

Glenn County Board of Supervisors

Charles Harris, Sr. District 1
Gary Freeman, District 2
Dick Mudd, District 3

MEETING MINUTES

Denny Bungarz, District 4
Keith Hansen, District 5
Norman Herring, County Counsel

April 7, 1998

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, Harris, Bungarz, and Mudd (Chairman)

Also Present: Norman Herring, County Counsel
Sandy Kennedy, Technician Board of Supervisors
Connie Oreggia, Assistant Clerk-Board of Supervisors

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. Minutes

Matter: Approve the Minutes of March 31, 1998.

Motion/Second: Supervisor Harris/Supervisor Bungarz

Order: Approve the aforesaid Minutes, with corrections as follows:

- a. Proceedings (a) of Minute Order 3 to read:

"On motion of Supervisor Freeman. . ."

- b. Order of Minute Order 10 to read:

"Appoint Mr. Romano as Agricultural Commissioner for a four-term to April 1, 2002."

- c. Order of Minute Order 21 to read:

"Re-appoint Aileen Porter for District 2, and Bill Thornton for District 4 for aforesaid term."

Vote: Unanimous

2. Consent Calendar

Matter: Various matters listed on Consent Calendar as set forth below.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: The aforesaid matters were ordered

Vote: Unanimous

a. Transfer of Funds

Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	\$ Amount
5256	HRA-Community Action Division	To realign Line Item Budget to actual expenditures re Special Services Department	1,000.00

5258	HRA-Community Action Division	To realign Line Item Budget to actual expenditures re Victim Witness	1,000.00
5260	HRA-Community Action Division	To realign Line Item Budget to actual expenditures for calendar year closeout re Low Income Housing Energy Assistance Program - Assurance 16	113.95
5261	HRA-Community Action Division	To realign Line Item Budget to actual expenditures for calendar year closeout re Low Income Housing Energy Assistance Program - Weatherization	116.12
5262	HRA-Community Action Division	To realign Line Item Budget to actual expenditures re Richard Heath & Associates - Energy Partners	840.00
5263	HRA-Community Action Division	To realign Line Item Budget to actual expenditures re Community Development Block Grant - Trinity	1,910.00
5264	HRA-Community Action Division	To realign budget to actual expenditures re Community Development Block Grant - Glenn Project	644.00
5273	HRA-Community Action Division	Appropriate interest earned to line item budget re Low Income Housing Energy Assistant Program	5.68
5443	Mental Health	From salaries & wages to special departmental expense To cover unanticipated costs for increased use of acute inpatient hospital care/psychiatric health facility use and level 14 group homes for children	100,000.00
5448	Probation Relocation	Establish expenditure Account for project costs	235.00
5452	Department of Finance/Treasury	To cover cost of time & date stamp	540.00
5442	Mental Health	From Special Departmental Expense to Office expense, publications, other travel and cost allocation, per budget deficiencies	21,882.00

b. HRA-Community Services

Pursuant to award of \$500,000 for the TJC Storm 98 Flood Program for participation in clean-up projects

related to the storms of 1997/98, upon the recommendation of Human Resources Agency Director Kim Gaghagen, approved the following Line Item Budget to cover remainder of fiscal year 1997/98:

Fund Title	Service Acct.	Dept. Name	Amount
Community Action	GL - 0499-9228/ JL 0499-9228	Storm 98 Flood Program 1997/98	\$40,000

c. **Health Services**

Upon the recommendation of Health Services Director Mike Cassetta, approved and authorized the Chairman to execute Contract with the State Department of Mental Health for Phase II Mental Health Managed Care.

d. **HRA**

Upon the recommendation of Human Resources Agency Director Kim Gaghagen, proclaimed April 19th to April 25th, 1998, as National Crime Victims' Rights Week, and authorized the Chairman to execute Proclamation thereon.

3. Unscheduled Matters

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

a. Various meeting reports were given and issues discussed;

b. The Chairman invited comments from the audience:

(1) **Water/Hamilton City**

Also Present: George Wilson, Orland resident

Mr. Wilson spoke regarding levees in Hamilton City water flows of past years. Mr. Wilson submitted 1955 map reflecting cubic feet per second water flows, and Sacramento River Flood Control District Map reflecting 1955 flood areas.

