

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, September 20, 2005

Chairman Amaro called a duly noticed informal meeting of the Board of Supervisors and Department Heads to order at 8:15 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, and Amaro (Chairman)

Also Present: David Shoemaker, County Administrative Officer
Debbie Lambert, Deputy Clerk

1. **Supervisors/Department Heads**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Supervisor Bungarz asked if County Administrative Officer David Shoemaker, Personnel Director John Greco, and Director of Finance Don Santoro would look into adopting a policy whereby employees would receive paid leave if they have volunteered for the Katrina disaster through a recognized FEMA organization with the permission of their Supervisor.
 - b. County Administrative Officer David Shoemaker advised that the Federal Government has changed the mileage reimbursement rate due to the rising fuel prices, and that an ordinance and resolution will be forthcoming to increase the employee/supervisor rates.
 - c. Personnel Director John Greco advised that September 15th through October 15th is open enrollment for CalPERS Health Insurance.
 - d. Supervising Probation Officer Brandon Thompson advised that law enforcement has been doing gang and warrant sweeps, which has resulted in a high number of arrests.
 - e. Director of Finance Don Santoro advised that more counterfeit bills have been found, and recommended departments get a pen which detects the counterfeits.
 - f. Supervisor Freeman advised that after much discussion at the California State Association of Counties (CSAC) meeting regarding Proposition 76 – State Spending and School Funding Limits, CSAC will support the proposition.

8:45 a.m. – Supervisor McGowan Entered the Meeting

- g. Supervisor Hansen announced that a October 15, 2005 fundraiser will be held for Glenn General Hospital.
- h. County Administrative Officer David Shoemaker reminded Department Heads that they have a obligation to reflect the Board of Supervisors/County stand on legislative matters rather than the professional affiliation that they are associated with.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:04 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)

Also Present: David Shoemaker, County Administrative Officer
Sandra Pergson, Deputy Clerk

Absent: Thomas Agin, County Counsel

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of September 7, 2005.

Motion/Second: Supervisor Hansen/Supervisor Freeman

Order: Approve the aforesaid Minutes

Vote: Unanimous.

9:05 a.m. – Interim County Counsel John Kenny Entered the Meeting

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2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

- Proceedings: a. Reports and issues were discussed by Supervisors.
b. **Legislation/Senate Bill 820**

Matter: Recommendation of County Administrative Officer David Shoemaker to oppose Senate Bill 820/Submittal of groundwater extraction data to the State Water Resources Control Board, and authorize the Chairman to execute letter. California State Association of Counties has joined Regional Council of Rural Counties in requesting the Governor to veto Senate Bill 820.

- Proceedings: (1) On motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered to find that this matter arose after the posting of the agenda, and add this matter to agenda as this matter now sits on the desk for the Governor to either approve or veto, therefore time is of the essence and if not vetoed it could impair the public health of the County. (Government Code Section 54956.5)
(2) County Administrative Officer David Shoemaker reviewed matter and recommended that the Board write a letter to the Governor urging him to veto this bill; whereupon, on motion of Supervisor Freeman, seconded by Supervisor McGowan, it was unanimously ordered to authorize the Chairman to execute a letter to the Governor of California urging him to veto Senate Bill 820.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Approve matters as set forth on Attachment "A"

Vote: Unanimous.

4. **Glenn County Office of Education - Williams Lawsuit**

Also Present: Joni Samples, Superintendent of Schools

Matter: Review of the requirements of the Williams Lawsuit, regarding facilities funding, instructional materials, teacher credentialing and assignment monitoring, public reporting in the School Accountability Report Cards and year around schools operating on the Concept 6 calendar.

Proceedings: Ms. Samples reviewed the aforesaid matter, and advised that Glenn County Schools are doing very well, that they monitor all schools and their needs, and will continue to do so. There was no action taken on this matter.

5. **Use of Orland and Willows Memorial Halls in the Event of a Local Disaster**

Also Present: Tom Varga, Deputy Director Planning & Public Works Agency

Matter: Recommendation of Mr. Obermeyer to approve and authorize the Chairman of the Board of Supervisors to execute Agreement with *Three Rivers Chapter Red Cross* for usage of the Orland Memorial Hall and Willows Memorial Hall as a shelter in the event of a local disaster, term five years.

