

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, August 7, 2001

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Sprague, and Hansen (Chairman)
Absent: Supervisor McGowan

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of July 31, 2001.
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid Minutes with correction to reflect that Supervisor Hansen entered the meeting at 9:15 a.m.
Vote: Unanimous by members present.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.
Proceedings: a. Reports and issues were discussed by Supervisors.
b. Supervisor Freeman advised that the Tulare Decision will delegate the Board as the lead agency in regards to Dairy Siting; whereby County Counsel Belinda Blacketer advised that the General Plan needs to be amended to designate Dairy Siting areas.
c. County Counsel Belinda Blacketer advised that it was the general consensus at the Northern California County Counsel Meeting that the Wildlife Ordinance would not work, and that it would be more effective to require that the Federal Government have a set back from the Agricultural land, that the areas must be mapped so that the General Plan will support a Wildlife Ordinance, to combine with surrounding Counties to plan for economic recovery of land which is converted, and to look at the social and economic impacts of every action of the government; also advised that the *Preliminary Draft LAFCO Service Review Guidelines 2001* requires a complete review and reporting of funding and staffing mechanisms of every Special District in the County, and consider consolidation of Special Districts; whereby Ms. Blacketer advised that she would send a letter to other small counties to look at exempting those Counties with a population under 50,000.
d. Director of Finance Don Santoro advised that the 2001/2002 Budget is balanced, the contingency balance is \$198,000.00, that the majority of overtime expense comes from the Public Safety departments and that the Extra Help positions are seasonal or to implement special projects.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Proceedings: Supervisor Bungarz/Supervisor Freeman
Order: Approve Consent Calendar as set forth in Attachment "A"
Vote: Unanimous by members present.

4. **Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director
Matter: Recommendation of Mr. Gaghagen to support and authorize the Community Action Division of the Human Resource Agency to send a letter to El Dorado County in support of their efforts to address a common concern, relating to Community Services Block Grant (CDBG) Minimum Funding.
Proceedings: Mr. Gaghagen advised that the aforesaid matter supports an increase of CSBG funds for Low-Income Heating and Energy Assistance Programs

9:43 a.m. – County Counsel Belinda Blacketer Left the Meeting

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous by members present.

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5. **Public Hearing**

Also Present: Vince Minto, Planning Director
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to receive and consider comments from interested persons on the Notice of Intent to adopt Resolution 2001-81 *"Revised Contracts To Implement the Williamson Act and Farmland Security Zone Program, Amending Fee Schedule and Application Fees"*.
Proceedings: a. The Chairman opened the aforesaid matter;

9:53 a.m. – County Counsel Belinda Blacketer Entered the Meeting

- b. Mr. Minto reviewed the aforesaid matter, advised that land uses in the Zoning Code have been incorporated into the Contract and that the application fee is reduced to \$500.00;
- c. Supervisor Sprague questioned the legality of past \$2,000.00 application fees; whereby County Counsel advised that the County can charge only the cost of processing and implementing the Williamson Act;
- d. Mr. Minto advised that the date to apply has been extended to the end of September, and the press and Farm Bureau will be noticed;
- e. The Chairman called for exhibits, whereupon no exhibits were submitted;
- f. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
- g. On motion of Supervisor Sprague, seconded by Supervisor Hansen, it was unanimously ordered by members present to conclude hearing, decide matter, adopt Resolution 2001-81 and direct County Counsel to look at the legality of past fees.

6. **Public Hearing**

Also Present: Vince Minto, Clerk-Recorder
Susie Alves, Assistant Clerk-Recorder
Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Second Public Hearing to receive and consider comments from interested persons on the Second Reading and Adoption of Ordinance 1137 *"Amending Supervisorial Districts"*, which provides the changes in the five Supervisorial Districts and amends Section 1.24 of the Glenn County Code. (Read title and waive further reading)
Proceedings: a. The Chairman opened the aforesaid matter for public hearing;
b. Mr. Minto reviewed the aforesaid matter;
c. The Chairman called for exhibits, whereupon no exhibits were submitted;
d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
e. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered by members present to conclude hearing, decide matter, and having read title of Ordinance set forth above, waive further reading and adopt Ordinance 1137.

**10:10 a.m. -- The Chairman Called the Meeting in Recess
10:17 a.m. -- The Chairman Called the Meeting to Order**

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7. **Miscellaneous**

Matter: Recommendation of Supervisor Bungarz to authorize the Chairman to execute letter to US Forest Service regarding the removal of hazardous fuel and the unresolved appeals of the Sierra Nevada Forest Plan Amendment, to ensure a safe environment for firefighters.

- Proceedings:
- a. On motion of Supervisor Freeman, seconded by Supervisor Sprague, it was unanimously ordered by members present to approve the aforesaid matter;
 - b. Supervisor Sprague recommended bolding the sentence "We fear the heavy fuel load conditions of the national forests set the stage for a future tragedy in or near Glenn County" and adding Congressman Wally Herger and Congressman John T. Doolittle to the carbon copy list; and
 - c. County Counsel recommended adding "Twenty five percent of Glenn County is located in the Mendocino National Forest" after the bolded sentence.
 - d. It was the general consensus to include recommendations in (b) and (c) above.

