

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, May 6, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:31 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)
Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: a. Approve Minutes of April 15, 2003; and
b. Correct Minute Order 8 of April 1, 2003 to show that Assessment Appeal Application Numbers should be 2002-23 through 2002-29

Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve matters as set forth in (a) and (b) above
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. **American Legion Auxiliary**
Barbara Ladoucer of American Legion Auxiliary read and presented Resolution No. 107: ***Blue Star Service Banner Program*** to the Board, and also presented a flag, which signifies families with loved ones in the service.

b. **Public Works/Service Center**
Rick Nunes, Fleet Operations Manager
(1) Request of Mr. Nunes to approve payment of blue claim from the vehicle replacement fund for a 2003 Ford Van, which replaces a van from the jail;
(2) On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to find that this matter arose after the posting of the agenda, and add this matter to agenda as it is in the best interest of the County; and
(3) On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to approve payment of blue claim for a 2003 Ford Van to replace a van from jail, from the vehicle replacement fund.

c. Reports and issues were discussed by Supervisors.
d. Personnel Director John Greco advised that three Counties are going forward with the CSAC EIA alternate insurance program, which will be effective July 1, 2003 if approved by the Counties of Amador, Merced, and Tehama this date. Glenn County has until August 2003 to implement this insurance program.

3. **Resolution**

Also Present: Christopher Lynn George, United States Marine
Matter: Adopt and present Resolution 2003-48 "*Honoring Private First Class Christopher Lynn George United States Marine*".

Proceedings: a. The Chairman read aloud and presented Resolution 2003-48 to PFC George; and
b. American Legion representative Barbara Ladoucer presented PFC George with a miniature American Flag to carry with him.

Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Adopt Resolution 2003-48
Vote: Unanimous.

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Proceedings: Supervisor Sprague requested that item (m) be pulled from the Consent Calendar for discussion

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve Consent Calendar as set forth in Attachment "A" with the exception of item (m)
Vote: Unanimous.

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5. **Sacramento River Conservation Area Forum**

Matter: Recommendation of the Sacramento River Conservation Area Forum, reappoint Don Anderson as the Landowner Representative for term February 28, 2003 to February 29, 2005.
Proceedings: Supervisor Sprague recognized Mr. Anderson for his expertise.
Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Reappoint Don Anderson as set forth above
Vote: Unanimous.

6. **Buildings & Grounds**

Also Present: Dan Gardner, Building, Maintenance & Inspection Director
Don Santoro, Director of Finance
Matter: Recommendation of Mr. Gardner to approve Transfer of Funds No. 5281 for \$70,000.00 from 01017020/09900/Contingency to 1120/04300/Utilities to complete this fiscal year's utility expenses.
Proceedings: Administrative Representative Kim Gaghagen advised of the Pacific Gas & Electric web site on conservation
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

7. **California State Fair**

Also Present: Doug Holvik, Public Works Director
Jennifer Cannizzaro, Public Works Senior Secretary
Matter: Recommendation of Mrs. Cannizzaro to:
a. Establish an ad hoc Glenn County Advertising Committee;
b. Appoint Mrs. Cannizzaro to a one-year term as Chairman of said Committee;
c. Execute Agreement with *Terri Barr d.b.a. Salvagno's Floral Design* to design and build the 2003 State Fair Exhibit, for \$6,000 plus any prize monies awarded to the County by the California State Fair Board that are in excess of \$3,000, contingent upon County Counsel approval to form; and
d. Authorize the Glenn County Advertising Committee to represent the County of Glenn for the purpose of participating in the County's program at the California State Fair.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve matters as set forth in (a) through (d) above, and allow Mrs. Cannizzaro time to work on said project during work hours
Vote: Unanimous.

8. **Sheriff-Coroner**

Also Present: Bob Shadley, Sheriff-Coroner
Bruce McLeod, Sheriff's Lieutenant
Matter: Pursuant to Minute Order 14 of April 1, 2003 and bid opening being held, consider recommendation of Sheriff's Office to award bid for medical services for the inmates of the Glenn County Adult and Juvenile Detention Facilities.
Proceedings: Sheriff Shadley recommended awarding bid to Glenn Medical Center for a three year contract beginning July 1, 2003.
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Award bid to Glenn Medical Center as recommended by Sheriff
Vote: Unanimous.

