

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, November 15, 2005

Chairman Amaro called a duly noticed informal meeting of the Board of Supervisors and Department Heads to order at 8:19 a.m., in the Board of Supervisors Conference Room at 526 West Sycamore Street, Willows, with Board members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan and Amaro (Chairman)
Also Present: David Shoemaker, County Administrative Officer
Debbie Lambert, Deputy Clerk

1. **Supervisors/Department Heads**

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

- Proceedings:
- a. Child Support Services Agency Director Carroll Ragland advised that Dawn Mayer is the Agency's new Assistant Director, and spoke of state requirements affecting the Agency;
 - b. County Counsel Thomas Agin advised that he is sending Departments a questionnaire to determine anticipated workload and budget, that he is meeting with Golden State Risk Management to discuss outstanding Workers Comp matters and alternative work assignments, and discussion was held regarding the Return to Work Program;
 - c. Personnel Director John Greco advised that the General Unit will meet November 16th, that the Deputy Sheriffs' Association is scheduled to respond to the county's offer, and that the Mid Managers Association was informed of lack of funding so they will not be reopening negotiations at this time;
 - d. Health Services Consultant Mike Cassetta discussed Part D of Medicare regarding prescriptions;
 - e. Human Resource Agency Kim Gaghagen advised that his agency is being trained to explain Part D to the public, and that he has been working with Mr. Cassetta to develop long term plans to better serve the clients who use the services of both Human Resource Agency and Health Services Agency;
 - f. Agricultural Commissioner Mark Black advised that roadside weed control has begun, that a new Environmental Biologist is on board, and that the Department is starting to issue 2006 Restricted Material Permits;
 - g. Supervisor Hansen spoke of the importance of supporting the University's efforts in research and education regarding pests and diseases of crops;
 - f. The Chairman adjourned the meeting at 8:59 a.m.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:04 a.m., with members as follows:

Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)
Also Present: David Shoemaker, County Administrative Officer
Thomas Agin, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

**A MOMENT OF SILENCE WAS HELD FOR JOE WILLIAMS
GLENN COUNTY SUPERVISOR FROM 1982 TO 1986**

1. **Minutes**

Matter: Approve the Minutes of November 1, 2005.
Motion/Second: Supervisor Hansen/Supervisor McGowan
Order: Approve the aforesaid Minutes
Vote: Unanimous.

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2. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Reports and issues were discussed by Supervisors.
b. Lynton Smith, representing the North Valley Catholic Services Talking Book Program, requested that the Board of Supervisors sign up to be readers for recording books for pre school children, and submitted a sign up sheet if any Board member would like to participate.

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor McGowan/Supervisor Freeman

Order: Approve Consent Calendar as set forth on Attachment "A"

Vote: Unanimous.

4. **California State Association of Counties (CSAC) Excess Insurance Authority Joint Powers Agreement**

Also Present: Thomas C. Agin, County Counsel
Scott Schimke, Golden State Risk Management Association

Matter: Recommendation of Mr. Agin to:

- a. Adopt Resolution 2005-108 "*Amending the CSAC Excess Insurance Authority Joint Powers Agreement*"; and
- b. Approve and authorize the Chairman of the Board of Supervisors to execute *Joint Powers Agreement Creating the CSAC Excess Insurance Authority*.

Proceedings: Mr. Schimke reviewed the aforesaid matter

Motion/Second: Supervisor Freeman/Supervisor McGowan

Order: Adopt Resolution 2005-108 and approve matters as set forth in (b) above

Vote: Unanimous.

5. **Contract/Taser Purchase/Sheriff**

Also Present: Sheriff Larry Jones
Todd James, Sheriff's Sergeant

Matter: Recommendation of Sheriff Jones to:

- a. Approve brand specific, non-competitive bid purchase of Tasers for approximately \$33,300 from Taser International;
- b. Authorize Sheriff Jones to execute contract to purchase Tasers upon review by County Counsel; and
- c. Authorize sale of departmental and seized weapons and the use of monies received for purchase of Tasers.