- Proceedings: a. Mr. Varga reviewed the aforesaid matter, and in addition to the contracts above asked that Mr. Obermeyer be authorized to execute future documents on behalf of the County;
b. Human Resource Agency Director Kim Gaghagen spoke regarding the Red Cross and their roll in an emergency, and advised that the County Office of Emergency Services and the Federal Emergency Management Agency would handle disasters.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve the aforesaid matter, and authorize Planning & Public Works Director Dan Obermeyer to execute any additional documents regarding this matter

Vote: Unanimous.

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6. **Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, 4/5 vote required:
(No general fund impact)

Trans No.	Department/Budget	Description	Amount
5025	Department of Finance	To appropriate unanticipated revenues and transfer appropriations in several departments amending 2005/06 final budget.	\$ 48,455.00
5026	Bio-Terrorism	To appropriate unanticipated revenue to cover services & supplies expenses in the Health Services Bio-Terrorism Grant.	\$ 42,095.00
5027	Human Resource Agency/Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Community Service Block Grant (CSBG) program.	\$ 7,000.00

Motion/Second: Supervisor McGowan/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

7. **Contract/Resolution – Help America Vote Act of 2002**

Matter: Recommendation of County Clerk-Elections Vince Minto to adopt Resolution 2005-83 *“Approving the Standard Agreement Between the California Secretary of State and County of Glenn for Funding Under the Help America Vote Act of 2002 Assistance for Individuals with Disabilities”* which authorizes Mr. Minto to execute agreement with Secretary of State for \$3,104.88 to upgrade polling places to make them more accessible to individuals with disabilities and provide training to poll workers.

Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Adopt Resolution 2005-83
Vote: Unanimous.

8. **Resolution – Clerk-Recorder’s Access to State and Local Summary Criminal History Information**

Matter: Recommendation of County Clerk-Recorder Vince Minto to adopt Resolution 2005-84 *“Authorizing Clerk-Recorder’s Office Staff to Access State and Local Summary Criminal History Information For Processing Application Request for Unlawful Detainer Assistants & Legal Document Assistants”*.

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Adopt Resolution 2005-84
Vote: Unanimous.

9. **Resolution – Agreement for Permit Tracing Software Loan**

Matter: Recommendation of Director of Finance Don Santoro to adopt Resolution 2005-85 *“Relating to Lease with Option to Purchase Agreement”* between Western Municipal Securities Corporation for Permit Tracing Software Loan, amount of loan \$77,750.

Proceedings: Director of Finance Don Santoro reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Adopt Resolution 2005-85
Vote: Unanimous.

10. **Resolution – Assisting in Financing of Orland Office Building for Office of Education**

Matter: Recommendation of Department of Finance Director Don Santoro to:
a. Adopt Resolution 2005-86 *“Assisting in the Financing of a Project (Orland Office Building) to be Occupied by the Glenn County Office of Education and Approving the Execution and Delivery of Certain Documents in Connection Therewith”*; and
b. Review Assignment Agreement, Lease Agreement, and Fiscal Agent Agreement.

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Adopt Resolution 2005-86 and reviewed (b) above
Vote: Unanimous.

