

**MINUTES
BOARD OF SUPERVISORS
GLENN COUNTY, CALIFORNIA**

Tuesday, December 5, 2000

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9:00 a.m., with members as follows:

Present: Supervisors Bungarz, Hansen, Harris, Mudd, and Freeman (Chairman)

Also Present: Norman Herring, County Counsel
Sandra Pergson, Deputy Clerk

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. **Minutes**

Matter: Approve the Minutes of November 14, November 20, and November 21, 2000.

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Approve the aforesaid Minutes

Vote: Unanimous.

2. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar set forth on Attachment "A".

Motion/Second: Supervisor Mudd/Supervisor Hansen

Order: Approve Consent Calendar as set forth in Attachment "A"

Vote: Unanimous.

3. **Unscheduled Matters**

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings: a. Various issues and reports were given by Supervisors with no action taken;

b. **Land Conversion Meeting**

Pursuant to request of Public Works & Development Services Agency Chief Deputy Director John Benoit requesting that the Board schedule an evening meeting the last two weeks in January for the Land Conversions Meeting; whereupon, the Board by general consensus, scheduled January 24, 2001 at the Ord Community Hall at 7:00 p.m., with Supervisor Hansen to schedule hall for that date, and John Benoit to publish notice of meeting;

c. Discussion was held regarding continuance of Closed Session on Performance Evaluation of Personnel Director; whereupon, the Chairman ordered that Closed Session be continued to December 19, 2000; and

d. Human Resource Agency Director Kim Gaghagen spoke regarding several items on agenda this date and advised he and his staff were available to answer any concerns that the Board has; whereupon, items 23, 17, and 18 from agenda were pulled forward.

4. **Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize Director, or his designee, to execute contract with North Valley Catholic Social Service for child abuse and neglect prevention services, not to exceed \$61,258.00 for December 1, 2000 through June 30, 2001, and \$80,570.00 for fiscal year 2001/2002.

Proceedings: Mr. Gaghagen introduced Bob Michaels from Catholic Social Service, and Mr. Michaels reviewed the aforesaid matter

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Approve the aforesaid matter

Vote: Unanimous.

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5. **Resolution/Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director
Christine Applegate, Deputy Director, Human Resource Agency
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen, to adopt Resolution 2000-148 *"Increasing the Hourly Compensation of In-Home Supportive Care (IHSS) Workers Within the County of Glenn"*, effective January 1, 2001 salary paid would be \$6.25 per hour, and from \$6.25 per hour to \$6.75 per hour effective January 1, 2002.
Proceedings: Mr. Gaghagen reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Adopt Resolution 2000-148
Vote: Unanimous.

6. **Resolution/Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director
Christine Applegate, Deputy Director, Human Resource Agency
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen, to adopt Resolution 2000-149 *"Increasing the Hourly Compensation of In-Home supportive Care (IHSS) Workers Within the County of Glenn"*, effective January 1, 2001 salary paid would be \$6.44 per hour which is a three percent above minimum wage increase allowed under the California State 2000/2001 Budget Act.
Proceedings: Mr. Gaghagen reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2000-149
Vote: Unanimous.

7. **County Counsel/Resolution**

Also Present: Norman Herring, County Counsel
Matter: Adopt and Present Resolution 2000-145 *"Commending Norman Y Herring"*.
Proceedings: The Chairman read aloud and presented Resolution to Mr. Herring
Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2000-145
Vote: Unanimous.

8. **Human Resource Agency**

Also Present: Kim Gaghagen, Human Resource Agency Director
Christine Applegate, Deputy Director, Human Resource Agency
Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize Director, or his designee, to conduct a community wide Request for Proposals for expenditures of Glenn County's TANF (Temporary Assistance for Needy Families) Performance Incentive Funds, which funds are earned as a result of the reduction in the county's cash aid caseload.
Proceedings: Mr. Gaghagen reviewed the aforesaid matter
Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Unanimous.

