

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, September 3, 2002

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:03 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, Sprague, and McGowan (Chairman)

Also Present: Belinda Blacketer, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve Minutes of August 13 and 20, 2002.

Proceedings: Supervisor Sprague requested that an addition be made to Minute Order 5 of August 20, 2002 which reflects his comments that the letter requested by Family Water Alliance is consistent with the J Levee letter

Motion/Second: Supervisor Sprague/Supervisor Freeman

Order: Approve the Minutes of August 13, 2002 and August 20, 2002 with Supervisor Sprague comments added to Minute Order 5 of August 20, 2002

Vote: Unanimous.

2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

- a. Reports and issues were discussed by Supervisors.
- b. Supervisor Freeman advised that Senate Bill 1732, regarding Courthouse Facilities, passed which begins the Courthouse remodeling phase and that the Williamson Act Subvention Payments were not rescinded, therefore the matter may be removed from future agendas.
- c. Supervisor Bungarz advised that Regional Council of Rural Counties would provide each County with Pacific Gas and Electric Franchise differences if Pacific Gas and Electric becomes separate companies.
- d. The Chairman directed that on September 11, 2002, the flags are to be lowered to half-staff in honor of lost lives, and that the Clerk advise Buildings and Grounds of said request.

Supervisor Freeman Left the Meeting

e. Supervisor Sprague advised that the Livestock Operations Committee recommended a conditional use permit process for new dairy and other confined livestock operations, which will be brought to the Board the next meeting.

Supervisor Freeman Entered the Meeting

f. County Counsel Belinda Blacketer advised that Land Conversion issues will require changes to the General Plan and Ordinances, that land along the river should require a permit process for conversion which would require a large Amendment to the General Plan, and that the County needs a Planning Director to begin said process; also advised that the Judge will issue a decision in the Sacramento Valley Mirror vs. Glenn County lawsuit in two to three weeks.

g. The Chairman directed that the matter regarding a Planning Director in (f) above be placed on the September 17, 2002 or October 1, 2002 agenda, and that Planning Administrator Vince Minto and Director of Finance Don Santoro be present for discussion.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Proceedings: Supervisor Sprague requested that 3(e), and Supervisor McGowan requested that 3(b), be pulled from the Consent Calendar; whereupon, on motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to approve Consent Calendar as set forth on Attachment "A".

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4. **Disposition of County Property**

Matter: Approved the following Disposition of County Property from Various Departments:

Department	Description	Tag #	Disposition
Human Resource Agency/ Social Services	1989 File Server	2971	Scrap
Human Resource Agency/ Social Services	1994 Micro VAX 3100	4332	Sell at County Auction
Human Resource Agency/ Social Services	1995 Mercury Mystique	4667	Scrap
Human Resource Agency/ Social Services	1995 Mercury Mystique	4668	Scrap
Human Resource Agency/ Social Services	1995 Mercury Mystique	4669	Scrap
Human Resource Agency/ Social Services	1994 Ford Aerostar Van	4670	Scrap

Proceedings: a. Human Resource Agency Staff Services Manager Scott Gruendl advised that the above vehicles listed as scrap are being transferred to the Service Center, and that by listing the vehicles as scrap they will not be added to the Service Center's inventory list and they will be sent to a third party auctioning party, which will remove the County's liability; and
b. Director of Finance Don Santoro advised that a new method of vehicle disposal is being developed and that an employee will be designated as a Surplus Property Officer.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

5. **Resolution/Director of Finance**

Matter: Upon the recommendation of Assistant Director of Finance Debbie Newman, adopt Resolution 2002-74 "Fixing Tax Rates for 2002-2003 Fiscal Year".

Proceedings: Director of Finance Don Santoro advised that the tax rates listed could be an increase or decrease based on Bonds and property value

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Adopt Resolution 2002-74
Vote: Unanimous.

6. **Public Works/Willows Airport**

Also Present: Doug Holvik, Public Works Director

Matter: Recommendation of Mr. Holvik to approve a loan of \$369,668.00 from Solid Waste Closure to Willows Airport to complete budgeted Runway Overlay Projects, and direct Director of Finance Don Santoro to facilitate said loan.

