

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 1, 2003

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Freeman, McGowan, Sprague and Bungarz (Chairman)
Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk
Absent: Supervisor Hansen

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of June 17 and June 24, 2003.
Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Approve the aforesaid Minutes
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Joanne Overton, Glenn County Historical Records Commission member requested permission to auction a 1873 copied lithograph of the Declaration of Independence at the Orland Fourth of July Celebration; whereupon Sandy Kennedy, Glenn County Historical Records Commission, advised that the Commission is trying to raise funds. County Counsel requested that Mrs. Overton contact her later this date to discuss the matter.
- c. Kim Gaghagen, Administrative Representative, spoke on the following matters:
 - (1) Director of Finance Don Santoro to also work with the Historical Records Commission on sales;
 - (2) Soeth Project on Highway 99 – Has employed 23 persons;
 - (3) Airport Realignment – Federal Aviation Authority has denied proposal, must update master plan and aviation projects;
 - (4) Submitted "Human Resource Agency Extended Hours Pilot-Information Only", which explains extended hours on second Wednesday and fourth Saturday of the month.
- d. Animal Control Officer Ray Cavier spoke regarding Consent Calendar matter 3 (g) requesting that the position allocation remain as is until the County can afford to fund position.
- e. Personnel Director John Greco requested that a Special Board of Supervisors Meeting be held to adopt the Public Employee Retirement System Ordinance, whereby it was the consensus of members present to hold a Special Meeting on July 16, 2003 at 3:00 p.m.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Proceedings: Supervisor Sprague requested that item (i) be pulled from the Consent Calendar for discussion

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve Consent Calendar as set forth on Attachment "A" with the exception of item (i)
Vote: Unanimous by members present.

4. **Local Agency Formation Commission (LAFCo)**

Matter: Recommendation of Local Agency Formation Commission (LAFCo) Executive Officer Christy Leighton, execute Memorandum of Understanding with the LAFCo which provides for the Glenn County Planning Division to provide the staff and support services to LAFCo, to begin on July 1, 2003. (County Contract 1678)

Proceedings: Supervisor Sprague advised he would abstain from voting due to a conflict of interest in this matter.

Motion/Second: Supervisor McGowan/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors McGowan, Freeman, and Bungarz
Abstain: Supervisor Sprague
Absent: Supervisor Hansen.

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5. **State Resolution**

Also Present: Kim Gaghagen, Human Resource Agency Director
Karen Hansen, Housing Rehabilitation Manager
Matter: Recommendation of Mr. Gaghagen for the Board of Supervisors to present Assembly Members Resolution No. 1289 to honor the Glenn County Human Resource Agency Weatherization Staff for energy conservation and efficiency.
Proceedings: a. Karen Hansen introduced Human Resource Agency Weatherization Staff; and
b. The Chairman read and presented Assembly Members Resolution No. 1289 to Karen Hansen.

6. **Resolution**

Also Present: John Hays, Glenn County Citizen
Matter: Adopt and present Resolution 2003-81 "*Honoring Jon Hays*" for his outstanding community service.
Proceedings: The Chairman read and presented Resolution 2003-81 to Mr. Hays.
Motion/Second: Supervisor Freeman/Supervisor Sprague
Order: Adopt Resolution 2003-81
Vote: Unanimous by members present.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY AIR POLLUTION CONTROL DISTRICT

7. **Burn Barrel Ban**

Also Present: Ben Myhre, Air Pollution Specialist I
Bill Duckworth, Assistant Agriculture Commissioner
Matter: Pursuant to Minute Order 21 of April 1, 2003 and on the recommendation of Air Pollution Control Officer Ed Romano to:
a. Approve the burn barrel ban with the changes as set forth on April 1, 2003;
b. Authorize Air Pollution Control Board to present the information to the California Air Resources Board; and
c. Authorize the Air Pollution Control District to implement the plan.
Proceedings: Mr. Duckworth and Mr. Myhre reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve matters as set forth above
Vote: Ayes: Supervisors Bungarz, McGowan, and Freeman
Noes: Supervisor Sprague
Absent: Supervisor Hansen.

