

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

The Vice Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:04 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, McGowan, and Sprague
Absent: Supervisor Hansen (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of July 17, 2001.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid Minutes
Vote: Ayes: Supervisors Bungarz, McGowan, and Sprague
Abstain: Supervisor Freeman
Absent: Supervisor Hansen

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. County Counsel Belinda Blacketer advised that Chambers Cable has changed their name to AT&T.
- c. Supervisor Freeman advised that California State Association of Counties is working on an initiative for a Constitutional Amendment that will protect County revenues, and that the County receives only \$.16 to \$.17 of each tax dollar collected.

2:07 p.m. – Chairman Keith Hansen Entered the Meeting

- d. Supervisor McGowan advised that the Sacramento Valley Westside Canal Association has disbanded.
- e. Supervisor Sprague advised that General Plans' Water Element is the first line of defense for water protection, that the Water Ordinance must be consistent with the General Plan, that Area of Origin laws protect only surface water, therefore Cal Fed is focusing on groundwater.
- f. (1) Anjanette Martin, Glenn County Resource Conservation District, advised that Glenn County is fourth on the list for a 319H Grant, that Proposition 13 funds must now go to capital improvements, that the CalFed Watershed Program is attempting to take the remaining Proposition 13 planning funds for the Watershed program, and that August 20, 2001 at 12:30 there will be a meeting with Jason Larrabee on behalf of Congressman Ose regarding Dairy issues, Conditional Use Permits and Dairy water quality and Dairy pricing.
(2) Supervisor Sprague questioned if the County would be able to use any of the five million dollar grant set aside for water quality, whereby Mrs. Martin advised that the funds were going toward a comprehensive EIS/EIR for all Counties to use.
- g. Supervisor Freeman announced that the Central Sacramento Valley Resource Conservation District of Colusa, Glenn, and Tehama Counties has a Federal Coordinator, Larry Akin, who begins August 6, 2001.
- h. Public Works & Development Services Agency Director Doug Holvik introduced the new Assistant Director of Public Works Tom Varga;
- i. Golden State Risk Management Dan Berry thanked the Board for supporting the Loss Control Subsidy Fund, submitted *Loss Control Subsidy Fund 2001-2002* list of projects and advised that \$50,000.00 was allocated for 2001/02.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve Consent Calendar as set forth in Attachment "A"
Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

4. **Service Pin**

Also Present: Lisa C. Teeter, Account Clerk II, Human Resource Agency
Matter: Present County Service Pin to Mrs. Teeter who has completed 20 years of Service with Glenn County.
Proceedings: The Chairman presented Service Pin to Mrs. Teeter.

**9:52 a.m. – The Chairman Called the Meeting in Recess
County Counsel Belinda Blacketer Left the Meeting
9:54 a.m. – The Chairman Called the Meeting to Order**

5. **Tri-Counties Economic Development Corporation**

Also Present: Marc Nemanic, Tri-Counties Economic Development Corporation Director
David Soeth, Soeth Farming Corp.
Matter: Recommendation of Mr. Nemanic to review project changes of Soeth Commercial Subdivision loan to finance infrastructure improvements and provide direction to Tri- Counties Economic Development Corporation on how to proceed with *Gap Loan – Community Development Block Grant #98-EXBG-623 Soeth Commercial Subdivision*.
Proceedings: a. Mr. Nemanic reviewed the aforesaid matter, advised that the State did not approve modifications to the project, that the Project Developer suggested completing the Northern cul-de-sac and developing additional parcels, and that the lead banker will release the properties, if requested, to use as collateral for the Gap Loan of \$125,000.00.

9:57 a.m. – County Counsel Belinda Blacketer Entered the Meeting

- b. Supervisor Hansen expressed concerns with traffic congestion at the Highway 99 intersection;
- c. Supervisor Bungarz advised that the project will generate an additional tax revenue of \$350,000.0 to \$500,000.00 per year;
- d. Willows Mayor Mike Murray advised that some of the City's concerns were the security of funds, changing the interest rate of the note, and letters they received from the bank regarding the cul-de-sac increasing the value of the development;
- e. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was ordered to move forward with the Gap Loan with the existing terms and conditions, by the following vote:
Ayes: Supervisors Bungarz, Freeman, McGowan, and Sprague
Noes: Supervisor Hansen