Proceedings: Mr. Holvik advised that the Willows Airport will close September 16th to October 4th, 2002 during construction

Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

7. **Department of Finance**

Also Present: Don Santoro, Director of Finance

Matter: Recommendation of Mr. Santoro to authorize discharge of accountability for overpayment in the amount of \$813.00 for employee who received longevity pay, and pursuant to Board of Supervisors authorizing employee to only repay half the amount overpaid. (Minute Order 5 of August 6, 2002)

Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

8. **Williamson Act**

Also Present: Vince Minto, Assessor/Planning Administrator

Matter: Pursuant to Minute Order 6 of August 20, 2002, hold further discussion for possible action regarding the State rescinding Williamson Act Subvention Payments to Glenn County.

Proceedings: No action was taken on matter above.

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9. **Closed Session**

- Matter: a. Pursuant to Government Code Section 54956.9 (c), Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss anticipated litigation regarding the hospital; and
b. Pursuant to Government Code Section 54956.9 (a), Conference with Legal Counsel, the Board of Supervisors shall meet in Closed Session to discuss lawsuit filed by the Sacramento Valley Mirror.

Proceedings: No Closed Session held.

**10:09 a.m. -- The Chairman Called the Meeting in Recess
10:15 a.m. -- The Chairman Called the Meeting to Order
With County Counsel Belinda Blacketer Absent**

10. **Resolution**

- Matter: Recommendation of the National Association of Counties to adopt Resolution 2002-75 "In Commemoration of the Terrorist Attack of September 11, 2001".
Motion/Second: Supervisor Sprague/Supervisor Freeman
Order: Adopt Resolution 2002-75
Vote: Unanimous.

County Counsel Belinda Blacketer Entered the Meeting

11. **Resolution/City of Orland**

- Matter: Recommendation of County Counsel Belinda Blacketer to adopt Resolution 2002-76 "Placing a Measure on the Ballot Regarding Mandatory Garbage Pick-Up Within the City of Orland for the November 5, 2002, Election, as Requested by the City Council of the City of Orland".
Motion/Second: Supervisor Freeman/Supervisor Hansen
Order: Adopt Resolution 2002-76
Vote: Unanimous.

12. **Resolution/Agricultural Commissioner**

- Matter: Recommendation of Agricultural Commissioner Ed Romano to:
a. Adopt Resolution 2002-77 "Approving Grant Agreement with the California Department of Water Resources for Local Groundwater Assistance Project";
b. Execute the Grant Agreement #4600002454 with the California Department of Water Resources; and
c. Find that it is in the public interest to extend the current well drilling contract with Eaton Drilling to allow for the installation of monitoring wells under Assembly Bill 303 Grant (Agreement #4600002454).
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Adopt Resolution 2002-77 and approve (b) and (c) as listed above
Vote: Unanimous.

13. **Health Services Agency**

- Matter: Recommendation of Health Services Agency Director Mike Cassetta to execute *Standard Agreement* for HIV program activities and immunization program for fiscal years 2001/2004.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

14. **Agricultural Commissioner**

- Matter: Recommendation of Agricultural Commissioner Ed Romano to approve Agricultural Commissioner opening bids on Monday, September 30, 2002, in the Agricultural Commissioner's Office for roadside weed control chemicals, with bids to close September 30, 2002 at 2:00 p.m., and be awarded on October 1, 2002.
Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

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15. **Legislation**
 Matter: Recommendation of California State Association of Counties to Support Assembly Bill 930, which protects mobilehome park residents from inappropriate conversions, and authorize the Chairman to execute.
 Proceedings: The aforesaid matter was reviewed with no action taken.
16. **Human Resource Agency**
 Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize the Director, or his designee, to hire Merrie Wales as an Administrative Services Officer at the Step E level of pay.
 Motion/Second: Supervisor Bungarz/Supervisor Hansen
 Order: Approve the aforesaid matter
 Vote: Unanimous.
17. **Miscellaneous**
 Matter: Reviewed the following items with no action taken:
 a. Glenn County Animal Control Yearly Report July 1, 2001 through June 30 2002 of activities and control enforcement.
 b. Lower Stony Creek Fish Monitoring Monthly Report-July 2002 from the United States Department of the Interior Bureau of Reclamation.
 c. Notice advising that the next Water Advisory Committee meeting will be held September 10, 2002 at 7:00 at the Glenn Colusa Irrigation District Office.
18. **Closed Session**
 Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Personnel Director John Greco.
 Proceedings: The Chairman announced the aforesaid matters;
 Motion/Second: Chairman direction
 Order: Adjourn to Closed Session.
19. The Chairman adjourned the meeting at 11:47 a.m.

