

**MINUTES  
BOARD OF SUPERVISORS  
GLENN COUNTY, CALIFORNIA**

**Tuesday, July 19, 2005**

Chairman Amaro called a duly noticed informal meeting of the Board of Supervisors and Department Heads to order at 8:19 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Hansen, McGowan and Amaro (Chairman)  
Absent: Supervisor Freeman  
Also Present: David Shoemaker, County Administrative Officer  
Debbie Lambert, Deputy Clerk

1. **Supervisors/Department Heads**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings: a. Mike Cassetta, under contract for Health Services Agency, advised that Mental Health Consumers are contributing to the discussion in how to best utilize Proposition 63 funding, and that the Health Services Agency applied for a West Nile Virus Grant.
- b. Discussion was held regarding the impact that new development is having regarding sewer systems and septic tanks.
- c. Director of Finance Don Santoro advised that the County would be receiving one time Vehicle License Fee Gap Loan funds in the amount of approximately \$550,000.00.
- d. Interim County Counsel John Kenny advised that he would be available to Departments for necessary legal advice.
- e. Chief Probation Officer Linda Shelton advised that collecting restitution for victims is a priority of Probation, and credit card payment will soon be available.
- f. Discussion was held regarding the impact new housing developments have on county services, and how information will need to be gathered to determine the costs of those services;
- g. Supervisor Hansen spoke regarding the need for code enforcement in the County, whereby discussion was held regarding the process of abating nuisances and putting a lien on the property to cover costs, and Planning & Public Works Director Dan Obermeyer advised that they are considering hiring a part time Code Enforcement Officer, who will be full time if the Cities agree to fund half of the salary for coverage.
- h. Director of Finance Don Santoro advised that the Transient Occupancy Tax Ordinance needs to be updated to include enforcement language.
- i. County Administrative Officer Dave Shoemaker advised that Departments are being asked to submit one-time requests for consideration at the budget hearings, and that the Clerk of the Board's Office is considering purchasing a digitized Agenda and Minutes system.

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The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:16 a.m., with members as follows:

Present: Supervisors Bungarz, , Hansen, McGowan, and Amaro (Chairman)  
Absent: Supervisor Freeman  
  
Also Present: David Shoemaker, County Administrative Officer  
John Kenny, Interim County Counsel  
Debbie Lambert, Deputy Clerk

**THE PLEDGE OF ALLEGIANCE WAS RECITED**

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1. **Contracts – Legal Services**

Matter: Recommendation of County Administrative Officer David Shoemaker to approve and authorize the Chairman of the Board of Supervisors to execute the following Agreements between:

- a. Attorney John S. Kenny of Moss & Enochian and the County of Glenn for legal services, amount not to exceed \$15,000.00, commencing July 19, 2005; and
- b. Attorney Jean Rumiano and the County of Glenn for legal services, amount not to exceed \$6,000.00, commencing July 19, 2005.

Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

2. **Minutes**

Matter: Approve the Minutes of June 28, 2005.  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Approve the aforesaid Minutes  
Vote: Unanimous by members present.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. (1) Director of Finance Don Santoro advised that due to the retirement of Child Support Services Director Mike Murray, signature authority for the Department of Child Support Services claims and payroll is necessary for the interim period between Department Heads; whereupon, on motion of Supervisor Hansen, seconded by Supervisor McGowan, it was unanimously ordered by members present to find that this matter arose after the posting of the agenda, and to add this matter to the agenda for continuity of operations for the protection of health and safety needs of the County; and
- (2) County Administrative Office Dave Shoemaker advised that Child Support Special Programs Coordinator Dawn Mayer had signature authority for the Department under Mr. Murray, which expired with his retirement;
- (3) On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered by members present to appoint Ms. Mayer as signature authority for Department of Child Support Services claims and payroll until a new Department Head takes office.
- b. Human Resource Agency Director Kim Gaghagen advised that the State awarded a Community Development Block Grant of \$1 million to Glenn County for curbs, gutters and storm drains in Hamilton City.
- c. Supervisor Bungarz advised that the House of Representatives authorized construction of the new Hamilton City J Levee as part of the Water Resources Development Act.
- d. Reports and issues were discussed by Supervisors.

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve the Consent Calendar as set forth on Attachment "A"  
Vote: Unanimous by members present.

