

# Glenn County Board of Supervisors

Charles Harris, Sr. District 1  
 Gary Freeman, District 2  
 Dick Mudd, District 3

## MEETING MINUTES

Denny Bungarz, District 4  
 Keith Hansen, District 5  
 Norman Herring, County Counsel

### June 1, 1999

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 8:32 a.m., with members as follows:

**Present:** Supervisors Freeman, Hansen, Harris, Mudd, and Bungarz (Chairman)

**Also Present:** Sandy Kennedy, Assistant Clerk of the Board

**Absent:** Norman Herring, County Counsel

#### THE PLEDGE OF ALLEGIANCE WAS RECITED

#### 1. Minutes

**Matter:** Approve the Minutes of May 18, 1999

**Motion/Second:** Supervisor Mudd/Supervisor Freeman

**Order:** Approve the aforesaid Minutes.

**Vote:** Unanimous.

#### 2. Consent Calendar

**Matter:** Review and take actions related to the Consent Calendar set forth on [Attachment "A."](#)

**Proceedings:**

a. Supervisor Hansen requested item (b) Transfer of Funds No. 5447 be pulled from Consent Calendar for discussion; and Supervisor Harris requested (b) Transfer of Funds No. 5436 be pulled for discussion;

b. Upon discussion, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve Consent Items as set forth in Attachment "A" as listed.

#### 8:40 a.m. -- County Counsel Norman Herring Entered the Meeting

#### 3. Unscheduled Matters

**Matter:** Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

**Proceedings:**

a. Supervisor Harris spoke of meeting with Regional Council of Rural Counties re Assembly Bill 564 and Senate Bill 530, and advised water bond still in progress, if passed, the County should request some of the funds;

b. Supervisor Freeman spoke of various meetings and advised of Trial Court Facilities meeting in Los Angeles regarding a report out for circulation at the end of the month, and advised each courthouse will be assessed; and recommended the need to continue with a series of letters requesting the return of Educational Revenue Augmentation Fund;

c. Supervisor Hansen spoke of limited term ad hoc Code Enforcement meeting held on May 26, 1999, and advised of next meeting on June 2, 1999;

d. Upon the request of Joint Powers Authority Risk Manager Scott Schimke, the Chairman pulled item no. 37 for consideration, as follows:

**Supervisors/Cal-Trans**

**Present:** Scott Schimke, Joint Powers Authority Risk Manager

**Matter:** Recommendation of Supervisor Denny Bungarz to approve letter to Assembly Member Dick Dickerson, requesting assistance in persuading Cal-Trans to act upon the unsafe conditions regarding pedestrian traffic in the crosswalk and vehicles on State Highway 32 near Hamilton Union High School.

**Proceedings:**

- (1) Mr. Schimke urged the Board's support on the above issue and requested modification to the letter set forth therein, to add Highway 45;
- (2) On motion of Supervisor Hansen, seconded by Supervisor Harris, it was unanimously ordered to approve matter above with the addition to letter as follows: ...State Route 32 at the intersection with State Route 45 near the High School; and add Senator Maurice Johannessen, and the Chairs of Senate and Assembly Transportation Committees, on list to receive copy of said letter;

e. Public Works Administrative Analyst Gerry DeRoco passed around a "seal trophy" recently received, entitled "*1999 Cal/EPA, www/Used Oil Program, Glenn County*"; and introduced and commended Jennifer Peters for her participation in the recycling program.

