

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, August 3, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:03 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)
Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of July 20 and July 22, 2004.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid Minutes
Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Supervisor Bungarz advised that Bob Reiss of Trinity County recently passed away and the Chairman stated that today's meeting would be closed in Supervisors' Reiss memory.
- c. County Counsel submitted and reviewed an Opinion Letter dated July 30, 2004 regarding "Why hasn't the Board of Supervisors called an election to fill the office of Glenn County Sheriff for the next general election, to be held on November 2, 2004".
- d. Administrative Representative Kim Gaghagen spoke regarding Title 40 funding which is Children in Group Homes and Treatment Facilities, Bill 1732 - Court Transfer of Responsibility, Shared Occupancy, and advised of the state budget being signed and impacts on county.
- e. Susan Meeker, representing the Police Activities League, invited the Board of Supervisors to attend a jail and bail event on August 11, 2004 at Jensen Park in Willows, from 11:00 a.m. to 3:00 p.m.
- f. Later this date, Personnel Director John Greco advised that the Deputy Sheriffs Association and Peace Officers Association would like to begin negotiations, whereby a meeting was set for August 19, 2004, 10:00 a.m. at the Department of Finance's Conference Room.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve Consent Calendar as set forth on Attachment "A"
Vote: Unanimous.

4. **County Service Recognition - Human Resource Agency**

Also Present: Kristi D. Ogle, Social Worker III
Kathleen L. Terry, Social Worker Supervisor I

Matter: Present County Service Pins to Kristi D. Ogle in recognition of 30 years of service and Kathleen L. Terry for 10 years of service with the County of Glenn.

Proceedings: The Chairman presented pins to Ms. Ogle and Ms. Terry in recognition of their service to Glenn County.

5. **Contract-Ground Water and Surface Water Monitoring and Glenn County Landfill**

Also Present: Tom Varga, Assistant Director of Public Works

Matter: Recommendation of Public Works Director Doug Holvik to approve and authorize the Public Works Director to execute Service Agreement with *Greg Haling, P.E. dba. Haling & Associates for Engineering*, and any necessary change orders for Ground Water and Surface Water Monitoring Services, cost not to exceed \$9,300.00 per calendar quarter, term ending June 30, 2007.

**Supervisor Sprague Left the Meeting
Supervisor Sprague Entered the Meeting**

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Proceedings: Discussion was held regarding the first paragraph of the Agreement, whereupon Mr. Varga advised that he would remove wording to read as follows:

~~...the purpose of conducting a monitoring well investigation and implementing the abandonment of monitoring wells and installation of new wells for the environmental monitoring of ground water at the Glenn County Landfill...~~

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Approve the aforesaid matter with a change to the first paragraph of Agreement as set forth above

Vote: Unanimous.

6. Animal Control/Transfer of Funds - Contingency

Also Present: Ray Cavier, Animal Control Officer

Matter: Recommendation of Mr. Cavier to approve Transfer of Funds No. 5458 from 09900/Contingency to 03230/Professional Services for \$1,300.00, to cover late bill for veterinary expenditures, for fiscal year 2003/04. (General fund impact) (4/5ths vote required)

Motion/Second: Supervisor Bungarz/Supervisor Sprague

Order: Approve the aforesaid matter

Vote: Ayes: Supervisors Bungarz, Sprague, Hansen, and Freeman

Noes: Supervisor McGowan.

7. Transfer of Funds

Matter: Approve the following intradepartmental Transfer of Funds for fiscal year 2003/04, which requires a 4/5ths vote with no general fund impact:

Trans No.	Department/Budget	Description	Amount
5443	Assessor	To transfer appropriations from unanticipated revenue to services and supplies in the Assessor's Property Characteristics Trust.	\$ 494.86
5445	Human Resource Agency/Community Action Division	To appropriate unanticipated revenue to cover services and supplies expenses in Community Action Section 8 Program.	\$ 1,200.00
5462	Clerk-Recorder	To transfer appropriations from Recorder salaries to cover salaries in the Elections Department.	\$ 51.00
5464	Probation	To appropriate unanticipated training reimbursement revenue to cover Domestic Violence office expenses.	\$ 317.28
5469	Probation	To appropriate unanticipated revenue from charges for services to cover salaries and wages in the Probation Drug Court Program.	\$ 51.60
5470	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue and transfer appropriations to cover services & supplies expenses in the Community Action United Way Program.	\$ 12.76
5479	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue and transfer appropriations to cover Community Actions CSBG Program expenses.	\$ 152.95
5487	Public Health	To appropriate unanticipated revenue to cover Public Health Program expenses.	\$ 3,500.00
5488	Maternal and Child Health	To appropriate unanticipated revenue to cover Maternal and Child Health Program expenses.	\$ 3,500.00
5489	Court Revenues	To appropriate unanticipated revenue to cover court collections costs.	\$ 3,226.00
5491	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover Interfund expenses and services and supplies in the Community Development Block Grant Program.	\$ 850.00
5492	Human Resource Agency/Community Action Division	To appropriate unanticipated interest revenue to cover Interfund expenses in the Community Development Block Grant Program.	\$ 1,875.00

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Trans No.	Department/Budget	Description	Amount
5495	Building Services Department	To transfer unanticipated supply reimbursement revenue to cover cost of electrical supplies in the Building & Grounds budget.	\$ 5,500.00
5497	Probation	To appropriate unanticipated court fee revenue to cover services and supplies expenses in the Probation budget.	\$ 17,522.13
5500	Public Safety Augmentation	To set up additional appropriation for distribution of Public Safety Sales Tax. Year end clean-up.	\$ 95,544.52
5501	Emergency Medical Services (EMS) Fund	To set up additional appropriation for distribution of EMS funds to General Fund and Health. Year end clean-up.	\$ 19,329.18
5502	Court Trust	To appropriate unanticipated court fines and fees for distribution to Cities, County and State according to fine distribution tables.	\$ 24,600.00
5503	Employee Benefits	To appropriate unanticipated revenue to cover professional services in the Employee Benefits budget unit.	\$ 637.00

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

8. **Resolution – Development of a Regional Water Planning Process Associated with Groundwater Related Activities**

Matter: Recommendation of Agricultural Commissioner Bill Duckworth to adopt Resolution 2004-76 *“Authorizing the County of Glenn to Participate as Lead County, with the County of Butte, the County of Colusa, and the County of Tehama in the Collaborative Development of a Regional Water Planning Process Associated with Groundwater Related Activities”*. (Contingent upon review as to form by County Counsel)

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Adopt Resolution 2004-76
Vote: Unanimous.

9. **Sheriff-Coroner/Transfer of Funds - Contingency**

Also Present: Bob Shadley, Sheriff-Coroner
Matter: Recommendation of Sheriff Shadley to approve Transfer of Funds No. 5433 from 09900/Contingency to 03230/Professional Services for \$10,700.00, to cover professional services costs in Coroner’s budget for fiscal year 2003/04. (General fund impact) (4/5ths vote required)

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

10. **Public Guardian/Public Administrator Transfer of Funds - Contingency**

Also Present: Jeannie Rakestraw, Public Guardian, Public Administrator
Matter: Recommendation of Mrs. Rakestraw to approve Transfer of Funds No. 5440 to from 09900/Contingency to Salaries and Benefits, and Services and Supplies for \$2,641.00 to cover year end deficits for fiscal year 2003/04. (General fund impact) (4/5ths vote required)

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

**9:57 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert Entered the Meeting
Deputy Clerk Sandra Pergson Left the Meeting
10:04 a.m. -- The Chairman Called the Meeting to Order with Supervisor Sprague Absent**

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11. **Public Hearing – General Plan Amendment #2004-01 and Zone Change #2004-02**

- Also Present: Daniel A. Obermeyer, Planning and Development Director
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to consider the following:
- a. Adopt Mitigated Negative Declaration for General Plan Amendment #2004-01 and Zone Change #2004-02, with two Mitigation Measures and seventeen Findings set forth therein;
 - b. Adopt Resolution 2004-77 *“Making Determinations, Reasons and Findings Amending the General Plan of Glenn County and Adopting General Plan Amendment #2004-01 for Hamilton City Partners”*; and
 - c. Adopt Ordinance 1167 *“Rezoning a Certain Portion of the County for Hamilton City Partners”*. (Read title and waive further reading)
- Proceedings: a. The Chairman opened the aforesaid matter for Public Hearing;

