

# Glenn County Board of Supervisors

Charles Harris, Sr. District 1  
 Gary Freeman, District 2  
 Dick Mudd, District 3

## MEETING MINUTES

Denny Bungarz, District 4  
 Keith Hansen, District 5  
 Norman Herring, County Counsel

### January 6, 1998

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9 a.m., with members as follows:

**Present:** Supervisors Freeman, Bungarz, Mudd, Harris, & Hansen (Chairman)  
**Also Present:** Norman Herring, County Counsel  
 Sandra Pergson, Deputy Clerk

#### THE PLEDGE OF ALLEGIANCE WAS RECITED

#### 1. Minutes

**Matter:** Approve the Minutes of December 16, 1997.  
**Motion/Second:** Supervisor Freeman/Supervisor Bungarz  
**Order:** Approve the aforesaid Minutes  
**Vote:** Unanimous.

#### 2. Miscellaneous

**Also Present:** Dorothy Ehorn, Account Clerk Supervisor I & Kristine Green, Social Worker III  
**Matter:** Presentation of County Service Pins to:

- a. Dorothy Ehorn in recognition of her 20 years of employment with county; and
- b. Kristine Green in recognition of her 10 years of employment with county.

**Proceedings:** The Chairman presented pins the Mrs. Ehorn and Ms. Green.

#### 3. Consent Calendar

**Matter:** Various matters listed on Consent Calendar as set forth on [Addendum "A"](#)

#### 4. Unscheduled Matters

**Matter:** Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

**Proceedings:**

- a. The Chairman acknowledged letter dated December 20, 1997 from the Reclamation Board regarding Hamilton City Levees';
- b. The Chairman acknowledged the Draft Environmental Impact Report 1995 Bay/Delta Water Quality Control Plan, November 1997, pursuant to Minute Order 31 of December 16, 1997;
- c. Letter dated December 29, 1997 from California State Association of Counties regarding the Advisory Committee on Trial Court Facilities and Trial Employees; whereupon, the Chairman ordered that Supervisor Freeman follow up with Court Administrator and Personnel Director for response to California State Association of Counties;

- d. Acknowledged Press Release from County Counsel regarding Claim with Commission on State Mandates for reimbursement for property taxes taken by the legislature to meet the State's obligation to fund public education, Glenn County's claim asks for the reimbursement of approximately \$1.4 million dollars for property tax losses for fiscal years 1996/97 and 1997/98;
- e. Acknowledged letter dated December 31, 1997 from Hamilton City Fire Protection District regarding fireworks; whereupon, the Chairman ordered that this matter be referred to the Fire Chief's Association and County Counsel to review current ordinance and to make any changes necessary;
- f. Various issues and reports were given by Supervisors;
- g. Human Resource Agency Director Kim Gaghagen spoke requesting that Supervisor Freeman remain the liaison for this fiscal year;
- h. Sheriff-Coroner Kevin Donnelley spoke regarding various issues in the Sheriff's Department.

**The Chairman Adjourned to a Meeting of the  
Glenn County Board of Equalization**

**5. Board of Equalization**

**Matter:**

- a. Recommendation of Assessor Vince Minto to reschedule hearing on the following 1997-98 fiscal year Assessment Appeal Applications 24 through 64 for Venoco Inc. to February 17, 1998.
- b. Recommendation of Assessor Vince Minto to reschedule hearing on the following 1997-98 fiscal year Assessment Appeal Application 1 for Baldwin Contracting Co. to April 21, 1998.

**Motion/Second:** Supervisor Freeman/Supervisor Mudd

**Order:** Approve matters as set forth in (a) and (b) above

**Vote:** Unanimous.

**The Chairman Adjourned to a Meeting of the  
Glenn County Board of Supervisors**

**6. Supervisors/Liaison for County Departments**

**Matter:** Designate Supervisors to serve as Liaisons to Department Heads for 1998.

**Proceedings:** On motion of Supervisor Bungarz, seconded by Supervisor Mudd, it was unanimously ordered to:

- a. Designate Supervisor Freeman to remain liaison for Human Resource Agency; and
- b. Designate supervisors as department liaisons for 1998, as follows:

Supervisor Harris, District 1

Court Administrator  
Marshal/Veterans Service Officer  
Probation Officer  
Sheriff-Coroner  
Municipal Court Judge  
Superior Court Judge

Supervisor Freeman, District 2

Assessor  
Building Maintenance & Inspection Director  
County Clerk-Recorder  
Public Works Director  
Human Resource Agency Director

Supervisor Mudd, District 3  
County Counsel  
Public Administrator/Guardian  
Resource, Planning & Development Director  
Superintendent of Schools  
Finance Director (Chairman designation)

Supervisor Bungarz, District 4  
Cooperative Extension Director  
District Attorney/Child Support  
Health Services Director  
Finance Director (Vice-Chairman designation)

Supervisor Hansen, District 5  
Agricultural Commissioner/Air Pollution Control Officer  
Animal Control Officer  
Personnel Director  
Service Center Manager

## **7. Election**

**Matter:** Recommendation of Clerk-Recorder Vince Minto, to adopt Resolution 98-002 *"Authorizing the County Clerk-Recorder to Conduct a Bond Election on Behalf of Hamilton Union High School District on April 14, 1998, and to Contract for the Recovery of the Costs of the Election."*

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-002

**Vote:** Unanimous.

## **8. HRA/Community Action Division**

**Matter:** Recommendation of Human Resources Director Kim Gaghagen, adopt Resolution 98-003 *"Authorizing Execution of an Agreement and any Amendments thereto Relating to a Low-Income Home Energy Assistance Program (LIHEAP) with the State of California Department of Community Services and Development."*

**Motion/Second:** Supervisor Freeman/Supervisor Mudd

**Order:** Adopt Resolution 98-003

**Vote:** Unanimous.

## **9. HRA/Community Action Division**

**Matter:** Upon the recommendation of Human Resources Director Kim Gaghagen to:

- a. Adopt Resolution 98-004 *"Authorizing Execution of an Agreement with the State of California Department of Community Services and Development for a Community Service Block Grant (CSBG) and any Amendment Thereto";*
- b. Approve line item budget No. G/L0499-9812/JL0499-9812 - CSBG, in the amount of \$160,000.00, for the said Block Grant.

**Motion/Second:** Supervisor Freeman/Supervisor Bungarz

**Order:** Adopt Resolution 98-004

**Vote:** Unanimous.

## **10. Public Works**

**Matter:** Pursuant to Minute Order 23 of November 18, 1997, adopt Resolution 98-005 *"Establishing Glenn County Underground Utility District #1,"* which requires the removal of poles, overhead wires and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar service on real property, including associated public streets and alleys.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-005

**Vote:** Unanimous.

### **11. Miscellaneous**

**Matter:** Pursuant to Minute Order 5 of December 16, 1997, hold discussion regarding draft letter submitted by Supervisor Bungarz to the Office of the Governor regarding support for Shasta County Supervisor Patricia Clarke for Local Agency Formation Commissions (LAFCO) seat on Commission on Local Governance for the 21<sup>st</sup> Century.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **12. Public Defenders**

**Matter:** Pursuant to Minute Order 5 (d) of December 16, 1997, hold discussion for possible action re Public Defender contract. (County Contact No. 156)

**Motion/Second** Chairman direction

**Order:** Direct County Counsel to develop a Request for Proposal to be sent out for position of Public Defenders.

### **13. Health Services**

**Matter:** Recommendation of Health Services Director Mike Cassetta, to execute Standard Agreement with Department of Health Services for the Childhood Lead Poisoning Prevention Program for \$6,896.00 per year, providing outreach education and training to the general public and case management services to identified children with lead poisoning, for the term beginning July 1, 1997 to June 30, 2000. (County Contract No.1012)

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **14. Health Services**

**Matter:** Recommendation of Health Services Director Mike Cassetta, to execute Standard Agreement with State Department of Mental Health for the use of State Hospital, for fiscal year 1997/98 with no cost to the County. (County Contract No.464)

**Motion/Second:** Supervisor Bungarz/Supervisor Freeman

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **15. HRA/Community Action Division**

**Matter:** Recommendation of Human Resources Director Kim Gaghagen to:

- a. Approve the following line item budgets for Federal Emergency Management Agency (FEMA) for Glenn and Colusa Counties, for fiscal year 1997-98:

FUND NO.	FUND AMOUNT	COUNTY
049999434/04999434 JL	\$ 19,411.00	Glenn
049999435/04999435 JL	\$ 23,081.00	Colusa

- b. Authorize the Human Resources Director, or designee, to execute Contract, Amendments, enter into delegate agreements, or required documents necessary to administer program.