**The Chairman Adjourned to the Glenn County Board of Equalization**

5. **Assessment Appeals**

Matter: Recommendation of Assessor Vince Minto to continue the following Assessment Appeals to October 18, 2005:

Application No.	Applicant
2003-39 & 2004-19	Johns Manville Corporation
2004-18	Sunbridge Healthcare
2004-20	Aspen Exploration

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Motion/Second: Supervisor Bungarz/Supervisor Amaro  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

**The Chairman Adjourned to the Glenn County Board of Supervisors**

**6. Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required:  
(No general fund impact)

<b>Trans No.</b>	<b>Department/ Budget</b>	<b>Description</b>	<b>Amount</b>
5267	Probation	To appropriate unanticipated revenues to cover services & supplies and additional help expenses in Juvenile Hall.	\$ 50,000.00
5269	Probation	To appropriate unanticipated interest revenue to cover worker comp and office expenses in the Probation Personal pathways grant.	\$ 1,387.96
5270	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Work Force Investment Act Youth Program.	\$ 10,000.00
5271	Human Resource Agency/ Community Action Division	To reduce estimated revenue and appropriations to reflect reduction in funding for the Community Action Work Force Investment Act Nurse Workforce Initiative Program.	\$ 10,000.00
5272	Fleet Operations	To appropriate Fleet Operations retained earnings reserve to cover equipment maintenance expenses.	\$ 50,000.00
5273	Health Trust	To appropriate unanticipated realignment revenue to cover distribution to Health Services programs.	\$ 4,000.00
5274	Health Trust	To appropriate unanticipated realignment revenue to cover distribution to Health Services programs.	\$ 2,500.00
5276	Health Trust	To appropriate unanticipated realignment revenue to cover distribution to Health Services programs.	\$ 10,000.00
5277	Prop 36	To appropriate unanticipated revenue to cover professional services expenses in the Health Services Prop 36 Program.	\$ 15,905.00
5279	Probation	To appropriate unanticipated revenue to cover health insurance expenses in the Probation Prop 36 Program.	\$ 1,000.00
5281	Probation	To appropriate unanticipated revenue to cover salaries & benefits expenses in the Probation Substance Abuse and Mental Health Services Administration (SAMSHA) grant.	\$ 2,600.00
5284	Agricultural Commissioner	To appropriate Ag Commissioner Groundwater grant general reserve funds to cover professional services expenses.	\$ 50,000.00
5290	Clerk-Recorder	To appropriate unanticipated revenue to cover health insurance and professional services expenses in the Recorder's Office.	\$ 4,004.00
5293	County Medical Services Program (CMSP) Realignment	To appropriate additional CMSP realignment.	\$ 315,359.99

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<b>Trans No.</b>	<b>Department/Budget</b>	<b>Description</b>	<b>Amount</b>
5297	2003 Homeland and Security – Part 1 Grant	To appropriate additional grant revenue to pay for approved expense.	\$ 122.00
5300	Probation – Juvenile Hall Personal Pathways Grant	To appropriate interest earnings to benefits & services/supplies for grant earnings to benefits & services/supplies for grant ending June 30, 2005.	\$ 395.47
5301	Probation – Juvenile Hall School Attendance Review Board (SARB) Program	To appropriate additional revenue in SARB Program to cover shortfall in health insurance.	\$ 514.88

Motion/Second: Supervisor McGowan/Supervisor Bungarz  
Order: Approve the aforesaid Transfer of Funds  
Vote: Unanimous by members present.

7. **Vertical Prosecution Program - Resolution**

Matter: Recommendation of District Attorney Robert Holzapfel to adopt Resolution 2005-55 “For Authorization to Apply for Grant Funding From the State of California Through the Governor’s Officer of Emergency Services, Criminal Justice Programs Division”, for the Vertical Prosecution Program, for the allowable amount of \$42,715.00 for fiscal year 2005/06.

Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Adopt Resolution 2005-55  
Vote: Unanimous by members present.

8. **Willows Airport – Fair Market Rental Rate**

Matter: Recommendation of County Administrative Officer David Shoemaker to adjust fair market rental rate for two commercial parcels at the Willows Airport as recommended by the CDBG Reuse Committee, increasing them 34.3%.

Proceedings: County Administrative Officer David Shoemaker advised that Market Consumer Price Index (CPI) was used to determine the rate adjustment.

Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

9. **Glenn County 2004 Annual Crop & Livestock Report**

Also Present: Mark Black, Agricultural Commissioner  
Jean Miller, Environmental Biologist

Matter: Presentation by, and recommendation of, Mr. Black to accept the *2004 Annual Crop & Livestock Report*.

Proceedings: Ms. Miller reviewed the *2004 Annual Crop & Livestock Report*.

Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Accept the *2004 Annual Crop & Livestock Report*  
Vote: Unanimous by members present.

10. **Hamilton City Stop Sign Designations**

Also Present: Dan Obermeyer, Planning & Public Works Agency Director Tom Varga, Planning & Public Works Agency Deputy Director

Matter: Recommendation of Planning & Public Works Agency Director Dan Obermeyer, adopt Resolution 2005-56 “Directing the Erection of Stop Signs at Designated Intersections in Hamilton City”, cost under \$4,000.00. (Funded by the Community Development Block Grant Re-Use Fund)

Proceedings: Mr. Varga advised that the stop sign designations in the resolution should read Fourth St. & Capay Ave. and Fourth St. & Sacramento St., and that Community Development Block Grant funds will not be needed for this project.

Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Adopt Resolution 2005-56 with the corrected locations, contingent upon review and approval by County Counsel  
Vote: Unanimous by members present.

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11. **Personnel – Deputy Sheriff Employees**

Also Present: Sheriff Larry Jones  
Matter: Recommendation of Sheriff Jones to approve hiring of Deputy Sheriff employees Daniel Blair and Travis Goodwin at Step E, due to recruitment difficulties and in recognition of unusual degree of training and experience.  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

12. **Comprehensive Economic Development Strategy – Priority Projects**

Matter: Recommendation of County Administrative Officer David Shoemaker to adopt the following Priority Projects for inclusion in the Comprehensive Economic Development Strategy for the Tri-County Economic Development Corporation, as recommended by the CDBG Reuse Committee:  
Priority A Projects: (1) Business Services – Retention & Expansion  
(2) Willows and/or Orland Airport Commercial Development  
(3) Glenn County Medical Center – Hospital as Employer, Stabilization, & Expansion  
(4) Capacity Building – Ability to attract & respond to private sector opportunities  
(5) County General Plan Development  
(6) Economic Development Element  
Priority B Projects: (1) Recreational Opportunities and Development along the Sacramento River  
(2) Fiber Optic Network Project  
Proceedings: Supervisor Bungarz advised that Glenn County Medical Center should be first on the Priority A Projects list.  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

13. **Consulting Contract – Health Services Agency**

Matter: Recommendation of County Administrative Officer (CAO) David Shoemaker, and pursuant to Minute Order 11 of June 7, 2005, to ratify Agreement executed by the CAO, a *Consulting Contract* between Michael Cassetta and the County of Glenn for consulting services, not to exceed \$70,953.57, effective June 7, 2005 to December 31, 2005. (County Contract 1771)  
Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

14. **Excess Insurance Authority, Joint Powers Authority Agreement**

Matter: Recommendation of County Administrative Officer David Shoemaker to authorize and execute Amendment to Excess Insurance Authority, Joint Powers Authority Agreement, which redefines the parameters in which nonprofit entities may be added to a member's coverage. (County Contract 13)  
Proceedings: Mr. Shoemaker advised that the Amendment allows nonprofit government agencies to participate  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

**9:58 a.m. -- The Chairman Called the Meeting in Recess  
Deputy Clerk Sandra Pergson Entered the Meeting and  
Deputy Clerk Debbie Lambert Left the Meeting  
10:05 a.m. -- The Chairman Called the Meeting to Order**

15. **Public Hearing – Community Development Block Grant (CDBG)**

Also Present: Kim Gaghagen, Human Resource Agency Director  
Karen Hansen, Housing Rehabilitation Manager  
Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to review and accept the CDBG #03-STBG-1821 and Program Income Grantee Performance Report and authorize the Human Resource Agency Director, or his designee, to execute and submit the approved Annual Grantee Performance Reports to the State Department of Housing and Community Development.