THE CHAIRMAN ADJOURNED TO THE GLENN COUNTY BOARD OF SUPERVISORS

8. **Global Positioning System Land Subsidence Survey-Contractor Selection**

Also Present: Lester Messina, Environmental Biologist 1
Matter: Recommendation of Agricultural Commissioner Ed Romano to:
a. Make finding that the public's best interest is being served by contracting with Frame Mapping and Surveying due to their demonstrated experience, competence, and necessary professional qualifications; and
b. Authorize the Agricultural Commissioner to contract with Frame Mapping and Surveying to perform the services to establish a Global Positioning System (GPS) Network, for \$94,000.00. (Contingent upon review and approval of County Counsel) (No General Fund Impact)
Proceedings: County Counsel advised that new findings should be stated in Minutes as listed on the Summary & Impacts in the Agenda Transmittal
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Approve matter as set forth in (b) above, and make findings as follows:
1. The County finds that the firm of Frame Surveying and Mapping of Davis, California, along with the assistance of Geodetic Consultant, Don D'Onofrio has shown the expertise in this type of work with the establishment of similar networks in Yolo and Contra Costa Counties;
2. Frame and D'Onofrio has demonstrated the competence and has the professional qualifications necessary for the satisfactory performance for the services requested;

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3. Don D'Onofrio is also one of three co-authors of the National Geodetic Survey Technical Memorandum NOS/NGS-58, Guidelines for establishing GPS-Derived Ellipsoid Heights and has been instrumental in other GPS/Vertical projects in northern California, thereby ensuring the Glenn County survey will be performed according to the requirements of the Department of Water Resources and the standards of the National Geodetic Survey, while remaining within our anticipated budget; and
4. Frame and D'Onofrio have also been successful in securing equipment and staff resources from state, federal, and regional agencies resulting in great cost savings for this type of survey. Therefore, in the interest of time, funding availability, and local organization cost share participation, the Committee requests the Board of Supervisors support the selection of Frame Mapping and Surveying for this GPS survey as required within the Glenn County Groundwater Management Plan, Ordinance 1115. This request conforms with Glenn County Administrative Policy Title 4, Chapter 4.02, Section 4.02.01 and California Government Code, Chapter 10, Division 5, Title 1 (Section 4525 to 4529.5).

Vote: Unanimous by members present.

9. **Contingency-Transfer of Funds/Rural Gang Initiative Budget**

Also Present: Linda Shelton, Chief Probation Officer
 Matter: Recommendation of Mrs. Shelton to approve Transfer of Funds No. 5381 from Contingency for \$1,411.67 to meet grant guidelines of the Rural Gang Initiative Budget. (Requires a 4/5 Vote)
 Motion/Second: Supervisor Sprague/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous by members present.

10. **Public Hearing-General Plan Amendment #2003-01, Zone Change #2003-02 County of Glenn Located at East Side of County Road "99", South Side of County Road "48", West of County Road "KK", North of County Road "49 1/2", Willows**

Also Present: Christy Leighton, Principal Planner
 Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to:

- a. Adopt Mitigated Negative Declaration for General Plan Amendment #2003-01, Zone Change #2003-02, with four (4) Findings and one (1) Mitigation Measure as set forth therein;
- b. Adopt Resolution 2003-85 "*Making Determinations, Reasons and Findings Amending the General Plan of Glenn County and Adopting General Plan Amendment #2003-01 County of Glenn*"; and
- c. Adopt Ordinance 1155 "*Rezoning a Certain Portion of the County (Zone Change #2003-02, County of Glenn)*". (Read Title of Ordinance and waive further reading)

Proceedings:

- a. The Chairman opened the Public Hearing;
- b. Mrs. Leighton reviewed the aforesaid matter and submitted and reviewed new maps;
- c. The Chairman opened the Public Hearing for comments from the audience; whereby, none being heard, the Chairman closed the Public Hearing to comments;
- d. The Chairman called for exhibits, whereby the Clerk advised that the following exhibits be entered into the record:

Document	Staff Exhibit
General Plan Amendment #2003-01 (Original Proposal) County of Glenn EXISTING LANDUSE	A
General Plan Amendment #2003-01 (Original Proposal) County of Glenn PROPOSED LANDUSE	B
General Plan Amendment #2003-01 (Proposed by TAC & Planning Commission) County of Glenn PROPOSED LANDUSE	C

- e. Upon discussion, was held and County Counsel advised that an additional Mitigation Measure should be added as follows:
"Twenty foot landscape buffer zone on property zoned industrial adjacent to the residential zone which is also maintained and the intent is to shield the residential area from light, glare, noise, and dust"

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- f. Upon further discussion, Supervisor Sprague requested that the landowners come forward on this issue;
- g. The Chairman re-opened Public Hearing, whereupon Jim and Gail Flower spoke in regards to how large the barrier should be, and that they will build a barrier as required and maintain the barrier on their property as their land is well kept;
- h. Further discussion was held on this matter; whereupon on motion of Supervisor Sprague, seconded by Supervisor McGowan it was ordered by members present to conclude hearing, decide matter, find that on the basis of the Initial Study for General Plan Amendment #2003-01, and Zone Change #2003-02 for Assessor Parcel No. 017-130-004 and 017-130-043 prepared by the Planning Division, that the General Plan Amendment and Zone Change applied for by the County of Glenn will not have a significant adverse effect on the environment and therefore, a Mitigated Negative Declaration shall be issued with the Findings and Mitigation Measures listed with the condition of a twenty five foot buffer zone adjacent to residential zone, which is also maintained with the intent to shield the residential area from light, glare, noise, and dust;
- i. On motion of Supervisor Sprague, seconded by Supervisor Bungarz, it was ordered by the following vote to find that the General Plan Amendment #2003-01 for Assessor Parcel Numbers 017-130-004 and 017-130-043, applied for by the County of Glenn be approved with the findings listed in Staff Report:
Ayes: Supervisors Sprague, Bungarz, and McGowan
Noes: Supervisor Freeman
Absent: Supervisor Hansen
- j. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was ordered by members present to find that the General Plan Amendment #2003-01, applied for by the County of Glenn, do not delete future County Roads "K" and "48 ½" from the Circulation Element of the General Plan be approved with the findings listed in the Staff Report, whereby adopting Resolution 2003-85; and
- k. On motion of the Supervisor Sprague, seconded by Supervisor McGowan, it was ordered to find that the Zone Change #2003-02 for Assessor Parcel Numbers 017-130-004 and 017-130-043, applied for by the County of Glenn, be approved with the findings listed in the Staff Report with conditions as stated in (h) above; whereby adopting Ordinance 1155.

**10:50 a.m. – The Chairman Called the Meeting In Recess
Deputy Clerk Debbie Lambert Entered the Meeting
Deputy Clerk Sandra Pergson Left the Meeting
10:55 a.m. – The Chairman Called the Meeting To Order**

11. **Public Hearing-Ordinance/Speed Zones**

- Also Present: Doug Holvik, Public Works Director
Bob Johnson, Deputy Director of Public Works Operations
- Matter: Pursuant to Minute Order 26 of June 17, 2003, and Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to:
- a. Adopt Ordinance 1156 "Amending Section 11.04.040 of the County Code and Establishing a New 45 Miles Per Hour Speed Zone on County Roads H, KK, N, and 200, Within the County of Glenn, State of California"; (Read Title of Ordinance and waive further reading)
 - b. Adopt Ordinance 1157 "Amending Section 11.04.020 of the County Code and Removing a 35 Miles Per Hour Speed Zone on County Road 39, Within the County of Glenn, State of California"; (Read Title of Ordinance and waive further reading)
 - c. Adopt Ordinance 1158 "Amending Section 11.04.020 of the County Code and Establishing a New 35 Miles Per Hour Speed Zone on County Roads M ½ and 200, Within the County of Glenn, State of California". (Read Title of Ordinance and waive further reading)
- Proceedings:
- a. The Chairman opened the aforesaid matter for Public Hearing;
 - b. Mr. Holvik reviewed the aforesaid matter;
 - c. The Chairman opened the Hearing for public comments; whereupon Patricia Reed spoke in opposition to a 45 mph speed limit on County Road N between Highway 32 and Co. Rd. 12;