Supervisor Harris requested that Mr. Wilson's experience and knowledge of water issues including his qualifications as Stony Creek Water Shed Master, be reflected in the Minutes.

c. There being no further comments from the audience, the Chairman invited further comments from the Board:

(1) **Supervisors**

Supervisor Freeman requested the Chairman be authorized to execute "County Exhibits Entry Form, California State Fair" which:

(a) Authorizes any award money be paid to Ted Flores-Ted's Signs and Graphics of Brawley, California, and

(b) Appoints Jennifer Palmer as official representative of the County responsible for the County's exhibit;

and advised this matter came to his attention after the agenda was posted and was due to the State Fair Board by Friday, April 10, 1998; whereupon, on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to find that this matter arose after posting of the agenda, and authorize the Chairman to execute the aforesaid County Exhibits Form.

4. Sheriff

Also Present: Kevin Donnelley, Sheriff-Coroner, Office of Criminal Justice Planning Director

Matter: Notification from Sheriff-Coroner Kevin Donnelley informing Board of his intention to create a bi-county narcotic task force with Tehama County, as set forth in Tehama and Glenn Methamphetamine Enforcement Team (TAGMET) Memorandum of Understanding (MOU).

Proceedings:

- a. Sheriff Donnelley presented review of MOU and advised of funding from Office of Criminal Justice Planning Grant funds;
- b. Chairman Mudd clarified his assumption that Sheriff Donnelley would be back before the Board "once this thing is headed in the right..."; whereupon, Sheriff Donnelley confirmed that we would reschedule matter;
- c. Supervisor Hansen questioned if matter should be approved in concept; whereupon, Sheriff Donnelley advised *"the holdup right now is that the Chief Probation Officer didn't feel comfortable signing the MOU until I brought it forward to the County, so I informed him that I would bring it as an informational, so he would be able to sign the MOU so we could get the thing undergo"*;
- d. Chairman Mudd advised it was appropriate to come back on an Appointment;
- e. Upon inquiry of the Clerk, the Chairman clarified that no formal action was taken;
- f. Comments were heard from Willows resident Bill Brown in support of TAGMET program.

5. Resolution/Public Works

Matter: Recommendation of Public Works Director Thomas Tinsley to adopt Resolution No. 98-133 *"Approving and Authorizing Execution of Program Supplement No. 002-M to Administering Agency - State Agreement No. 03-5911,"* with the State Department of Transportation, said Program Supplement to County Contract No. 300 for slope stabilization on County Road 306 at Grindstone Creek, BR No. 11-C-0035.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Adopt Resolution as listed above.

Vote: Unanimous

9:31 a.m. – Assistant Clerk-Board of Supervisors Connie Oreggia Left The Meeting

6. Miscellaneous

Also Present: Edward G. Lafond, Chief, Northern Division CHP & Joe R. Ortiz, Assistant Chief, Northern Division CHP & Mike E. Mauer, Lieutenant, Willows Area Commander

Matter: Introduction of California Highway Patrol (CHP) Area Commander for Willows, Lieutenant Mike E. Mauer, and discussion re CHP's role in Glenn County communities.

Proceedings: Upon introductions, representatives of the CHP reviewed goals and objectives in Glenn County, and requesting community involvement .

10:41 a.m.- Assistant Clerk-Board of Supervisors Connie Oreggia Re-entered The Meeting

7. Emergency Services

Also Present: Kevin Donnelley, Sheriff/Emergency Services Director

Matter: Pursuant to Resolution 98-008 *"Ratifying Declaration of Local Emergency and Requesting the Governor to Proclaim a State of Emergency,"* due to conditions of extreme peril to the safety of persons and property in Glenn County from the effects of flood and storm:

- a. Consider recommendation of Director of Emergency Services Kevin Donnelley related to status of emergency; and
- b. Determine if declaration of local emergency should be terminated due to change in conditions.

Proceedings: Comments were heard from Sheriff Donnelley and Public Works Director Tom Tinsely,

recommending continuance of local emergency

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Continue state of local emergency and reschedule matter for consideration on April 21, 1998.

Vote: Unanimous

8. Public Works

Also Present: Tom Tinsley, Public Works Director

Matter: Recommendation of Mr. Tinsley to authorize sole source purchase, for a cost not to exceed \$43,000.00, of one budgeted used Ford L-800 boom truck from Mayer Equipment, Inc., said sole source purchase being in the best interest of the County based on five findings submitted by Mr. Tinsley.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Authorize the aforesaid matter.

Vote: Unanimous

9. Department of Finance

Also Present: Joseph Sites, Director of Finance

Matter: Pursuant to Minute Order 24 of January 20, 1998, consider report of Mr. Sites concerning termination of Orland Willows tie-line for county offices effective March 1, 1998.

Proceedings: Mr. Sites advised the Orland-Willows tie-line has officially been terminated.

10. Department of Finance

Also Present: Joseph Sites, Director of Finance

Matter: Recommendation of Mr. Sites for discussion re proposed upgrade of Department of Finance-Personnel-Assessor computer system and funding source.

Proceedings: Upon review Mr. Sites advised above matter would be brought back to the Board with a proposal.

11. Department of Finance

Also Present: Joseph Sites, Director of Finance

Matter: Report of Mr. Sites and discussion on progress regarding the payroll system conversion to Bi-Tech.

Proceedings: Mr. Sites reviewed above matter, with no action taken.

12. Personnel Department

Also Present: John Greco, Personnel Director & Joseph Sites, Director of Finance

Matter: Request of Mr. Greco to authorize the Personnel Department to operate from 8:00 a.m. to noon, Monday through Friday for the period April 13, 1998, through June 5, 1998, to allow staff to operate as the Automated Personnel/Payroll System Implementation Team with staff from the Department of Finance.

Proceedings: Mr. Greco and Mr. Sites reviewed the above matter.

Motion/Second: Supervisor Bungarz/Supervisor Harris

Order: Approve the aforesaid matter.

Vote: Unanimous

13. Service Center

Also Present: Bill Buckner, Service Center Manger

Matter: Pursuant to bid opening held in the office of the County Clerk on April 6, 1998, consider recommendation of Mr. Buckner for award of bids for purchase of the following vehicles:

- (1) One Sub-Compact Wagon
- (1) One 8 Passenger Van
- (1) One Intermediate 4-Door Sedan
- (1) One Full Size $\frac{3}{4}$ ton Cab and Chassis
- (1) One Full Size 4x4 pickup/Standard Wheel Base
- (3) Three Extended Cab Compact Pickups

Proceedings: Mr. Buckner submitted "Results and Recommendations of Vehicle Bids" and advised of one bid being received from Corning Ford Mercury of Corning, California. Mr. Buckner recommended bids for the following eight vehicles be awarded as follows:

Vehicle	Corning Ford Bid	State Procurement Office Quote	Recommended Bid Award
One 1998 Intermediate 4dr Sedan	\$16,116.25	Unavailable	Corning Ford
One full size 3/4 ton cab & Chassis	\$19,185.95	\$18,888.13	State
Three extended Cab/Compact Pickups	\$15,820.45/ea	\$18,206.15/ea	Corning Ford
One full-sized 4x4 pickup SWB	\$18,969.00	\$19,234.00	Corning Ford
One Van (8 passenger)	\$17,991.19	\$20,441.51	Corning Ford
One sub-compact wagon	\$14,459.15	\$14,049.35	State

Motion/Second: Supervisor Bungarz/Supervisor Harris

Order: Award bids as recommended.

Vote: Unanimous

10:10 a.m. -- The Chairman Ordered the Meeting in Recess

10:17 a.m. -- The Chairman Called the Meeting to Order

Supervisor Bungarz introduced and welcomed Rich Witzel, reporter with the Willows Journal

14. Public Hearing

Also Present: John Benoit, Resource, Planning & Development Director

Matter: Pursuant to Affidavit of Publication on file in the Resource, Planning & Development Department, hold a public hearing to consider adoption of Resolution No. 98-134 *"Approving Annexation of Pallasades Subdivision to the Hamilton City Community Services District and Annexation of Pallasades Subdivision to the Butte County Mosquito Abatement District,"* said subdivision being 44.5 acres located on the south side of Highway "32", east of Hamilton City, APN: 32-240-002.

Proceedings:

- a. The Chairman called the aforesaid matter for hearing;
- b. The Chairman requested comments from staff; whereupon, Mr. Benoit reviewed Staff Report dated March 16, 1998;
- c. The Chairman invited comments from the Board; whereupon, comments were heard;
- d. The Chairman invited comments from the audience; whereupon, no comments were heard;
- e. The Chairman ordered Staff Report dated March 16, 1998, entered into the record as Staff Exhibit "A";
- f. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to close the hearing and adopt Resolution No. 98-134.