Proceedings: a. Sheriff Jones submitted and reviewed *Comparison of Injuries Taser Technology Reduces Injuries*, and *Granite City, IL Police Department Workers Compensation Expense*; and

- b. Scott Schimke, Golden State Risk Management, advised that there is money available to fund the Taser's and any further training needed from the Loss Control Subsidy Funds.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve matters as set forth in (a), (b) and (c) above

Vote: Unanimous.

The Vice Chairman Adjourned to the Glenn County Board of Equalization

6. **Assessment Appeal Continued – Johns Manville**

Matter: Recommendation of Assessor Vince Minto to continue Assessment Appeal Applications #2003-39 and #2004-19 Johns Manville to January 17, 2006.

Motion/Second: Supervisor Bungarz/Supervisor McGowan

Order: Approve the aforesaid matter

Vote: Unanimous.

The Chairman Adjourned to the Glenn County Board of Supervisors

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7. **Budget Changes**

Matter: Approve the following Budget changes, 4/5 vote required:
(No general fund impact)

Trans No.	Department/ Budget	Description	Amount
5052	Human Resource Agency/ Community Action Division	To appropriate unanticipated revenue to cover services & supplies expenses in the Community Action Victim Witness program.	\$ 1,500.00
5053	Human Resource Agency/ Community Action Division	To transfer Community Action general reserve funds to cover services & supplies expenses in the Community Development Block Grant (CDBG) Reuse program.	\$ 4,423.62
5056	Human Resource Agency/ Community Action Division	To appropriate unanticipated interest revenue to cover services & supplies expenses in the Community Action Emergency Food & Shelter grant.	\$ 40.91
5058	Assessor/ Elections	To transfer appropriations from Elections professional services to cover building & improvement costs in the Elections Remodel capital project fund.	\$ 10,000.00
5059	Office of Education Admin Building Construction Project #01761000	To transfer Office of Education project contingency funds to cover project change order amendments for building & improvement costs.	\$ 5,606.64
5060	Office of Education Admin Building Construction Project #01761000	To transfer Office of Education project funds from Professional Services to Building & Improvements.	\$ 159,596.00
5061	Office of Education Admin Building Construction Project #01761000	To transfer Office of Education contingency funds to cover project change order amendments for buildings & improvements.	\$ 2,827.08

Motion/Second: Supervisor Freeman/Supervisor McGowan
Order: Approve the aforesaid matter
Vote: Unanimous.

8. **Glenn Medical Center**

Matter: Recommendation of County Administrative Officer David Shoemaker to approve and authorize the Chairman of the Board to execute letter of intent to United Government Services, to assign the lease of Glenn Medical Center from Enloe Medical Center to Glenn Medical Center, Inc., a "not for profit 501(c)3 Corporation".

Motion/Second: Supervisor Freeman/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

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9. **Glenn County Resource Conservation District – Appointments & Resignations**

Matter: Accept the resignations of Hank Spurlock, Craig Lederer and Tim Pedrozo from the Glenn County Resource Conservation District and correct Minute Order 13 of November 1, 2005 to reflect the term of Mike Yalow to be from November 1, 2005 to November 1, 2009.

Motion/Second: Supervisor Hansen/Supervisor Freeman
Order: Approve the aforesaid matter
Vote: Unanimous.

10. **Miscellaneous**

Matter: Reviewed the following items with no action taken:

- a. Letter from the Governor's Office of Emergency Services advising that the U.S. Department of Agriculture granted a Secretarial disaster designation for the County of Glenn and contiguous counties of Butte, Colusa, Lake, Mendocino, and Tehama, due to agriculture losses caused by rain, wind, and unusually cool temperatures that occurred May 1, 2005 through June 10, 2005.
- b. *Investment Information Portfolio Report* for the quarter ending September 30, 2005.