9. **District Attorney-Family Support Division/Director of Finance**

Also Present: Don Santoro, Director of Finance
Mike Murray, District Attorney, Family Support Division
Matter: Recommendation of Mr. Santoro and Mr. Murray to approve Transfer of Funds 5090 for the Family Support Modular Project to reverse additional funding as indicated in Transfer of Funds 5050, and set up additional funding from #3490000 Child Support Administration Trust in the amount of \$68,600.00.
Motion/Second: Supervisor Harris/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

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10. **Director of Finance-Treasury Division**

Also Present: Don Santoro, Director of Finance
Joanne Haynes, Assistant Director of Finance-Treasury Division

Matter: Recommendation of Mr. Santoro to:

- a. Approve the purchase of a Hewlett Packard 10000Q Line Printer for \$8,595.00, without competitive bidding based on Findings of Fact as set forth therein; and
- b. Execute Purchase Agreement with The Bradshaw Group for said printer.

Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve matter as set forth in (a) and (b) above
Vote: Unanimous.

9:53 a.m. -- The Chairman Called the Meeting in Recess

10:00 a.m. -- The Chairman Called the Meeting to Order

11. **Public Hearing/Williamson Act**

Also Present: John Benoit, Public Works & Development Service Agency Deputy Director
Christie Leighton, Principal Planner

Matter: Pursuant to Affidavit of Publication on file in the office of Public Works & Development Services, Planning & Development Office, hold public hearing to:

- a. Adopt Resolution 2000-144 "*In the Matter of the Creation or Revision of Agricultural Preserves*"; and
- b. Authorize Chairman to execute 104 Williamson Act Contracts, thirty-four Conversion Contracts, from Williamson Act to Farmland Security Zone, and sixty-six Farmland Security Zone Contracts.

Proceedings:

- a. The Chairman opened the aforesaid matter for public hearing;
- b. Mrs. Leighton submitted maps "Willows and Orland Sphere of Influence";
- c. Mr. Benoit reviewed the aforesaid matter;
- d. Discussion was held regarding Williamson Act fees;
- e. The Chairman opened hearing to public comments;
- f. No comments being heard, the Chairman closed hearing to public comments;
- g. The Chairman entered the following matters into record as follows:

Document	Staff Exhibit	Public Exhibit
Williamson Act Farmland Security Zone Contracts 2000 Willows Sphere of Influence	A	
Williamson Act Farmland Security Zone Contracts 2000 Orland Sphere of Influence	B	

- h. On motion of Supervisor Hansen, seconded by Supervisor Bungarz, it was unanimously ordered to Adopt Resolution 2000-144 and approve (b) as set forth above; and
- i. Supervisor Hansen stated for the record that he has no interest in any of the contracts that were approved this date.

12. **Public Works and Development Services Agency/Personnel**

Also Present: Tom Tinsley, Public Works & Development Services Agency Director

Matter: Recommendation of Mr. Tinsley to approve the addition of an Account Clerk II and change all Public Works Maintenance Worker I positions to Public Works Maintenance Worker II positions on the position allocation list.

Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors Bungarz, Harris, Hansen, and Freeman
Noes: Supervisor Mudd.

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13. **Public Works and Development Services Agency-Service Center**

Also Present: Bob Johnson, Assistant Road Commissioner
Tom Tinsley, Public Works & Development Service Agency Director
Matter: Recommendation of Public Works and Development Services Agency Director Tinsley to authorize Director to seek formal bids for vehicle replacement purchases in 2000/2001 for the Fleet Management Division of Public Works & Development Services Agency.
Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Ayes: Supervisors Bungarz, Harris, Hansen, and Freeman
Noes: Supervisor Mudd.