9. **Sheriff-Coroner**

Also Present: Bob Shadley, Sheriff-Coroner
Bruce McLeod, Sheriff's Lieutenant
Matter: Recommendation of Sheriff Shadley to approve Transfer of Funds No. 5267 from 01017020/09900/Contingency to 01012230/03230/Professional Services for \$10,000.00, due to increased expenses within the Coroner's budget, and to cover current and anticipated accounts payable for the balance of the fiscal year.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

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10. **Sheriff-Coroner/Resolution**

Also Present: Bob Shadley, Sheriff-Coroner
Bruce McLeod, Sheriff's Lieutenant

Matter: Recommendation of Sheriff Shadley to adopt Resolution 2003-53 "Granting Authority to Execute For and On Behalf of the County of Glenn any Actions Necessary to Obtain and Administer Federal Financial Assistance Funds Under the State Homeland Security Grant Program Governor's Office of Emergency Services".

Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Adopt Resolution 2003-53
Vote: Unanimous.

11. **Sheriff-Coroner**

Also Present: Ed Anderson, Sheriff's Sergeant
Bruce McLeod, Sheriff's Lieutenant

Matter: Pursuant to Minute Order 9 of April 15, 2003 and bid opening being held, consider recommendation of the Sheriff's Office to award bid for developing an Emergency Operations Plan for the Glenn Operational Area, including the City of Willows, City of Orland, and County of Glenn.

Proceedings: Sheriff's Sergeant Anderson recommended awarding bid to Emergency Management Association for \$22,925.00

Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Award bid to Emergency Management Association for \$22,925.00 as recommended
Vote: Unanimous.

9:54 a.m. – The Chairman Called the Meeting In Recess

**10:02 a.m. – The Chairman Called the Meeting To Order
With County Counsel Absent**

12. **Public Hearing**

Also Present: Vince Minto, Planning Administrator
Christy Leighton, Principal Planner

Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider:

- a. Adopting Negative Declaration for Zone Change #2002-03 with Four Findings and no Mitigation Measures.
- b. Adopting Ordinance 1154 "Amending Title 19, Zoning, of the Glenn County Code to Require a Conditional Use Permit for Expanded Confined Animal Facilities (Zone Change #2002-03, Glenn County);

Proceedings:

- a. The Chairman opened Public Hearing;
- b. Mr. Minto and Mrs. Leighton reviewed matter;

County Counsel Re-Entered the Meeting

- c. The Chairman opened Hearing to public comments; whereupon none being heard, the Chairman closed hearing to public comments;
- d. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to close hearing, decide matter, adopt Negative Declaration as set forth above, and Supervisor Freeman having read title of Ordinance set forth above, waived further reading of Ordinance, and adopted Ordinance 1154.

13. **Public Information Meeting**

Also Present: Steven Rudy, Director of Business
Cindy Cushman, Office of Education
Steve Soeth, Office of Education

Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Information Meeting to give the citizens of Glenn County an opportunity to become acquainted with the proposed Glenn County Office of Education Administration Building. The project consists of the construction of a 13,300 square foot office complex with meeting facilities for the Glenn County Office of Education, and will be located on 4.3 acres of vacant land located on the southwest corner of Laurel Street and Villa Avenue in the City of Willows.

Proceedings:

- a. Office of Education representatives presented and reviewed preliminary pictures of the new Office of Education facility to be built on Villa Street in Willows; and

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- b. Kent Perkes, Public Works Director, City of Willows reviewed drainage of the new facility.
- c. No action was taken on this matter.

**The Chairman Adjourned to a Meeting of the Glenn County
In-Home Supportive Services (IHSS) Public Authority**

14. **In-Home Supportive Services Public Authority**

Also Present: Robin Krause, Human Resource Agency
Judy Anthony, Public Authority Manager, In-Home Supportive Services (IHSS)

Matter: Recommendation of the Lake County In-Home Supportive Services (IHSS) Public Authority to adopt Resolution "Opposing the Passage of Assembly Bill 1470 (AB 1470) and Senate Bill 936 (SB 936), that would constitute unfunded mandates.