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Approve matters as set forth in (a) and (b) above

**Vote:** Unanimous.

### **16. Air Pollution Control**

**Matter:** Recommendation of Air Pollution Control Officer Ed Romano, to review and request for comments by

January 9, 1998, of the following:

- a. Letter outlining the Regional Council of Rural Counties meeting regarding the Certified Unified Program Agency (CUPA);
- b. Outline of proposed CUPA for Glenn County, which is patterned after the Kern County CUPA plan;
- c. Letter from Crawford Tuttle extending CUPA deadline, from December 31, 1997 to March 31, 1998;
- d. Authorize Mr. Romano to draft letter to Hazardous Materials Users/Generators, requesting participation of regulating the use/storage/disposal of hazardous materials.

**Proceedings:** The aforesaid matters were reviewed with no action taken.

### **17. Property Taxes**

**Matter:** Letter from Hank Apodaca, requesting a waiver of penalties, for late property tax payment.

**Motion/Second:** Supervisor Mudd/Supervisor Bungarz

**Order:** Deny the aforesaid request

**Vote:** Ayes:Supervisors Mudd, Bungarz, and Harris  
Noes:Supervisors Freeman and Hansen.

### **18. Colusa Basin Drainage District**

**Matter:** Recommendation of Supervisor Hansen to execute letter in support of the Colusa Basin Drainage District Plan, with letters to be sent to Congressman Barbara Boxer and Congressman Diane Feinstein.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **19. Legislation/Campaign Expenditures**

**Also Present:** Norman Herring, County Counsel

**Matter:** Recommendation of Mr. Herring to hold discussion for possible action regarding Proposition 208/Campaign Expenditures, and its limitations on campaign contributions and expenditures.

**Proceedings:**

- a. Mr. Herring reviewed the aforesaid matter;
- b. Joni Samples, Superintendent of Schools spoke; and
- c. Bob Shadley, Willows Police Chief spoke

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Direct County Counsel to proceed with Ordinance for a \$1.00 per resident in County

**Vote:** Unanimous.

**10:05 a.m. - The Chairman Called The Meeting In Recess**

**10:12 a.m. - The Chairman Called The Meeting To Order**

### **20. Miscellaneous**

**Also Present:** Joe Sites, Finance Director & Mike Cassetta, Health Services Director

**Matter:** Pursuant to Minute Order 23 of November 4, 1997, approve a bottled water policy and direct County Counsel to update the Purchasing policy to incorporate the procedure.

**Proceedings:**

- a. Mr. Sites reviewed the letter of December 15, 1997 to the Board of Supervisors regarding a policy for bottled water;
- b. Mr. Cassetta spoke regarding health issues with some water sources within the county buildings

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

## **21. Courts**

**Also Present:** Joe Sites, Finance Director & Linda Millspaugh, Court Administrator

**Matter:** Pursuant to Minute Order 32 of December 16, 1997, recommendation of Mr. Sites and Ms. Millspaugh to authorize the Director of Finance to execute Summary of Declaration, for Trial Court current year and baseline adjustment, on behalf of the County.

**Motion/Second:** Supervisor Bungarz/Supervisor Mudd

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

## **22. Finance Department**

**Also Present:** Joe Sites, Finance Director

**Matter:** Recommendation of Finance Director Joseph Sites to:

a. Adopt Resolution 98-006 "*Approving the Tax Exchange Agreement Between Glenn Colusa Irrigation District and the County of Glenn*", by which amount of taxes exchanged between agencies is zero (0) and base revenues effected by annexation are unchanged, and;

b. If Adopted, be forwarded to Executive Director of Local Agency Formation Commissions (LAFCO) for completion of Pallasades subdivision annexation proceedings.