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11. **Resolution – Position Allocation List**
Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2005-87 “Amending the Position Allocation List for the County of Glenn to Align with the 2005-06 Approved Final County Budget”.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Adopt Resolution 2005-87
Vote: Unanimous.
12. **Contract – Sampling & Analyzing Surface Water Supplies**
Matter: Recommendation of Agricultural Commissioner Mark Black to approve and authorize Mr. Black to execute contract with *Pacific EcoRisk, Inc.* for sampling and analyzing surface water supplies, to comply with the requirements of the Irrigated Lands Program, cost not to exceed \$30,000.00 for term July 1, 2005 through December 31, 2005.
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
13. **Impact of Urbanization in the Vicinity of Orland Report**
Matter: Recommendation of Agricultural Commissioner Mark Black to accept the report *Impact of Urbanization in the Vicinity of Orland, CA* prepared by Wood Rodgers.
Proceedings: Mr. Black reviewed the aforesaid matter, and advised he did not know if this was discussed with City of Orland
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Acknowledge report was received
Vote: Unanimous.
14. **Public Hearing - Master Fee Schedule**
Also Present: Don Santoro, Director of Finance
Matter: Pursuant to Affidavit of Publication being held in the Office of the County Administrative Officer and Board of Supervisors, hold Public Hearing to consider the following:
a. Adopt Resolution 2005-88 “Amending the Master Fee Schedule”, and
b. Adopt Resolution Glenn County Air Pollution Control District 2005-02 “Amending the Master Fee Schedule”.
Proceedings: a. The Chairman opened Public Hearing;
b. Mr. Santoro reviewed matter;
c. The Chairman opened hearing to public comments on both County Resolution and Air Pollution Resolution per Interim County Counsel John Kenny advising this was proper procedure; whereupon, no comments being heard, the Chairman closed hearing to public comments;
d. On motion of Supervisors Freeman, seconded by Supervisor McGowan, it was ordered by the following vote to adopt Resolution 2005-88 as set forth in Matter (a):
Ayes: Supervisors Freeman, McGowan, Bungarz, and Amaro
Noes: Supervisor Hansen.

The Chairman Adjourned to the Glenn County Air Pollution Control District

- e. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to adopt Resolution 2005-02 as set forth in Matter (b).

The Chairman Adjourned to the Glenn County Board of Supervisors

**10:10 a.m. – The Chairman Called the Meeting In Recess
10:15 a.m. – The Chairman Called the Meeting To Order**

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15. **Glenn County Sheriff's Posse**

Also Present: Sheriff Larry Jones
Members of the Glenn County Sheriff's Posse
Matter: Recommendation of Sheriff Jones to adopt and present Resolution 2005-81 "In Recognition of the Glenn County Sheriff's Posse" for 50 years of service to the County.
Proceedings: The Chairman presented Resolution to the Glenn County Sheriff's Posse
Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Adopt Resolution 2005-81
Vote: Unanimous.

16. **Glenn County Sheriff's Lieutenants Salary**

Also Present: Sheriff Larry Jones
Matter: Recommendation of Sheriff Jones to approve returning the position of Sheriff's Lieutenant to "fixed amount", salaried employees at the rate of 80% of the Department Head's pay rate as stated in the 2000-2003 Memorandum of Understanding between the County of Glenn and the Glenn County Mid-Manager's Association.
Proceedings: a. Sheriff Jones reviewed the aforesaid matter, and stated that he wanted the Lieutenants pay to be brought up to the level that was originally approved in 2000, as the newly appointed Lieutenants are taking a reduction in pay due to loss in overtime pay;
b. Personnel Director John Greco reviewed his memo of September 13, 2005 set forth therein; and
c. Director of Finance Don Santoro stated that due to payroll issues it would be best to set at a salary step
Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Set salary at Step E of the salary range retroactive to July 1, 2005, and direct staff to work on other issues.
Vote: Unanimous.

17. **Public Hearing- Supplemental Law Enforcement Services Funds (SLESF)**

Also Present: Sheriff Larry Jones
Matter: Pursuant to Affidavit of Publication being held in the Office of the County Administrative Officer and Board of Supervisors, hold Public Hearing to consider use of SLESF funds for fiscal year 2005/2006 as follows:

Dept.	Budget Accounts	Amount
Sheriff	Salaries & Benefits for front line officers – Sergeant	\$ 100,000.00
Jail	Jail Maintenance	\$ 7,890.00

Proceedings: a. The Chairman opened Public Hearing;
b. Sheriff Jones reviewed the aforesaid matter;
c. The Chairman opened hearing to public comments; whereby, no comments being heard, the Chairman closed hearing to public comments;
d. On motion of Supervisor McGowan, seconded by Supervisor Bungarz, it was unanimously ordered to approve matter as set forth above.

