

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 22, 2004

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called a duly noticed special meeting to order at 9:02 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, McGowan, Sprague and Freeman (Chairman)
Also Present: Debbie Lambert, Deputy Clerk
Absent: Belinda Blacketer, County Counsel

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Department/Budget Transfer of Funds**

Matter: Approve the following intradepartmental Transfer of Funds, which requires a 4/5ths vote:

Trans No.	Department/Budget	Description	Amount
5401	Willows Glenn Airport Enterprise	To appropriate additional revenue to cover equipment maintenance, professional services and fuel costs at Willows Airport. No general fund impact.	\$ 32,570.00
5416	Human Resource Agency/Community Action Division	To appropriate additional unanticipated revenue to cover services & supplies expenses in the Work Force Investment Act High Risk Youth Program. No general fund impact.	\$ 5,000.00
5418	Human Resource Agency/Social Services	To appropriate additional CWS/CMS revenue to cover professional services costs. No general fund impact.	\$ 50.00
5421	Sheriff	To appropriate unanticipated revenues to cover salary & benefits expenses in the Sheriff. No general fund impact.	\$ 22,990.00
5422	Jail	To appropriate unanticipated Out of County Housing revenue to cover salary & benefits expense in the jail. No general fund impact.	\$ 11,000.00
5423	Assessor	To transfer appropriations from Property Characteristics trust fund to cover salaries & wages and professional services expenses in the Assessor's budget. No general fund impact.	\$ 4,855.00
5425	Realignment-Mental Health	To appropriate additional realignment revenue to distribute to Health Services Program. No general fund impact.	\$ 58,311.00
5426	Realignment-CMSP	To appropriate additional realignment revenue to distribute to Health Services Programs. No general fund impact.	\$ 1,415.00
5427	Human Resource Agency-Community Action Division	To appropriate additional internal cost allocation revenue to cover salary & benefit costs in the Human Resource Agency. No general fund impact.	\$ 41,322.00
5434	Clerk-Recorder	To appropriate salary savings in Recorder to salary overage in Elections. No general fund impact.	\$ 100.00

- Proceedings:
- a. Supervisor Hansen requested that Transfer No. 5421 and 5422 be pulled for discussion, whereby on motion of Supervisor Bungarz, seconded by Supervisor McGowan, it was unanimously ordered to approve the aforesaid transfers excluding Transfer No. 5421 and 5422; and
 - b. Director of Finance Don Santoro advised that Transfer No. 5421 and 5422 was necessary due to the unanticipated revenue and expenditures not being authorized in the 2003/2004 Budget, whereby on motion of Supervisor Hansen, seconded by Supervisor Sprague, it was unanimously ordered to approve Transfer No. 5421 and 5422.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 22, 2004

2. 2004/2005 Budget Review

- Also Present: Don Santoro, Director of Finance
Kim Gaghagen, County Administrative Representative
- Matter: Review the following 2004/2005 departmental budgets for possible adjustments thereto and determine one of the following:
- a. Accept each budget that meets the recommended target by either reduction of appropriations or increase in revenue estimates; OR
 - b. Instruct Department to return with modification at a later date.
- Proceedings:
- a. Supervisor Freeman advised that Governor Schwarzenegger is sponsoring a Constitutional Amendment to protect County Revenue, and that the Counties, Cities and Special Districts are together in their support of the Constitutional Amendment;
 - b. Mr. Gaghagen advised that the aforesaid matter is the second round of suggested reductions, that only restoration is recommended for Public Safety, and that with a total reduction of \$295,000 the budget tabulation will be balanced and \$15,000 will be available for restoration. Also advised that August 3, 2004, approximately \$650,000 will be available, through the State and close out of the 2003/2004 Budget, for restoration to Public Safety to offset the \$1.4 million taken from Probation and the Sheriff's Department.
 - c. Discussion was held regarding an additional Sales Tax, there being no recommended additional cuts to Animal Control, all Departments operating with mandated services with the level of service being reviewed, and possible consolidation of certain Departments.

3. Assessor/Clerk-Recorder/Elections - 2004/2005 Budget Review

- Also Present: Vince T. Minto, Assessor/Clerk-Recorder/Elections
- Matter: Recommended Target: \$75,000

Budget No.	Page No.	Description
01011070	77	Assessor
01012220	129	Recorder
01011100	90	General & Special Elections
01011201	106	Data Processing – Finance Network

- Proceedings: Mr. Minto advised that with the reduction of one full time employee and a 6.5% increase in revenues, the recommended target of \$75,000 will be met
- Motion/Second: Supervisor Bungarz/Supervisor Sprague
- Order: Accept the Assess/Clerk-Recorder/Elections budget reduction of \$75,000
- Vote: Unanimous.

4. Planning & Development Services - 2004/2005 Budget Review

- Also Present: Dan Obermeyer, Planning & Development Services Agency Director
- Matter: Recommended Target: \$75,000

Budget No.	Page No.	Description
01012280	136	Planning
01012210	125	Building Inspector
01011120	93	Building & Grounds Maintenance

- Proceedings: Mr. Obermeyer submitted and reviewed a memo regarding 2004/2005 Budget Review, advised that due to a long-time employee retiring and increased revenues he will meet the recommended target of \$75,000, although the General Plan Update Project timeline will be increased from three to five years. Also advised that there has been a 20% increase in single family home permits, and a substantial increase in home improvement and commercial permits, resulting in a \$18 million value running through permits.
- Motion/Second: Supervisor McGowan/Supervisor Sprague
- Order: Accept the Planning & Development Services budget reduction of \$75,000
- Vote: Unanimous.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 22, 2004

5. **Public Works - 2004/2005 Budget Review**

Also Present: Doug Holvik, Public Works Director
Matter: Recommended Target: \$20,000

Budget No.	Page No.	Description
01012170	116	Flood Control

Proceedings: Mr. Holvik advised that he will be able to meet the recommended target of \$20,000, although the Flood Control budget includes Water Resources and cleaning of the streams/ditches

Motion/Second: Supervisor Hansen/Supervisor Sprague
Order: Accept the Flood Control budget reduction of \$20,000
Vote: Unanimous.