Supervisor Sprague Entered the Meeting

- b. Mr. Obermeyer reviewed the aforesaid matter;
- c. The Chairman opened the hearing for public comments; whereupon Hamilton City Partners representative Steve Sandgren advised he would answer any questions, and there being none, the Chairman closed the hearing to public comments;
- d. On motion of Supervisor McGowan, seconded by Supervisor Sprague, it was unanimously ordered to conclude hearing, decide matter, adopt Mitigated Negative Declaration for General Plan Amendment #2004-01 and Zone Change #2004-02, adopt Resolution 2004-77, and Supervisor McGowan having read title of Ordinance set forth above, waive further reading and adopt Ordinance 1167.

12. **Public Hearing – 1% Sales Tax/Ballot**

- Also Present: Don Santoro, Director of Finance
Kim Gagghagen, Administrative Representative
Matter: Pursuant to Board direction, Minute Order 9 of July 20, 2004, and after several consecutive years of forced local budget, public service reductions, the Department of Finance and the Ad Hoc Budget Committee recommends the following:
- a. Adopt Urgency Ordinance *“Adding a General Purpose Transactions and Use Tax of 1% to be Collected with Sales Tax and Sunset in 5 Years, As Chapter 4.10 of the Glenn County Code; Call an Election to Place the Measure on the Ballot for Approval of the Required Majority of Voters; and Consolidate the Election with the Statewide General Election to be Held November 2, 2004”* (Read title and waive further reading of Ordinance) (4/5ths vote required);
 - b. Adopt Resolution *“To Share the Tax Increase on a Per Capita Basis with the Incorporated Cities Within the County”*; and
 - c. Consider the establishment of a Citizen Advisory Council and the solicitation/appointment of members to recommend priority utilization of the proposed sales tax revenues.
- Proceedings: a. The Chairman opened the aforesaid matter for Public Hearing;
- b. Mr. Santoro read a list of what the tax would accomplish and reviewed the aforesaid matter;
 - c. County Counsel Belinda Blacketer advised that any reference to *special purpose tax* on page 9 of the Ordinance needs to be changed to *general purpose tax*, and that the Cities will need to adopt a Resolution in support of the Measure to enable the County to share the tax collected with them;
 - d. Supervisor Sprague recommended removing (c) from matter above, due to it may suppress/limit the public input to the Board, and depending on input, may put the Board in a position of disagreeing with the Advisory Council;
 - e. The Chairman opened the hearing for public input, whereby the following spoke:
 - (1) President of North State Motors Brian Leach distributed an analysis of North States sales, sales tax paid, and payroll, and advised that the tax would harm his business and be counterproductive;
 - (2) Supervisor elect John Amaro spoke against the tax and recommended various budget solutions;

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- (3) Labor Representative from United Public Employees of California Local 792 Maggie Campbell submitted and reviewed Resolution "Of the Board of Supervisors of the County of Tehama calling an Advisory Election to Allow the Voters of Tehama County to Voice Their Opinion Regarding the Distribution and Use of the Proceeds of the County of Tehama Temporary General Purpose Transactions and Use Tax" and spoke on behalf of Law Enforcement;
 - (4) Creative Composition President Mark Hendry advised that the aforesaid matter would be detrimental to business;
 - (5) Orland City Manager Joe Riker advised that Orland would need more time to analyze the aforesaid matter than the September 1st deadline would allow, and that he would want the Resolution to be changed from Resolution of support to Resolution of consent.
- f. The Chairman closed the hearing to public comments;
 - g. County Counsel defined and clarified transaction use taxes;
 - h. Supervisor Bungarz having read title of Ordinance set forth above and waving further reading, on motion of Supervisor Bungarz, seconded by Supervisor Hansen, adopt Ordinance and Resolution as set forth above;
 - i. Upon discussion, the motion above was amended by Supervisor Hansen, with Supervisor Bungarz concurring, to include that the tax would sunset in three rather than five years, references to *special purpose tax* on page 9 of the Ordinance would be changed to *general purpose tax*, and that the Cities would have until October 1, 2004 to adopt a Resolution which would be in support of placing the measure on the ballot;
 - j. Motion set forth in (h) and (i) above failed by the following roll call vote:
 - (1) Supervisor Bungarz: Yes
 - (2) Supervisor Hansen: Yes
 - (3) Supervisor McGowan: No
 - (4) Supervisor Sprague: No
 - (5) Supervisor Freeman: Yes

