

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, May 3, 2005**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:47 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)  
Also Present: Belinda Blacketer, County Counsel  
Sandy Soeth, Assistant Clerk of the Board

1. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to consider appointment for the position of County Administrative Officer.

Proceedings: a. The Chairman announced the aforesaid matter, and directed that the Board adjourn to Closed Session;

**9:10 a.m. -- The Chairman Adjourned to Open Session and Called the Meeting in Recess  
Deputy Clerk Debbie Lambert entered Meeting and  
Assistant Clerk of the Board Sandy Soeth Left the Meeting  
9:16 a.m. -- The Chairman Called the Meeting to Order**

b. As a result of Closed Session, the Chairman announced that the Board of Supervisors hired David J. Shoemaker as the new County Administrator Officer, as described in the Employment Agreement; whereby, Mr. Shoemaker thanked the Board and advised that he is looking forward to working with Glenn County.

Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

**9:18 a.m. -- The Chairman Called the Meeting in Recess  
9:33 a.m. -- The Chairman Called the Meeting to Order**

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

2. **Minutes**

Matter: Approve the Minutes of April 19, 2005.  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid Minutes  
Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors; and  
b. Orland resident Byron Denton congratulated, and spoke in support of, the Board of Supervisors for appointing a County Administrative Officer, and requested that the Board consider charging impact fees to go towards the libraries and parks.

4. **Glenn County Tree Crop Industry/Olive Fruit Fly**

Also Present: Bill Krueger, Cooperative Extension Director/Farm Advisor  
Matter: Presentation on new developments in the Glenn County Tree Crop Industry and specific activities related to the Olive Fruit Fly threat to the local olive industry.

Proceedings: Mr. Krueger advised that the Glenn County 2003 annual agricultural value was \$318 million, of which \$92 million is tree crops, and spoke regarding the Olive Fruit Fly, and the efforts and activities of the Olive Pest Control District, Agricultural Commissioner, and UC Davis to assist the farmers in attempts to eliminate the Fruit Fly.

5. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Approve Consent Calendar  
Vote: Unanimous.

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6. **Retirement of Agricultural Commissioner Bill Duckworth**

Also Present: Bill Duckworth, Agricultural Commissioner

Matter: a. Adopt and present Mr. Duckworth with Resolution 2005-31 "*Honoring Bill Duckworth*"; and  
b. Present Mr. Duckworth with a County Service Pin in recognition of 30 years of service with the County of Glenn.

Proceedings: a. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to adopt Resolution 2005-31;  
b. Mr. Duckworth was presented with Resolution 2005-31 and a 30 year County Service Pin.

7. **Public Hearing – Master Fee Schedule**

Also Present: Don Santoro, Director of Finance

Matter: Pursuant to Affidavit of Publication on file with the County Clerk, hold Public Hearing to consider the following:

a. Adopt Ordinance 1173 "*Adding Chapter 2.90 to the Glenn County Code, Entitled 'Glenn County Master Fee Schedule'*" (read title and waive further reading); and  
b. Adopt Resolution 2005-35 "*Adding Chapter 5.23, Glenn County Master Fee Schedule, to the Glenn County Administrative Manual*".

Proceedings: a. The Chairman opened the aforesaid matter for public hearing;  
b. Mr. Santoro reviewed the aforesaid matter, and County Counsel Belinda Blacketer advised that to waive fees would be a gift of public funds unless the Board determined it was for the good of the County and there were reasonable findings;  
c. The Chairman opened the hearing for public comments; whereupon, Orland resident Byron Denton spoke in support of and questioned if there were impact fees on homes being built, whereby Supervisor Freeman advised there were none;  
d. The Chairman closed the hearing for public comments;  
e. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to conclude hearing, decide matter, and having read title of Ordinance set forth above, waive further reading, and adopt Ordinance 1173 and Resolution 2005-35.

8. **Discharge of Accountability**

Also Present: Don Santoro, Director of Finance

Matter: Recommendation of Mr. Santoro to approve and authorize the Chairman of the Board of Supervisors to execute *Application for Discharge of Accountability* for old debts from unsecured taxes, court fines and fees, hospital charges and public defender fees. (Government Code §25257 and Revenue and Taxation Code §2611.1)

Proceedings: Mr. Santoro reviewed the aforesaid matter and advised that the aforesaid matter relieves the Department Heads of trying to collect the old debts, does not discharge the debt, and that the total amount to be discharged from 1980 forward is \$6,056,001.

