-0-039-0	1999/2000	385B
Whitney Construction	022-09-0-039-0	2000/2001	261B
Whitney Construction	022-09-0-039-0	2001/2002	339B
Barbour Jeffrey W & Lisa L J/T	044-10-0-028-9	1999/2000	384B
Barbour Jeffrey W & Lisa L J/T	044-10-0-028-9	2000/2001	257B
Barbour Jeffrey W & Lisa L J/T	044-10-0-028-9	2001/2002	335B
Simmen John Trs	045-20-0-001-0	2000/2001	258B
Simmen John Trs	045-20-0-001-0	2001-2002	336B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Tran: No.	Department	Description	Amount
5335	Human Resource Agency/Community Action Division	To appropriate funds awarded from Amendment #1 of the Community Services Block Grant for 2002	\$ 120,000.00
5343	Probation Office of Justice Planning	Appropriate unanticipated revenue to cover expenditures in salaries, benefits, services and supplies	\$ 28,220.00
5346	Planning Division	To transfer funds for the remodel of the Planning Division, pursuant to Minute Order 23 of April 30, 2002	\$ 15,000.00
5349	Law Enforcement Discretionary	For payment of approved equipment which does not fit fixed asset criteria	\$ 20,000.00
5355	Human Resource Agency/Social Services Division	To cover unanticipated expenditures for Child Welfare Service/Case Management System Training Lab audio-visual visual needs and equipment	\$ 26,713.50
5356	Court Revenues	To appropriate unanticipated court revenues to cover cost of California Service Bureau's contract for services	\$ 65,000.00
5360	County Counsel	To cover unexpected County Counsel Association fees increase, virus problems, and research software	\$ 7,000.00

c. **Disposition of County Property**

Approved the following Disposition of County Property from Various Departments:

Department	Description	Tag #	Disposition
Department of Finance	HP 9000 Series 800 Model G40	4455	Sell at County Auction
Public Works Agency-Road Department	1988 Dodge ½ Ton Pickup ID# IB7GD1441FS704914	3064	Sell at County Auction

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- d. **Probation**  
Upon the recommendation of Chief Probation Officer Linda Shelton, authorized Mrs. Shelton to execute Agreement with *Madera County Probation Department* for the housing of Juvenile Court Wards, for \$90.00 per day, ending term date June 30, 2003.
- e. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed the Standard Agreement with the State Department of Health Services for Medi-Cal, for claiming reimbursement of administrative activities, and Certification Statements for fiscal year 2002/2003. (County Contract 778)
- f. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed the Standard Agreement with the State Department of Alcohol and Drug Programs for alcohol and drug programs and perinatal treatment expansion programs, for fiscal year 2001/2005, County to receive \$738,150 per fiscal year. (County Contract 537)
- g. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Extension to Agreement for Medical Transcription Services* for fiscal year 2002/2003, for amount not to exceed \$23,000.00. (County Contract 1631)
- h. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Extension #4 of Lease for Day Treatment Program* property lease at 628 1<sup>st</sup> Street, Orland, \$650.00 per month for fiscal year 2002/2003. (County Contract 1316)
- i. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, approved the Homeless (PATH) Grant Application for fiscal year 2002/2003, which provides assistance to the homeless mentally ill.
- j. **Personnel**  
Upon the recommendation of Personnel Director John Greco, authorized payment of PacifiCare Behavioral Health's Employee Assistance Plan new rates effective July 1, 2002, which is a 7.8% increase in rate.
- k. **Health Services Agency**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, authorized Marsha Squier to make credit card purchases for the Health Services Agency.
- l. **Agricultural Commissioner**  
Upon the recommendation of Agricultural Commissioner Ed Romano, corrected Minute Order 9 of April 2, 2002 to reflect the following chemical purchase amount:

<b>Chemical</b>	<b>Amount</b>	<b>Cost</b>	<b>Vendor</b>
Telar	7 lbs	\$2,390.38	Western Farm Services