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- Proceedings:
- a. The Chairman opened the Public Hearing;
  - b. Mr. Gaghagen reviewed the aforesaid matter, and advised that he spoke with Jose Puente this date regarding assessing the eligibility of the Hamilton City Community Center for Public Meetings;
  - c. The Chairman opened hearing for public comments; whereby no comments being heard, the Chairman closed hearing to public comments; and
  - d. On motion of Supervisor McGowan, seconded by Supervisor Bungarz, it was unanimously ordered by members present to approve matter as set forth above.
16. **County Emergency Operational Plan – Glenn County Care and Shelter Plan**  
Also Present: Kim Gaghagen, Human Resource Agency Director  
Matter: Recommendation of Human Resource Director Kim Gaghagen to:  
  - a. Adopt the *Glenn County Care and Shelter Plan* as part of the Glenn County Emergency Operational Plan; and
  - b. Approve the Human Resource Director, or designee, to enter into an *Memorandum of Understanding Between the County of Glenn and the American Red Cross, Three Rivers Chapter* for a cooperative working relationship during disasters and emergencies.Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve (a) and (b) above  
Vote: Unanimous by members present.
17. **Glenn County Planning Commission - Appointments**  
Matter: Pursuant to Notice of Unscheduled Vacancy having been posted, consider appointment application for reappointment of the following Glenn County Planning Commissioners, to serve terms to June 30, 2007:  
  - a. District 1 – Brian Leach
  - b. District 3 – Howard Cawthra
  - c. District 5 – William David CarriereMotion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Appoint Members as set forth in (a), (b) and (c) above  
Vote: Unanimous by members present.
18. **Glenn County Mosquito and Vector Control District - Appointment**  
Matter: Pursuant to Notice of Unscheduled Vacancy having been posted, consider appointment application of James Fleming M.D. for the Glenn County Mosquito and Vector Control District, to fill the unscheduled vacancy of Milton Walker for a term to June 30, 2007.  
Motion/Second: Supervisor Hansen/Supervisor Bungarz  
Order: Appoint James Fleming as set forth above  
Vote: Unanimous by members present.
19. **Orland Cemetery District - Appointment**  
Matter: Pursuant to Notice of Unscheduled Vacancy having been posted, consider appointment application of Patricia De Fries for reappointment to the Orland Cemetery District for a four year term to June 30, 2009.  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Appoint Patricia De Fries as set forth above  
Vote: Unanimous by members present.
20. **Far Northern Coordinating Council on Developmental Disabilities - Appointment**  
Matter: Pursuant to Notice of Unscheduled Vacancy having been posted, consider reappointment of Michelle Phillips to the Far Northern Coordinating Council on Developmental Disabilities for a two year term to September 18, 2007.  
Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Reappoint Michelle Phillips as set forth above  
Vote: Unanimous by members present.
21. **Tri-County Economic Development Corporation - Appointment**  
Matter: Pursuant to Notice of Unscheduled Vacancy having been posted, consider the following appointment applications for the Tri-County Economic Development Corporation as the Glenn County Public Members:  
  - a. Reappointment of Tom McGowan for a two year term to June 30, 2007; and
  - b. Appointment of Lorri Pride for a two year term to July 19, 2007.

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Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Reappoint and appoint members as set forth in (a) and (b) above  
Vote: Unanimous by members present.

**22. Ord Fire Protection District – Appointment & Resolution Regarding Terms**

Matter: Recommendation of County Administrative Officer David Shoemaker to:

- a. Adopt Resolution 2005-59 “Setting Staggered Four-Year Terms for the Commissioners of Ord Fire Protection District of Glenn County” (two-year terms will be appointed/reappointed to four-year terms upon expiration); and
- b. Pursuant to Notice of Unscheduled Vacancy having been posted, consider appointment applications for reappointment of the following Ord Fire Protection District Commissioners, to serve the following terms:

Appointee	Term To
Fred Freitas, Robert Koehnen & Hank Wallace	May 7, 2009
John Roller & Mark Weems	May 7, 2007

Motion/Second: Supervisor Hansen/Supervisor McGowan  
Order: Adopt Resolution 2005-59 and reappoint members as set forth in (b) above  
Vote: Unanimous by members present.

**23. Glenn County Mental Health, Alcohol & Drug Commission - Resignation**

Matter: Recommendation of the Glenn County Mental Health, Alcohol & Drug Commission to accept the resignation from Ken Blaine.

Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Accept resignation of Ken Blaine  
Vote: Unanimous by members present.

**24. County Facilities Planning Committee – Appointment of County Administrative Officer**

Matter: Recommendation of County Facilities Planning Committee to appoint County Administrative Officer David Shoemaker, to serve at the Pleasure of the Board of Supervisors.

Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Appoint David Shoemaker as set forth above  
Vote: Unanimous by members present.