15. Department of Finance

Matter: Recommendation of Director of Finance Joseph Sites to authorize the Director to execute "Addendum to Placement Form" with Shannon Dollarhide for placement of a snack vending machine in the Glenn County Courthouse.

Proceedings:

- a. Building Maintenance & Inspection Director Dan Gardner reviewed memo dated April 6, 1998, requesting a 30 day trial period to determine if there are any problems with garbage, glass, etc.;
- b. Questions were heard from Bill Brown, Willows resident.

Motion/Second: Supervisor Bungarz/Supervisor Harris

Order: Approve the aforesaid matter, with inclusion of a 30-day trial period, and Mr. Gardner to report to the Board if snack machine proves to be a problem.

Vote: Ayes:Supervisors Bungarz, Harris, Freeman, and Mudd
Noes:Supervisor Hansen.

16. Public Guardian/Administrator

Matter: Recommendation of Public Guardian/Administrator Jeannie Rakestraw to authorize Ms. Rakestraw to execute computer equipment service contract with Pigmon's Computer Service.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous

17. Resolution/HRA-Community Action

Also Present: Betty Skala, HRA-Community Action Deputy Director & Scott Rolls, Public Works Deputy County Engineer

Matter: Pursuant to Public Hearing held on March 31, 1998, continued hearing on proposed Community Development Block Grant Application for \$500,000 re Northeast Willows Storm Draining Improvement Program, and consider:

- a. Adoption of Resolution No. 98-135 *"Approving an Application and Contract Execution for Funding From the General/Native American Allocation of the State Community Development Block Grant (CDBG) Program and Authorizing the Execution of a Grant Agreement and any Amendments Thereto with the State of California for the Purposes of this Grant,"* whereby the Director of Public Works or his designee is authorized to act on County's behalf on matters pertaining to application; and
- b. Authorize the Chairman to execute Statement of Assurances.

Proceedings:

- a. The Chairman called the aforesaid matter for continued hearing;
- b. The Chairman called for comments from Staff, whereupon, Ms. Skala and Mr. Rolls reviewed the above matter, and passed sign-in sheet;
- c. The Chairman called for comments from the Board; whereupon comments were heard;
- d. The Chairman called for comments from the audience, whereupon, comments were heard from Willows resident Juanita Sutliff expressing concerns regarding the pumping of flood-waters near her residence;
- e. The Chairman called for further comments from the audience; whereupon, no comments were heard;
- f. The Chairman ordered Staff Report dated March 19, 1998, entered into the record as Staff Exhibit "A";
- g. On motion of Supervisor Bungarz, seconded by Supervisor Harris, it was unanimously ordered to close the hearing, adopt Resolution No. 98-135, and authorize the Chairman to execute Statement of Assurances.

18. Buildings & Grounds/Probation Department

Also Present: Dan Gardner, Building Maintenance & Inspection Director & Wayne Landberg, Chief Probation Officer

Matter: Recommendation of Mr. Gardner to approve and execute Change Order No. Seven to County Contract No. 1057 with Interiors, Inc. (furniture contract) to provide system furniture for the Probation Department, and

extend contract term to new substantial completion date of July 28, 1998.

Motion/Second: Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter.

Vote: Unanimous

19. Probation/Health Services

Also Present: Wayne Landberg, Chief Probation Officer & Mike Cassetta, Health Services Director

Matter: Recommendation of Mr. Landberg to authorize the Chairman to execute letter to the Health Services Department designating the Glenn County Probation Department as the official representative authorized to undertake a drug court program or project in whole or in part.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Authorize the Chairman to execute letter as listed above.

Vote: Unanimous

20. Public Works

Matter: Recommendation of Public Works Director Thomas Tinsley to ratify Mr. Tinsley's execution of Service Contract with Warren Rogers, on December 9, 1997, for Statistical Inventory Reconciliation Services for five underground storage tanks.

Motion/Second: Supervisor Bungarz/Supervisor Harris

Order: Ratify Mr. Tinsley's execution of said contract.

Vote: Unanimous

21. Public Works

Matter: Recommendation of Public Work Director Thomas Tinsley to approve extension of 990 hour limitation for extra help employee Ryan Junk.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Ayes:Supervisors Bungarz, Freeman, Harris, and Mudd
Noes:Supervisor Hansen.