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Ayes: Supervisors Amaro, Bungarz, Freeman and McGowan

Noes: Supervisor Hansen

**10:39 a.m. -- The Chairman Called the Meeting in Recess  
Deputy Clerk Sandra Pergson Entered Meeting and  
Deputy Clerk Debbie Lambert Left the Meeting  
10:45 a.m. -- The Chairman Called the Meeting to Order**

9. **Electronic & Optical Scan Voting Systems**

Also Present: Vince Minto, Chief Elections Officer

Susie Alves, Assistant Clerk/Recorder/Elections

Matter: Recommendation of Mr. Minto to:

a. Authorize the Chief Elections Officer to execute Agreement with *Sequoia Voting Systems for Electronic and Optical Scan Voting Systems (with paper trail) and Related Services*;  
b. Adopt Resolution 2005-36 "*Approving Application for Funds under the Help America Vote Act of 2002 Replacement/Enhancement of Voting Technology*"; and

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- c. Authorize the Chief Elections Officer to execute all necessary documents to apply for HAVA 301 funding.  
(Purchase has no general fund impact)
- Proceedings: a. Mr. Minto reviewed the aforesaid matter; and  
b. Byron Denton, Citizen expressed his concerns regarding absentee ballots in certain areas of Orland, instead of a polling place
- Motion/Second: Keith Hansen/Supervisor Bungarz  
Order: Adopt Resolution 2005-36 and approve (a) and (c) in matter above.  
Vote: Unanimous.
10. **Building Safety Week Proclamation**  
Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
Annette Chavez, Chief Building Official  
Matter: Recommendation of Mr. Obermeyer to Proclaim "Building Safety Week May 8 – 14, 2005".  
Proceedings: Ms. Chavez reviewed the aforesaid matter  
Motion/Second: Supervisor Freeman/Supervisor McGowan  
Order: Proclaim "Building Safety Week May 8-14, 2005"  
Vote: Unanimous.
11. **Hamilton City Traffic and Road Maintenance**  
Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
Tom Varga, Planning & Public Works Agency Deputy Director  
Matter: Hold discussion for possible action regarding Hamilton City traffic and road maintenance concerns, with specific requests as set forth therein.  
Proceedings: a. Mr. Varga reviewed the 8 projects that are of concern to a variety of organizations serving the community of Hamilton City, and discussed each issue and possible solutions as set forth therein;  
b. Mr. Obermeyer reviewed funding for these projects as set forth therein;  
c. Lee Puente, Hamilton City Citizens In Action, expressed concerns regarding dangerous areas when new developments are built, and the Schools safety from traffic;  
d. Kim Gaghagen, Human Resource Agency Director, requested that the Board authorize \$3,000 from fund 342 of the Community Development Block Grant;
- 11:41 a.m. -- Deputy Clerk Debbie Lambert entered Meeting and Deputy Clerk Sandra Pergson Left the Meeting**
- e. Hamilton City Community Services District Manager Jose Puente questioned if funding was available from Loss Control Subsidy Funds through Golden State Risk Management;  
f. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to meet with the Hamilton City Community to prioritize their requests, direct Mr. Gaghagen to allocate \$3,000 from the 342 fund, and direct Mr. Obermeyer and Mr. Varga to work on finding other funding, including matching funds for the Loss Control Subsidy Fund;  
g. Madrene Benton, Hamilton City Community Services District and Hamilton City Citizens in Action, advised that the Sheriff and new Fire Chief requested that speed bumps not be installed;  
h. Mr. Obermeyer advised that he will meet with Hamilton City to discuss priorities, meet with Human Resource Agency regarding accessing 342 funding, meet with Golden State Risk Management for Loss Control Subsidy Funds, look for funding in the Hazard Elimination System Project (HES) Stop Ahead Program, look at the striping and restriping scheduled, look for available Community Development Block Grant funds, and wait for the Safety providers support before installing speed bumps;  
i. The motion in (f) above was unanimously amended by Supervisor Bungarz, with Supervisor Freeman concurring, to include that a progress report be made at the next Board of Supervisors meeting.
12. **Contract – Unemployment Insurance Administrative Services**  
Also Present: John Greco, Personnel Director

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Matter: Recommendation of Mr. Greco to authorize the Personnel Director to extend the contract for Unemployment Insurance Administrative Services with Talx UCM Services and determine one of the following options:

- a. One year: .73 cents per FTE
- b. Two year: .71 cents per FTE
- c. Three year: .70 cents per FTE (current contract amount)

Proceedings: Mr. Greco reviewed the aforesaid matter, and recommended option (a)  
 Motion/Second: Supervisor Bungarz/Supervisor Freeman  
 Order: Approve the aforesaid matter with option (a)  
 Vote: Unanimous.