**Motion/Second:** Supervisor Mudd/Supervisor Bungarz

**Order:** Adopt Resolution 98-006 and approve (b) above

**Vote:** Unanimous.

## **23. Finance Department**

**Also Present:** Joe Sites, Finance Director

**Matter:** Recommendation of Finance Director Joseph Sites to:

a. Adopt Resolution 98-007 "*Approving the Tax Exchange Agreement Between Hamilton City Community Services District and the County of Glenn*", by which amount of taxes exchanged between agencies is zero (0) and base revenues effected by annexation are unchanged, and;

b. If Adopted, be forwarded to Executive Director of Local Agency Formation Commissions (LAFCO) for completion of Pallasades subdivision annexation proceedings.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-007 and approve (b) above

**Vote:** Unanimous.

## **24. Sheriff-Coroner**

**Also Present:** Kevin Donnelley, Sheriff-Coroner

**Matter:** Recommendation of Mr. Donnelley to authorize payment to Shephard Mechanical Contractors, Inc. for repairs on hot water heater in the Glenn County Jail for total amount of \$6,181.50.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

## **25. Emergency Services**

**Also Present:** Kevin Donnelley, Sheriff-Coroner & Deborah Russell, Regional Emergency Services Coordinator

**Matter:** Recommendation of Mr. Donnelley to hold discussion for possible action regarding the Glenn County Office of Emergency Services General Pan for 1997-98 fiscal year.

**Proceedings:** Ms. Russell read aloud and presented letter to the Board dated January 6, 1998 commending Glenn County for their Emergency Management System and development of a viable OES Program.

## **26. Legislation**

**Matter:** Letter from Bankruptcy Issues Council of PG Communications requesting support of House Resolution 2500/The Responsible Borrower Protection Bankruptcy Act of 1997.

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Support House Resolution 2500

**Vote:** Unanimous.

## **27. Public Works**

**Also Present:** Tom Tinsley, Public Works Director & Scott Rolls, Deputy County Engineer

**Matter:** Recommendation of Mr. Tinsley to:

- a. Reject Bid for Construction of the CATIA Proposition 116/Pedestrian Walkways at Hamilton City from Jerry Jackson, Inc. of Orland with the lowest bid of \$186,521.00, with failure to comply with requirements of Section 8 of the standard specifications;
- b. Award Bid to second lowest bidder to Robert R. Peacher, Inc. of Chico, with all requirements met for \$189,470.00; and
- c. Authorize the Public Works Director to execute Construction Contract with Robert R. Peacher.

### **Proceedings:**

- a. Mr. Rolls reviewed the aforesaid matter;
- b. Ken Hopkins, Attorney at Law representing Jerry Jackson Inc., spoke; and
- c. Upon further discussion, the Chairman ordered that this matter be continued to January 20, 1998 to allow County Counsel to meet with Mr. Hopkins to review this matter further.

## **28. Buildings & Grounds**

**Also Present:** Dan Gardner, Building Maintenance & Inspection Director

**Matter:** Recommendation of Mr. Gardner to introduce Ordinance " *Readopting the Glenn County Code Regarding the Use of Chlorinated Polyvinyl Chloride (CPVC) Plastic Piping as an alternative Building Material for Water Systems and Making Findings as Required by California Health and Safety Code Section 17958.8*", which was authorized by the adoption of Ordinance No. 1063 on December 19, 1995. (Waive further reading and read title of Ordinance)

### **Proceedings:**

- a. Supervisor Mudd having read title of Ordinance set forth above, on motion of Supervisor Mudd, seconded by Supervisor Freeman, it was unanimously ordered to waive further reading and accept introduction of said Ordinance; and
- b. Upon Mr. Gardner advising of clerical error to Section 3 - Section 16.08.031 to read Section 16.08.055, the Chairman ordered that clerical error be corrected.

## **29. HRA/Social Services Division**

**Also Present:** Kim Gaghagen, Human Resource Agency Director & Scott Gruendl, Staff Services Manager I & Robin Zimmer, Employee Services Manager

**Matter:** Recommendation of Mr. Gaghagen to:

- a. Execute the Certification of the Glenn County Welfare Reform (CalWorks) Plan pursuant to Assembly Bill 1542, which provides in compliance with, guidelines set forth by California Department of Social Services (CDSS);
- b. Authorize the Human Resource Agency Director to submit the County Plan to the CDSS no later than

January 10, 1998;

- c. Dissolve the limited term ad hoc Welfare Reform Planning Council.  
Establish the "Welfare Reform Implementation Advisory Council" for the term to December 31, 1999.