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- d. Mr. Johnson reviewed the process used to determine speed limits and advised that the California Vehicle Code sets the criteria;
- e. The Chairman closed the Hearing to public comment;
- f. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered by members present to conclude hearing, decide matter, and having read title of Ordinances set forth above, to waive further reading and adopt Ordinance 1156, excluding speed zone on County Road N for further review, and adopt Ordinance 1157 and Ordinance 1158; and
- g. It was the general consensus of members present to continue the Public Hearing to July 15, 2003, for consideration of speed zone on County Road N.

12. **2003-2004 Proposed Budget**

Also Present: Don Santoro, Director of Finance

Kim Gaghagen, Human Resource Agency Director

Matter: Recommendation of Mr. Santoro to:

- a. Adopt Resolution 2003-86 "*Adopting 2003-2004 Proposed Budget*";
- b. Direct Department of Finance to continue to review county fees and charges to all entities to assure that actual county costs are the basis for reimbursement;
- c. Direct the Department of Finance to continue to work with each department to maximize the use of outside revenues and departmental special revenue accounts to minimize general fund demands when possible; and
- d. Direct Department of Finance to schedule additional budget review by the Board of Supervisors of preliminary 'discretionary' general fund allocations including but not limited to Glenn County Office of Education (Senior Nutrition), Cooperative Extension, Glenn County Library, Public Works (Flood Control & Surveyor), Juvenile Hall, and Glenn County Economic Development Corporation (EDC).

Proceedings:

- a. Mr. Santoro reviewed the aforesaid matter, advised that the General Fund is short \$600,199, although the estimated cost savings of PERs Peace Officers retirement is \$63,000 and the final Workman's Comp billing increased \$15,000, resulting in an approximate \$550,000 shortage; also advised that 36.67 Full Time Equivalent positions have been eliminated, and that all budget items remain open to consideration;
- b. Discussion was held regarding public protection and safety and concerns with Officer safety due to the Nextel and laptop computers being eliminated from the budget, whereby Sheriff Shadley spoke of the value of the lap top computers, being tied to the GPS System, advised that it was necessary so that no officers would be laid off, and that as of today the lap tops and Nextel's are disconnected;
- c. Cooperative Extension Director Barbara Reed advised that the County has a Memorandum of Understanding with University of California which spells out what the County is to provide to the University to have Cooperative Extension serve the County, and that Glenn County voted in an Ordinance in 1948 to establish an Agricultural Extension and fund on an annual basis ; and
- d. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was ordered adopt Resolution 2003-86 and approve (b), (c), and (d) as set forth above, by the following vote:
Ayes: Supervisors Bungarz, McGowan, and Sprague
Noes: Supervisor Freeman
Absent: Supervisor Hansen

13. **Emergency Dispatch I/II and Evidence Technician**

Also Present: John Greco, Personnel Director

Matter: Recommendation of Mr. Greco to adopt Resolution 2003-87 "*Resolution Unit Modification of the Glenn County General Unit (UPEC Local 792) and the Glenn County Peace Officers' Association by Removing the Classifications of the Emergency Dispatcher I, Emergency Dispatcher II and Evidence Technician from the Glenn County Peace Officers' and Placing These Classifications Within the Glenn County General Unit (UPEC Local 792)*".

Motion/Second: Supervisor McGowan/Supervisor Sprague

Order: Adopt Resolution 2003-87

Vote: Unanimous by members present.