**f. Personnel/Public Employees Retirement System**

**Present:** John Greco, Personnel Director

**Matter:** Mr. Greco advised the Board that Public Employees Retirement System have requested the County to act as volunteers to be video taped for a promotion; County Counsel stated this matter is a non-scheduled item; whereupon on motion of Supervisor Freeman, seconded by Supervisor Harris, it was unanimously ordered to add matter to agenda for consideration, and that matter arose after posting of agenda, and is an urgency matter;

- (1) Mr. Greco reviewed matter and advised employees would be video taped of work in progress and should take three quarters of the day;
- (2) County Counsel advised it is a public benefit to participate, and is appropriate to consider; whereupon, on motion of Supervisor Freeman, seconded by Supervisor Harris, it was unanimously ordered to approve participation and direct the Personnel Director to move forward in coordinating matter;

**g. Buildings & Grounds**

**Present:** Dan Gardner, Building Maintenance & Inspection Director

**Matter:** Mr. Gardner submitted "Justification for the Necessity for the Board of Supervisors to take action on a matter not on the posted agenda" and requested the consideration of item, regarding the request for approval to encumber excess revenue to purchase a digital camera and related equipment, having arose after the posting of the agenda;

**Proceedings:**

- (1) County Counsel advised item can be considered as an urgency item;
- (2) On motion of Supervisor Freeman, seconded by Supervisor Harris, it was unanimously ordered to consider item based on findings submitted therein, and on recommendation of County Counsel;
- (3) Mr. Gardner reviewed matter and advised that said purchase would be used for building inspections and code enforcement, also beneficial to Health Services Environmental Specialist Greg Lindholm;

(4) On motion of Supervisor Freeman, seconded by Supervisor Harris, it was unanimously ordered to approve above request.

h. Later this date, Chairman Bungarz reviewed fax received this date from Peterson Consulting Inc., regarding California Medical Service Program (CMSP), whereupon, the Chairman advised he would follow up on this matter as Board has already taken a position.

#### **4. Public Works & Development Services Agency/Service Pins**

**Also Present:** Gloria Weems, Administrative Analyst, Public Works & Development Agency

**Matter:** Present County Service Pin to Gloria Weems in recognition of 10 years of service with the County of Glenn.

**Proceedings:** The Chairman presented service pin to Ms. Weems.

#### **5. Glenn County Resource Conservation District**

**Also Present:** Bill Thornton, Director, Glenn County Resource Conservation District

Anjanette M. Martin, Director/Vice President, Glenn County RCD

Dennis Nay, District Conservationist

**Matter:** Recommendation of Mr. Thornton and Ms. Martin to support Resource Conservation District in developing grant proposals which would assist dairy producers in making improvements to comply with Clean Water Act of 1972.

**Proceedings:**

a. Ms. Martin submitted and reviewed two draft resolutions for consideration as follows:

(1) "*State Water Resources Control Board Nonpoint Source 319 (h) & 205 (j) Water Quality Planning Programs*"; and

(2) "*State Water Resources Control Board State Revolving Fund Nonpoint Source Pollution Control*";

b. Mr. Thornton and Mr. Nay gave overview of grant proposals;

c. Upon discussion, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was ordered to adopt the following resolutions with the concurrence of County Counsel:

(1) 99-84 "*Supporting State Water Resources Control Board Nonpoint Source 319 (h) & 205 (j) Water Quality Planning Programs*"; and

(2) 99-85 "*Supporting State Water Resources Control Board State Revolving Fund Nonpoint Source Pollution Control*";

d. County Counsel advised said resolutions would be reformatted that were prepared by RCD, although language would be essentially the same;

e. Upon further discussion, motion made in (c) above was unanimously ordered.

#### **6. Department of Finance**

**Also Present:** Joe Sites, Director of Finance

Debbie Newman, Assistant Director of Finance

**Matter:** Recommendation of Director of Finance Joe Sites to:

a. Request discharge of accountability for amount due from Federal Emergency Management Agency and State Office of Emergency Services (OES) for 1995 flood costs in the amount of \$17,322; and

b. Approve Transfer of Funds 5446/Flood Damage from 09900/Contingency to 05850/Inter Exp-Flood Costs for \$14,788.00.

**Proceedings:**

- a. Mr. Sites and Ms. Newman reviewed above matter; whereupon discussion was held;
- b. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve as listed above;
- c. