

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, September 7, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:37 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)

Also Present: Belinda Blacketer, County Counsel
Debbie Lambert, Deputy Clerk

1. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6, to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association and Police Officers Association.

Proceedings: a. The Chairman announced the aforesaid matter; and
b. The Chairman advised that there were no announcements as a result of Closed Session.

Motion/Second: Chairman Direction
Order: Adjourn to Closed Session.

THE PLEDGE OF ALLEGIANCE WAS RECITED

2. **Christy Leighton Retirement/Resolution**

Also Present: Christy Leighton, Principal Planner

Matter: Adopt and present Mrs. Leighton with Resolution 2004-79 "*Honoring Christy E. Leighton*", as she retires with 31 years of service to the County of Glenn, effective August 31, 2004.

Proceedings: a. On motion of Supervisor Bungarz, seconded by Supervisor Sprague, it was unanimously ordered to adopt Resolution 2004-79; and
b. The Chairman read and presented Resolution 2004-79 to Ms. Leighton and commended her for her years of service.

3. **County Service Recognition – Health Services Agency**

Also Present: Loretta K. Little, Health Services Program Coordinator

Matter: Present County Service Pin to Loretta K. Little in recognition of 10 years of service with the County of Glenn.

Proceedings: The Chairman presented Ms. Little with a ten year service pin in recognition of her service with Glenn County

4. **Minutes**

Matter: Approve the Minutes of August 17, 2004.

Motion/Second: Supervisor Sprague/Supervisor McGowan

Order: Approve the aforesaid Minutes

Vote: Unanimous.

5. **Proclamation – Breast Health Month – Glenn Medical Center**

Also Present: Vern Roberts, Imaging Services Director, Glenn Medical Center

Matter: Proclaim and present Proclamation "*Breast Health Month October 2004*" to Mr. Roberts.

Proceedings: a. The Chairman read and presented the Proclamation to Mr. Roberts;
b. On motion of Supervisor Hansen, seconded by Supervisor Sprague, it was unanimously ordered to Proclaim October 2004 *Breast Health Month*; and
c. Mr. Roberts advised that tickets are available for a fund raising dinner to be held at the Cal Worthington Ranch on September 25, 2004, to raise money for a Mammogram Machine.

6. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.
b. Supervisor Bungarz advised that he will write a letter to Reclamation District Chair Betsy Marchand thanking her for her support of the Hamilton City Levee Project, and to Department of Water Resources (DWR) Director Lester Snow to encourage funding from the DWR for the next phase of the Hamilton City Levee Project; also advised that the Department of Water Resources dues have been paid by the Agricultural Department for this calendar year, and budgeted for next calendar year.

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- c. Supervisor Freeman advised that the Natural Resource Conservation Service has received \$40,000 for a special Server and Programs for the Ag Innovator/Ag Tourism Project; also advised that he attended the funeral of Trinity County Supervisor Bob Reiss and presented a Certificate of Appreciation on Glenn County's behalf.
- d. Director of Finance Don Santoro advised that the purchase of land for the Superintendent of Schools Administrative Building has closed escrow, and the Office of Education has deposited \$200,000 back to the Schools Fund No. 190.

7. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".
Proceedings: Supervisor Sprague requested that 4(i) be pulled from the Consent Calendar, and Supervisor McGowan requested to pull 4(l)
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the Consent Calendar as set forth on Attachment "A"
Vote: Unanimous.

8. **Contract – Human Resource Agency**

Matter: Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
a. Approve the Agreement between the Human Resource Agency and North Central Counties Consortium for payroll processing services for the Youth Employment Services Program;
b. Authorize the Director, or his designee to execute the Agreement; and
c. Authorize the Director, or his designee to modify or amend the Agreement, upon review and approval of County Counsel as to form.
(No general fund impact)
Motion/Second: Supervisor McGowan/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors Bungarz, Hansen, McGowan, and Freeman
Abstain: Supervisor Sprague

9. **Proclamation**

Matter: Upon the recommendation of Supervisor Tom McGowan, proclaim Sunday, September 12, 2004 as *National Grandparents Day*.
Proceedings: Supervisor McGowan reviewed the aforesaid matter
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Proclaim September 12, 2004 as *National Grandparents Day*
Vote: Unanimous.