**Motion/Second:** Supervisor Freeman/Supervisor Bungarz

**Order:** Approve (a) through (d) as set forth above

**Vote:** Unanimous.

### **30. Health Services**

**Also Present:** Mike Cassetta, Health Services Director & Doug Schrauth, Deputy Director Health Services

**Matter:** Pursuant to Bid Opening held on January 5, 1998, consider recommendation of Mr. Cassetta to award bid for computer hardware, consisting of six Pentium 166 MHZ computers with color monitors and one Pentium 150 MHZ Lap Top Computer and all accompanying attachments necessary.

**Proceedings:**

- a. The following bids were opened and read aloud on January 5, 1998:

<b>Duplicate Bids received from:</b>	<b>Vendor/Location</b>	<b>Bid Amount</b>
Highwave Technologies Inc.	San Jose, CA	\$ 9,125.09
Quest	Sacramento, CA	\$16,109.26
Microwarehouse Corp	South Norwalk, CT	\$10,224.94

- b. Mr. Schrauth recommended awarding bid to low bidder Highwave Technologies Inc.

**Motion/Second:** Supervisor Bungarz/Supervisor Harris

**Order:** Award bid to low bidder Highwave Technologies Inc., as recommended

**Vote:** Unanimous.

### **31. Miscellaneous**

**Matter:** Various matters as set forth below

**Proceedings:** The following matters were considered, with no action taken:

- Letter from California Board of Corrections, relating to Reallocation Funds for Adult Detention Facility Construction, request for proposals under the Federal Violent Offender Incarceration Grant Program.
- Response letter from Lassen County Administrator William Bixby, regarding the formation of Rural County Administrative Office Meetings.
- Letter from California State Association of Counties relating to the Fiscal Year 1994/95 Base Year Trial Court Funding Calculations.
- Letter from California Department of Forestry and Fire Protection addressed to Sheriff Kevin Donnelly, advising that fire clearance be granted for one year for the Glenn County Jail.
- Activity Report from Tri-County Economic Development Corporation, advising of year to date loans funded from November, 1997 for \$302,500.00.
- Juvenile Facility Health Inspection Report for inspection performance from October 10, 1997 to November 7, 1997, pursuant to Health and Safety Code Section 101045.
- Notice from Health Services Director Mike Cassetta, concerning Proposition 65/California's Safe

Drinking Water and Toxic Enforcement Act of 1986.

- h. Letter from the Butte County Mosquito and Vector Control District, providing the meeting attendance record for the 1997 appointee.
- i. Notice from Fish and Game Commission providing notice of proposed changes in regulations regarding the Northern Pike.
- j. Notice from Glenn County Service Center regarding the 1997 Vehicle Auction Results, with a total deposit of \$8,527.50.
- k. Report from Health Services Director Mike Cassetta, advising of the comparison of Health Services Agency of 1983 vs. 1998.

**11:35 a.m. - The Chairman Called The Meeting In Recess**

**11:46 a.m. - The Chairman Called The Meeting To Order**

### **32. Supervisors**

**Matter:** Appoint Supervisors to various committees/commissions.

**Motion/Second:** Supervisor Mudd/Supervisor Harris

**Order:** Accept Appointments as submitted

**Vote:** Unanimous.

- a. Dissolve the following Committees:

<b>Committee</b>
Budget/Finance Committee
Energy Element Citizen's Advisory Committee
Water Advisory Committee, Glenn County

- b. Change the name of the following Committees:

<b>Committee (Original Name)</b>	<b>Committee (New Name)</b>
Glenn Chamber/Economic Development Corp.	Glenn Economic Development Corp

- c. Approve Supervisor appointments and any changes as follows:

<b>Committee</b>	<b>Appointee</b>	<b>Representation</b>	<b>Term From</b>	<b>Term To</b>
Airport Advisory Committee, Glenn County	Bungarz (Liaison)	Supervisor - Liaison	1/3/95	Pleasure
Audit Committee	Chairman	Board of Supervisors	1/31/94	Pleasure
Audit Committee	Vice-Chairman	Board of Supervisors	1/10/89	Pleasure
California State Association of Counties	Bungarz	Administration of Justice	1/1/98	12/31/98

California State Association of Counties	Bungarz	Alternate Director	1/1/98	12/31/98
California State Association of Counties	Freeman	Government Finance & Operations	1/1/98	12/31/98
California State Association of Counties	Freeman	Health & Human Services	1/1/98	12/31/98
California State Association of Counties	Harris	Housing, Land Use & Transportation	1/1/98	12/31/98
California State Association of Counties	Mudd	Agriculture & Natural Resources	1/1/98	12/31/98
California State Association of Counties	Mudd	Excess Insurance Authority	1/8/91	Pleasure
Certified Unified Program Agency Coordinating Committee, (CUPA), Air Pollution Control District	Hansen	Board of Supervisors	1/1/98	Pleasure
Colusa Basin Drainage District	Hansen	Board of Supervisors	1/1/98	12/31/2002
Community Action Agency	Bungarz	Board of Supervisors	1/1/98	12/31/98
Community Action Agency	Mudd	Board of Supervisors	1/1/98	12/31/98
Community Development Block Grant Loan Committee	Bungarz	Supervisor (Community Action Board)	12/5/95	Pleasure
Contract Committee	Freeman	Board of Supervisors	2/21/95	Pleasure
Contract Committee	Hansen	Board of Supervisors	2/21/95	Pleasure
County Administrative Officers Association of California	Chairman	Board of Supervisors (designates alternate as needed)	1/1/98	12/31/98
County Facilities Planning Committee	Chairman	Board of Supervisors	1/23/95	Pleasure
County Facilities Planning Committee	Freeman	Board of Supervisors	1/23/96	Pleasure
County Facilities Planning Committee	Vice-Chairman (Alternate)	Board of Supervisors	1/1/98	Pleasure

County Labor Management Committee	Mudd	State Community Economic Revitalization Term (CERT)	7/19/94	Pleasure
Data Processing Coordination Committee	Freeman	Board of Supervisors	9/19/95	Pleasure
Emergency Medical Care Council, Glenn County	Bungarz	Board of Supervisors	6/18/96	6/18/98
Fish, Game & Recreation Commission	Hansen (Liaison)	Board of Supervisors	1/23/96	Pleasure
Glenn Economic Development Corp	Freeman	Board of Supervisors	10/1/95	1/1/99
Glenn Economic Development Corp	Hansen (Alternate)	Board of Supervisors	12/17/96	1/1/99
Glenn Residential Care Services, Inc.	Bungarz	Board of Supervisors	4/2/96	4/2/2000
Groundwater Management District Formation Committee, Glenn County	Hansen	Board of Supervisors	1/5/93	Pleasure
Groundwater Management District Formation Committee, Glenn County	Mudd	Board of Supervisors	1/23/96	Pleasure
Job Creation Task Force	Freeman	Glenn Tri-County Economic Development Organization	12/2/97	Pleasure
Juvenile Justice Coordinating Council, Glenn County	Bungarz	Board of Supervisors	11/18/96	Pleasure
Law Library Board	Chairman	Board of Supervisors	1/1/98	12/31/98
Library Advisory Board, Glenn County	Bungarz	Supervisor (Southern Area)	1/3/95	Pleasure
Library Advisory Board, Glenn County	Harris	Supervisor (Northern Area)	1/5/93	Pleasure
Local Agency Formation Commission	Bungarz	Supervisor	5/1/97	5/1/2001