8. **Regional Council of Rural Counties**

Matter: Recommendation of Supervisor Bungarz to approve participation in Regional Council of Rural Counties annual conference gift-basket raffle with proceeds to go toward organizations and charities, approximate cost \$150.00 to \$250.00.

Motion/Second: Supervisor Sprague/Supervisor Freeman

Order: Approve the aforesaid matter with funding to come from Glenn County Economic Development Corporation

Vote: Unanimous by members present.

9. **Orland Cemetery District**

Matter: Recommendation of the Orland Cemetery District to authorize a waiver of any county fees required to construct a new chapel for the District.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous by members present.

10. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency (HRA) Director Kim Gaghagen to:

- a. Approve the Purchase Agreements for each of the HRA departments with The Inkwell for the providing of office supplies, material and furniture, for fiscal year 2001/02;
- b. Authorize the HRA Director, or his designee, to execute the Purchase Agreements; and
- c. Authorize the HRA Director, or his designee, to amend the Purchase Agreements contingent upon County Counsel review and approval.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous by members present.

11. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Letter from the United States Department of the interior Fish and Wildlife Service advising of a twelve month finding for a petition to list the Yellow-billed Cuckoo in the Western Continental United States as an endangered species; and
- b. Pursuant to Minute Order 14 of June 19, 2001, acknowledge Planning Division Activities Report for June and July 2001 from Planning Division Administrator Vince T. Minto.

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12. **Public Hearing**

- Also Present: Kim Gaghagen, Human Resource Agency Director
Cheryl Hagen, Human Resource Agency Deputy Director
- Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold Public Hearing to:
- a. Review and accept the Community Development Block Grant, 2000/2001 Grantee Performance Reports of the Glenn County Rehabilitation Housing Program Grant #99-STBG-1360; Housing Rehabilitation/First Time Homebuyers Programs Grant #00-STBG-1480; Economic Development Grant #98-EDBG-597; Revolving Loan Funds 242 and 280, and obtain public input in order to make a decision regarding future applications for Community Development Block Grant Funds; and
 - b. Authorize the appropriate Department Head or designee to sign and submit the approved Grantee Performance Reports to the State Department of Housing and Community Development.
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Mr. Gaghagen reviewed the aforesaid matter;
 - c. The Chairman called for exhibits, whereupon no exhibits were submitted;
 - d. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments; and
 - e. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered by members present to conclude hearing, decide matter, accept Community Development Block Grant 2000/2001 Grantee Performance Reports and authorize the Director, or his designee, to execute said reports and submit to the State Department of Housing and Community Development.

13. **Closed Session**

- Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Health Services Agency Director Mike Cassetta.
- Proceedings: The Chairman announced the aforesaid matter
- Motion/Second: Chairman direction
- Order: Adjourn to Closed Session.

14. The Chairman adjourned the meeting at 12:08 p.m in memory of Lieutenant Estes and Deputy Hunter, and extend their condolences to the Butte County Sheriffs Department and family members.

KEITH HANSEN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Debbie Lambert, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz/Supervisor Freeman
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5507	Public Health	To realign the budget to actual figures	\$ 800.00
5508	Mental Health	To realign the budget to actual figures	\$ 1,700.00
5509	Mental Health	To realign the budget to actual figures	\$ 35,000.00
5510	California Children's Services	To realign the budget to actual figures	\$ 2,100.00
5511	Health Education	To realign the budget to actual figures	\$ 11,000.00
5514	Civil Division	To balance overdrawn objects at year end close-out	\$ 8,050.00
5515	Cops in Schools	To balance overdrawn objects at year end close-out	\$ 1,620.00
5516	Boat Patrol	To balance overdrawn objects at year end close-out	\$ 2,500.00
5517	Cooperative Extension	Due to change in journal entry and July costs debited to communications account during last fiscal year	\$ 300.00
5518	Probation – Juvenile Hall	To cover unanticipated shortage in professional services	\$ 45,000.74

b. **Ordinance**

Pursuant to introduction of Ordinance of July 31, 2001, adopted Ordinance 1136 "Amending Glenn County Code Section 5.04.010, Trial Jurors' Fees".

c. **Human Resource Agency**

Upon the recommendation of Human Resource Agency (HRA) Director Kim Gaghagen:

- (1) Approved and authorized the Chairman to execute the CalWORKs Memorandum of Understanding between Social Services Division and Community Action Division, for fiscal year 2001/02, not to exceed \$608,001; and
- (2) Authorized the HRA Director or his designee to modify or amend the agreement contingent upon County Counsel review and approval.

d. **Human Resource Agency**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved Memorandum of Understanding (MOU) between Human Resource Agency (HRA), the Probation Department, and the Health Services Department to provide supervision of Public Health Nurses that provide health care to children in foster care, for fiscal year 2001/02, not to exceed \$25,000;
- (2) Authorized the HRA Director or his designee to execute MOU; and
- (3) Authorized the HRA Director, or his designee, to amend the MOU contingent upon County Counsel review and approval.