10. **Golden State Risk Management**

Also Present: Scott Schimke, Golden State Risk Manager
Matter: Recommendation of Mr. Schimke to adopt Resolution 2004-83 "*Approving the Amended Joint Exercise of Powers Agreement of the Golden State Risk Management Authority*". (No general fund impact) (County Contract 13)

**9:53 a.m. -- Deputy Clerk Sandra Pergson Entered the Meeting and
Deputy Clerk Debbie Lambert Left the Meeting**

Proceedings: Mr. Schimke reviewed the aforesaid matter
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Adopt Resolution 2004-83
Vote: Unanimous.

11. **Tri-County Economic Development Corporation**

Also Present: Dan Obermeyer, Planning & Community Development Services Agency Director
Marc Nemanic, Tri County Economic Development Corporation
Matter: Recommendation of Mr. Obermeyer to approve Exhibits No. 5 and No. 6 to the Master Sub Recipient Agreement between the County of Glenn and Tri-County Economic Development Corporation for the follow up to Phase 1 and to complete Phase II of the Airport Management Plan. (County Contract 1655)
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

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**9:58 a.m. – The Chairman called the Meeting in Recess
10:03 a.m. – The Chairman called the Meeting to Order with County Counsel Absent**

12. Public Hearing

Also Present: Dan Obermeyer, Planning & Community Development Services Agency Director
Marc Nemanic, Tri County Economic Development Corporation
Doug Holvik, Public Works Director

Matter: Pursuant to Affidavit of Publication on file in the office of the County Clerk, hold public hearing to consider the following:

- a. Adopt Resolution 2004-84 "*Declaring Intention to Lease County Property*" at the industrial complex adjacent to Orland-Haigh Airfield; and
- b. Authorize release of Request for Bid for lease of real property, located at Orland-Haigh Airfield Industrial Park, Orland, bid to be submitted on or before Thursday October 14, 2004, 4:00 p.m.;
- c. Authorize bid opening on October 19, 2004, 10:00 a.m. in Board of Supervisors Chambers; and
- d. Authorize Airport Committee to negotiate leases and make recommendation to the Board of Supervisors for execution of leases.

Proceedings:

- a. The Chairman opened the Public Hearing;
- b. Mr. Obermeyer reviewed the aforesaid matter;

10:05 a.m. – County Counsel Belinda Blacketer entered the Meeting

- c. The Chairman opened hearing to public comment;
- d. Administrative Representative Kim Gaghagen spoke in support of said project;
- e. The Chairman closed hearing to public comment; and
- f. Discussion was held regarding differences in the Airport Land Use Committee and the Airport Advisory Committee, and the newly formed ad hoc Airport Committee which will bring recommendations to the Board of Supervisors;

Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Conclude matter, decide matter, adopt Resolution 2004-84 and approve (b) through (d) in matter above
Vote: Unanimous.

13. Internal Auditor Activities

Also Present: Frank Fields, Internal Auditor
Don Santoro, Director of Finance

Matter: Recommendation of Mr. Santoro to accept audits for fiscal year ended June 30, 2004.

Proceedings:

- a. Mr. Fields reviewed audit report;
- b. Discussion was held regarding combining levee districts with cemetery districts;
- c. Administrative Representative Kim Gaghagen spoke in regards to consolidation and process

Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Accept audits
Vote: Unanimous.