14. **Public Works and Development Services Agency-Service Center**

Also Present: Bob Johnson, Assistant Road Commissioner
Tom Tinsley, Public Works & Development Service Agency Director
Matter: Recommendation of Public Works & Development Services Agency Director Tom Tinsley to purchase the following vehicles for Human Resource Agency, and Cooperative Extension Service, for a total amount of \$110,947.99:
a. Two 2001 Dodge B2500 Vans for \$37,902.15 from Swift JCPD of Davis, CA;
b. Two 201 GMC Safari Mini Vans for \$42,895.72 from Lasher Auto World of Sacramento, CA;
c. One 2001 Ford Focus Compact Sedan for \$14,451.94 from Downtown Ford of Sacramento, CA;
d. One 2001 Ford Focus Compact Station Wagon for \$15,698.18 from Downtown Ford of Sacramento, CA.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

15. **Personnel/Resolution**

Also Present: John Greco, Personnel Director
Matter: Recommendation of Personnel Director John Greco to adopt Resolution 2000-146 "Setting Pay Rates for Glenn County Department Heads, Confidential Employees and Other Non Represented Employees of the County".
Proceedings: a. Mr. Greco submitted revised Exhibit C "Nonrepresented Employees Pay Range Table" which changes Internal Auditor Range and Bi-Weekly Rate;
b. Supervisor Bungarz recommended the following changes for department head salary increases:
(1) Sheriff-Coroner - 89% equal to District Attorney
(2) Assessor/Clerk/Recorder - 85%
(3) Chief Probation Officer - 80%
(4) Agricultural Commissioner - 87%
c. Discussion was held regarding concerns over next year's funding being available for increases to salaries;
d. On motion of Supervisor Bungarz, seconded by Supervisor Mudd to adopt Resolution 2000-146 and approve increases in department head salaries as set forth in (b) above, contingent upon funds being available as set forth in parameters given originally to the Personnel Director, by the following vote:
Ayes: Supervisor Bungarz, Mudd, Harris, and Freeman
Noes: Supervisor Hansen
e. Supervisor Bungarz amended motion to include revised "Exhibit C", Supervisor Mudd concurred with amendment;

10:48 a.m. -- County Counsel Norman Herring Left the Meeting

- f. Director of Finance Don Santoro spoke regarding timelines for salary increases being given; and
- g. Later this date, Mr. Greco and Mr. Santoro requested clarification of contingency within motion set forth earlier this date; whereby, County Counsel clarified the pay rate of the four Department Heads listed in (b) above would be as stated in Resolution 2000-146 until all labor negotiations are settled and the Finance Director certifies funds are available.

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16. **Personnel/Mid-Managers Association**

Also Present: John Greco, Personnel Director
Matter: Pursuant to Minute Order 28 of November 21, 2000, execute the Glenn County Mid-Management Association Memorandum of Understanding.
Proceedings: Mr. Greco submitted Resolution 2000-147 "Adopting the Memorandum of Understanding Between County of Glenn and the Glenn County Mid-Managers' Association from December 5, 2000 Through December 31, 2003" and Memorandum of Understanding Between The County of Glenn and the Glenn County Mid-Managers Association, December 5, 2000 through December 31, 2003.

10:56 a.m. - County Counsel Norman Herring Entered the Meeting

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Adopt Resolution 2000-147 and execute Memorandum of Understanding as set forth above
Vote: Unanimous.

17. **Personnel/County Counsel**

Also Present: John Greco, Personnel Director
Matter: Pursuant to Minute Order 23 of November 21, 2000, consider appointment of Interim Public Works and Development Services Agency Director, and hold discussion for possible action on the recruitment of County Counsel and Public Works & Development Services Agency Director.
Proceedings: Mr. Greco submitted and reviewed flyer for recruitment of County Counsel position and upon discussion it was determined that flyer should include Law Library and Public Defenders budget as duties, and to remove Veterans Service Officer; whereupon by general consensus of the Board, it was approved to go forth with flyer with changes and salary as set.