Proceedings: a. Mrs. Krause introduced Judy Anthony, Public Authority Manager, for the In-Home Supportive Services, and reviewed program; and
b. Human Resource Agency Director Kim Gaghagen reviewed program.

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve IHSS letter of opposition, and bring back to Board of Supervisors on May 20, 2003 for a letter of opposition

Vote: Unanimous.

The Chairman Adjourned to a Meeting of the Glenn County Board of Supervisors

**The Chairman Adjourned to a Meeting of the
Glenn County Air Pollution Control District Hearing Board**

15. **Glenn County Air Pollution Control District**

Matter: Recommendation of Air Pollution Control Officer Ed Romano to:
a. Re-appoint Jean Rumiano for term June 5, 2001 to June 5, 2004, to the Air Pollution Control District Hearing Board; and
b. Re-appoint George Toney for term June 30, 2002 to June 30, 2005, to the Air Pollution Control District Hearing Board.

Motion/Second: Supervisor Hansen/Supervisor McGowan

Order: Approve matters as set forth above

Vote: Unanimous.

The Chairman Adjourned to a Meeting of the Glenn County Board of Supervisors

The Chairman Adjourned to a Meeting of the Glenn County Board of Equalization

16. **Equalization, Board of**

Matter: Recommendation of Assessor Vince Minto to accept stipulations executed by Mr. Minto, Applicant Agent Michael D. Middleton, and County Counsel Belinda Blacketer, as follows:

Year	Application No.	Application No. & Parcel	Application Name
2000/2001	2000-01	001-05-1-002-0	Willows Apts.
2001/2002	2001-07	001-05-1-002-0	Willows Apts.
2000/2001	2000-02	040-23-0-009-9	Orland Arbor
2001/2002	2001-08	040-23-0-009-9	Orland Arbor
2000/2001	2000-03	040-23-0-016-0	Orland Associates
2001/2002	2001-09	040-23-0-016-0	Orland Associates
2000/2001	2000-04	040-24-1-014-9	Orland Manor
2001/2002	2001-10	040-24-1-014-9	Orland Manor

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Accept the aforesaid stipulations

Vote: Unanimous.

The Chairman Adjourned to a Meeting of the Glenn County Board of Supervisors

17. **Resolution/Administrative Manual**

Matter: Recommendation of County Counsel Belinda Blacketer to adopt Resolution 2003-54 "Repealing Provisions of Title 5 of the Administrative Manual Relating to Copies of Documents".

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Adopt Resolution 2003-54

Vote: Unanimous.

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18. **Resolution/Human Resource Agency-Social Services Division**
Matter: Recommendation of Human Resource Agency Director Kim Gagghagen to adopt Resolution 2003-55 "*Submittal of Request for Authorization to Apply for Grant Funding From the Office of Child Abuse Prevention Through the California State Department of Social Services*".
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Adopt Resolution 2003-55
Vote: Unanimous.
19. **Resolution/Buildings and Grounds**
Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2003-56 "*Amending the Position Allocation List for the Buildings and Grounds Department to Designate One Administrative Services Officer Position as Confidential*".
Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Adopt Resolution 2003-56
Vote: Unanimous.
20. **Human Resource Agency**
Matter: Recommendation of Human Resource Agency Director Kim Gagghagen to:
a. Approve Agreement with *Matson & Isom Technology Consulting* for Independent Living Program Web Site Development, estimated cost not to exceed \$21,000.00;
b. Authorize the Director, or his designee, to execute the Agreement; and
c. Authorize the Director, or his designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel.
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve matters as set forth above with no general fund dollars to be used
Vote: Unanimous.
21. **Public Hearing**
Also Present: Doug Holvik, Public Works Director
Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider objections or protests, if any, to proposed Resolution 2003-57 "*Confirming Report on Fees to be Charged in North Willows County Service Area (2003-2004)*". These charges, if approved, shall be collected on the tax roll in the same manner and at the same time as general ad valorem property taxes.
Proceedings:
a. Supervisor Sprague left meeting due to having a conflict of interest regarding the development of projects in the North Willows County Service Area;
b. The Chairman opened Public Hearing;
c. Mr. Holvik reviewed the aforesaid matter;
d. The Chairman opened hearing to public comments; whereupon no comments being heard, the Chairman closed hearing to public comments;
e. On motion of Supervisor McGowan, seconded by Supervisor Hansen, it was ordered by the following vote to conclude hearing, and adopt Resolution 2003-57 by the following vote:
Ayes: Supervisors McGowan, Hansen, Freeman and Bungarz
Absent: Supervisor Sprague.
22. **Human Resource Agency**
Matter: Recommendation of Human Resource Agency Director Kim Gagghagen to:
a. Approve Agreement with *Matson & Isom Technology Consulting* for temporary on-site computer support, cost not to exceed \$15,000.00;
b. Authorize the Director, or his designee, to execute the Agreement; and
c. Authorize the Director, or his designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel. (No General Fund Impact)
Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve matters as set forth above
Vote: Unanimous.