**THE CHAIRMAN ADJOURNED TO A MEETING OF THE
GLENN COUNTY BOARD OF EQUALIZATION**

14. Assessment Appeal Applications

Matter: Recommendation of Assessor Vince Minto to continue the following Assessment Appeal Applications to December 7, 2004:

Assessment Appeal Corr. No.	Name
2003-31 through 2003-35	Comcast
2003-36	Bank of America
2003-37	Bank of America
2003-38	Stream Energy, Inc.
2003-39	Johns Manville

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

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**THE CHAIRMAN ADJOURNED TO A MEETING OF THE
GLENN COUNTY BOARD OF SUPERVISORS**

15. **Legislation – Proposition 1A/Resolution**
Matter: Recommendation of Supervisor Gary Freeman to adopt Resolution 2004-85 “*Supporting Proposition 1A*” the statewide ballot initiative that will prevent the state from further taking local government revenues and ensure the future fiscal health of California Counties, Cities and Special Districts.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Adopt Resolution 2004-85
Vote: Unanimous.
16. **Health Services Agency – Position Allocation List/Resolution**
Matter: Recommendation of Health Services Director Mike Cassetta to adopt Resolution 2004-86 “*Amending the Position Allocation List for the Health Services Agency Adding One Senior Public Health Nurse Position and Deleting the Clinical Nurse Position*”. (No general fund impact)
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Adopt Resolution 2004-86
Vote: Unanimous.
17. **Cooperative Extension – Position Allocation List/Resolution**
Matter: Recommendation of Cooperative Extension Director Bill Krueger to adopt Resolution 2004-87 “*Amending the Position Allocation List for the Cooperative Extension*”, which modifies an Office Technician II position from .85 Full Time Equivalent to .80.
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2004-87
Vote: Unanimous.
18. **Building Services Department – Position Allocation List/Resolution**
Matter: Recommendation of Planning and Community Development Agency Director Dan Obermeyer, and pursuant to Minute Order 7, of August 17, 2004, adopt Resolution 2004-88 “*Amending the Position Allocation List for the Glenn County Building Services Department*”, which will increase the current allocation list from two Building-Grounds Worker II positions to three Building-Grounds Worker II positions.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Adopt Resolution 2004-88
Vote: Unanimous.
19. **County Memorial Halls - Resolution**
Matter: Recommendation of Planning and Community Development Agency Director Dan Obermeyer to adopt Resolution 2004-89 “*Regarding Use of the County Memorial Halls to Honor Those Active Duty Service Personnel Who Die in a Combat Zone in the Current Conflict*”, which waives fees for rental of Memorial Hall for memorial services for active duty service personnel who die in a combat zone in the current conflict.
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Adopt Resolution 2004-89
Vote: Unanimous.
20. **Contract – Health Services Agency**
Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Chairman of the Board of Supervisors to execute *Bioterrorism Funding Grant Agreement* with the California Department of Health Services, for public health preparedness and response to bioterrorism plan, for fiscal year 2003/2004. (No general fund impact)
Motion/Second: Supervisor McGowan/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

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21. **Bioterrorism Certification – Health Services Agency**
Matter: Recommendation of Health Services Agency Director Mike Cassetta to approve and authorize the Chairman of the Board of Supervisors to execute *Certification Against Supplanting, Public Health Preparedness and Response to Bioterrorism July 1, 2003 – June 30, 2004*, for fiscal year 2003/2004. (No general fund impact)
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
22. **Contract – Administration Building for Glenn County Office of Education**
Matter: Recommendation of Building Services Department Director Dan Gardner to approve *Addendum No. 1* to the Administration Building for Glenn County Office of Education, which waives the requirement that all bid documents be submitted “in duplicate”.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
23. **Contract - Assessor**
Matter: Recommendation of Assessor/Clerk-Recorder Vince Minto to approve and authorize the Chairman of the Board of Supervisors to execute contract with *Harold W. Bertholf, Inc. for Gas Well Appraisal Services*, for time period from July 1, 2004 through June 30, 2008, costs set forth therein.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.
24. **Sheriff Selection Process Ad Hoc Committee**
Matter: Recommendation of Supervisor Bungarz to establish a limited term Sheriff Selection Process Ad Hoc Committee to develop a process for selection of a Sheriff when the present Sheriff’s resignation is effective, and appoint Administrative Representative as Chair, Director of Finance, Personnel Director, County Counsel and two Supervisors to serve on said committee.
Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter with Supervisor Sprague and Supervisor Bungarz as the two Supervisors to serve on the ad hoc committee
Vote: Unanimous.
25. **Marvin Chapel Cemetery District - Advance**
Matter: Recommendation of Mr. Santoro to approve advance to Marvin Chapel Cemetery District from the General Fund for amount not to exceed \$4,000.00, to be returned after the first installment of current secured taxes.
Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.
26. **Transportation Commission – Legal Services**
Matter: Recommendation of County Counsel Belinda Blacketer to hold discussion for possible action to determine whether or not County Counsel may provide legal services to the Transportation Commission on an interim basis.
Motion/Second: Supervisor Bungarz/Supervisor McGowan
Order: Approve the aforesaid matter and revisit in 90 days
Vote: Unanimous.
27. **Health Services Cash Loss Report**
Matter: Recommendation of the Director of Finance Don Santoro to accept the Health Services Cash Loss Report, which reports two shortages totaling \$87.00.
Motion/Second: Supervisor Bungarz/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.
28. **Hamilton City Community Services District – Conflict of Interest Code**
Matter: Recommendation of Hamilton City Community Services District to approve Conflict of Interest Code adopted on December 9, 2002.
Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Approve the aforesaid matter
Vote: Unanimous.