**11:28 a.m. -- The Chairman Called the Meeting in Recess
11:27 a.m. -- The Chairman Called the Meeting to Order**

13. **Administration Building for the Office of Education**
Also Present: Dan Gardner, Building Services Department Director
Timothy M. Uptegrove, Glenn County Office of Education Deputy Superintendent Business Services
Matter: Recommendation of Mr. Gardner to:
 - a. Approve project documents for the construction of the new Administration Building for the Office of Education to be located at 311 S. Villa Street, Willows, CA; and
 - b. Authorize Mr. Gardner to advertise for bids and schedule bid opening for Thursday, September 16, 2004 in the Board of Supervisors Conference Room, 526 W. Sycamore Street, Willows, CA.Proceedings: Mr. Gardner reviewed the aforesaid matter, and Director of Finance Don Santoro advised that the County could not be held liable for the loan funds
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.
14. **Encumber Funds/Building Services Department**
Also Present: Dan Gardner, Building Services Department Director
Matter: Recommendation of Mr. Gardner to approve encumbrance in the amount of \$4,062.64 to cover costs of two desktop computers which were budgeted and purchased in the 2003/2004 fiscal year budget.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

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15. **Per Capita Grant Program/Resolution**
Also Present: Dan Gardner, Building Services Department Director
Matter: Recommendation of Mr. Gardner to adopt Resolution 2004-78 "Approving the Transfer of a Portion of Grant Funds Currently Allocated to the County of Glenn for the Per Capita Grant Program Under the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002".
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Adopt Resolution 2004-78
Vote: Unanimous.
16. **Building Services Department/Transfer of Funds From Contingency**
Also Present: **Dan Gardner, Building Services Department Director**
Matter: Recommendation of Mr. Gardner to approve Transfer of Funds No. 5498 from 09900/Contingency to 04300/Utilities for \$31,000.00, to cover increase in utility costs for Buildings & Grounds for fiscal year 2003/04. (General Fund Impact) (4/5ths vote required)
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
17. **CalPERS Health Insurance**
Also Present: John Greco, Personnel Director
Matter: Recommendation of Mr. Greco to continue to contract with CalPERS for Health Insurance for 2005, and direct the Personnel Director and the Employee Benefits Committee to explore viable alternatives for 2006.
Proceedings: Mr. Greco reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
18. **Draft Comprehensive Conservation Plan and Environmental Assessment for Sacramento National Wildlife Refuge**
Matter: Recommendation of Planning & Development Services Agency Director Dan Obermeyer to execute letter commenting on the *Draft Comprehensive Conservation Plan and Environmental Assessment for Sacramento River National Wildlife Refuge*.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
19. **Membership Dues – California State Association of Counties/Regional Council of Rural Counties**
Matter: Recommendation of Assistant Clerk of the Board Sandy Soeth to authorize payment of the following budgeted membership dues from 01011010/Board/03200/Membership, for fiscal year 2004/05:
a. Regional Council of Rural Counties - \$3,159.00
b. California State Association of Counties - \$9,449.00 (\$75 increase from fiscal year 2003/04)
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.
20. **Newville Cemetery District-Appointments**
Matter: Notice of Vacancy being posted, consider application of Juanita Pride to be reappointed to the Newville Cemetery District for a four year term, January 23, 2004 to January 23, 2008.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

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21. **Air Pollution Control District Hearing Board-Appointments**

Matter: Consider applications to reappoint the following persons to the Air Pollution Control District Hearing Board for a three year term:

Appointee	Area of Representation	Term To
Jean Rumiano	Attorney	6/5/2007
Carl Funke	Engineer	7/31/2007
Rod Soeth	Public Member	6/6/2007
George Toney	Public Member	6/30/2005
Larry Maben	Public Member	6/30/2007

Motion/Second: Supervisor Sprague/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

22. **Board of Supervisors Meeting**

Matter: Recommendation of Assistant Clerk of the Board Sandy Soeth to hold discussion and determine whether to hold the third regularly scheduled Board of Supervisors meeting on August 31, 2004.