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23. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:

- a. Approve Purchase Agreement with *Dell Marketing LP* for purchase of Windows 2000 desktop and server licenses under the Volume Licensing Program known as Select, total cost not to exceed \$128,140.00, term to June 30, 2004;
- b. Authorize the Director, or his designee, to execute the Agreement, contingent upon the review and approval of County Counsel; and
- c. Authorize the Director, or his designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel. (No General Fund Impact)

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve matters as set forth above
Vote: Unanimous.

24. **Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Director, or his designee, to execute Amendment with *Nancy Callahan, Ph.D.* for fiscal year 2002/2003, which makes the following changes:

- a. Increases the amount not to exceed from \$90,000.00 to \$160,000.00 at the rate of \$80.00 per hour; and
- b. Adds the Glenn County Business Associate Agreement for HIPAA compliance. (County Contract 1643) (No General Fund Impact)

Motion/Second: Supervisor McGowan/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

25. **Agricultural Commissioner**

Matter: Recommendation of Agricultural Commissioner Ed Romano to execute letters to Congressmen Wally Herger and Doug Ose requesting support of efforts to increase continuous appropriation to the USDA-APHIS, Wildlife Services budget to support California's Cooperative Wildlife Services Program.

Motion/Second: Supervisor McGowan/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

26. **Legislation**

Matter: Recommendation of Elections Clerk Vince Minto to execute letter to Assembly Elections Committee Chairman John Longville opposing Assembly Bill 1531 (Longville) which would require that the presidential primary be held on the first Tuesday in March in presidential election years and specifies that the statewide primary will not be consolidated with the presidential primary, therefore requiring two primaries, one in March and one ninety days later in June.

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter with copies to local Representatives
Vote: Unanimous.

27. **Legislation**

Matter: Recommendation of Elections Clerk Vince Minto to execute letter to Senator Ross Johnson opposing Senate Bill 430, which would require the statewide direct primary election to be held on the first Tuesday after the first Monday in September of each even numbered year, that the presidential primary be held on the first Tuesday in March in presidential election years, and specifies that the statewide primary will not be consolidated with this primary, therefore requiring two primaries, one in March and one in September in presidential election years.

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter with copies to local Representatives
Vote: Unanimous.

28. **Miscellaneous**

Matter: Recommendation of Supervisor Bungarz to execute letter to Central Valley Regional Water Quality Control Board regarding Conditional Waiver of Waste Discharge Requirements for Discharges from Irrigated Lands.