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29. **Solid Waste Independent Hearing Panel - Appointment**
Matter: Notice of Unscheduled Vacancy being posted, consider reappointment of Public Member Will Tasto and Technical Expert David Whitmarsh to the Solid Waste Independent Hearing Panel, term to September 30, 2006.
Motion/Second: Supervisor Sprague/Supervisor McGowan
Order: Reappoint members as set forth above
Vote: Unanimous.
30. **Legislation – Proposition 64**
Matter: Letter from *Yes on 64* requesting endorsement of Proposition 64 – The Ballot Initiative to Stop Private Lawyer Abuse of California’s Unfair Competition Law.
Proceedings: Discussion was held on this matter with no action taken.
31. **Legislation – Proposition 68**
Matter: Letter from No on 68: Californians Against the Deceptive Gambling Proposition, requesting a Resolution 2004-90 “A *Resolution Opposing Proposition 68 Gaming Revenue Act of 2004*” of opposition for Proposition 68, which would authorize corporate gambling interests to operate large casinos without limitation or control by local communities.
Motion/Second: Supervisor Sprague/Supervisor Bungarz
Order: Adopt Resolution 2004-90
Vote: Unanimous.
32. **Miscellaneous**
Matter: Reviewed the following items with no action taken:
a. Glenn County Law Library Trustees’ annual reports for fiscal year 2002/2003 and 2003/2004.
b. Notice from Governor’s Office of Emergency Services advising that the U.S. Department of Agriculture granted a Secretarial disaster designation for the County of Colusa and the contiguous counties of Butte, Glenn, Lake, Sutter and Yolo, for agriculture losses caused by high temperatures which occurred during the week of March 12, 2004.
c. Auditor’s Cash Report for the Month of July 31, 2004.
d. Notice advising that the next Water Advisory Committee meeting will be held September 7, 2004, 7:00 p.m., at the Glenn Colusa Irrigation District Office.
33. **Closed Session**
Matter: Adjourn to Closed Session pursuant to Government Code Section 54957 to hold Public Employee Performance Evaluation for Director of Finance Don Santoro.
Proceedings: The Chairman announced the aforesaid matter
Motion/Second: Chairman direction
Order: Adjourn to Closed Session.