13. **Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required: (No general fund impact)

Trans No.	Department/Budget	Description	Amount
5161	Human Resource Agency/Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Employment & Training Unit.	\$ 10,900.00
5167	Department of Justice (DOG) Grant 02	To transfer DOJ Grant 02 general reserve funds and appropriate unanticipated revenue to cover grant close-out expenses.	\$ 146.15
5168	Safer Communities Technology Grant	To transfer Safer Communities Technology grant general reserve funds to cover grant close-out expenses.	\$ .30
5169	DNA Identification Prop 69 Special Revenue Fund	To appropriate unanticipated revenue to cover distribution of DNA Identification Prop 69 court fines.	\$ 6,815.00
5170	Alcohol & Drug	To appropriate unanticipated revenues to cover program expenses in the Alcohol & Drug Abuse program.	\$ 26,583.00
5171	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action Department of Energy Program.	\$ 19.41
5172	Drug Court	To appropriate unanticipated revenue and transfer appropriations to cover expenses in the Drug Court program.	\$ 15,127.00

Motion/Second: Supervisor Hansen/Supervisor McGowan  
 Order: Approve the aforesaid Transfers of Funds  
 Vote: Unanimous.

14. **Legislation – Senate Bill 1059**

Matter: Recommendation of Supervisor Bungarz to approve and authorize the Chairman of the Board of Supervisors to execute letter to Senator Sam Aanestad in opposition to Senate Bill 1059 (Escutia), which would authorize the state to impose upon local governments transmission corridor zones (TCZs) in a way that would tie up the future uses of land without adequate property owner compensation, give the Energy Commission local land use authority to approve future development within the TCZ, and require local governments to amend their general plans to be consistent with the Commission's designation of TCZs.

Motion/Second: Supervisor McGowan/Supervisor Hansen  
 Order: Approve the aforesaid matter  
 Vote: Unanimous.

15. **Legislation – S-728 Water Resource Development Act of 2005**

Matter: Recommendation of Supervisor Bungarz to approve and authorize the Chairman of the Board of Supervisors to execute letters to Senator Boxer and Senator Feinstein, with copies to Congressman Herger and the Hamilton City Community Services District in support of S-728 Water Resources Development Act of 2005, which includes funds to continue work on the new levee at Hamilton City.

Motion/Second: Supervisor Hansen/Supervisor Bungarz

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Order: Approve the aforesaid matter, with carbon copy to go to Hamilton City Citizens  
in Action  
Vote: Unanimous.

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16. **Substance Abuse Crime Prevention Plan/Health Services Agency**  
Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve the Substance Abuse and Crime Prevention (SACPA) Plan and authorize the Health Services Agency Director, or his designee, to execute the SACPA Plan and any amendments thereto for fiscal year 2005/2006. (No general fund impact)  
Motion/Second: Supervisor Freeman/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous.
17. **Personnel - Probation**  
Matter: Recommendation of Chief Probation Officer Linda Shelton to approve the fulltime hiring of Rosento Cordova at Step E, Group Counselor II for Juvenile Hall, effective May 8, 2005.  
Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous.
18. **Board of Supervisors Meeting**  
Matter: Hold discussion to determine whether to hold third regularly scheduled Board Meeting on May 31, 2005.  
Proceedings: Discussion was held regarding the Hamilton City's Levee Maintenance District Application needing to be approved by the Board before being submitted to LAFCO.  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Cancel the May 31, 2005 and hold a Special meeting if issues arise  
Vote: Unanimous.
19. **Planning Commission Resignation/Appointment**  
Matter: a. Accept the resignation of Eric Larrabee as District 5 representative of the Planning Commission; and  
b. Notice of Unscheduled Vacancy posted, consider appointment of William David Carriere to the Planning Commission to represent District 5.  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Approve the resignation of Eric Larrabee. send letter of appreciation, and appoint William Carriere  
Vote: Unanimous.
20. **Miscellaneous**  
Matter: Reviewed the following items with no action taken:  
a. Letter from the Orland Chamber of Commerce for participation of the Board of Supervisors in the 89<sup>th</sup> Annual Glenn County Fair Parade on May 21, 2005, entry fee \$15.00. (No General Fund Impact) (Fee paid by Supervisors)  
b. Investment Information Portfolio Report for the quarter ending March 31, 2005.