**11:08 a.m. -- The Chairman Called the Meeting in Recess
Deputy Clerk Debbie Lambert Entered the Meeting and
Deputy Clerk Sandra Pergson Left the Meeting
11:13 a.m. -- The Chairman Called the Meeting to Order**

18. **Miscellaneous**

Also Present: Naser Bateni, Chief, Department of Water Resources, Division of Planning and Local Assistance
Glen Pearson, Department of Water Resources
Dan Keppen, U.S. Bureau of Reclamation, Mid-Pacific Region
David Guy, Northern California Water Association
Van Tenney, Glenn-Colusa Irrigation District
Mary Wells, Land Owner
Art Bullock, Tehama-Colusa Canal Authority
Matter: a. Recommendation of Mr. Pearson for Glenn County to sponsor a public workshop on the off-stream storage investigation, by the Department of Water Resources, at the Willows Memorial Hall on December 7, 2000 at 6:00 p.m.; and
b. Presentation by Naser Bateni regarding Memorandum of Understanding (MOU) with local water interests with respect to Sites Reservoir contained in the CalFed Bay-Delta Program Programmatic Record of Decision, August 28, 2000.
Proceedings: a. Mr. Pearson thanked the Board for sponsoring the off-stream storage investigation workshop in the past, and it was the general consensus of the Board to approve (a) above;
b. Mr. Guy advised that several agencies representing various water interests would be signing the MOU and that there is a 120 day time frame for those signing to complete the Purpose and Needs Statement;
c. Mr. Bateni advised that the MOU is a partnership between CalFed and landowners;
d. Mr. Keppen, Mr. Tenney, Ms. Wells, and Mr. Bullock spoke in support of the MOU; and
e. Supervisor Bungarz advised the County will be listed on the MOU as an interested party.

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19. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to:

- a. Authorize Director, or his designee, to execute Agreement with Computer Head Starter for information technology training to the transitional young adult population within the county; and
- b. Authorize Director, or his designee, to amend the agreement contingent upon review and approval of County Counsel.

Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Unanimous.

20. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize the Director, or his designee, to execute *Memorandum of Understanding between the Glenn County Human Resource Agency with The Glenn County Probation Department and the Glenn County Department of Health Services for Child Health and Disability Prevention Public Health Nurses* for supervision of Public Health Nurses who provide health care to children in foster care, total amount not to exceed \$25,000.00 for fiscal year 2000/2001.

Motion/Second: Supervisor Mudd/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

21. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize the Director, or his designee, to:

- a. Initiate the Request for Proposal process for a consultant to assist the In-Home Supportive Services (IHSS) Legislative Changes (Assembly Bill 1682) Advisory Committee and Board; and
- b. Accept the most responsible bid from the Request for Proposal process and execute contract with same.

Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

22. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to authorize Director, or his designee, to execute Amendment to Statement of Work with IBM Global Services, for Training-Instructor Support for the Child Welfare Services/Case Management System Training Lab, for fiscal year 2000/2001.

Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Unanimous.

23. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen authorize Director, or his designee, to:

- a. Execute agreement, with Digital Biometrics, Inc. for purchase and installation of one "Live-Scan" finger print imaging equipment and associated options, not to exceed \$39,000.00; and
- b. Amend the agreement subject to County Counsel review and approval.

Motion/Second: Supervisor Bungarz/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

24. **Human Resource Agency**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to approve the Community Development Block Grant (CDBG) Program Guidelines for Contract #00-STBG-1480, the First Time Homebuyers Assistance Program and Housing Rehabilitation Loan Program.

Motion/Second: Supervisor Harris/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

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25. **Public Works and Development Services Agency**

Matter: Recommendation of Public Works and Development Services Agency Director Tom Tinsely to execute the *Disadvantaged Business Enterprise (DBE) Program for Glenn County* and overall goal of 5.6% in order to receive Federal Highway Administration (FHWA) financial assistance.
Motion/Second: Supervisor Mudd/Supervisor Hansen
Order: Approve the aforesaid matter
Vote: Unanimous.