22. Public Works/Waste Management Regional Agency Governing Board

Matter: Pursuant to Joint Exercise of Powers Agreement (County Contract 1174) executed March 17, 1998, with the City of Willows, City of Orland and County of Glenn for Solid Waste Disposal and AB 939), and agreement requiring establishment of the Glenn County Waste Management Regional Agency Governing Board comprised of three members designated by the County Board of Supervisors and three members appointed by the Glenn County City Selection Committee, consider recommendation of Public Works Director Thomas Tinsley to appoint three Board members to serve at the pleasure of the Board.

Motion/Second: Supervisor Bungarz/Supervisor Freeman

Order: Appoint Supervisors Hansen, Harris, and Mudd to the Glenn County Waste Management Regional Agency Governing Board, to serve at the pleasure of the Board.

Vote: Unanimous

23. Public Works

Matter: Recommendation of Public Works Director Tom Tinsley to appoint the Public Works Director or his designee, as an alternate to the Regional Council of Rural Counties Environmental Services Joint Powers Authority Board of Directors, to serve at the pleasure of the Board.

Motion/Second: Supervisor Hansen/Supervisor Bungarz

Order: Appoint Mr. Tinsley or his designee to said Board, to serve at the pleasure of the Board.

Vote: Unanimous

24. Health Services

Matter: Recommendation of Health Services Director Mike Cassetta to support Assembly Bill 663 to re-establish Public Health as an important funding priority for the State, and to re-establish communicable disease control activities and community and public health surveillance activities as a priority. If this bill is passed, Glenn County would receive \$100,000.00 into the Public Health trust to help increase Public Health functions.

Motion/Second: Supervisor Bungarz/Supervisor Hansen

Order: Support Assembly Bill 633.

Unanimous

25. Miscellaneous

Matter: Various matters as set forth below

Proceedings: The following matters were considered, with no action taken:

- a. Letter from Cooperative Extension University of California, Barbara Reed, Dairy Farm Advisor, advising of meeting on Monday, April 27, 1998 in Chico at the Oxford Suites, 2035 Business Lane regarding an educational meeting on the dairy industry, water quality regulations and waste management issues for Glenn, Butte and Colusa County government and public officials;
- b. Investment Report from the Glenn County Treasury for the month of February 1998;
- c. Report from Health Services Director Mike Cassetta for expenditures from County Medical Services Program (CMSP) for 1996/97 and 1997/98 through January of 1998;
- d. Annual report from Animal Control Officer Ray Cavier of local rabies control activities for January through December 1997, re declaration of rabies areas, and statement of enforcement of local rabies control enforcement.

11:17 a.m. – The Chairman Ordered The Meeting In Recess

11:19 a.m. – The Chairman Called The Meeting To Order

26. Personnel

Also Present: John Greco, Personnel Director

Matter: Recommendation of Mr. Greco to authorize the Personnel Director, upon review and approval by County Counsel, to sign documents necessary for Glenn County to join, effective July 1, 1998, the Northern California Training Consortium with cities, counties, school districts and special districts in the Northern Sacramento Valley.

Proceedings:

- a. Motion was made by Supervisor Bungarz, and seconded by Supervisor Hansen to approve the aforesaid matter;
- b. Supervisor Bungarz withdrew the motion to allow further discussion;
- c. Joint Power Authority Director Scott Schimke spoke regarding the services of the County of Joint Powers Authority;
- d. Mr. Greco stated of no duplication between services provided in proposed contract and services provided by the Joint Powers Authority;
- e. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was ordered by the following vote to authorize the Personnel Director to execute necessary documents for Glenn County to join the Northern California Training Consortium, effective July 1, 1998.

Ayes: Supervisors Bungarz, Hansen, Harris, and Freeman

Noes: Supervisor Mudd

11:37 a.m. -- Technician Sandy Kennedy Left The Meeting

- f. Discussion was held regarding Board's concern that employee training and education opportunities are not being utilized by staff;
- g. On motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered that County Counsel draft a letter to all departments, for execution by the Chairman, advising of Board's concerns.

27. Closed Session

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6, to receive information from and provide instructions to the County's Chief Negotiator John Greco, concerning negotiations with the Deputy Sheriff's Association, Glenn County Employee's Association, and the Peace Officer's Association.

Proceedings: The Chairman announced the aforesaid matter and adjourned to Closed Session at 11:42 a.m.

28. The Chairman adjourned the meeting at 12:07 p.m.