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14. **Local Agency Formation Commission/Resolution**

- Also Present: Jose Puente, Hamilton City Community Services District
Ralph Vidauri, Hamilton City Community Services District
- Matter: Recommendation of the District to hold discussion and consider adopting Resolution "Approving County of Glenn to Become LAFCO Applicant for Forming of County Service Area in the Hamilton City Area". (Contingent upon review and approval as of County Counsel)
- Proceedings:
- a. Discussion was held regarding forming a County Service Area (CSA) versus the using the Hamilton City Community Serves District to pay for levee maintenance;
 - b. County Counsel Belinda Blacketer advised that because of Proposition 218, the County can not carve out service areas, set them up as an Assessment District and tax; also discussed the costs of maintenance, and that if the District is formed the County is to own, operate and maintain the levee, and that the assessment could be anywhere between \$92 to \$200 per year per house. Ms. Blacketer also recommended forming a committee of County Counsel, Finance Director, Administrative Representative Kim Gaghagen, Public Works Director Doug Holvik, and Hamilton City Community Services District Directors Mr. Puente and Mr. Vidauri, to determine what it would take to prepare a legal description to determine area of benefit of the CSA for levee purposes, and to hire a consultant with expertise in forming Assessment Districts;
 - c. Discussion was held regarding which entity would be the best for levee maintenance, a CSA, the Hamilton City Community Services District, or a Levee District;
 - d. Supervisor Sprague advised that the Engineers Report should determine the benefit area, and there should be a line item in the budget to fund a study; also advised that the County needs to prepare a County Letter of Map Revision petitioning FEMA to get out of the flood plain area when the levee is repaired, which would decrease the cost of flood insurance;
 - e. On motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered by members present to form the Hamilton City Levee Committee to consider the aforesaid matter, with members as follows:

County Counsel Belinda Blacketer	Finance Director Don Santoro
Administrative Representative Kim Gaghagen	Public Works Director Doug Holvik
Hamilton City Community Services District Jose Puente	Hamilton City Community Services District Ralph Vidauri
Supervisor Hansen	Supervisor Sprague

15. **Continued Public Hearing-Franchise Agreements**

- Matter:
- a. Pursuant to Minute Order 30 of June 17, 2003, pursuant to Affidavit of Publication on file in the Office of the County Clerk, Resolution 2003-15 "Acknowledging the Intention to Grant an Electric Franchise", and Resolution 2003-16 "Acknowledging the Intention to Grant a Gas Franchise", hold continued Public Hearing to consider written or oral protests against the granting of said franchises; and
 - b. Recommendation of County Counsel Belinda Blacketer to continue Public Hearing to August 5, 2003 as County Counsel needs to contact the Federal Energy Regulatory Commission to ascertain the number of miles of transmission lines for both gas and electricity with the County, and to add wording to the Franchise Agreements.
- Motion/Second: Chairman Direction
- Order: Continue the aforesaid Public Hearing to August 5, 2003
- Vote: Unanimous by members present.

16. **Closed Session**

- Matter:
- a. Pursuant to Government Code Section 54956.9 (a), possible conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to consider appeal filed by the Sacramento Valley Mirror.
(Closed Session will only be held if necessary)

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- b. Pursuant to Government Code Section 54957.6, receive information and provide instruction to the County's Chief Negotiator regarding negotiations with the Glenn County Deputy Sheriffs' Association, Glenn County Mid-Mangers' Association, the Glenn County General Unit (UPEC Local 792), and the Glenn County Peace Officers' Association.

Proceedings: Closed Session was not held.

17. **Contract- Jane Hahn Juvenile Hall**

Matter: Recommendation of Building Maintenance & Inspection Director Dan Gardner to execute *Standard Agreement with the State Board of Corrections* for the expansion of the Jane Hahn Juvenile Hall, total grant amount \$686,500.00.

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous by members present.

18. **Agricultural Commissioner-Personnel**

Matter: Recommendation of Agricultural Commissioner Ed Romano to authorize salary step merit increase for Environmental Biologist I Greg Hinton, from Step A to Step B of Range 266.