26. **Director of Finance**

Matter: Pursuant to Minute Order 14 of March 21, 2000, and grant award for \$49,500.00, authorize Director of Finance to set up the necessary budget accounting to accurately track expenditures and reporting to the State funding agency for reimbursement of authorized purchases, as outlined in the grant agreement, and budget tabulation set forth therein.
Motion/Second: Supervisor Bungarz/Supervisor Harris
Order: Approve the aforesaid matter
Vote: Unanimous.

27. **Health Services Agency**

Matter: Recommendation of Health Services Director Mike Cassetta, and pursuant to Minute Order 21 of December 7, 1999, approve the following positions for the Children's System of Care Grant as follows:
a. .5 FTE (Full Time Equivalency) Mental Health Counselor 1 (Parent Advocate activities)
b. .5 FTE Mental Health Counselor 1 (Parent Advocate activities)
c. 1.0 FTE Mental Health Counselor 1/11 (Alcohol & Drug counseling)
d. 1.0 FTE Senior Account Clerk (increased fiscal tracking & responsibilities tracking the grant activities)
Motion/Second: Supervisor Bungarz/Supervisor Mudd
Order: Approve the aforesaid matter
Vote: Unanimous.

28. **Human Resource Agency-Community Action Division**

Matter: Recommendation of Human Resource Agency Director Kim Gaghagen to approve Line Item Budget for contract funds received from the Housing Authority of the County of Butte, and Glenn County Human Resource Agency, Community Action Division as follows:

Department	Service Acct	Department Name	Budget Amount
Community Action	04999525	HACB	\$5,250.00

Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

29. **Glide Water District**

Matter: Recommendation of Glide Water District to approve the District's *Amendment to Conflict of Interest Code to Designate Directors as Officials who Manage Public Investments*.
Motion/Second: Supervisor Hansen/Supervisor Bungarz
Order: Approve the aforesaid matter
Vote: Unanimous.

30. **Kanawha Water District**

Matter: Recommendation of Kanawha Water District to approve the District's *Amendment to Conflict of Interest Code to Designate Directors as Officials who Manage Public Investments*.
Motion/Second: Supervisor Hansen/Supervisor Mudd
Order: Approve the aforesaid matter
Vote: Unanimous.

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31. **Glenn County Resource Conservation District**

- Matter:
- a. Accept resignation of Bill Thornton as a member of the Glenn County Resource Conservation District; and
 - b. Notice of Vacancy being posted, and no response being received thereto, consider appointment to the Glenn County Resource Conservation District to fill the vacancy of Bill Thornton, said appointee to serve a four year term from November 24, 2000 to November 24, 2004.
- Proceedings:
- a. On motion of Supervisor Hansen, seconded by Supervisor Mudd, it was unanimously ordered to accept the resignation of Bill Thornton set forth in (a) above, and appoint Jason Larrabee to fill the vacancy; and
 - b. Supervisor Freeman advised of receiving a letter from Glenn County Resource Conservation District requesting reappointment of Anjanette Martin and Hank Spurlock, which will be on the December 19, 2000 agenda.

32. **Miscellaneous**

- Matter:
- The following matters were reviewed with no action taken:
- a. Report from Human Resource Agency Director Kim Gaghagen advising of a statutory 2.96% increase to the Aid to Families with Dependent Children - Foster Care Specialized Foster Care Rates and Clothing Allowances.
 - b. Proposition 65 Notification from Health Services Director Mike Cassetta, require of the California Health and Safety Code, Section 25180.7, reporting the release of an unknown amount of waste oil and grease at 6441 County Road 23 in Orland on November 16, 2000.
 - c. Vehicle Rental Billing Report for the month of October 2000 from the Public Works and Development Services Agency.

