

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, June 3, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, McGowan, Sprague and Bungarz (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the following Board of Supervisors Minutes:
a. Regular - May 20, 2003
b. Special/Budget – May 21, 2003
c. Joint Concurrent - May 22, 2003
d. Special/Budget – May 27, 2003
Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Reports and issues were discussed by Supervisors.
b. Supervisor Sprague advised that the Airport Advisory Committee wants the Board to mandate quarterly meetings for the Airport Land Use Commission.
c. Supervisor Freeman passed around the *Overview of 2003-04 May Revise by LAO*, and advised of the progress of AB 1221 in which the State would give the Counties sales tax rather than property tax.
d. Supervisor Bungarz advised that the State Board of Fire Services is working to standardize the Building Code in California with either ICC Building Code or the NFPC Building Code.
e. Director of Finance Don Santoro submitted the *Report to Glenn County Board of Supervisors 2003/04 Budget Progress Report*, advised that the Proposed Budget will be presented July 1, 2003 and that the Final Budget should be adopted October 2, 2003.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Proceedings: Supervisor Sprague requested that 3(g) be pulled from the Consent Calendar; whereby, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve matters set forth on Attachment "A"

4. **Public Works**

Matter: Upon the recommendation of Public Works Director Doug Holvik, execute *Disadvantaged Business Enterprise (DBE) Program for Glenn County 2003/2004*, with an Overall Goal of 10%.
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors Bungarz, Freeman, and Hansen
Noes: Supervisors McGowan and Sprague

5. **County Service Pin**

Also Present: Renee Chavez, Human Resource Agency Screener
Matter: Present County Service Pin to Renee Chavez in recognition of 10 years of service with the County of Glenn.
Proceedings: The Chairman presented Ms. Chavez with a 10 year service pin in recognition of her service with the County of Glenn and Human Resource Agency Director Kim Gaghagen commended Ms. Chavez.

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6. **Glenn County Planning Commission – Appointments**

Matter: Notice of Unscheduled Vacancy being posted, consider appointment to the Glenn County Planning Commission for Supervisorial Districts 1, 3 and 5 from the following applicants:

| DISTRICT 1 | DISTRICT 3 | DISTRICT 5 |
|-----------------|------------------|----------------|
| Brian Leach | Larry George | Herald I. Sapp |
| Albert Calonico | Martin Burrows | Larry Embrey |
| | John C. Campbell | Eric Larrabee |
| | Alan Schauer | |
| | John Amaro | |

Proceedings:

- a. Supervisor Bungarz advised that Larry George resides in District 4, and will not be considered as an Appointee for District 3;
- b. Mr. Calonico, Mr. Burrows, and Mr. Amaro spoke regarding their interest and qualifications for appointment, and Mr. Schauer recommended reappointing a current incumbent;
- c. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to appoint Mr. Leach to represent District 1;
- d. On motion of Supervisor Sprague, seconded by Supervisor McGowan, it was unanimously ordered to reappoint Mr. Amaro to represent District 3; and
- e. On motion of Supervisor Hansen, seconded by Supervisor McGowan, it was unanimously ordered to appoint Mr. Larrabee to represent District 5.

7. **Willows Airport/Glenn County Veterans Tribute**

Also Present: Doug Holvik, Public Works Director

Matter: Recommendation of Supervisor Bungarz to hold discussion regarding the request of American Legion Commander H.J. Borders to display a UH-1H (Huey) Helicopter at the Willows Airport, as a tribute to Glenn County Veterans.

Proceedings: Supervisor Bungarz advised that the Helicopter is no longer available, although Mr. Borders may have an opportunity to acquire one in the future, and Mr. Holvik displayed a computer generated picture of what the helicopter would look like mounted by the Airport Beacon.

8. **Contract - Seismic Retrofit of Bridges Over Stony Creek**

Also Present: Doug Holvik, Public Works Director

Matter: Recommendation of Mr. Holvik to authorize the Director to award Contract for Seismic Retrofit of Bridges of Stony Creek at County Road 410 (Soeth Road) and County Road 200A to the lowest responsible bidder and execute all contract documents including any necessary change orders for the completion of the project, contingent on approval from CalTrans.

Proceedings: Mr. Holvik submitted *Bid Tabulation Summary Sheet* and recommended awarding the bid to the lowest responsible bidder, Bugler Construction

Motion/Second: Supervisor Sprague/Supervisor Hansen

Order: Authorize Mr. Holvik to award the aforesaid Contract to Bugler Construction.

Vote: Unanimous.

9. **Contract - Solid Waste Water Monitoring**

Also Present: Doug Holvik, Public Works Director
Tom Varga, Assistant Director of Public Works

Matter: Recommendation of Mr. Holvik to authorize the Director to execute *First Amendment to Contract/Agreement #2074 for Environmental Water Monitoring Services with Greg Haling, d.b.a. Haling & Associates* for additional testing of ground water and to create work plans to comply with the Central Valley Regional Water Quality Control Board's requirements, costs not to exceed \$89,722.44 for three quarter term. (Contingent approval of County Counsel as to form)

Proceedings: Mr. Varga reviewed the aforesaid matter

Motion/Second: Supervisor Freeman/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Unanimous.

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10. **Public Hearing – Pallasades Subdivision Benefit Assessment District**

- Also Present: Doug Holvik, Public Works Director
Tom Varga, Assistant Director of Public Works
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing in order to receive public comment and hear any protests regarding the Engineer's Report for the Pallasades Subdivision Benefit Assessment District. The Pallasades subdivision is in Hamilton City, East of Sacramento Avenue and South of State Highway 32. This report shall establish the annual assessments for properties within the assessment district. There are no new or increased assessments being proposed.
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mr. Varga reviewed the aforesaid matter;
 - c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - d. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted; and
 - e. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to conclude hearing, decide matter, and approve the aforesaid matter, whereby Resolution 2003-66 "Adopting a Revised Engineer's Report and Setting the Pallasades Subdivision Assessment Amount for Maintaining Certain Drainage Improvements" was adopted as set forth therein.

11. **Public Works**

- Also Present: Doug Holvik, Public Works Director
- Matter: Recommendation of Public Works Director Doug Holvik to award and authorize Mr. Holvik to execute Purchase Agreement with TMT – Pathway for road striping materials, cost not to exceed \$22,000 for fiscal year 2002-2003.
- Proceedings: Mr. Holvik reviewed the aforesaid matter
- Motion/Second: Supervisor Sprague/Supervisor Hansen
- Order: Approve the aforesaid matter
- Vote: Unanimous.

**10:10 a.m. -- The Chairman Called the Meeting in Recess
10:16 a.m. -- The Chairman Called the Meeting to Order
with County Counsel Belinda Blacketer Absent**

12. **Public Hearing – Community Development Block Grant Planning & Technical Assistance Application**

- Also Present: Kim Gaghagen, Human Resource Agency Director
Karen Hansen, Housing Rehabilitation Manager
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to discuss the Fiscal Year 2003/2004 Community Development Block Grant Planning & Technical Application and to solicit citizen input.
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;

10:19 a.m. -- County Counsel Belinda Blacketer Entered the Meeting

- b. Ms. Hansen passed around a sign-in sheet and Mr. Gaghagen reviewed the aforesaid matter advising that the Grant would be looking toward Airport utilization, leasing elements and non-aeronautical uses to generate revenue and Housing Continuum of Care Study which looks at housing services of the I-5 corridor;
- c. Supervisor McGowan advised that a wash rack is needed at the airport, which may generate income, would support the ag industry and provide environmental protection;
- d. Jennifer McCarthy, Tri-County Economic Development Corporation, described the requirements to apply for and use CDBG Funds, and advised of two projects at the Airports – to determine the lease and charge rates and complete a Market Rate Analysis of non-aeronautical property available at the Airport;
- e. Mr. Gaghagen advised that efforts to keep the hospital open qualify for CDBG funds due to job retention;

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- f. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
- g. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered to conclude hearing, decide matter, and take the testimony under submission.

13. **Transfer of Funds – General Fund Contingency**

Also Present: Don Santoro, Director of Finance

Matter: Recommendation of Mr. Santoro to approve Transfer of Funds No. 5327 to transfer \$31,206.00 from general fund contingency to various general fund departments for salary and benefit accrual shortages.

Proceedings: Mr. Santoro advised that the salary and benefit shortage is due to an extra work day in the 2002/03 fiscal year.

Motion/Second: Supervisor Freeman/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

14. **Ordinance/Resolution/CalPERS/Personnel**

Matter: Recommendation of Personnel Director John Greco to:

- a. Adopt Resolution 2003-67 *“Of Intent to Approve an Amendment to Contract Between the Board of Administration California Public Employees’ Retirement System and the Board of Supervisors County of Glenn”* that adds a 3% at 50 retirement benefit for all local safety employees of the County and 2.5% at 55 retirement benefit for all miscellaneous employees of the County;
- b. Introduce Ordinance *“Authorizing an Amendment to the Contract Between the Board of Supervisors of the County of Glenn and the Board of Administration of the California Public Employees’ Retirement System”* amending the CalPERS Retirement Contract (Read title and waive further reading)
- c. Publicly announce the following cost information, and direct the Clerk of the Board and the Personnel Director to take those actions necessary to amend the contract with CalPERS for the Miscellaneous employees:
 - (1) The change in the Present Value of Benefits is an increase of \$4,603,385
 - (2) The change in the Unfunded Accrued Liability is an increase of \$2,586,927
 - (3) The change in the employer contribution rate is an increase of 2.929%
- d. Publicly announce the following cost information, and direct the Clerk of the Board and the Personnel Director to take those actions necessary to amend the contract with CalPERS for the Peace Officers:
 - (1) The change in the Present Value of Benefits is an increase of \$1,869,206
 - (2) The change in the Unfunded Accrued Liability is an increase of \$1,360,675
 - (3) The change in the employer contribution rate is an increase of 9.265%

10:55 a.m. – Supervisor Sprague Left the Meeting

- Proceedings:
- a. Supervisor Bungarz having read title of Ordinance set forth above, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was ordered to waive further reading and accept introduction of Ordinance set forth in (b) above, and adopt Resolution 2003-67, by the following vote:
Ayes: Supervisors Freeman, Hansen, McGowan and Bungarz
Absent: Supervisor Sprague
 - b. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to execute all documents and direct the Clerk of the Board and Personnel Director to take those actions necessary to amend the contract with CalPERS for the miscellaneous employees and peace officers.
 - c. The Chairman announced that a Special Meeting would be held June 24, 2003, 9:00 a.m., to adopt the aforesaid Ordinance.

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15. **Resolution/Abandoned Vehicle Abatement**

- Matter: Pursuant to Minute Order 17 of April 1, 2003, consider the following:
- a. Reconsider adoption of Resolution 2003-37 *"Establishing Service Authority for Abandoned Vehicle Abatement"* (Government Code Section 22710(a) requires a 4/5ths vote/Resolution 2003-37 failed to pass with a 3/2 vote on April 1, 2003);
 - b. Acknowledge Resolutions adopted by the Cities of Willows and Orland and their recommended representatives; and
 - c. Appoint the following representatives to the Glenn County Abandoned Vehicle Abatement Authority:

| Entity | Representative |
|-----------------|--|
| County of Glenn | Sheriff Robert Shadley & Sergeant Richard Warren, as his designated alternate |
| City of Willows | Chief of Police Rick Shipley |
| City of Orland | Chief of Police Richard Quenzer |

- Proceedings:
- a. On motion of Supervisor Hansen, seconded by Supervisor McGowan, it was unanimously ordered to reconsider the adoption of Resolution 2003-37;
 - b. County Counsel recommended holding a public hearing and adopting an ordinance since the aforesaid matter involves private property;
 - c. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was ordered to adopt Resolution 2003-68 *"Establishing Service Authority for Abandoned Vehicle Abatement"* and approve (b) and (c) in matter above by the following vote:
Ayes: Supervisors Freeman, Hansen, McGowan and Bungarz
Noes: Supervisor Sprague
 - d. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to review the DMV fees to consider removing a current fee and replacing it with the aforesaid fee, resulting in no net increase; and
 - e. It was the General Consensus that Director of Finance Don Santoro would attend to (d) above.

16. **Buildings & Grounds/Courts**

- Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to execute *Amendment and Changer Order #2 Consulting Services Agreement for Architectural Services for Expansion of the Glenn County Courthouse County Contract #1728.2* with Griffith & Associates, which extends contract completion time to June 15, 2003.
- Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

17. **Orland Cemetery District/Buildings & Grounds**

- Matter: Pursuant to Minute Order 19 of April 1, 2003, consider response of Building Maintenance and Inspection Director Dan Gardner regarding waiving administrative fees for construction of a new 30'X50' steel storage building by the Orland Cemetery District.
- Proceedings:
- a. County Counsel Belinda Blacketer expressed concern regarding an unequal application of requests for waivers of funds; and
 - b. The Chairman ordered that the aforesaid matter be referred to the Fee Waiver Policy Committee.

18. **Legislation**

- Matter: Pursuant to Minute Order 14 of May 6, 2003, execute letter of opposition to Assembly Bill 1470 and Senate Bill 936, which would constitute unfunded mandates.
- Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

19. **Agricultural Commissioner**

- Matter: Recommendation of Agricultural Commissioner Ed Romano to execute letter of support for the *Sacramento Valley Water Quality Coalition – A Plan for Action*.
- Proceedings:
- a. On motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to approve the aforesaid matter; and

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- b. The Chairman ordered that County Counsel Belinda Blacketer do an analysis of the Plan for Action and bring back to the Board.

20. **Miscellaneous**

Matter:

Reviewed the following items with no action taken:

- a. Auditor's Cash Report for the month of April 30, 2003.
- b. Notice from Administrator Vince Minto advising of the following meetings:
 - (1) Technical Advisory Committee, June 5, 2003, 9:00 a.m., at the Planning Division, 125 S. Murdock Ave., Willows and June 19, 2003, 9:00 a.m., at the Board of Supervisors Chambers, 526 W. Sycamore St., Willows; and
 - (2) Planning Commission, June 18, 2003, 9:00 a.m., at the Board of Supervisors Chambers, 526 W. Sycamore St., Willows.
- c. Notice from Agricultural Commissioner Ed Romano, advising the next Water Advisory Committee meeting will be held June 10, 2003, 7:00 p.m., at the Glenn Colusa Irrigation District Office.
- d. Proposition 65 Notification from Health Services Agency Director Mike Cassetta, required of the California Health and Safety Code Section 25180.07, reporting the release of an unknown quantity of chemicals associated with the clandestine manufacture of methamphetamine at Co. Rd. PP and Co. Rd. 6, Orland, on May 9, 2003.
- e. Proposition 65 Notifications from Department of California Highway Patrol Commander T.A. Chadd and Health Services Agency Director Mike Cassetta, required of the California Health and Safety Code Section 25180.07, reporting the illegal discharge of approximately 50 gallons of diesel on site at North side Highway 32, West of Tropetros, East of Rd. P on May 13, 2003.

21. **Closed Session**

Matter:

- a. Pursuant to Government Code Section 54956.9 (a), possible conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to consider appeal filed by the Sacramento Valley Mirror.
- b. Pursuant to Government Code Section 54957.6, receive information and provide instruction to the County's Chief Negotiator regarding negotiations with the Glenn County Deputy Sheriffs' Association, Glenn County Mid-Mangers' Association, the Glenn County General Unit (UPEC Local 792), and the Glenn County Peace Officers' Association.

Proceedings:

- a. The Chairman announced the aforesaid matters;
- b. As a result of closed session, the Chairman advised that there was no announcement for matter (a) above, and announced that the Board has directed the Personnel Director John Greco to send a Memo to Department Heads which states that if layoffs are necessary to meet mandated budget reductions, no employee is to be laid off before July 7, 2003, and to lay out the process for possible layoffs.

Motion/Second: Chairman direction

Order: Adjourn to Closed Session.

- 22. The Chairman adjourned the meeting at 11:50 a.m.

DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

| | | | |
|---------------|---------------------------|-----------------------|--------------------------|
| Distribution: | Board Members | HRA - Social Services | Orland Library |
| | Buildings & Grounds Dept. | Personnel Director | Willows Library |
| | County Counsel | Recorder | Enterprise-Record |
| | Finance Director | Planning Division | Glenn-Colusa Newspaper |
| | Health Services Dept | Public Works Director | KIQS Radio Station |
| | HRA - Community Action | | Sacramento Valley Mirror |

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ATTACHMENT "A"

3. Consent Calendar

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

| Name | Parcel No. | Fiscal Year | Corr No. |
|--|----------------|-------------|----------|
| Burrows, Sarah Etal | 0131600219 | 2000-01 | 380B |
| Burrows, Sarah Etal | 0131600219 | 2001-02 | 576B |
| Burrows, Sarah Etal | 0131600219 | 2002-03 | 221B |
| Glenn County of | 001-15-1-001-0 | 2002/2003 | 219B |
| Bogart Dale R, Bogart Const. Equip. Rental | 041-10-0-015-0 | 2002-03 | 227-B |