Proceedings: It was the general consensus of members present to take no action.

19. **Animal Control-Fees**

Matter: Recommendation of Animal Control Officer Ray Cavier to authorize proceeding with a fee schedule increase on dog license and reduce delinquent license penalty fee. (Public Hearing to be set)

- Proceedings:
- a. Supervisor Sprague advised that line two of the Proposed Fee Schedule Increases for License 1 yr. is a 25% increase, and should be corrected; and
 - b. It was the general consensus of members present to set a Public Hearing for the aforesaid matter for August 5, 2003.

20. **Legislation-Assembly Bill 923**

Matter: Recommendation of Family Water Alliance to send letter opposing Assembly Bill 923 which proposes to revoke \$80 million of tax relief for California family farms, which would take away the presently existing tax exemption on farm equipment, farm machinery and diesel fuel used in farming, and attempts to mandate health insurance by including a provision which provides for a credit to offset these taxes for farmers who provide health care coverage to agricultural employees.

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve the aforesaid letter requesting that Family Water Alliance forward suggested text

Vote: Unanimous by members present.

21. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Notice from Planning Administrator Vince Minto advising of:
 - (1) Technical Advisory Committee Meeting July 3, 2003 and July 17, 2003, 9:00 a.m. at the Board of Supervisors Chambers, 526 West Sycamore Street, Willows; and
 - (2) Planning Commission Meeting July 16, 2003 at 9:00 a.m., at the Board of Supervisors Chambers, 526 West Sycamore Street, Willows.
- b. Notice from Agricultural Commissioner Ed Romano of Water Advisory Committee Meeting July 8, 2003 at 7:00 p.m., at the Glenn Colusa Irrigation District Office.

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22. The Chairman adjourned the meeting in memory of Vern Taylor, due to his many contributions to the citizens of Glenn County, at 12:08 p.m., at 12:08 p.m.

DG BUNGARZ, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5319	Superior Court	Appropriate additional revenue from Court Collections to disburse to Cities/County/State per Court Distribution Tables	\$ 350,000.00
5343	Debt Service Fund	To set up appropriation to reflect refunding of Jail Debt	\$ 1,398,736.67
5347	Human Resource Agency/Social Services Division	Appropriate additional sales tax realignment funds received by the County from the State for the Delinquency Prevention Program.	\$ 718.00
5348	Human Resource Agency/Social Services Division	Appropriate additional sales tax realignment funds received by the County from the State for the County Children's Services.	\$ 914.00
5349	Human Resource Agency/Social Services Division	Appropriate additional sales tax realignment funds received by the County from the State for the Foster Care Program.	\$ 250,462.00
5350	Human Resource Agency/Social Services Division	Appropriate additional sales tax realignment funds received by the County from the State for the Adoption Program.	\$ 1,102.00
5352	Jail and Sheriff	Appropriate unanticipated revenue from out of County housing to cover budget deficits	\$ 111,262.00
5353	Jail	Transfer salaries and wages budget from Dispatch, Civil Division, and Office of Emergency Services to cover budget deficit	\$ 28,467.00
5356	Buildings & Grounds	Appropriate unanticipated electrical revenue to cover deficit in services and supplies	\$ 15,000.00
5357	District Attorney Supplemental Law Enforcement Services Fund (SLESF)	Appropriate to cover expenditures of fiscal year 2002/2003	\$ 15,061.00
5358	Department of Child Support Services	Appropriate from Overtime and Professional Services to cover shortages in Unemployment and Vehicle Rental	\$ 6,100.00
5360	Probation	Appropriate additional revenue generated from Probation Court Fines to distribute fines to Cities/County/State according to Court fine distribution	\$ 25,000.00