**25. Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. *Auditor’s Cash Report* for the month of June 30, 2005.
- b. *Investment Information Portfolio Report* for the quarter ending June 30, 2005.
- c. Notice from Agricultural Commissioner Mark Black, advising that the next Technical Advisory Committee meeting for the Water Advisory Committee will be held July 26, 2005, 1:30 p.m., at the Glenn County Department of Agriculture.

**26. Public Hearing – North Willows County Service Area Fees**

Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
Doug Holvik, Chief Deputy Director of Planning & Public Works

Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider adopting Resolution 2005-57 “*Confirming Report on Fees to be Charged in North Willows County Service Area (2005-2006)*”.

Proceedings:

- a. The Chairman opened the Public Hearing;
- b. Mr. Holvik reviewed the aforesaid matter;
- c. The Chairman opened hearing to public comments; whereby no comments being heard, the Chairman closed hearing to public comments;
- d. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered by members present to Adopt Resolution 2005-57.

**10:24 a.m. – The Chairman Called the Meeting in Recess  
10:31 a.m. – The Chairman Called the Meeting to Order**

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27. **Appeal Hearing – City of Orland/Planning Commission**

- Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
Nancy Sailsbery, Senior Planner
- Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to consider an appeal of the June 15, 2005 Planning Commission on the following decisions:
- Proceedings:
- a. Adoption of a Mitigated Negative Declaration; and
  - b. Approval of Tentative Subdivision Map #2005-01 (Toby Stornetta).
- a. The Chairman opened the Public Hearing;
- b. Mr. Obermeyer reviewed the aforesaid matter;
- c. The Chairman opened hearing to public comments; the following persons spoke in favor of the appeal:
- (1) Joe Riker, Orland City Manager stated that he was in favor of a Moratorium that will be considered later this date, that there are impacts which affect public services, and that they carry impact fees within the city, that the aforesaid matter does not meet CEQA guidelines, and made alternate suggestions for Board to consider as follows:
    - (a) Continue appeal period to allow the City and County Counsel to meet for legal framework; and
    - (b) Decision be returned, particularly the CEQA documents, to staff to add or modify the mitigations and significance of impacts in light of the issues that are being raised, and iron out possible mitigations that would address these impacts, thereby making the CEQA analysis legally defensible.
  - (2) Questions were asked by Board members to Mr. Riker on his above statements;
- d. The Chairman asked for comments from anyone against the appeal; whereby no further comments were heard from the public;
- e. Further discussion was held by Mr. Obermeyer and the Board;
- f. Thomas Andrews, Orland City Attorney, stated that with an extra forty-four homes there are substantial impacts to the City of Orland, impacts to law enforcement, and the City would like to work with the County Counsel and send this matter back to the Planning Commission to work on issues;
- g. John Kenny, Interim County Counsel, stated that only environmental determinations are to be considered in this matter, and that no environmental concerns have been presented;
- h. Bryon Hamilton, Hamilton Engineering, stated there are only twenty two homes being proposed;
- i. County Administrative Officer David Shoemaker reviewed a meeting of June 17, 2005 which was held after the Planning Commission decision;
- j. The Chairman closed hearing to public comments;
- k. On motion of Supervisors Bungarz, seconded by Supervisor McGowan, it was unanimously ordered by members present to deny the City of Orland's appeal and uphold the June 15, 2005 decision of the Glenn County Planning Commission to adopt a Mitigated Negative Declaration and not require an Environmental Impact Review (EIR) for Tentative Subdivision Map #2005-01, Toby Stornetta; and deny the City of Orland's appeal and uphold the June 15, 2005 decision of the Glenn County Planning Commission to approve Tentative Subdivision Map # 2005-01, Toby Stornetta.

28. **Urgency Ordinance – Moratorium on General Plan Amendments and Zone Changes**

- Also Present: Dan Obermeyer, Planning & Public Works Agency Director
- Matter: Recommendation of Mr. Obermeyer to adopt Urgency Ordinance 1177 "An Interim Ordinance Adopted by the Board of Supervisors of the County of Glenn Adopting a Moratorium on General Plan Amendments and Zone Changes to Residential Use with Limited Exceptions". (Read title and waive further reading of Ordinance)
- Proceedings:
- a. Mr. Obermeyer reviewed the aforesaid matter, and stated that he hoped to have the General Plan completed in two years;
  - b. Jim Aguiar, landowner, advised that he had applied six weeks ago to rezone to five acre minimum parcels;

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- c. Supervisor Bungarz having read title of Ordinance set forth above, on motion of Supervisors Bungarz, seconded by Supervisor Hansen, it was unanimously ordered by members present to waive further reading and adopt Urgency Ordinance 1177.

