

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

Vice Chairman Forrest Sprague called a duly noticed informal meeting of the Board of Supervisors and Department Heads to order at 8:18 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Hansen, Sprague (Vice Chairman)
Absent: Supervisors Freeman (Chairman) and McGowan
Belinda Blacketer, County Counsel

Also Present: Sandy Soeth, Assistant Clerk of the Board

1. **Supervisors/Department Heads**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Supervisor Bungarz advised that Public Works Director Doug Holvik, as a representative of Glenn County, attended a meeting with the California Reclamation Board, where the Board voted unanimously to be the State Sponsor for the Hamilton City Levee Project; whereby Mr. Holvik advised that the current project design has a 90 year protection plan.
 - b. Supervisor Bungarz announced that the Fish & Game Management Plan includes 14 sites to be opened to public access.
 - c. Candis Woods of the Agricultural Department submitted and reviewed a *Rice Straw Products Expo 2004* registration form, explained that there are 91,000 acres of rice planted in Glenn County and that the expo is very informative, and invited the Board of Supervisors to attend, with registration to be paid by the Ag department.
 - d. Human Resource Director Kim Gaghagen reported that they are close to placing the lease of airport properties on the market, with November being the timeline for the Orland Airport; whereby Dan Obermeyer stated that he has had a dozen inquiries.
 - e. Mr. Gaghagen advised that the Family Resource Center will be delivered next week; and that he continues to watch Sacramento, pertaining to the budget.
 - f. Mr. Obermeyer advised that the Planning & Community Development Services Agency have, based on 2003-2004 permits sold, calculated that there is an \$18 million valuation of new construction in the unincorporated areas of the County, with a 130 new homes; also advised that next Tuesday Caltrans will meet to discuss the accumulative impacts of Highway 32 and projects that an Environmental Impact Report will be needed.
 - g. Mr. Gaghagen spoke regarding the closing of Refugee Camps in Thailand, which could have affected Glenn County, however, he received word that most families are being relocated to Los Angeles area, and expects Glenn County to receive one family of four and one family of five to six people, which will require mandated financial assistance from the County.
 - h. Personnel Director John Greco reviewed the County's membership with Public Employees Retirement System (PERS) and advised that he will recommend to the Board to continue with PERS rather than seeking membership with Public Agency Retirement System (PARS), based on a cost savings.
 - i. The meeting was adjourned at 8:49 a.m.

The Vice Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, and Sprague (Vice Chairman)
Absent: Supervisor Freeman
Belinda Blacketer, County Counsel

Also Present: Debbie Lambert, Deputy Clerk

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of July 7, 2004.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid Minutes
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Supervisor Bungarz advised that the Capay Volunteer Fire Department has returned to the Glenn County Fire Chiefs Association and that the California Reclamation Board has voted to be the State sponsor of the Hamilton City J Levee Project.
- c. Chief Probation Officer Linda Shelton advised that Probation is a Public Safety Department that works hand in hand with the Sheriff's and District Attorney's Departments, and needs to be considered for budget restoration, that all juvenile citations go directly to Probation, and that Juvenile Hall is operating out of compliance.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve matters as set forth on Attachment "A"
Vote: Unanimous by members present.

4. **Resolution/Position Allocation List - Health Services Agency**

Matter: Recommendation of Health Services Director Mike Cassetta to adopt Resolution 2004-74 *"Revising the Effective Date of Resolution No. 2004-52 and Revising Exhibit A of Resolution No. 2004-73 Amending the Position Allocation List for the Health Services Agency"*.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2004-74
Vote: Unanimous by members present.

5. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Letter from Al Wright, Wildlife Conservation Board, Executive Director, advising of a land acquisition of a total of 307+ acres of wildlife habitat, located in both Colusa and Glenn Counties, the portion of property located in Glenn County being approximately 23+ acres, identified as Assessor's Parcel No. 013-340-006, and known as the Boggs Bend area of the Sacramento River. Proposal is schedule for August 12, 2004, at 10:00 a.m., at the State Capitol, Room 4203 and August 12, 2004 at 1:00 p.m., at the State Capitol, Room 4203, Sacramento, California.
- b. Report from Bureau of Reclamation on the Lower Stony Creek Fish Monitoring Report from May 1, 2004 through May 31, 2004.
- c. Report from Agricultural Commissioner advising that the July Technical Advisory Committee Meeting (TAC) for the Water Advisory Committee (WAC) has been canceled.
- d. Notification from the State Department of Justice Attorney General Bill Lockyer, required of California Health and Safety Code Section 11642(c)(2), reporting hazardous/toxic chemical substances were either transferred, stored or disposed of at 5627 County Road 36, Willows, May 12, 2004.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