9:40 a.m. -- The Chairman Called the Meeting in Recess

9:47 a.m. – The Chairman Called the Meeting to Order

11. **Willows Memorial Hall Renovation/Update on Status of Court Facilities Transfer**

Also Present: Dan Obermeyer, Planning & Public Works Agency Director
Matter: Recommendation of County Facilities Planning Committee to:

- a. Remodel and upgrade Willows Memorial Hall space;
- b. Approve relocation of the Board of Supervisors, Clerk of the Board, County Administrative Officer, Personnel, County Counsel, Veterans Services Officer, and Veterans/VFW organizations;
- c. Authorize the Planning & Public Works Director and County Administrative Officer to finalize plans for both Civic Memorial Hall and Glenn County Courthouse (with Glenn County Judge's concurrence on courthouse); and
- d. Authorize County Administrative Officer and Director of Finance to arrange for use of current Courthouse Construction Fund appropriations and if necessary arrange for a loan to be repaid from future Courthouse Construction Fund revenue.

Proceedings:

- a. Mr. Obermeyer reviewed plans for renovation of Memorial Hall, and future plans for the Courthouse;
- b. Ben Allen, Veteran, reviewed problems the Veterans had in the past with their facilities at Memorial Hall; and
- c. Robert Hewitt, Attorney at Law for Veterans, spoke regarding preservation of Memorial Hall for the Veterans, and priority for housing of Veterans.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve matters set forth in (a) through (d) above
Vote: Unanimous.

**10:32 a.m. -- Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting**

12. **Public Hearing – Zone Change #2005-06**

Also Present: Dan Obermeyer, Planning & Public Works Agency Director
Matter: Pursuant to Affidavit of Publication on file in the Office of the Clerk of the Board of Supervisors, consider recommendation of the Planning Commission to find on the basis of the Initial Study that a negative declaration be granted and that Zone Change #2005-06 be adopted as amended and staff be directed to prepare an ordinance for the proposed changes.

Proceedings:

- a. The Chairman opened the aforesaid matter for public hearing;
- b. Mr. Obermeyer reviewed the aforesaid matter;
- c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
- d. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to conclude hearing, decide matter, and find on the basis of the Initial Study that a negative declaration be granted

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and that Zone Change #2005-06 be adopted as amended, and direct staff to prepare an ordinance for the proposed changes.

13. **Tri-County Economic Development Corporation – MOU**

- Also Present: Marc Nemanic, Executive Director, Tri-County EDC
Forrest Sprague, President, Glenn County EDC
- Matter: Recommendation of County Administrative Officer to approve and authorize the Chairman of the Board to execute Memorandum of Understanding between the County of Glenn, City of Orland, City of Willows, and the Tri-County Economic Development Corporation, for the purpose of distribution of funds to be used on mutual projects.
- Proceedings:
- a. Mr. Nemanic reviewed the aforesaid matter and advised that May 19, 2004 the Glenn Economic Development Corporation Board of Directors voted to dissolve the Corporation and directed that unused funds be distributed to benefit the County and Cities;
 - b. Mr. Sprague advised that the Community Development Services CEO Jeff Lucas was doing an excellent job attracting business to Glenn County;
 - c. On motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to approve the aforesaid matter.