29. **Letter of Intent – Flowserve US Inc.**

Also Present: Dan Obermeyer, Planning & Public Works Agency Director  
Matter: Recommendation of Mr. Obermeyer to authorize the Director of Planning & Public Works to execute a Letter of Intent for the lease of County property at 4050 Airport Drive, Orland, CA, to Flowserve US Inc., and direct staff to complete negotiations.  
Proceedings: Kim Gaghagen, Human Resource Agency Director, spoke regarding development of business  
Motion/Second: Supervisor Bungarz/Supervisor McGowan  
Order: Approve the aforesaid matter  
Vote: Unanimous by members present.

30. **California State Fair Exhibit**

Also Present: Daniel Obermeyer, Planning & Public Works Director  
Jennifer Cannizzaro, State Fair Steering Committee Member  
Candis Woods, State Fair Steering Committee Member  
Matter: Recommendation of Mr. Obermeyer to adopt Resolution 2005-58 "Supporting County Employees Participation in the Glenn County Exhibit at California State Fair".  
Motion/Second: Supervisor Bungarz/Supervisor Hansen  
Order: Adopt Resolution 2005-58  
Vote: Unanimous by members present.

31. **Board of Supervisors Relocation**

Also Present: Daniel Obermeyer, Planning & Public Works Director  
Matter: Recommendation of Mr. Obermeyer to give direction to the County Facilities Planning Committee to develop a detailed plan and financing strategy to allow relocation of the Board of Supervisors, the County Administrative Officer and staff, with Board Meeting Chambers to be relocated to Willows Civic Memorial Hall along with a plan and financing strategy to allow consolidation of all Glenn County Court operations and facilities into the historic Courthouse.  
Proceedings: Mr. Obermeyer reviewed the aforesaid matter, stated that he needs the Board's approval to go forward with plans for relocation and remodeling of facilities  
Motion/Second: Supervisor McGowan/Supervisor Bungarz  
Order: Approve going forward with plans and financing strategy for relocation as set forth above  
Vote: Unanimous by members present.

**The Chairman Adjourned Meeting to 1:30 p.m.**

**AFTERNOON SESSION**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:45 p.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)

Also Present: David Shoemaker, County Administrative Officer  
John Kenny, Interim County Counsel  
Debbie Lambert, Deputy Clerk

32. **Closed Session**

Matter: a. Adjourn to Closed Session pursuant to Government Code Section 54956.9(c) - Conference with Legal Counsel, to hold discussion and possible decision based on existing facts and circumstances, whether to initiate litigation – one case.  
b. Adjourn to Closed Session pursuant to Government Code Section 54957.6 Labor Negotiations to receive information and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association.

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- Proceedings:
- c. Adjourn to Closed Session pursuant to Government Code Section 54957 to consider Public Employment for the position of Child Support Director.
  - a. The Chairman announced the aforesaid matters; and
  - b. As a result of Closed Sessions the following announcements were made:
    - (1) Matter (a) above, no action was taken;
    - (2) Matter (b) above, a negotiating team was appointed consisting of Supervisor Bungarz, County Administrative Officer David Shoemaker, Personnel Director John Greco with Mr. Greco as Chief Negotiator; and
    - (3) Matter (c) above, the County Administrative Officer David Shoemaker and Personnel Director John Greco were directed to continue with the recruitment process.

Motion/Second: Chairman Direction  
Order: Adjourn to Closed Session.

33. The Chairman adjourned the meeting at 5:13 p.m.

\_\_\_\_\_  
JOHN AMARO, Chairman

ATTEST:

David Shoemaker, County Administrative Officer  
and Clerk of the Board of Supervisors

BY: \_\_\_\_\_  
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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**ATTACHMENT "A"**

4. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.  
 Motion/Second: Supervisor Bungarz/Supervisor McGowan  
 Order: Approve Consent Calendar as set forth below  
 Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department Budget	Description	Amount
5268	Agricultural Commissioner	To transfer appropriations from salaries & benefits to cover services & supplies expenses in the Ag Commissioner budget unit.	\$ 13,800.00
5294	Mental Health	To cover service & supplies overage at year end with salary savings.	\$ 335,588.00

b. **Encumbrance Request 2004-2005**

Upon the recommendation of Director of Finance Don Santoro, approved the *Encumbrance Request 2004-2005* as listed:

Department	Account Name	Amount of Request	Purpose
County Administrative Office	Professional Services	\$ 2,000.00	Relocation of CAO
Elections	Professional Services	\$ 10,000.00	Voting System Costs
Planning	Professional Services	\$ 26,311.00	Environmental Impact Report
Health	Professional Services	\$ 54,000.00	Final Payment LPHSS Contract
Sheriff	Office Expense	\$ 1,050.00	Unfilled Contract #1778CC
Sheriff	Small Tools	\$ 850.00	Unfilled Contract #1780MOSB
Sheriff	Special Department Expense	\$ 15,700.00	Unfilled Contract #1779
Boat Patrol	Special Department Expense	\$ 1,110.00	Unfilled Contract #1781

c. **Section 8 Housing Assistance Program (HAP) - Resolution**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-54 "Authorizing Execution of an Agreement Amendment with the State of California Department of Housing and Community Development, Section 8 Housing Assistance Program (HAP)", providing an additional \$8,846.00.

d. **Office of Education Administrative Building Project**

Upon the recommendation of Director of Finance Don Santoro, approved and authorized the Chairman of the Board of Supervisors to execute Agreement for Legal Services with *Jones Hall, a Professional Law Corporation*, to review closing documents of the Office of Education Administrative Building Project, as requested by the United States Department of Agriculture (USDA), costs set forth therein, not to exceed \$10,500.00. (Funded through the construction loan proceeds)

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- e. **MOU – Public Health Nurses for Foster Care Children**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved Memorandum of Understanding (MOU) between the Human Resource Agency, Probation, and Health Services for supervision of Public Health Nurses for children in foster care, for amount not to exceed \$25,000.00, term fiscal year 2005/2006;
  - (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the MOU contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)
- f. **MOU – Mental Health & Substance Abuse Services for CalWORKs**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved Memorandum of Understanding (MOU) between the Human Resource Agency Social Services Division and Health Services for mental health and substance abuse services for CalWORKs clients, term fiscal year 2005/2006;
  - (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the MOU contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)
- g. **MOU – CalWORKs Services**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved Memorandum of Understanding (MOU) between the Human Resource Agency Social Services Division and Human Resource Agency Community Action Division for CalWORKs services, for amount not to exceed \$360,000.00, term fiscal year 2005/2006;
  - (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the MOU contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)
- h. **MOU – Child & Family Services for Stage 1 Child Care Services - CalWORKs**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved Memorandum of Understanding (MOU) between the Human Resource Agency Social Services Division Glenn County Office of Education/ Child & Family Services for Stage 1 child care services for CalWORKs clients, for amount not to exceed \$220,000.00, term fiscal year 2005/2006;
  - (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the MOU contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)
- i. **MOU – Domestic Violence Services**  
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved Memorandum of Understanding (MOU) between the Human Resource Agency Social Services Division and Probation Department for domestic violence services, for amount not to exceed \$45,000.00, term fiscal year 2005/2006;

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- (2) Authorized the Human Resource Agency Director, or his designee, to execute the MOU; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the MOU contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)

j. **Eligibility Worker Training with U.C. Davis**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved *Training Services Agreement with U.C. Davis* for Eligibility Worker Training, for \$43,350.00, term fiscal year 2005/2006;
  - (2) Authorized the Human Resource Agency Director, or his designee, to execute the Agreement; and
  - (3) Authorized the Human Resource Agency Director, or his designee, to amend or modify the Agreement contingent upon the review and approval of the County Administrative Officer.
- (No general fund impact)

k. **Payment of Invoice Over One Year Old**

Upon the recommendation of Director of Finance Don Santoro, authorized payment of invoice over one year old to Glenn Medical Center for the Child Support Services Agency, for \$125.00.

l. **Payment of Invoice Over One Year Old**

Upon the recommendation of Director of Finance Don Santoro, authorized payment of invoice over one year old to Sacramento Valley Family Service for the Health Services Agency, for \$2,362.50.

m. **Payment of Claim for Legal Services**

Upon the recommendation of County Counsel Belinda Blacketer, approved payment of claim in for \$17,554.99 for legal services provided to the County by McDonough Holland & Allen PC.