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Trans No.	Department	Description	Amount
5363	Human Resource Agency/Social Services Division	Transfer to align Special Department Expense account with Board approved fiscal year 2002/2003 budget	\$ 50,000.00
5373	Public Health	To recognize Vehicle License Fee Realignment Growth revenue	\$ 57,214.00
5374	Mental Health	To transfer Public Health realignment to Mental Health	\$ 61,293.00
5375	Mental Health	To recognize revenue and adjust estimated budget to actual budget	\$ 89,400.00
5376	Alcohol & Drug	To recognize revenue and bring budget in line with actual expenditures	\$ 15,000.00
5377	Drug Court	To adjust estimated budget to actual budget	\$ 13,600.00
5378	Proposition 36	To adjust estimated budget to actual budget	\$ 5,000.00
5382	Probation	To appropriate unanticipated revenue from Juvenile Drug Court to cover shortages in Professional Services, Vehicle Rental & Support & Care of Persons	\$ 60,569.78

- b. **Contract-Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Extension of Lease for Day Treatment Program, Fiscal Year 2003/2004*, at 628 1st St., Orland, with Floyd Miller, for \$650 per month. (County Contract 1316) (No General Fund Impact)
- c. **Contract-Public Defenders**
Upon the recommendation of County Counsel Belinda Blacketer, executed *Amendment No. 1 to Contract No. 1349, Agreement For the Legal Representation of Indigent Persons in the County of Glenn*, which authorizes the Department of Finance to take the monthly payment for charges by Lexis Nexis out of the Public Defenders' monthly contract payment for those Public Defenders who have signed an authorization for this deduction.
- d. **Contract-Liebert Cassidy Whitmore**
Upon the recommendation of Personnel Director John Greco, authorized Director to execute Agreement with *Liebert Cassidy Whitmore* to continue to participate in consortium which provides employment relations training and legal consultation, for \$2,880.00 per year, effective July 1, 2003.
- e. **Resolution-Personnel Policy**
Upon the recommendation of Personnel Director John Greco, adopted Resolution 2003-82 "*Amending Section 10.06.11 'Advanced Degree, Licensure Differential (Health Services Program Coordinator)' and Deleting Section 10.06.12.5 'Supervisory Differential (Custodian)' of the Personnel Policy of the County of Glenn*".
- f. **Resolution-Position Allocation List/Department of Finance**
Upon the recommendation of Personnel Director John Greco, adopted Resolution 2003-83 "*Amending the Position Allocation List for the Department of Finance*", which eliminates one vacant Accountant III position and one vacant Tax Manager position in order to meet the Departments targeted budget reduction.

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- g. **Resolution-Position Allocation List/Animal Control Department**
Upon the recommendation of Personnel Director John Greco, adopted Resolution 2003-84 "Amending the Position Allocation List for the Animal Control Department" which eliminates one .6 Full Time Employee (FTE) Office Assistant III position in order to meet the Departments targeted budget reduction.
- h. **Contract-Griffith & Associates/Courthouse**
Upon the recommendation of Building Maintenance & Inspection Director Dan Gardner, executed *Amendment and Change Order #3 Consulting Services Agreement for Architectural Services for Expansion of the Glenn County Courthouse County Contract #1728.3*, with Griffith & Associates, which extends the time for completion of Stage One work to July 15, 2003.
- i. **Regional Surface Transportation Program (RSTP)**
Upon the recommendation of Public Works Director Doug Holvik, executed the 2002/2003 Optional Federal Apportionment Exchange and State Match Program Agreements for the Regional Surface Transportation Program (RSTP), in the amount of \$312,817.00.
- j. **Far Northern Coordinating Council on Developmental Disabilities**
Notice of Unscheduled Vacancy being posted, appointed Marcus Stuart to the Far Northern Coordinating Council on Developmental Disabilities to fill the vacancy for a two year term commencing July 6, 2003.
- k. **Rice Pest Abatement District 1**
(1) Accepted the resignation of Jerald Holzapfel from the Rice Pest Abatement District #1; and
(2) Notice of Unscheduled Vacancy being posted, appointed John Cecil, Russell Maben, John Montz, Roy Holzapfel and Samuel Spooner to the Rice Pest Abatement District #1 to serve at the pleasure of the Board of Supervisors.