Motion/Second: Supervisor McGowan/Supervisor Sprague

Order: Cancel the third regularly scheduled Board of Supervisors meeting of August 31, 2004.

Vote: Unanimous.

23. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Investment Information Portfolio Report for the quarter ending June 30, 2004.
- b. Auditor's Cash Report for the month ending May 31, 2004.
- c. Auditor's Cash Report for the month ending June 30, 2004.
- d. Quarterly Statistical Report detailing Human Resource Agency Social Services and Community Action activities through June 30, 2004.
- e. Notice advising that the Water Advisory Committee meeting that would have been scheduled for Tuesday, August 10, 2004 has been cancelled.

12:00 p.m. - The Chairman Adjourned to 1:30 p.m.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:28 p.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

24. **2004/2005 Budget Session**

Also Present: **Don Santoro, Director of Finance**

Kim Gaghagen, Administrative Representative

Matter: Recommendation of Mr. Santoro and Mr. Gaghagen to:

- a. Hear presentations by Departments listed below;
- b. Implement the recommended \$35,000.00 General Fund reduction to the UC Davis Cooperative Extension Service;
- c. Restore \$118,783.00 in County General Fund to the District Attorney's fiscal year 2004/2005 budget to return staffing to 1992 levels;
- d. Restore \$616,921.00 to the Glenn County's Sheriff's budget in an on-going effort to maintain critical law enforcement services (assuming the Board agrees to implement above, otherwise the amount available to be restored would be only \$581,921.00; and
- e. Any future General Fund revenues identified (above current estimates) be brought before the Board of Supervisors for consideration of further restorations.

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Bill Krueger, Cooperative Extension Service Director

Recommended Target: \$35,000

Budget No.	Page No.	Description
01016050	156	Cooperative Extension

Bob Holzapfel, District Attorney

Recommended Restoration: \$118,783

Budget No.	Page No.	Description
01042090	203	District Attorney

Bob Shadley, Sheriff's Office

Recommended Restoration: \$616,921

Budget No.	Page No.	Description
01042110	211 - 231	Sheriff (includes all SO budgets)

Linda Shelton, Chief Probation Officer

Recommended Restoration: \$-0-

Budget No.	Page No.	Description
01042150	235	Probation
01042155	249	Juvenile Hall

County Libraries

Recommended Restoration: \$-0-

Budget No.	Page No.	Description
01016040	152	County Libraries (Willows, Orland & Hamilton City)

- Proceedings:
- a. Mr. Santoro reviewed the aforesaid matter;
 - b. Cooperative Extension Director Bill Kruger submitted and reviewed letters of opposition of the recommended General Fund budget reduction, from the University of California Agriculture and Natural Resources Central Valley Region Director Linda Marie Manton and University of California Agriculture & Natural Resources Cooperative Extension Glenn County Director Bill Krueger, and advised that they are \$9,000 closer to the recommended target;
 - c. District Attorney Bob Holzapfel submitted and reviewed a memo regarding office support staffing levels and case loads, and requested restoration;
 - d. Sheriff Bob Shadley reviewed the varied duties of the Sheriff's Department, advised that one Deputy Sheriff position and the Orland and Hamilton City Substations will be lost even with restoration, and that due to extra funding from Hamilton City School District the Hamilton City Resource Officer will not be laid off;
 - e. Probation Officer Linda Shelton requested restoration of \$95,000 to the Juvenile Hall Budget to replace two mandated Juvenile Counselors, which is 2/3rds of the mandated standards;
 - f. Willows Librarian Don Hampton advised that the Elk Creek and Bayliss Library Branches will be impacted, and requested the County include the Cities in the review of their contract next budget year;
 - g. Orland Librarian Marilyn Cochran advised that the Orland Library has had to eliminate its book budget;
 - h. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to approve (b) in matter above;
 - i. On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to approve (c) in matter above;
 - j. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was ordered to restore all but \$70,000 in (d) above, with the \$70,000 to go to Probation, motion failing by the following vote:
Ayes: Supervisors Hansen and Freeman
Noes: Supervisors Bungarz, McGowan and Sprague
 - k. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to approve (d) in matter above;
 - l. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to approve (e) in matter above;
 - m. Mrs. Mary McKeough spoke in support of the Libraries; and
 - n. Mr. Gaghagen advised that Probation will be the next priority for restoration, and that at the next meeting Probation, the Libraries, Cooperative Extension and Animal Control budgets will be considered for possible restoration.