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

| Trans No. | Department | Description | Amount |
|-----------|---|---|--------------|
| 5278 | Superior Court | To accommodate unanticipated automation expenses through June 2003 | \$ 11,091.78 |
| 5316 | Probation | To cover unanticipated expenses under Professional Services and Support & Care of Persons | \$ 50,000.00 |
| 5317 | Probation | To appropriate additional revenue under fines and distribute as mandated by law | \$ 39,490.00 |
| 5320 | Superior Court | To accommodate unanticipated automation expenses through June 2003 | \$ 246.00 |
| 5323 | General Fund – Advertising (State Fair) | Appropriate from General Fund to cover Professional Services | \$ 1,930.34 |
| 5325 | Public Works – Willows Airport Enterprise | Reallocate to more accurately reflect costs according to line item description | \$ 11,463.50 |

c. **Disposition of County Property**

Approved the following Disposition of County Property from Various Departments:

| Department | Description | Tag # | Disposition |
|-------------------------------|-----------------------------|-------|-------------|
| Public Works – Fleet Services | 1998 Ford Crown Vic. Police | 5178 | Auction |
| Public Works – Fleet Services | 1997 Ford Crown Vic. Police | 4766 | Auction |
| Public Works – Fleet Services | 1998 Ford Crown Vic. Police | 5182 | Auction |
| Public Works – Fleet Services | 1997 Ford Crown Vic. Police | 4796 | Auction |
| Public Works – Fleet Services | 1998 Ford Crown Vic. Police | 5196 | Auction |
| Public Works – Fleet Services | Ford Ranger Pickup | 4175 | Auction |
| Public Works – Fleet Services | Ford Ranger EX Cab Pickup | 4901 | Auction |
| Public Works – Fleet Services | 1990 Ford Taurus | 3856 | Auction |
| Public Works – Fleet Services | 1993 Dodge Spirit | 4162 | Auction |

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| Department | Description | Tag # | Disposition |
|-------------------------------|-------------------------------|--------------|--------------------|
| Public Works – Fleet Services | 1994 Ford Tempo | 4296 | Auction |
| Public Works – Fleet Services | 1991 Ford Tempo | 3972 | Auction |
| Public Works – Fleet Services | 1992 Ford Tempo | 4063 | Auction |
| Public Works – Fleet Services | 1994 Ford Tempo | 4294 | Auction |
| Public Works – Fleet Services | 1998 Chevrolet Blazer | 5234 | Auction |
| Public Works – Fleet Services | 1998 Chevrolet Blazer | 5233 | Auction |
| Public Works – Fleet Services | 1998 Chevrolet Blazer | 5224 | Auction |
| Public Works – Fleet Services | 1996 Ford Crown Vic. Police | 4572 | Auction |
| Public Works – Fleet Services | 1996 Ford Crown Vic. Police | 4573 | Auction |
| Public Works – Fleet Services | 1997 Ford F-150 Pickup | 4711 | Auction |
| Public Works – Fleet Services | 1997 Ford Crown Vic. Police | 5179 | Auction |
| Public Works – Fleet Services | 1997 Ford Explorer | 5104 | Auction |
| Public Works – Fleet Services | 1995 Chevrolet Caprice Police | 4451 | Auction |
| Public Works – Fleet Services | 1994 Ford Van | 4606 | Auction |

d. **Resolution/Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2003-65 “*Submittal of Application to Participate in the Victim/Witness Assistance Program Through the Office of Criminal Justice Planning on Behalf of Glenn County*”; and
- (2) Executed Statement of Assurances.
(No General Fund Impact)

e. **Health Services Agency**

Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Amendment to the Agreement with Health Officer*, which extends the contract with James Corona, M.D. for fiscal year 2003/2004, cost not to exceed \$21,600.00. (County Contract 1724)

f. **Probation**

Upon the recommendation of Chief Probation Officer Linda Shelton, approved and authorized Mrs. Shelton to execute Agreement with *Redwood Toxicology Laboratory, Inc.*, which increases contract amount from \$20,000 to \$50,000, for toxicology screening for Drug Court, Prop 36, and Juvenile Drug Court clients.