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

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29. **Miscellaneous**
Matter: Recommendation of Supervisor Bungarz to execute letter of support for the Family Water Alliance Fish Screen Program.
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.
30. **Williamson Act**
Matter: Recommendation of Supervisor Bungarz to execute letter of support to restore the Williamson Act Funding.
Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.
31. **Legislation**
Matter: Recommendation of Supervisor Bungarz to determine County position on Senate Bill 114 (Torlakson) which would prohibit local governments from providing subsidies to big-box retailers and vehicle dealerships that relocate from one jurisdiction to another within the same market area, which would eliminate existing provisions allowing subsidies if jurisdictions adopt a sales tax revenue sharing agreement.
Proceedings: Discussion having been held on this matter, it was general consensus to take a support position on Senate Bill 114.
32. **Legislation**
Matter: Recommendation of Supervisor Bungarz to determine County position on Assembly Bill 306 (Kehoe) which would require "urban water suppliers" to place water meters on all existing service connections.
Proceedings: Discussion having been held on this matter, it was general consensus to oppose Assembly Bill 306, unless amended and agriculture concerns are covered.
33. **Glenn County Fair**
Matter: Letter from the Orland Chamber of Commerce for participation of the Board of Supervisors in the Glenn County Fair Parade May 17, 2003, entry fee \$10.00.
Proceedings: Discussion having been held on this matter, it was general consensus to enter the Glenn County Fair Parade and use Supervisors and Staff donated funds to pay entry fee.
34. **Miscellaneous**
Matter: Reviewed the following items with no action taken:
a. Letter and map from the Oakland Motorcycle Club, Inc. advising of a dual sport road tour scheduled for May 17 & 18, 2003 using public roads and trails in Glenn County.
b. News release from the Environmental Health Services advising of an annual mussel quarantine effective May 1, 2003 through October 31, 2003, to prevent paralytic shellfish poisoning.
c. Notice from Planning Administrator Vince Minto advising of the following Meetings;
(1) Technical Advisory Meeting to be held May 1, 2003 and May 15, 2003 at 9:00 a.m., in the Board of Supervisors Chambers, Willows; and
(2) Planning Commission Meeting to be held May 21, 2003 at 9:00 a.m., in the Board of Supervisors Chambers, Willows.
d. Notice from Agricultural Commissioner Ed Romano advising that the Water Advisory Committee Meeting for May 13, 2003 has been cancelled, and the next meeting will be June 10, 2003.
e. Investment Portfolio Report from Director of Finance Don Santoro for the quarter ending March 31, 2003, in accordance with Glenn County Statement of Investment Policy.
f. Report from Public Works Director Doug Holvik advising that the funding for bridge seismic retrofit projects had been reinstated and bid opening is rescheduled for May 27, 2003.

The Chairman Adjourned Meeting to 1:30 p.m.

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AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:31 p.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)
Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

35. **Office of Education/Department of Finance**

Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to approve the Director's selection of Bond Counsel for the School Administration Building (SAB) Project, based on Request for Proposal process.
Proceedings: Mr. Santoro submitted "List of Bond Counsels for Superintendent of Schools Administration Building Project" and recommended *Nossaman, Gunther, Knox & Elliot*, due to the price, level of service, and their experience with Glenn County.
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Approve Nossaman, Gunther, Knox & Elliot as Bond Counsel for the School Administration Building (SAB) Project
Vote: Unanimous.

36. **Budget**

Also Present: Don Santoro, Director of Finance
Matter: Pursuant to Minute Order 28 of April 15, 2003, continue discussion on budget process and employee's recommendations to reduce budget deficits.
Proceedings: a. Mr. Santoro advised that the budget is short \$1.4 million, assuming the Vehicle License Fee backfill and Williamson Act funds remain intact, and that the impact of the State Budget is unknown;
b. District Attorney Bob Holzapfel advised that he is unable to meet his budget due to the number of cases to prosecute;
c. Mr. Santoro advised that the Budget Tabulation will be completed and the Sheriff's budget is scheduled for review for the May 20th Board meeting, and that he would schedule Department Heads to appear at the Revenue, Expenditure and Fiscal meetings, beginning May 21, 2003.