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25. The Chairman adjourned the meeting at 2:42 p.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor Sprague
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
HPD Willows Oroville LP c/o Hyder & Company	005-37-0-018-0	03/04	319-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds for fiscal year 2003/04 with no general fund impact:

Trans No.	Department	Description	Amount
5435	Animal Control	To cover salary and benefit overdraft from services and supplies.	\$ 82.00
5436	Veterans Services	To transfer appropriation from services and supplies to salaries and benefits to cover year end deficit.	\$ 827.00
5437	Personnel	To transfer appropriation from services and supplies to salaries and benefits to cover year end deficit.	\$ 811.00
5438	Board of Supervisors	To transfer appropriation from services and supplies to salaries and benefits to cover year end deficit.	\$ 3,115.00
5439	Clerk of the Board	To transfer appropriation from services and supplies to salaries and benefits to cover year end deficit.	\$ 1,278.00
5441	Assessor	To transfer appropriations from services and supplies to salaries and benefits to cover year end deficit.	\$ 174.00
5442	Assessor	To transfer monies from trust to cover year end deficit in Assessor's salaries and benefits.	\$ 470.00
5446	District Attorney	To transfer appropriations from services and supplies to cover salaries and benefits in the District Attorney's budget.	\$ 624.00
5447	Sheriff	To transfer appropriations from services and supplies to cover salaries and benefits in the Sheriff's Department.	\$ 592.00
5463	Human Resource Agency/ Social Services Division	To transfer appropriations from salaries and wages account to cover fixed assets expenditures in Social Services Administration.	\$ 4,122.17
5465	Probation	To transfer appropriations from services and supplies to cover fixed asset purchase of a video surveillance system for Juvenile Hall.	\$ 10,434.35
5466	Probation	To transfer appropriations from salaries and wages to cover services and supplies expenses in Domestic Violence Program.	\$ 720.50

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Trans No.	Department	Description	Amount
5467	Probation	To transfer appropriations from services and supplies to cover additional help costs in Juvenile Hall budget.	\$ 5,265.55
5477	Cooperative Extension	To transfer appropriations from communications to cover PERS retirement costs in Cooperative Extension.	\$ 680.00
5484	Bio-Terrorism	To transfer appropriations from fixed assets to cover Interfund expenses in Bio-Terrorism grant.	\$ 14,000.00
5485	Drug Court	To transfer appropriations from internal service fund allocation to cover Intrafund expenses in Drug Court.	\$ 18,046.92
5486	Mental Health	To transfer appropriations from services and supplies to cover Intrafund expenses in Mental Health.	\$ 20,100.00
5496	Building Inspector	To transfer appropriations from salaries and wages to cover professional services expenses in Building Inspector.	\$ 1,400.00
5499	Special Investigations Grant	To appropriate remaining grant funds to cover cost of District Attorney time working on grant related cases.	\$ 18,321.50
5504	Building Inspector	To transfer appropriations from salaries and wages to cover publication expenses in Building Inspector.	\$ 2,000.00

- c. **Contract-Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Board of Supervisors Chairman to execute *Extension of Agreement with the Inkwel* for fiscal year 2004/2005. (No general fund impact) (Contract No. 1645)
- d. **Contract-Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, approved and authorized the Board of Supervisors Chairman to execute *Amendment of Lease for Day Treatment Program* located at 628 1st St., Orland, with Floyd Miller, which increases the rent to \$700 per month effective August 1, 2004, for fiscal year 2004/2005. (No general fund impact) (Contract No. 1316)
- e. **Contract-Elections**
Upon the recommendation of Clerk-Recorder Vince Minto, approved and authorized Mr. Minto to execute Addendum Two to the contract between *Glenn County Election Management Systems and Data Information Management Systems, Inc.* for monthly maintenance and technical support, total annual cost \$21,680.16 for fiscal year 2004/05.