TOM MCGOWAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Planning Division	Glenn-Colusa Newspaper
	Health Services Dept	Public Works Director	KIQS Radio Station
	HRA - Community Action		Sacramento Valley Mirror

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Hansen/Supervisor Freeman
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5010	Assessor	Transfer to setup appropriations in expenditure accounts	\$ 6,532.68
5011	Assessor	Transfer from reserve to setup appropriations in expenditure accounts	\$ 19,026.06
5014	Human Resource Agency /Social Services	To transfer trust funds for expenditures related to outreach activities in child abuse prevention, consultant support for Interagency Coordinating Council, website support for Child & Family Resource Network and cost for Child & Family Fair	\$ 11,248.00
5017	Safer Communities Grant	To appropriate remaining State awarded grant monies for the 02/03 budget year for dispatch furnishings, jail camera project, Phase 3 of Card Locks and DNA Collection Kits for Children	\$ 30,195.84
5018	High Technology Grant	To appropriate remaining State awarded grant monies for 02/03 budget year for mobile and portable radios, stab proof vests, re-vamping of dispatch antenna, and dispatch furniture	\$ 38,674.90
5019	Law Enforcement Discretionary	To appropriate unbudgeted 01/02 funds for 02/03 budget year for radio console/911 project, vehicle for SCOPE unit, payroll computer module, upgrade of computer connection to the Orland Sub, and miscellaneous equipment and supplies	\$ 69,926.00

b. **Ordinance**

Pursuant to introduction of Ordinance on August 20, 2002, adopted Ordinance 1147 "Amending Sections 4.04.040, 4.04.050, 4.04.070, and 4.04.100 of the Glenn County Code Relating to Purchasing Procedures".

c. **Resolution/Assessor**

Upon the recommendation of Assessor Vince Minto, adopted Resolution 2002-73 "Allowing the Tax Bill to become the Value Notice for Taxpayers", extending the Assessment Appeal period to 60 days from the date of the tax bill.

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- d. **Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen, approved the following:
- (1) Approved the most responsible bidder *Northern Valley Catholic Social Service* for provision of Child Abuse, Prevention, Intervention, and Treatment (CAPIT) funding;
 - (2) Authorized the Director, or his designee, to execute the Agreement and any amendment thereto, contingent upon County Counsel approval;
 - (3) Authorized the Director, or his designee, to execute any subcontract required to provide services, and to perform any and all responsibilities in relation to administration of said Agreement and any subcontract, contingent upon County Counsel approval.
- e. **Veterans Service**
Upon the recommendation of Veterans Services Officer John Greco, and pursuant to Government Code 25355, accepted a \$60.00 donation from Mary Soeth, Trustee for Marcella M. Barclay Trust.
- f. **Willows Rural Fire Protection District**
Upon the recommendation of the Willows Rural Fire Protection District, authorized the sale of a 1971 Ford Fire Engine, as is, to Thunderhill Raceway for \$1,000.00.
- g. **Department of Finance**
Upon the recommendation of Assistant Director of Finance Joanne Haynes, executed renewal of Maintenance Agreement for Hewlett Packard equipment for fiscal year 2002/03 for \$13,243.60.
- h. **Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, executed *Standard Agreement Amendment* for distribution of Federal Block Grant funds to provide alcohol and drug service and perinatal treatment expansion programs for fiscal years 2001 through 2005.
- i. **Department of Finance**
Corrected Title of Resolution 2002-72 and Minute Order 8 of August 20, 2002 to reflect that Section 9.02.02 was not amended and Section 9.06.07 was added.