14. **Public Hearing - Community Development Block Grant (CDBG)**

- Also Present: Kim Gaghagen, Human Resource Agency Director
Cheri Hagen, Deputy Director for Community Action
- Matter: Pursuant to Affidavit of Publication on file in the Office of the Clerk of the Board of Supervisors, consider recommendation of Mr. Gaghagen to:
- a. Conduct an Application Submittal Phase Public Hearing for a CDBG-Economic Development Allocation – Community Economic Enterprise Fund Component application; and
 - b. Adopt Resolution 2005-104 *“Approving an Application and Contract Execution for Funding From the Economic Development Allocation of the State Community Development Block Grant (CDBG) Program and Authorizing the Execution of a Grant Agreement and Any Amendments Thereto with the State of California For the Purpose of This Grant”* and authorize the Chairman of the Board of Supervisors to execute the Statement of Assurances.
(No general fund impact)
- Proceedings:
- a. The Chairman opened the aforesaid matter for public hearing;
 - b. Ms. Hagen passed around a sign-in sheet and Mr. Gaghagen reviewed the aforesaid matter and introduced Mr. Jeff Lucas and Rapid Response Coordinator Yassi Lam;
 - c. The Chairman opened the hearing for public comments; whereupon none having been heard, the Chairman closed the hearing to public comments;
 - d. On motion of Supervisor McGowan, seconded by Supervisor Freeman, it was unanimously ordered to conclude hearing, decide matter, adopt Resolution 2005-104 and approve (a) in matter above.

15. **Contract - Credit Card/Debit Card and EFT Transactions**

- Also Present: Don Santoro, Director of Finance
- Matter: Recommendation of Mr. Santoro to authorize the Director of Finance to execute:
- a. Merchant Services Agreement with Bank of America;
 - b. Service Agreement with Electronic Data Systems to set up internet and telephone credit/debit card and EFT transactions;
 - c. Agreement with Computer Logistics to perform conversion of Tax Collector files to online use; and
 - d. Authorize the Director of Finance to amend the agreements as may be necessary to allow credit/debit card and EFT payments for services provided by Glenn County, contingent upon review and approval of County Counsel.
- Proceedings: Mr. Santoro reviewed the aforesaid matter and advised that eventually the county will accept credit card payment for all services within the County.
- Motion/Second: Supervisor Bungarz/Supervisor McGowan
- Order: Approve the aforesaid matter
- Vote: Unanimous.

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**11:22 a.m. -- The Chairman Called the Meeting in Recess
10:28 a.m. -- The Chairman Called the Meeting to Order**

16. **Health Services Administration Reclassification**

- Also Present: David Shoemaker, County Administrative Officer
Matter: Recommendation of Mr. Shoemaker to approve position allocation changes for Health Service Agency and authorize restructuring of Department.
Proceedings:
- a. Mr. Shoemaker reviewed the aforesaid matter, advised that monies saved go back into the Department to be used at a program level, and recommended re-titling/reclassifying the Deputy Director of Health Services Programs to Deputy Director Behavior Health Services and Health Services Program Manager to Deputy Director Public Health/Director of Nursing;
 - b. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to approve re-titling the two positions as set forth in (a) above, and with the present incumbents to be put into those positions; whereby upon discussion the aforesaid motion was amended by Supervisor Bungarz, with Supervisor Freeman concurring, to include that the reclassification would become effective next pay period;
 - c. Discussion was held regarding past consolidations, the differences in thought processes between the agencies the necessity of client understanding at Health Services Agency, and concerns with finding qualified replacements for the Department Head positions;
 - d. Mental Health Client Michelle Jones advised that the merger would directly affect her and that she was against the merger;
 - e. Citizen Vicki Allen advised that the two agencies have distinctive operating cultures and was against the merger;
 - f. Citizen Ray Collette advised that the concerns should be with the clients, advised that many clients are at risk, and spoke against the merger;
 - g. Discussion was held regarding the Human Resource Agency being driven by State mandates, and that the employees on the front line would deliver services, not administration; and
 - h. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to maintain the Departments as they currently are and advertise for a new Health Services Agency Director; upon discussion the aforesaid motion was amended with Supervisor Freeman concurring to direct the County Administrative Officer and Personnel Director to rewrite the position description for the Health Services Agency Director and appoint the Chief Deputy Director of Health Services Agency as Interim Director of Health Services Agency.

12:18 p.m. – The Chairman Called a Recess to 1:30 p.m.