37. **Budget**

Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to consider cost recovery for services provided to other agencies and entities as follows:
a. Increase the amounts collected from the Schools to actual cost recovery for building maintenance, janitorial, and treasury services;
b. Increase the amount charged to the cities to actual cost recovery for the share of dispatch services used by each city;
c. Increase the amount charged to the cities to actual cost recovery for the share of Animal Control services used by each city (recommended by Department of Finance); and
d. Discontinue or reduce the payment to Bond for payroll services and to recover some or all of the cost of services from special districts.
Proceedings: a. **Office of Education**
Office of Education Director of Business Steven Rudy advised of the need to continue the present arrangement with the Schools in "good faith" and to renegotiate the current Memorandum of Understanding, whereby the Chairman ordered that Mr. Santoro, liaison Supervisor Freeman, and Mr. Rudy meet to resolve (a) in matter above;
b. **City of Willows/City of Willows/Dispatch**
(1) City of Willows Finance Director Tim Sailsbery spoke regarding fixed costs and the added costs of the Cities for dispatch services, advised that the Cities have no control over fixed costs, and that alternatives may need to be sought, whereby Supervisor Freeman advised that the Cities had refused an offer to form a JPA to control costs;
(2) Orland City Manager spoke Joe Riker spoke against forming a JPA; and

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(3) The Chairman ordered that the Dispatch Committee be reinstated, committee members to be Supervisor Freeman, Supervisor Bungarz, Willows and Orland representative, Sheriff, and Mr. Santoro, for resolution/renegotiation of (b) in matter above;

c. **Animal Control**

Animal Control Officer Ray Cavier advised that the County is in the first year of a three year contract which tops out at \$20,000, whereby the Chairman ordered Mr. Cavier, Mr. Santoro and liaison Supervisor Bungarz to work with the Cities for resolution/renegotiation of (c) in matter above;

d. **Special Districts**

(1) County Counsel advised that Administrative Manual 5.22.04 Charge for Services requires the County to recover the cost of any services it provides, and those costs not recovered could be interpreted as a gift of public funds;

(2) Orland Cemetery District Superintendent Art Leonard requested a cost breakdown of unrecovered costs, and advised that those costs need to be budgeted in the District Budget;

(3) Orland Fire Protection District Commissioner Bob Silveira requested a waiver of all unrecovered costs, advising that the Fire Protection Districts are strictly volunteer;

(4) Hamilton City Community Services District and Hamilton City Fire Protection District representative Jose Puente requested an itemized statement;

(5) Mr. Santoro submitted Glenn County Special Districts cost breakdown and outlined services provided and costs associated;

(6) The Chairman ordered to place (d) in matter above on the May 20, 2003 agenda for continued discussion and possible action.

38. **Budget**

Also Present: Don Santoro, Director of Finance

Matter: Recommendation of the Revenue, Expenditure & Finance Committee (REF) to:

- a. Eliminate the funding for library services; or
- b. Establish a reduced level of funding for library services; or
- c. Determine that the current level of funding is appropriate.
(County Contract 150)

Proceedings:

- a. Orland City Librarian Marilyn Cochran and Willows City Librarian Don Hampton advised of the educational value and various services the Library provides;
- b. City of Willows Financial Director Tim Sailsbery advised that the Library is a service provided to the County that is funded primarily by the Cities;
- c. Friends of the Library Mary McKeough, Hamilton City Community Services District Jose Puente, and Orland Citizen Byron Denton spoke in support of retaining current level of funding;
- d. The Chairman ordered that Director of Finance Don Santoro meet with the librarians of the Cities of Orland and Willows to discuss the aforesaid matter.

3:38 p.m. – The Chairman Called the Meeting In Recess

**3:50 p.m. – The Chairman Called the Meeting To Order
With Supervisor McGowan Absent**

39. **Board of Supervisors/Budget**

Matter: Recommendation of Assistant Clerk of the Board Sandy Kennedy to hold discussion and approve the 2003/04 Board of Supervisors Budget.

Proceedings:

- a. Discussion was held earlier this date regarding this matter, and on Chairman Direction ordered that this matter be continued to the Afternoon Session during budget matters;
- b. Ms. Kennedy advised that the Agricultural Commissioner would fund the Northern California Water Association membership dues of \$5,000 next fiscal year

3:51 p.m. - Supervisor McGowan Re-Entered the Meeting

c. It was the General Consensus to approve the \$5,000 reduction in the 2003/2004 proposed budget.

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40. **Department of Finance**

Also Present: Don Santoro, Director of Finance
Matter: Pursuant to Minute Order 28 of April 15, 2003, consider recommendation to increase business development.
Proceedings: a. Supervisor Sprague advised that the tax base needs to be increased rather than taxes increased to bring in revenue;
b. Supervisor McGowan advised that to encourage businesses to locate in Glenn County, it is necessary to advertise what the County has to offer;
c. Discussion was held regarding how to make it easier for businesses to locate in Glenn County.