Local Agency Formation Commission	Hansen	Supervisor	5/1/97	5/1/2001
Local Agency Formation Commission	Mudd (Alternate)	Supervisor	5/1/97	5/1/2001
Mental Health, Alcohol and Drug Advisory Board	Bungarz	Board of Supervisors	1/1/98	12/31/98
Mental Health, Alcohol and Drug Advisory Board	Hansen	Board of Supervisors	1/1/98	12/31/98
North Central Counties Consortium	Freeman	Board of Supervisors	1/23/96	Pleasure
North State Water Association	Hansen	Board of Supervisors	1/1/98	12/31/98
North State Water Association	Harris	Board of Supervisors	1/1/98	12/31/98
Northern California County Supervisors Association (NorCal)	Harris	Director	1/1/98	12/31/98
Northern California County Supervisors Association (NorCal)	Mudd	Alternate Director	1/1/98	12/31/98
Property Tax Negotiating Committee	Chairman	Board of Supervisors	1/1/98	12/31/98
Refugee Task Force	Bungarz	Board of Supervisors	1/3/95	Pleasure
Regional Council of Rural Counties	Harris	Director	1/1/98	12/31/98
Regional Council of Rural Counties	Mudd	Alternate Director	1/1/98	12/31/98
Regional Transit Committee	Freeman	Board of Supervisors	1/3/95	Pleasure
Regional Transit Committee	Mudd	Board of Supervisors	1/8/91	Pleasure
Resource, Conservation and Development Council	Freeman	Supervisor, Economic Development Background	12/2/97	Pleasure

Resource, Conservation and Development Council	Hansen	Supervisor, Natural Resource Background	12/2/97	Pleasure
Revenue, Expenditure and Fiscal Committee	Bungarz	Supervisor	12/16/97	Pleasure
Revenue, Expenditure and Fiscal Committee	Freeman	Supervisor	12/16/97	Pleasure
Rule 20A PG&E Underground Committee	Freeman	Board of Supervisors	5/7/96	Pleasure
Rule 20A PG&E Underground Committee	Hansen	Board of Supervisors	5/7/96	Pleasure
Sacramento Valley Basinwide Air Pollution Control Council	Harris	Supervisor Alternate Member	1/5/93	Pleasure
Sacramento Valley Westside Canal Association	Hansen (Alternate	Board of Supervisors	1/1/98	12/31/98
Sacramento Valley Westside Canal Association	Mudd	Board of Supervisors (Association Executive Committee)	1/1/98	12/31/98
Sacramento Valley Westside Canal Association	Mudd (Director)	Board of Supervisors	1/1/98	12/31/98
Self-Insurance Program JPA Governing Board	Hansen	Supervisor Member	1/5/93	Pleasure
Self-Insurance Program JPA Governing Board	Mudd	Supervisor Member	12/1/90	Pleasure
Solid Waste Advisory Committee	Harris	Board of Supervisors	1/1/98	Pleasure
Solid Waste Independent Hearing Panel	Harris	Board of Supervisors	1/1/98	Pleasure
Tehama Colusa Water Users Association	Hansen	Alternate Director	1/5/93	Pleasure
Tehama Colusa Water Users Association	Harris	Director	1/5/93	Pleasure

Transportation Commission & Local Transportation Task Force	Bungarz	Member	1/1/98	12/31/98
Transportation Commission & Local Transportation Task Force	Freeman	Member	1/1/98	12/31/98
Transportation Commission & Local Transportation Task Force	Mudd	Member	1/1/98	12/31/98
Treasury Oversight Committee, Glenn County	Chairman	Board of Supervisors	1/1/96	12/31/98
Tri-County Economic Development Board	Freeman	Board of Supervisors	1/3/95	7/1/98
Upper Sacramento River Fisheries & Riparian Habitat Management Plan Advisory Council	Bungarz	Supervisor Member (Alternate)	1/1/98	Pleasure
Upper Sacramento River Fisheries & Riparian Habitat Management Plan Advisory Council	Hansen	Supervisor Member	1/5/93	Pleasure
Wildlife Preserve Committee	Hansen	Glenn County Resource Conservation District	7/14/92	Pleasure
Williamson Act Advisory Committee	Freeman, (Alternate)	Board of Supervisors	2/7/95	Pleasure
Williamson Act Advisory Committee	Hansen	Board of Supervisors	1/5/93	Pleasure
Williamson Act Advisory Committee	Mudd	Board of Supervisors	2/7/95	Pleasure

**The Chairman Adjourned to a Meeting of the  
Glenn County Board of Equalization**

**33. Board of Equalization**

**Also Present:** Vince Minto, Assessor

**Matter:** Hold Hearing for 1997/98 Assessment Appeal Applications 14 through 23 for Key Production Company, Inc.

**Proceedings:** Mr. Minto advised that Key Production had withdrawn appeal applications and also noted that faxed copy of withdrawal was submitted to the Clerk; application No. 16 Assessor Parcel No. 054-18-0-050-0 should be denied as it is not part of Key Production Company Inc.; whereupon, on motion of Supervisor Bungarz, seconded by Supervisor Harris, it was unanimously ordered to deny application No. 16 as

recommended by Assessor, and accept withdrawal of all applications.