6. **Public Hearing**

Also Present: Vince Minto, Clerk/Recorder
Susie Alves, Assistant Clerk/Recorder
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to receive and consider comments from interested persons on the Introduction and First Reading of Ordinance "*Amending Supervisorial Districts*", which provides the changes in the five Supervisorial Districts and amends Section 1.24 of the Glenn County Code. (Read title and waive further reading)
Proceedings: a. The Chairman opened the aforesaid matter for public hearing;
b. Mr. Minto reviewed the aforesaid matter, advised that the only person to comment was Mr. Barkely, Upper Stony Creek Landowner, who is concerned that his District representative has a large area to cover, and advised that Committee/Commission/District appointees affected by the redistricting can finish their terms, except for the Glenn County Planning Commission;
c. County Counsel Belinda Blacketer advised that two Planning commissioners will be out of their district once redistricting is completed, and that with approval she would prepare an Ordinance to go before the Board which would appoint members at large to the Planning Commission so that they would represent an area rather than a district; whereby it was the General Consensus that Ms. Blacketer bring an Ordinance before the Board to consider changing the Planning Commission's appointees from District representation to area representation with a rural/urban interests split;

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

- d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
- e. On motion of Supervisor McGowan, seconded by Supervisor Bungarz, it was unanimously ordered to conclude hearing, decide matter, and having read title of Ordinance set forth above, waive further reading, accept introduction of said Ordinance, and continue matter to next meeting for a second Public Hearing.

**10:39 a.m. -- The Chairman Called the Meeting in Recess
10:42 a.m. -- The Chairman Called the Meeting to Order**

7. **Ordinance/Resolution/County Counsel/Consolidated Courts**

Matter: Recommendation of the Office of the County Counsel to:

- a. Introduce Ordinance "Amending Glenn County Code Section 5.04.010, Trial Jurors' Fees" (Read title and waive further reading); and
- b. Adopt Resolution 2001-80 "Amending Provisions Section 7.02.07 of the Administrative Manual of the County of Glenn Relating to Expenses of the Commission and Committee Members". (Amendments provide current mileage rate recognized by the Internal Revenue Service)

Proceedings: Supervisor Bungarz having read title of Ordinance set forth above, on motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to waive further reading and accept introduction of said Ordinance, and adopt Resolution 2001-80.

8. **Resolution/Personnel/Public Works & Development Services Agency/Assessor/Clerk/Recorder**

Matter: Pursuant to Minute Order 14 of June 19, 2001, and on the recommendation of Personnel Director John Greco, adopt Resolution "Amending the Position Allocation List for the Public Works and Development Services Agency and the Position Allocation List for the Assessor/Clerk/Recorder". (Department deconsolidation per Res. 2001-77)

Proceedings: Supervisor Sprague advised that within Exhibit B, the Position Title of Public Works and Development Services Director needs to be changed to Public Works Director, and the positions Deputy Director of Public Works Operations and Maintenance and Economic Development Manager need to be eliminated

Motion/Second: Chairman Direction

Order: Order the Personnel Director to make the above changes to Exhibit B of said Resolution

Vote: Unanimous.

9. **Veterans Service**

Matter: Recommendation of Veterans Service Officer John Greco to execute the following required Certifications of the California Department of Veterans Affairs:

- a. Subvention Certificate of Compliance, 2001/2002 Fiscal Year;
- b. Medi-Cal Certificate of Compliance, 2001/2002 Fiscal Year; and
- c. Authorize the Chairman to execute any future Certificates as may be required by the California Department of Veterans Affairs.

Proceedings: a. On motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to approve the aforesaid matter;

b. The Chairman directed that the Veterans Service Officer prepare a report on the activities of the Veterans Service Office.

10. **Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to execute *Agreement Between the County of Glenn and CDW-G, Inc.* for purchase of computer equipment and software to upgrade the system to comply with State regulations, amount not to exceed \$25,000.00, for term March 1, 2001 to June 30, 2002.

Motion/Second: Supervisor Sprague/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

11. **Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to execute *Agreement with Glenn County Department of Health Fiscal Years 2001-2004* with Dennis Rose & Associates for consultation services for the Tobacco Education Program, amount not to exceed \$45,000.00.
 Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous.