**12:09 p.m. – The Chairman Adjourned to 1:30 p.m.**

**AFTERNOON SESSION**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:34 p.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)  
Also Present: Belinda Blacketer, County Counsel  
Sandra Pergson, Deputy Clerk

21. **Closed Session**  
Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold continued Public Employee Performance Evaluation for Animal Control Officer Ray Cavier.  
Proceedings: The Chairman announced the aforesaid matter  
Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

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22. The Chairman adjourned the meeting at 2:27 p.m.

\_\_\_\_\_  
JOHN AMARO, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: \_\_\_\_\_  
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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**ATTACHMENT "A"**

5. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Freeman/Supervisor McGowan  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

<b>Trans No.</b>	<b>Department Budget</b>	<b>Description</b>	<b>Amount</b>
5159	Human Resource Agency/Social Services Division	To transfer appropriations from services & supplies to cover vehicle purchases in Social Service Administration.	\$ 25,000.00
5165	Mental Health	To transfer appropriations from services & supplies to cover ISF allocation expenses in Mental Health.	\$ 30,000.00
5166	Bio-Terrorism	To transfer appropriations from services & supplies to cover operating transfer expenses in the Bio-Terrorism Grant	\$ 15,127.00

b. **Human Resource Agency Resolution – Federal Emergency Shelter Grant/Colusa County**

Upon the recommendation of Colusa-Glenn-Trinity Action Partnership through the Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-32 "Application for Federal Emergency Shelter Grant to the State of California, Department of Housing and Community Development, Division of Community Affairs" and authorize the Chairman of the Board of Supervisors to execute *Statement of Certifications, Statement of Confidentiality, and Certification of Religious Compliance*, to provide homeless assistance in Colusa County. (No general fund impact)

c. **Human Resource Agency Resolution – Federal Emergency Shelter Grant/Glenn County**

Upon the recommendation of Colusa-Glenn-Trinity Action Partnership through the Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-33 "Application for Federal Emergency Shelter Grant to the State of California, Department of Housing and Community Development, Division of Community Affairs" and authorize the Chairman of the Board of Supervisors to execute *Statement of Certifications, Certification of Local Approval, Statement of Confidentiality, and Certification of Religious Compliance*, to provide homeless assistance in Glenn County. (No general fund impact)

d. **Human Resource Agency Resolution – Low-Income Weatherization Assistance Program**

Upon the recommendation of the Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-34 "Authorizing Execution of an Agreement with the State of California, Department of Community Services and Development, for Department of Energy (DOE) Low-Income Weatherization (WX) Assistance Program and any Amendments Thereto" for eligible residents of Colusa, Glenn, and Trinity Counties, for \$26,029.00. (No general fund impact)

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- e. **Human Resource Agency – Victim Witness Program**  
Recommendation of Human Resource Agency Director Kim Gaghagen:  
(1) Authorized the Human Resource Agency Director, or his designee, to submit an application, execute documents and any subsequent amendments, agreements, and/or documents necessary to implement and administer the Victim Witness Program; and  
(2) Authorized the Chairman of the Board of Supervisors to execute the *Certificate of Assurance of Compliance*.  
(No general fund impact)
- f. **Bioterrorism Funding Grant Agreement**  
Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute the revised Exhibit B to the Bioterrorism Funding Grant Agreement, which adds \$60,000 to the contract for fiscal year 2004/2005. (County Contract 1718) (No general fund impact)
- g. **Destruction of Records**  
Upon the recommendation of Director of Finance Don Santoro, authorized Mr. Santoro to destroy records in accordance with internal retention schedule. (Pursuant to Government Code Section 26907 et. seq. and Accounting Standards & Procedures Manual)
- h. **J Levee**  
Ratified letter of support to California Bay-Delta Authority for Resolution 05-04-02 Interagency Agreement – Hamilton City Flood Damage Reduction and Ecosystem Restoration Project.
- i. **Human Resource Agency – Line Item Budget**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following line item budget: (No general fund impact)

<b>Department</b>	<b>Service Acct</b>	<b>Department Name</b>	<b>Budget Amount</b>
Community Action	04999500	School Readiness	\$19,612.00