### The Chairman Adjourned to a Meeting of the Glenn County Board of Supervisors

#### 34. Supervisors

**Matter:** Pursuant to Glenn County Administrative Policies & Procedures Chapter 2.08.01, elect Chairman and Vice Chairman of the Board of Supervisors, to serve for one year or until the election of their successors, whichever occurs later.

**Proceedings:** At 12:17 p.m., the aforesaid matter was considered

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Elect Supervisor Dick Mudd as Chairman, and Supervisor Denny Bungarz as Vice-Chairman

**Vote:** Unanimous.

#### 35. Miscellaneous

**Matter:** Adopt Resolution 98-001 "*Commending Paul Edward Briggs.*"

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Adopt Resolution 98-001

**Vote:** Unanimous.

36. The Chairman adjourned the meeting at 12:18 p.m.

### ADDENDUM A CONSENT CALENDAR

#### 3. Consent Calendar

**Matter:** Various matters listed on Consent Calendar as set forth below.

**Motion/Second:** Supervisor Mudd/Supervisor Freeman

**Order:** The aforesaid matters were ordered

**Vote:** Unanimous:

a. **Assessment Roll:** Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Correction No.	Fiscal Year
Dearing, Edison & Anna I.	025-09-0-024-0	501-B	1993-94
Dearing, Edison & Anna I.	025-09-0-024-0	426-B	1994-95
Dearing, Edison & Anna I.	025-09-0-024-0	312-B	1995-96
Dearing, Edison & Anna I.	025-09-0-024-0	264-B	1996-97

b. **Fund Transfers:** Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	\$Amount
5191	North Willows County Service Area	Appropriation of funds due to budget deficiency from General Reserve	40,000.00
5193	Road Department	Transfer due to unanticipated expenses	3,566.00

5203	Assessor	Expenses against Property Tax Admin. Account to purchase County Lap Top Computer	2,561.13
5204	Assessor	To cover cost of travel expenses for Cirone Computer Consulting, training of the PAMS system	769.09
5205	Assessor	Expenses incurred against Property Tax Admin. Account for computer consulting.	1,000.00
5206	Assessor	Purchase of desks and accessories, approved per Minute Order 4 (b) of 10/7/97	625.00
5211	Jail	Appropriation for purchase of radios for jail, funding source - Local Law Supplemental Funding, approved 9/30/97	3,933.39
5213	Assessor	Purchase of Computer Equipment for the Elections Department	700.00
5214	Assessor	Expenses incurred against the Property Tax Administration Account to purchase computer equipment	650.00
5218	Investigative Vehicles	To cover cost of vehicle to be used for investigations	1,689.00

c. **HRA/Community Action Division:** Amended Minute Order 25 of November 4, 1997, to show that Line Item Budget, Community Action /G/L 0499-9745/JL0499-9745, Community Development Block Grant - Housing Rehabilitation (program) should be \$462,500.00 instead of \$462,240.00.

d. **Health Services:** Upon the recommendation of Health Services Director Mike Cassetta, approved and executed Contract Amendment with State Department of Health Services, for Comprehensive Tobacco Control Program, which increases contract amount by \$40,000.00 for the total of \$150,000.00 for fiscal year 1997/98 for education services to the citizens of Glenn County. (County Contract No.189)

e. **Public Works:** Upon the recommendation of Executive Director Tom Tinsley, appointed Bob Johnson and Scott Rolls to represent the Glenn County Public Works Department to serve during the 1998 year on the Technical Advisory Committee for development of the Regional Improvement Program portion of the State Transportation Improvement Program.

f. **Sale of County Property:** Pursuant to Minute Order 19 of December 2, 1997, confirmed negotiation of sale of parcel owned by County adjacent to the Elk Creek Community Church.