6. **Emergency Dispatch Services**

Also Present: Don Santoro, Director of Finance
Matter: Recommendation of Mr. Santoro to authorize the Chairman of the Board of Supervisors to execute *Memorandum of Understanding Between the City of Willows, the City of Orland, and the County of Glenn* for the County to provide Emergency Dispatch Services to the Cities of Willows and Orland, for a term commencing July 1, 2004 to June 30, 2007. (County Contract 1744)
Proceedings: Mr. Santoro advised that both Cities have approved the aforesaid matter, and that the negotiated amount is the actual cost of the service, resulting in a slight increase in cost to the cities
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

9:14 a.m. – The Chairman Called the Meeting in Recess

9:23 a.m. – The Chairman Called the Meeting to Order

7. **Glenn Medical Center**

Also Present: Bill Casey, Hospital Consultant
Woody Laughnan, Hospital Administrator
Matter: Quarterly update on activities, and plans at Glenn Medical Center.
Proceedings: a. Mr. Casey reported significant increases in admissions, average in-patients per day, CT Scans, Stress Tests and fluoroscopy performed, advised that in May Sleep Studies began with an average of nine to ten per month, and that the hospital is looking into offering Occupational Medicine;
b. Mr. Laughnan advised that he was meeting with two General Surgeons to discuss services they could provide at Glenn Medical Center, and that the Mammogram machine the hospital possessed was not capable of calibrating up to required parameters, was technically obsolete, and would not have been recertified.

9:37 a.m. – The Chairman Called the Meeting in Recess

10:00 a.m. – The Chairman Called the Meeting to Order with Supervisor Hansen Absent

8. **Public Hearing/Community Development Block Grant**

Also Present: Cheryl Hagen, Deputy Director for Community Action
Kim Gaghagen, Human Resource Agency Director
Matter: Pursuant to Affidavit of Publication on file in the Office of the County Clerk, hold Public Hearing to:
a. Review and accept the Community Development Block Grant Grantee Performance Reports;
b. Authorize the Chairman of the Board of Supervisors to adopt Resolution 2004-75 "Authorizing the Utilization of Community Development Block Grant (CDBG) Program Income to Supplement Current CDBG Grants;" and
c. Authorize the Human Resource Agency Director or designee, to execute and submit the approved Grantee Performance Reports to the State Department of Housing and Community Development.
(No general fund impact)
Proceedings: a. The Vice-Chairman opened the aforesaid matter for public hearing;
b. Ms. Hagen passed around a sign-in sheet;
c. Mr. Gaghagen reviewed the aforesaid matter;
d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
e. Mr. Gaghagen advised that the analysis of the CDBG Reuse Committee indicates ongoing needs on housing and infrastructure development to support future housing and business development in the County in the General Allocation, and that the economic development side recommend future planning focus on business development, business location and the infrastructure necessary to support ongoing economic development;
f. The Chairman called for exhibits, whereupon the Clerk advised that no exhibits were submitted;
e. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to conclude hearing, decide matter, adopt Resolution 2004-75 and approve (a) and (c) as listed above.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

9. **Budget Committee**

Also Present: Don Santoro, Director of Finance
Kim Gaghagen, Administrative Representative

Matter: Recommendation of Budget Committee to:

- a. Implement an additional \$295,000 in General Fund reductions at the July 22, 2004 budget hearings;
- b. Schedule a budget session for the afternoon of August 3, 2004 for an update of the budget status and possible restorations to the District Attorney and Sheriff's budgets; and
- c. Direct staff to complete the necessary actions to put a temporary 1% sales tax increase on the November ballot.