18. **2004/2005 Final Grand Jury Report Responses**

Matter: Approve and execute letter to the 2005/2006 Presiding Superior Court Judge Donald Cole Byrd in response to the 2004/2005 Final Grand Jury Report.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

19. **California State Association of Counties - Supervisors Reappointments**

Matter: Recommendation of County Administrative Officer David Shoemaker to consider the following Board of Supervisors reappointments to the California State Association of Counties, Economic Development Committee:

Appointee	Area of Representation	Term From	Term To
Supervisor Freeman	Delegate – Board of Supervisors	11/18/05	12/31/05
Supervisor McGowan	Alternate Delegate – Board of Supervisors	11/18/05	12/31/05

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Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

20. **Orland Fire Protection District of Glenn County - Appointment**

Matter: Pursuant to Notice of Vacancy having been posted, consider application of Harvey Moranda to serve on the Orland Fire Protection District of Glenn County for a term to May 7, 2009.

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

21. **Tri-County Economic Development Board - Appointment**

Matter: Pursuant to Notice of Vacancy having been posted, consider application of Duane Nelson to serve on the Tri-County Economic Development Board representing Loan Administration, for a term to May 7, 2009.

Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

22. **Glenn County Resource Conservation District - Appointment**

Matter: Pursuant to Notice of Vacancies having been posted, consider the following applications for appointment to the Glenn County Resource Conservation District:

Appointee	Term To
Lorri Pride	November 24, 2008
Mike Yalow	November 27, 2008

Proceedings: Supervisor Freeman expressed concerns regarding Mike Yalow being appointed to District, as he serves on the Central Sacramento Valley Resource Conservation & Development District, and there may be a conflict of interest

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Appoint Lorri Pride, and submit concerns regarding Mr. Yalow to County Counsel with County Counsel to write a letter to Mr. Yalow explaining concerns
Vote: Unanimous.

23. **Miscellaneous**

Matter: Reviewed the following items with no action taken:
a. Auditor's Cash Report for the months of July and August 2005.
b. Notice from Governor's Office of Emergency Services advising of the following Secretarial disaster designations:

Primary County	Contiguous Counties	Cause of Loss	Date
Mendocino	Glenn, Humboldt, Lake, Sonoma, Tehama and Trinity	Rain and Hail	May 15 - May 19, 2005
Lake	Colusa, Glenn, Mendocino, Napa, Sonoma, and Yolo	Unseasonable heavy rainfall	May 18, 2005 June 8, 2005 June 16, 2005
Butte	Colusa, Glenn, Plumas, Sutter, Tehama, and Yuba	Hail and late rains	April 25 - May 20, 2005

**10:49 a.m. – The Chairman Called the Meeting In Recess
10:58 a.m. – The Chairman Called the Meeting To Order**

24. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6 Labor Negotiations to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association (DSA) and Glenn County Mid Management Association (GCMMA).

Proceedings: The Chairman announced the aforesaid matter
Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

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The Chairman Adjourned Meeting to 1:30 p.m.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:29 p.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, and Amaro (Chairman)

Also Present: David Shoemaker, County Administrative Officer
Sandra Pergson, Deputy Clerk

25. Closed Session

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for:

- a. Human Resource Agency Director Kim Gaghagen; and
- b. Director of Finance Don Santoro.

Proceedings: a. The Chairman announced the aforesaid matters;
b. As a result of Closed Sessions, the Chairman made the following announcements:

- (1) Department Head evaluations were held; and
- (2) Staff was directed in Labor Negotiations.

Motion/Second: Chairman direction

Order: Adjourn to Closed Session.