**10:03 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Sandra Pergson Entered the Meeting and
Deputy Clerk Debbie Lambert Left the Meeting
10:08 a.m. -- The Chairman Called the Meeting to Order**

6. **Agricultural Commissioner - 2004/2005 Budget Review**

Also Present: Bill Duckworth, Agricultural Commissioner
Matter: Recommended Target: \$15,000

Budget No.	Page No.	Description
01012180	117	Agricultural Commissioner

Proceedings: Mr. Duckworth advised they are able to meet the recommended target of \$15,000.00, but will not be able to pay membership dues for the Northern California Water Association of \$5,000

Motion/Second: Supervisor Sprague/Supervisor Hansen
Order: Accept the Agricultural Commissioner budget reduction of \$15,000
Vote: Unanimous.

**10:12 a.m. -- The Chairman Called the Meeting in Recess
To Move Meeting to the Superior Court to allow for adequate seating
10:16 a.m. -- The Chairman Called the Meeting to Order**

7. **Cooperative Extension Service - 2004/2005 Budget Review**

Also Present: Bill Krueger, Cooperative Extension Service Director
Matter: Recommended Target: \$35,000

Budget No.	Page No.	Description
01016050	156	Cooperative Extension

Proceedings:

- a. Administrative Representative Kim Gaghagen presented an overview regarding Cooperative Extension and the 4H Program, meeting contractual obligations at minimum levels, and reductions in space and clerical position;
- b. Director of Cooperative Extension Bill Kruger presented an overview of the Cooperative Extension budget and the impacts a budget reduction will have on staffing levels and hours of operation, and advised he will not submit budget with reduction unless directed by the Board of Supervisors;
- c. The following persons spoke in support of Cooperative Extension:

Salina Edwards	Orland resident
Cindy Horny	Glenn County Resource Conservation District
Brad Eidman	Retired 4-H leader
Patricia Schager	Dairy Operator
Monty Bell	Retired Farm Advisor
Deanna Roger	4-H Program Representative
Hilary Porter	Orchard Services
Judy Brown	Landowner

- d. The following submitted letters in support of Cooperative Extension and their programs:
 - (1) Glenn County Resource Conservation District
 - (2) Virginia L. Howard, Glenn County 4-H Council

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 22, 2004

(3) Veril Williamson, 4-H County wide leader, and Agricultural Vice President

Motion/Second: Supervisor McGowan/Supervisor Sprague
 Order: Continue matter to August 3, 2004 for further recommendation from Cooperative Extension
 Vote: Ayes: Supervisors McGowan, Sprague, Hansen, and Freeman
 Noes: Supervisor Bungarz.

**11:35 a.m. – The Chairman called the Meeting in Recess
 11:45 a.m. – The Chairman called the Meeting to Order**

8. **County Libraries - 2004/2005 Budget Review**

Also Present: Don Santoro, Director of Finance
 Matter: Recommended Target: \$75,000

Budget No.	Page No.	Description
01016040	152	County Libraries (Willows, Orland & Hamilton City)

Proceedings: a. The Chairman opened meeting to public comments; whereupon the following persons spoke in support of the library's urging the Board of Supervisors not to make further budget reductions:

Marilyn Cochran	City of Orland Librarian
Don Hampton	Director Willows Public Library
Jose Puente	Hamilton City Community Services District
Roseanne O'Campo	Hamilton City Librarian
Lorryane Foltz	Retired Children's Librarian
Betty Ainger Jacobs	Bayliss Library
Lynn Soeth	Citizen of Glenn County
Joe Riker	Orland city Manager
Mary McKeough	Princeton resident
Lauren Carly	Elk Creek resident
John Amaro	Supervisor Elect/Landowner
Keith Carly	Elk Creek resident
Gary Pratt	Orland Library

b. Mary McKeough submitted copies of the Sacramento Valley Mirror and the Willows Journal to each Board member advising them to read articles regarding the libraries;
 c. Further discussions were held on this matter

Motion/Second: Supervisor Bungarz/Supervisor Hansen
 Order: Accept recommended target budget reductions with amendment by Supervisor Sprague, accepted by Supervisor Bungarz and Supervisor Hansen, to find what the loss of mandated funds will be based on loss from County, and consider in restoration of funds on August 3, 2004.

Vote: Ayes: Supervisors Bungarz, Hansen, Sprague, and McGowan
 Noes: Supervisor Freeman.

9. **Animal Control - 2004/2005 Budget Review**

Also Present: Ray Cavier, Animal Control Officer
 Matter: Review staffing and service levels in light of contractual obligations to the Cities of Orland and Willows and Rabies Control

Budget No.	Page No.	Description
01012290	140	Animal Control

Proceedings: a. Upon discussion Mr. Cavier advised he is able to meet needs as budgeted. No action on this matter.
 b. Later this date, Administrative Representative Kim Gaghagen advised that the shortfall is now \$20,000 out of balance for the general fund.

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, July 22, 2004

10. The Chairman adjourned the meeting at 1:07 p.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	KIQS Radio Station	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director	Elections	