Assistant Clerk of the Board Sandy Soeth Entered the Meeting

34. The Chairman adjourned the meeting at 11:55 a.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	

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ATTACHMENT "A"

7. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Bungarz /Supervisor McGowan
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous by members present.

a. **Correction to the Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Robert L & Stephanie Lynn Packard	003-14-1-007-0	2004-05	7B
Fynan Paul A & Mogni David	03-000076-00	1985/86	300B
Fynan Paul A & Mogni David	03-000076-00	1989/90	201B
Fynan Paul A & Mogni David	03-000076-00	1990/91	202B
Fynan Paul A & Mogni David	03-000076-00	1991/92	198B
Fynan Paul A & Mogni David	03-000076-00	1992/93	191B
Cable Plus/Wescomm LLC #491	12-000567-00	2001/02	167B
Cable Plus/Wescomm LLC #491	12-000567-00	2002/03	140B
Cable Plus/Wescomm LLC #491	12-000567-00	2003/04	92B
Allen Bradley	25-000211-00	2003/04	98B
Cable Plus/Wescomm LLC #491	12-000567-00	2004/05	7B
Allen Bradley	25-000211-00	2004/05	16B
Shawn Giesbrecht	25-000589-00	2004/05	18B
Unruh Steve	25-001000-00	04/05	21B
Spectrasite Comm Site CA0636	05-000022-00	2004/05	23B
Spectrasite Comm Site CA0636	05-000023-00	2004/05	24B
Balderston CD Sam DDS	16-000037-00	2004/05	26B

b. **Resolution – Fixing Tax Rates**

Upon the recommendation of Assistant Director of Finance Debbie Newman, adopted Resolution 2004-81 “*Fixing Tax Rates for 2004-2005 Fiscal Year*”.

c. **Resolution/Position Allocation List - Sheriff**

Pursuant to Minute Order 6 of August 17, 2004, adopted Resolution 2004-82 “*Amending the Position Allocation List for the Sheriff’s Department to Overfill the Undersheriff’s Position From November 15, 2004 to December 23, 2004.*”

d. **Disadvantaged Business Enterprise Program – Public Works**

Upon the recommendation of Public Works Director Doug Holvik, executed *Disadvantaged Business Enterprise (DBE) Program for Glenn County 2004/2005*, with an Overall Goal of 10%, with 9% race conscious and 1% race neutral.

e. **Contract – Child Support Services**

Upon the recommendation of Child Support Services Director Mike Murray, approved and authorized the Director, or his designee, to execute *Contract Extension* with *North Valley Computer Systems, Inc., dba New Visions Computers*, for computer support services, which extends the term to fiscal year 2004/2005. (No general fund impact)

f. **Contract – Child Support Services**

Upon the recommendation of Child Support Services Director Mike Murray, approved and authorized the Director, or his designee, to execute renewal of contract *Testing Services Agreement* with *Orchid Biosciences, Inc., dba Orchid GeneScreen*, for paternity DNA testing, which extends the term to fiscal year 2004/2005. (No general fund impact)

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- g. **Contract – Health Services Agency**
Upon the recommendation of Health Services Director Mike Cassetta, approved and authorized the Chairman of the Board of Supervisors to execute the Children's Medical Services (CMS) Plan for fiscal year 2004/2005. (County Contract 1013) (No general fund impact)
- h. **Contract – Human Resource Agency**
Upon the recommendation of Human Resource Agency Director Kim Gaghagen:
- (1) Approved the Memorandum of Understanding (MOU) between the Human Resource Agency/Social Services Division and the Health Services Agency for drug & alcohol and mental health services for CalWORKs clients;
 - (2) Authorized the Human Resource Agency Director, or his designee, to execute MOU; and
 - (3) Authorized Director, or his designee to modify or amend the MOU contingent upon review and approval of County Counsel.
- (No general fund impact)
- i. **California State Association of Counties New Supervisors Institute**
Authorized Supervisor-Elect John Amaro to attend the California State Association of Counties Conference for the *New Supervisors Institute*, held November 16-19, 2004, and approved reimbursement of costs thereof.
- j. **Payment of Invoice – Cooperative Extension**
Upon the recommendation of Assistant Director of Finance Debbie Newman, approved payment of invoice from Cooperative Extension, which is over one year old, to Interiors Incorporated for \$2,515.91.
- k. **Proclamation – Health Services Agency**
Upon the recommendation of Health Services Agency Director Mike Cassetta, proclaimed September 2004 as *National Alcohol and Drug Addiction Recovery Month*.