26. The Chairman adjourned the meeting at 3:12 p.m.

JOHN AMARO, Chairman

ATTEST:

David Shoemaker, County Administrative Officer
and Clerk of the Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	Elections	Finance Director	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library	

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
Motion/Second: Supervisor Bungarz/Supervisor Freeman
Order: Approve Consent Calendar as set forth below
Vote: Unanimous by members present.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds;
(No general fund impact)

Trans No.	Department/ Budget	Description	Amount
5017	Elections	To transfer appropriations from services & supplies to fixed assets to cover cost of new Elections hardware & software for the Help America Vote Act (HAVA)	\$ 402,164.00
5024	Health Services Administration	To transfer appropriations from salaries & wages to cover professional services consultant expenses in the Health Services Program.	\$ 55,000.00

b. **Resolution – CalHome Program**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen, adopted Resolution 2005-82 *“Authorizing Submittal of an Application to the California State Department of Housing and Community Development for Funding Under the CalHome Program; the Execution of a Standard Agreement if Selected for Such Funding and any Amendments Thereto; and Any Related Documents Necessary to Participate in the CalHome Program”*, to provide first time homebuyer mortgage assistance.

c. **Contract – Child Abuse, Prevention, Intervention and Treatment Program**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved Agreement with *Northern Valley Catholic Social Service*, the most responsive bidder for providing Child Abuse, Prevention, Intervention, and Treatment Program (CAPIT) services from October 1, 2005 through June 30, 2006, for amount not to exceed \$45,000.00;
- (2) Authorized Mr. Gaghagen, or his designee, to execute the agreement and to perform all administrative duties relating to this agreement or approved subcontracts as may be needed; and
- (3) Authorized Mr. Gaghagen, or his designee, upon County Administrative Officer review and approval, to amend agreement and execute any subcontracts required to provide services under agreement.

d. **Contract – Mental Health Services**

Upon the recommendation of Chief Deputy Director of Health Services Agency Cecilia Hutsell, executed Contract and Certification Clause with the State Department of Mental Health for delivery of mental health services for fiscal year 2005/2006. (County Contract 1750)

e. **Invoice Over One Year Old**

Upon the recommendation of Director of Finance Don Santoro, authorized payment of invoice over one year old to SBC for \$14.40, on behalf of County Counsel.

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f. **Invoice Over One Year Old**
Upon the recommendation of Director of Finance Don Santoro, authorized payment of invoice over one year old to Adventist Health Cal Med Group for \$525.00, on behalf of Health Services Agency.

g. **Authorization to Execute Blue Claims – County Counsel**
Upon the recommendation of County Counsel Thomas Agin, authorized Health Insurance Portability and Accounting Act (HIPAA) Privacy Officer Jennifer Peters to execute blue claims for payment of bills.

h. **Authorization to Use County Issues Credit Cards – Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, authorized the following Personnel to use their County issued credit card to purchase goods and supplies per authorization level guidelines as assigned by the Human Resource Agency's purchasing policy:

Level 1: (Full Authority)

Kim Gaghagen	Cheryl Hagen	Scott Gruendl	Robyn Krause
Korri VonSeggern	Bill Krause	Teresa Emery	

Level 2: (Prior approval from Level 1)

Becky Hansen	Suzi Kochems	Karen Hansen	Christine Zoppi
Chellie Gates	Merrie Wales	David Allee	Domingo Aguilar
Carolyn Ceccon	Judi Anthony	Lucy Hernandez	Elizabeth Kelly

Level 3: (Direct service client needs only, requires Level 1 approval prior to the purchase)

Linda Joseph	Leslie Corbin	Cheryl Harrison	Kristine Green
Kathy Terry	Duke Stemerick	Rex Gould	Anita Perez
Chelle Whitlock-Senter	Baduel Ramirez	Kimberly Holbrook	Linda G. Johnson
Becki Kennedy	Sandra Valdez	Chuck Haake	Brenda Prather
Kris Ogle	Laurie Chandler	Yassi Lam	David Prott
Marcia Schouten	Jeanne Masters	Patti Fumasi	Ken Hahn
Terri Brown	Dennis Duncan	Kathy Hansen	Donna Jacobs
Anita Fitzgerald	Lisa Permann	Marcelina Porras-Lee	Linda M. Johnson
David Prest	Jene Rindlisbacher	Rachel Parker	Teresa Pinedo
Trynn Dionne	Bertha Murillo	Lee Holbrook	Kelly Scanlon
Angela Parisio	Nicole Owens		