41. **Closed Session**

Matter: Pursuant to Government Code Section 54957.6, receive information and provide instruction to the County's Chief Negotiator regarding negotiations with the DSA, GCMMA, the General Unit (UPEC Local 792), and the POA.
Proceedings: a. The Chairman announced the aforesaid matters; and
b. The Chairman advised there was no announcement as a result of Closed Session.
Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

42. The Chairman adjourned the meeting at 4:43 p.m., in memory of Doris Reimers who passed away on April 19th, 2003, and who served as the Glenn County Auditor-Controller from January 1951 through December 17, 1974, when she retired.

DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Roach, Daniel J & Roach, Helen E J/T	0010810180	2002/2003	206-A
Landberg Adrian D Trs Etal	020-03-0-004-0	2002/2003	207B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5236	Human Resource Agency/Community Action Division	Appropriate Amendment #1 of Contract #03F-4312 into line item budget and realign items to actual and anticipated expenditures for Community Services Block Grant (CSBG)	\$ 34,443.00
5239	Human Resource Agency/Community Action Division	Realign line items to actual and anticipated expenditures as approved on the modification for Child Abuse Treatment Program (CHAT)	\$ 535.98
5261	Fleet Operations	Update budget figures to reflect loan interest paid	\$ 0.00
5262	Alcohol & Drug	To bring budget in line with actual expenditures	\$ 2,157.00
5266	Boat Patrol	Transfer funds in the same fixed asset account to cover California Sales Tax which was overlooked	\$ 3,045.00
5268	Human Resource Agency/Social Services/Child Protection Services Custody Trust	To appropriate interest earnings to disburse to client	\$ 50.49
5269	Data Processing	Transfer funds to the Assessor's Budget for the Pro-support Agreement with Matson & Isom	\$ 6,677.00
5270	Planning Department	Transfer funds to the Assessor's Budget for the Pro-support Agreement with Matson & Isom	\$ 3,300.00
5271	Recorder	Transfer funds to the Assessor's Budget for the Pro-support Agreement with Matson & Isom	\$ 7,100.00
5274	Human Resource Agency/Community Action Division	Appropriation brings additional revenue into the line item budget and realigns line items to actual and anticipated expenditures	\$ 104,966.00
5275	Memorial Hall	Appropriate unanticipated revenue to cover Memorial Hall repairs	\$ 2,500.00
5276	Public Works	Revision of the internal cost allocation	\$ 123,672.72

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Trans No.	Department	Description		Amount
5279	County Counsel	Pursuant to Minute Order 19 of April 15, 2003, establish funding for agreement with Clark, Lowry & Koortbojian to monitor the financial responsibilities of Glenn Medical Center	\$	2,250.00

c. **Resolution/J Levee**

Upon the recommendation of County Counsel Belinda Blacketer:

- (1) Reviewed the need for the Declaration of a threatened emergency at the "J" Levee at Hamilton City; and
- (2) Reaffirmed adoption of Declaration, Resolution 2002-92, in accordance with Government Code 8630(c)(1).

d. **Resolution/Department of Finance**

Upon the recommendation of Director of Finance Don Santoro, adopted Resolution 2003-49 "Authorizing and Approving the Borrowing of Funds for Fiscal Year 2003-2004; the Issuance and Sale of a 2003-2004 Tax and Revenue Anticipation Note Therefore and Participation in the California Communities Cash Flow Financing Program".

e. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2003-50 "Authorizing Execution of an Agreement with the State of California, Department of Community Services and Development for Department of Energy (DOE) Low-Income Weatherization (WX) Assistance Program and Any Amendments Thereto" and approved the following line item budget:

Department	Service Account	Dept Name	Budget Amount
Community Action	04999620	DOE-Weatherization	\$26,516.00

f. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2003-51 "Application for Federal Emergency Shelter Grant to State of California, Department of Housing and Community Development, Division of Community Affairs" and executed the Statement of Certifications, Certification of Local Approval, Certification of Local Approval-Voucher Program and Certification of Religious Compliance.