12. **Health Services Agency**

Matter: Recommendation of Health Services Agency Director Mike Cassetta to execute *Agreement Between the County of Glenn and Dell Marketing, L.P.* for computer equipment, amount not to exceed \$10,000.00 for fiscal year 2000/2001.
 Motion/Second: Supervisor McGowan/Supervisor Sprague
 Order: Approve the aforesaid matter
 Vote: Unanimous.

13. **Buildings & Grounds**

Matter: Recommendation of Building Maintenance and Inspection Director Dan Gardner to authorize Mr. Gardner to execute *Amendment and Change Order No. 1* with Mid-Valley Lumber Company, which increases the not to exceed cost from \$10,000.00 to \$11,000.00 per fiscal year. (#PA-00/01-06.1)
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve the aforesaid matter
 Vote: Unanimous.

14. **Public Works & Development Services Agency**

Matter: Recommendation of Public Works & Development Services Agency Director Doug Holvik to:
 a. Approve the replacement and purchase of an airless sprayer from the lowest responsible bidder Corlin Paint, for \$3,324.00, not including sales tax;
 b. Approve Transfer of Funds No. 5502 from 3010/03280/Special Department Expense to 3010/07360/Special Department Equipment for \$5,000.00, to cover purchase of special department equipment exceeding the \$500.00 fixed asset limit; and
 c. Approve the following Disposition of County Property:

Description	Tag #	Disposition
Airless paint rig with motor (1991)	3868	Scrap

Motion/Second: Supervisor Freeman/Supervisor McGowan
 Order: Approve the aforesaid matter
 Vote: Unanimous.

15. **Public Works & Development Services Agency**

Matter: Recommendation of Public Works & Development Services Agency Director Doug Holvik to authorize the Director to execute Purchase Agreement with R & S Rolling Doors for roll up shop doors, amount not to exceed \$12,000.00.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve the aforesaid matter
 Vote: Unanimous.

16. **Public Works & Development Services Agency/Golden State Risk Authority**

Matter: Recommendation of Public Works & Development Services Agency Director Doug Holvik to authorize the Director to submit an application to the Golden State Risk Management Authority Loss Control Subsidy Program for funding, and implement program if awarded, for:
 a. Safety Training, including CPR/First Aid, Fire Extinguisher Care, and Household Hazardous Waste Handling;
 b. Purchase of fluorescent safety green and/or orange shirts for all staff working out in the field; and
 c. Equipment safety upgrades for the wash rack water recycler.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve the aforesaid matter
 Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

17. **Bayliss Fire Protection District/Department of Finance**
Matter: Recommendation of Assistant Director of Finance Debbie Newman to consider request of Bayliss Fire Protection District to purchase the following prior to final budget approval:
a. Chassis for Firetruck #203; and
b. Two additional Self Contained Breathing Apparatus units.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.
18. **Miscellaneous**
Matter: Pursuant to Minute Order 2 (b) of July 17, 2001, hold discussion for possible action regarding letter from Sacramento Valley Landowners Association requesting a letter to the U.S. Fish & Wildlife Service and the U.S. Army Corps of Engineers stating concerns regarding the Draft Biological Opinion on banning the use of rip-rap on the river.
Proceedings: a. Supervisor Bungarz advised that the U.S. Army Corps of Engineers announced that a negative opinion was granted on the use of rip-rap on the Sacramento River, and the Sacramento River Bank Protection Project will go forth with the use of rip-rap, and that there will be a meeting August 23, 2001 at 4:00 in the Willows Civic Center with Colonel Michael J. Walsh of the U.S. Army Corps of Engineers and Department of Water Resources to discuss the above matter; and
b. On motion of Supervisor Sprague, seconded by Supervisor Freeman, it was unanimously ordered that the Chairman execute a letter in support of the use of rip-rap on the Sacramento River.
19. **Miscellaneous**
Matter: Reviewed the following items with no action taken:
a. Public Financial Management, Inc., Investment Portfolio Information for Glenn County, Fund GA - General Account, ending June 30, 2001.
b. Notice from the State Water Resources Control Board advising that Claims of Water Rights for Stock ponds have been filed in Glenn County, total capacity of 34.0 acre-feet.
20. **Health Services Agency**
Matter: Report from State Department of Mental Health regarding the outcomes of three separate client and family member focus groups, conducted during their review of specialty mental health services from consumers and family members in Glenn County.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Execute letter commending the Health Service Agency
Vote: Unanimous.
21. **Closed Session**
Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Building Maintenance & Inspection Director Dan Gardner.
Proceedings: The Chairman announced the aforesaid matter;
Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