33. **Public Works and Development Services Agency**

- Matter:
- Recommendation of Supervisor Mudd and pursuant to Minute Order 1 of November 14, 2000, to de-consolidate Planning Department from the Public Works Department as soon as possible.
- Proceedings:
- a. Supervisor Mudd recommended converting the south porch of the Buildings & Grounds building into office space to accommodate Planning if de-consolidation is approved; whereby, Buildings & Grounds Director Dan Gardner advised it would cost approximately \$6,700 and take three weeks to complete;
 - b. Supervisor Bungarz recommended waiting until the Supervisors-elect were appointed;
 - c. On motion of Supervisor Harris, seconded by Supervisor Mudd, it was ordered to de-consolidate and move Planning to the Buildings & Grounds building;
 - d. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was moved to table the motion until the January 16, 2001 meeting;
 - e. Upon discussion, motion was amended by Supervisor Bungarz, seconded by Supervisor Freeman, to request Public Works and Planning Development Agency bring job descriptions and an organizational chart to the meeting, and motion failed by the following vote:
Ayes: Supervisors Freeman and Bungarz
Noes: Supervisors Harris, Mudd and Hansen
 - f. Supervisor-elect Forrest Sprague advised he strongly supports de-consolidation;
 - g. Supervisor Harris amended, and Supervisor Mudd seconded, the motion set forth in (c) above to request Public Works and Planning Development Agency bring job descriptions and an organizational chart to the December 19, 2000 meeting, and the motion passed by the following vote:
Ayes: Supervisors Harris, Mudd and Hansen
Noes: Supervisors Freeman and Bungarz

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34. **Closed Session**

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with the Glenn County General Unit.
Proceedings: The Chairman announced the aforesaid matter
Motion/Second: Chairman Direction
Order: Adjourn to Closed Session.

35. The Chairman adjourned the meeting at 1:03 p.m.

GARY FREEMAN, Chairman

ATTEST:

Vince T. Minto, County Clerk-Board of Supervisors

BY:

Sandra Pergson, Deputy Clerk

Distribution:	Board Members	HRA - Social Services	Orland Library
	Buildings & Grounds Dept.	Personnel Director	Willows Library
	County Counsel	Recorder	Enterprise-Record
	Finance Director	Resource, Planning &	Glenn-Colusa Newspaper
	Health Services Dept	Development Director	KIQS Radio Station
	HRA - Community Action	Public Works Director	Sacramento Valley Mirror

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ATTACHMENT "A"

2. **Consent Calendar**

Matter: Review and take actions related to the Consent Calendar.
 Motion/Second: Supervisor Mudd/Supervisor Hansen
 Order: Approve Consent Calendar as set forth below
 Vote: Unanimous.

a. **Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Corr No.
Shea Jeremy	12-000517-00	2000/2001	49-B

b. **Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	Amount
5081	Human Resource Agency/Community Action Agency	To realign line items to actual and anticipated expenditures for the Low Income Housing and Energy Assistance Program and Energy Crisis Intervention Program	\$ 5,000.00
5082	Human Resource Agency/Community Action Agency	To appropriate interest and realign line items for final Federal Emergency Shelter Grant 97-FESG-335 closure	\$ 207.23
5085	Probation Grants	To close the Drug Court Grant, Juvenile Crime Planning Grant, and Office of Justice Planning Use Gang Grant	\$ 172.47
5092	District Attorney/Family Support Division	Transfer funds that were incorrectly posted	\$ 24.00

c. **Sheriff**

Upon the recommendation of Sheriff Bob Shadley, authorized Evidence Technician Bob Calkins to use the County Credit Card for purchases.

d. **Miscellaneous**

Ratified letter to Glenn and Colusa County Senior Nutrition Program Director Raye Anne Kelly, advising of the Boards support of the coordinated services to the Senior Citizens.

e. **Miscellaneous**

Upon the recommendation of Supervisor Bungarz, approved and executed letters of congratulations to Glenn County Drug Court Graduates.