g. **Resolution/Probation**

Upon the recommendation of Chief Probation Officer Linda Shelton, adopted Resolution 2003-52 "Accepting the County of Glenn Comprehensive Multi-Agency Juvenile Justice Plan".

h. **Proclamation/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, Proclaimed May 2003 "Recognizing Elder and Dependent Adult Abuse Awareness Month".

i. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved Agreement with Creative Composition for professional services, cost not to exceed \$30,000.00 for fiscal year 2003/20004;
- (2) Authorized the Director, or his designee, to execute the Agreement; and
- (3) Authorized the Director, or his designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel. (No General Fund Impact)

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- j. **Buildings & Grounds/Courts**
Upon the recommendation of Building Maintenance & Inspection Director Dan Gardner, executed *Amendment and Change Order #1 Consulting Services Agreement for Architectural Services for Expansion of the Glenn County Courthouse County Contract #1728.1*, which would extend the "Time for Completion" from April 2003 to May 23, 2003.
- k. **Kanawha Fire Protection District**
Upon the recommendation of the Kanawha Fire Protection District, re-appointed Edward R. Owens and Thomas M. Elmendorf for terms December 9, 2002 to December 9, 2006.
- l. **Orland Fire Protection District**
Upon the recommendation of the Orland Fire Protection District, re-appointed Mike Schager, Jr. and Ed Laque for terms June 1, 2003 to June 1, 2007.
- m. **Probation**
Upon the recommendation of Probation Officer Brandon Thompson, executed letter to the Drug Court Program Office authorizing the Probation Department, as the official representative of Glenn County, to apply for a three year grant for Juvenile Drug Court.
- n. **Human Resource Agency**
Ratified Temporary Assistance to Needy Families (TANF) Reauthorization Sign-On letter to the California Welfare Directors Association, requesting to maintain current law with regard to weekly hours of participation and the ability to count twelve months of vocational training toward the participation requirement.
- o. **Proclamation**
Ratified Proclamation "*National Telecommunicator's Week April 13-19, 2003*"
- p. **California State Fair**
Ratified *California State Fair 2003 Counties Exhibits Entry Form*.
- q. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, authorized the following personnel to use their County issued credit card to purchase goods and services per authorization level guidelines as assigned by the Human Resource Agencies Purchasing Policy:

(1) Level 1:

Kim Gaghagen	Cheryl Hagen	Scott Gruendl	Robyn Krause
Dory Bowman	Bill Krause	Korri VonSeggern	

(2) Level 2:

Becky Hansen	Suzi Walsh	Karen Hansen	David Allee
Chellie Gates	Merrie Wales	Christine Zoppi	Dominto Aguilar
Carolyn Johnson	Lucy Hernandez		

(3) Level 3:

Linda Joseph	Leslie Collins	Gail Woolery	Kathy Terry
Anita Fitzgerald	Cheryl Harrison	Chelle Whitlock	Shannon Dellinger
Donna Jacobs	Becki Kennedy	Sandra Valdez	Anita Perez
Craig Cassetta	Kris Ogle	David Pratt	Yassi Lam
Marianne Heaton	Laurie Chandler	Dennis Duncan	Marcia McMartin
Bob Brown	Teri Palmer	Ken Hahn	Terri Brown
Jim Rogers	Nan Simpler	Kathy Hansen	Jason Votaw
Loraine Smith	Rex Gould	Duke Stemrick	Fran Machado
Brenda Prather	Cynthia Esparza	Blanca Paniagua	Jeanne Masters
Linda M.	Linda G.	Heather	Marcelina

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Johnson	Johnson	Alexander	Porras
Chuck Haake	Kristine Green	Patti Coffman	Erin Sumner
Colleen Ellis	Steve Thalken	Kimberly LaVigne (Holbrook)	

- r. **Department of Finance/District Attorney**
Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of Invoice for \$578.82 to Xerox Corporation for District Attorney's Office, which is over one year old.

- s. **Department of Finance/Clerk of the Board**
Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of Invoice for \$228.15 to Glenn Net for Clerk of the Board's Office, which is over one year old.