22. The Chairman adjourned the meeting at 12:16 p.m.

KEITH HANSEN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	Personnel Director	PRESS
	Buildings & Grounds Dept.	Recorder	Enterprise-Record
	County Counsel	Resource, Planning &	Glenn-Colusa Newspaper
	Finance Director	Development Director	KIQS Radio Station
	Health Services Dept	Public Works Director	Orland Press Register
	HRA - Community Action	Orland Library	Sacramento Valley Mirror
	HRA - Social Services	Willows Library	

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Freeman/Supervisor Bungarz
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Correction to Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Combs, Tommy & Kay	03-000157-00	99-00	96-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds for fiscal year 2000/01:

Tran: No.	Department	Description	Amount
5457	Social Services Realignment Trust	To appropriate unanticipated revenue received during fiscal year 2000-01 to Social Services Programs	\$ 232,420.00
5458	Human Resource Agency/Social Services Division	To cover unanticipated expenditures in Aid to Adoption program for fiscal year closing	\$ 26,280.00
5459	Human Resource Agency/Social Services Division	To cover unanticipated expenditures in the Internal Service Fund allocation related to security upgrades, communication systems work by consultants, and specialized staff training, for fiscal year closing	\$ 82,833.00
5478	Cooperative Extension	To cover unanticipated overage in fixed asset purchase	\$ 7.00
5482	Air Pollution	To cover end of year salaries	\$ 1,000.00
5483	Agricultural Commissioner	To correct budget number 5411 from Office/03220 to Fixed Asset/07310	\$ 1,251.90
5484	Air Pollution/Certified Unified Program Agency	Appropriate unanticipated revenue to cover year end expenses	\$ 11,700.00
5485	Elections	To cover shortage in salaries	\$ 318.00
5486	Building Inspector #2200	Adjustment in appropriation and transfer of excess revenue to cover unanticipated expenses	\$ 4,150.00
5487	Mental Health	To realign budget to actual figures	\$ 10,000.00

c. **Disposition of County Property**

Approved Dispositions of County Property, as recommended by the Department Heads:

Department	Description	Tag #	Disposition
Public Works & Development Services Agency/Internal Service Fund	Apple Powermac Pentium Computer	4820	Scrap
Public Works & Development Services Agency/Internal Service Fund	AWS 6150 Network Server S#XB54	4603	Scrap
Public Works & Development Services Agency/Internal Service Fund	Mac 11S1 with keyboard & color monitor	4138	Scrap

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

Department	Description	Tag #	Disposition
Public Works & Development Services Agency/Internal Service Fund	Microsoft Word software	3244	Scrap
Public Works & Development Services Agency/Internal Service Fund	Great Plains Software	3243	Scrap
Public Works & Development Services Agency/Internal Service Fund	Fox Base Multi-User	3242	Scrap
Public Works & Development Services Agency/Internal Service Fund	Image Writer II Printer	3107	Scrap
Public Works & Development Services Agency/Internal Service Fund	TI 931 Terminal with keyboard	2616	Scrap
Public Works & Development Services Agency/Internal Service Fund	BDT Sheetfeeder for laser printer	3471	Scrap
Public Works & Development Services Agency/Internal Service Fund	Wooden Secretarial desk	4413	Scrap
Public Works & Development Services Agency/Internal Service Fund	Apple 720 17" monitor	4891	Scrap
Public Works & Development Services Agency/Internal Service Fund	HP Vectra XM Personal Computer	4486	Scrap
Public Works & Development Services Agency/Internal Service Fund	Power Mac 4400 computer	4810	Scrap
Public Works & Development Services Agency/Internal Service Fund	Radius TPD 21" monitor with cards	3837	Scrap
Public Works & Development Services Agency/Internal Service Fund	Microsoft Excel software	3245	Scrap
Public Works & Development Services Agency/Internal Service Fund	KURTA Digitizer	3241	Scrap
Public Works & Development Services Agency/Internal Service Fund	Signalman MK 12 100 Baud Modem	2617	Scrap
Public Works & Development Services Agency/Internal Service Fund	Epson FX 100 printer	2498	Scrap
01024014 – Drug & Alcohol	Skirt, Drapes & Wing Bars	3533	Scrap
01024012 – Mental Health	Bell & Howell 16mg sound projector	0000 211	Scrap
01024012 – Mental Health	Konica Fax 280	0003 577	Scrap
01024010 – Public Health	HP Deskjet printer	4508	Scrap
01024010 – Public Health	486 ISA/VESA SIS 245KB Persona	4276	Scrap
02250000 – Mental Health Administration	Pentium Desktop personal computer	4706	Scrap
01024012 – Mental health	Dictaphone Model 2751	4790	Scrap
01024010 – Public Health	Software for public health	3307	Scrap
01024020 – Public Health	Pentium Laptop	4823	Transfer to Butte County
02250000 – Mental Health Administration	16 Port Arcnet Smart Hub	3718	Scrap