AFTERNOON SESSION

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:37 p.m., with members as follows:

- Present: Supervisors Bungarz, Freeman, Hansen, McGowan, and Amaro (Chairman)
Also Present: David Shoemaker, County Administrative Officer
Thomas Agin, County Counsel
Sandra Pergson, Deputy Clerk

17. **Closed Session**

- Matter:
- a. Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Deputy Sheriff's Association (DSA), the Glenn County Mid Managers Association (GCMMA) and the Glenn County General Unit (GCGU) UPEC Local 792.
 - b. Adjourn to Closed Session pursuant to Government Code Section 54957 to hold continued Public Employee Performance Evaluation for Personnel Director John Greco.

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- Proceedings: a. The Chairman announced the aforesaid matters; and
 b. Later this date as a result of Closed Session the Chairman announced that a Performance Evaluation was done for Personnel Director John Greco, and that direction was given to County's Chief Negotiator in regards to Labor Negotiations.
18. The Chairman adjourned the meeting at 3:24 p.m.

JOHN AMARO, Chairman

ATTEST:

David Shoemaker, County Administrative Officer
and Clerk of the Board of Supervisors

BY: _____
Sandra Pergson, Deputy Clerk

Distribution:	Board Members	Elections	Willows Library
	County Counsel	Sacramento Valley Mirror	Orland Library
	Finance Director		

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ATTACHMENT "A"

3. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
Motion/Second: Supervisor McGowan /Supervisor Freeman
Order: Approve Consent Calendar as set forth below
Vote: Unanimous by members present.

a. **Employer Pickup Resolution Pre-Tax Payroll Deduction Plan**

Upon the recommendation of Personnel Director John Greco, adopted Resolution 2005-105 "*Employer Pickup Resolution Pre-Tax Payroll Deduction Plan for Service Credit Purchase (Contribution Code 14)*".

b. **Employer's Contribution – Medical & Hospital Care Act**

Upon the recommendation of Personnel Director John Greco, adopted Resolution 2005-106 "*Fixing the Employer's Contribution Under the Public Employees' Medical and Hospital Care Act*", an annual report as required by CalPERS.

c. **Child Abuse Prevention, Intervention and Treatment Services**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Adopted Resolution 2005-107 "*Submittal of a Three-Year County Plan to Provide Child Abuse Prevention, Intervention and Treatment Services*"; and
- (2) Approved and authorized the Chairman of the Board of Supervisors to execute *Notice of Intent for Glenn County* which designates the Human Resource Agency as the public agency to administer the combined Child Abuse Prevention, Intervention and Treatment (CAPIT)/Community-Based Child Abuse Prevention (CBCAP)/Promoting Safe and Stable Families (PSSF) Programs.

(No general fund impact)

d. **Contract – Social Worker Training**

Upon the recommendation of Human Resource Agency Director Kim Gaghagen:

- (1) Approved *Amendment to Training Agreement* with U.C. Davis for social worker training which increases the number of days of training;
- (2) Authorized the Human Resource Agency Director, or his designee, to execute the amendment; and
- (3) Authorized the Human Resource Agency Director, or his designee, to modify or amend the agreement contingent upon the review and approval of the County Administrative Officer.

(No general fund impact)

e. **Blue Claim – Regional Council of Rural Counties Commodity Basket**

Upon the recommendation of Supervisor Bungarz, authorized payment of invoice from the Board of Supervisors budget in the amount of \$250 for the basket of commodities that represented Glenn County at the Regional Council of Rural Counties 2005 Annual Conference held in September.

f. **Blue Claim – Claim Over One Year Old**

Upon the recommendation of Director of Finance Don Santoro, approved payment of claim for Petty Cash over one year old on behalf of the Department of Finance, for \$36.55.

g. **Credit Card Purchasing Authority - Sheriff**

Upon the recommendation of Sheriff Larry Jones, authorized James Hinde to make purchases with the County Credit Card, in accordance with County and Departmental purchasing policy.