- Proceedings:
- a. Mr. Santoro reviewed the aforesaid matter;
 - b. Mr. Gaghagen advised that the \$295,000 is to cover the budget shortfall, and when the State Budget is finalized, any additional funding will go toward the restoration of Public Safety; also advised that the County has control of only 17% of it's budget, or \$11 million, of which \$10 million is allocated towards Public Safety. The remaining 83% of the County Budget is controlled by State Mandates which the Board oversees and is unable to determine where to spend;
 - c. Supervisor McGowan advised that he will not support a sales tax increase, and that if the County was to impose a sales tax, the public would most likely shop where the additional tax is not imposed;
 - d. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was ordered to approve the aforesaid matter and order the Chief Probation Officer Linda Shelton to meet with the Budget Committee to review the Probation and Public Safety budgets;
 - e. The aforesaid motion was amended to include that the Supervisor liaison to Probation also be included in the meeting with the Budget Committee;
 - f. Discussion was held regarding what direction the Budget Committee should take regarding Probation and Public Safety concerning the budget, and further discussion was held regarding the Sheriff, District Attorney, and Chief Probation Officer meeting to review budgets and determine if there is any way to share duties and work together to help resolve budget shortage;
 - g. Sheriff Shadley advised that all three Public Safety Departments have distinctive roles, and that the Sheriff's and District Attorney's Office is Executive and Probation is Judicial;
 - h. Supervisor Bungarz rescinded motion made in (d) above, with Supervisor McGowan concurring, and on motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered by members present to approve the aforesaid matter and add Probation to the list for budget status update and possible restoration (matter (b) above) at the budget session scheduled August 3, 2004.

10. The Vice Chairman adjourned the meeting at 10:48 a.m.

FORREST SPRAGUE, Vice Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Vintage Petroleum Inc. c/o Ernst & Young LLP	054-18-0-049-0	2003/2004	312B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5417	Human Resource Agency – Social Services	To transfer appropriations from salaries & benefits to cover professional services in Social Services. No general fund impact.	\$ 80,000.00
5419	Department of Finance	To transfer appropriations from professional services account to cover salaries & benefit costs in the Department of Finance budget. No general fund impact.	\$ 2,700.00
5420	District Attorney	To transfer appropriations from training account to cover salaries & benefit costs in the District Attorney budget. No general fund impact.	\$ 1,200.00
5428	Public Works-Solid Waste Enterprise Fund	To transfer appropriations from services & supplies to cover salary expense in Solid Waste budget unit. No general fund impact.	\$ 13,875.00
5431	Probation	To transfer from salary savings to office expense to cover purchases through 6/30/2004. No general fund impact.	\$ 25,000.00
5432	Olive Fruit Fly Pest Management District	To appropriate District general reserve to pay spraying costs in 2003/2004. No general fund impact.	\$ 2,952.98

c. **Contract – Health Services Agency**

Upon the recommendation of Health Services Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute *Amendment of Agreement with the Inkwel* for an amount of \$33,000.00 for fiscal year 2003/2004. (County Contract 1645) (No general fund impact)

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 20, 2004

d. **Contract – Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved the Memorandum of Understanding between the Human Resource Agency/Social Services Division and the Glenn County Office of Education, Child and Family Services for Stage 1 Child Care Services for CalWORKs Clients;
- (2) Authorized the Human Resource Agency Director, or his designee, to execute the Memorandum of Understanding; and
- (3) Authorized the Human Resource Agency Director, or his designee, to modify or amend the Memorandum of Understanding contingent upon review and approval of County Counsel.

e. **Contract - Personnel**

Upon the recommendation of Personnel Director John Greco, authorized the Personnel Director to execute renewal of *Agreement for Special Services* with Liebert Cassidy Whitmore for employment relations training and legal consultation for a cost of \$2,960.00 for fiscal year 2004/05.

f. **Encumbrance of 2003/2004 Appropriations**

Upon the recommendation of Assistant Director of Finance Debbie Newman, approved encumbrance of 2003/2004 appropriations as listed:

Department	Account Name	Amount of Request	Purpose
Agricultural Commissioner	Maintenance of Structures/ Grounds	\$24,888.00	Office Project
Homeland Security - Part 1	Special Department Expense	\$3,420.00	Generator
Homeland Security - Part 1	Computer Equipment	\$14,811.02	Cad System
Homeland Security – Part II	Special Department Expense	\$2,440.00	Chem/Bio Suits
Juvenile Facility Capital Project	Building & Improvement	\$38,786.00	Food service equipment
Juvenile Facility Capital Project	Building & Improvement	\$8,500.00	Acoustical materials

g. **Payment of Claim – Human Resource Agency**

Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of claim to McPhail's Appliance for Glenn County Human Resource Agency – Community Action Division, charges being over one year old.

h. **Proclamation – Resource, Conservation and Development**

Ratified Proclamation "Proclaiming the Week of July 11, 2004 to Be Resource Conservation and Development Week".

i. **Correspondence – Hamilton City J Levee**

Ratified Letters to Senator Barbara Boxer and Senator Dianne Feinstein regarding the Hamilton City Flood Damage Reduction and Ecosystem Restoration Project executed on June 30, 2004.