d. **Resolution/Personnel/Department of Finance**

Upon the recommendation of Director of Finance Don Santoro, adopted Resolution 2001-79 "Amending the Book of Class Specifications, the List of Personnel Classes and Salary Ranges, and the Position Allocation List for the Department of Finance".

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

- e. **Grand Jury**
Upon the recommendation of Grand Jury Foreman James Jacobs, executed *Agreement Between the County of Glenn and Milton E. Walker*, for purpose of providing training for Grand Jury members at \$25.00 an hour, not to exceed \$1,000.00. (County Contract 1630)
- f. **Resolution/Human Resource Agency/Public Works & Development Services Agency**
Upon the recommendation of Human Resource Agency Kim Gaghagen, executed *Addendum to Resolution 2001-71, July 3, 2001* which authorizes Mr. Holvik to execute a Grant Agreement from the Economic Development Planning and Technical Assistance (PT/A) Allocation of the State Community Development Block Grant (CDBG) Program for completion of an Airport Industrial Management Analysis and development of an Airport Management Plan (Orland and Willows Airports), and standard agreement, contracts or amendments necessary for the administration of the contract, contingent upon County Counsel review and approval.
- g. **Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Amendment to Agreement for Medical Transcription Services*, increasing the "not to exceed" amount cost to \$22,587.10. (County Contract 1631)
- h. **Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Amendment to Agreement with Echo Consulting Services of California, Inc. Fiscal Year 2000/2001*, which increases the amount of the agreement to cover the costs of forms and processing. (County Contract 1607)
- i. **Public Works & Development Services Agency**
Upon the recommendation of Public Works & Development Services Agency Director Doug Holvik, executed Cooperative Agreement with Cal Trans District 3 to relinquish a portion of State Highway 32 to the County for the Stony Creek Bridge Replacement Project.
- j. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
 - (1) Executed *California Consumer Protection Foundation Grant Agreement* for grant funds of \$35,275.00 to be received from the Electric Education Trust Fund; and
 - (2) Authorized the Director, or his designee, to execute said agreement.
- k. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, executed *Notice of Intent* that authorizes the Director to apply for Child Abuse Prevention, Intervention and Treatment/Community-Based Family Resource Program funding, and to clarify that it is the intent to contract such services to public and non-profit agencies.
- l. **Probation**
Upon the recommendation of Chief Probation Officer Linda Shelton, authorized Ms. Shelton to execute *Lease Agreement for 410 W. Sycamore Street* with Landon Engineering & Surveying for the Renaissance Program, for \$515.00 per month.
- m. **Refugee Services Task Force**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, dissolved the Refugee Services Task Force, recognizing the continued efforts of all involved.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 31, 2001

- n. **Air Pollution Control District Hearing Board**
Notice of Unscheduled Vacancy being posted, and no response being received thereto, appointed Carl Funke to the Air Pollution Control District Hearing Board, to fill the vacancy of Doug Holvik for the term July 31, 2001 to July 31, 2004.
- o. **Orland Cemetery District**
Considered request and reappointed Phil Molleson to the Orland Cemetery District, for a term to June 30, 2005.
- p. **Public Works & Development Services Agency/Department of Finance**
Upon the recommendation of Public Works & Development Services Agency Director Doug Holvik, rescinded Minute Order 4 (p) of July 17, 2001, and authorized Bob Johnson, Peggy White, Di Alabaugh, and Rick Nunes to use the credit card for purchases.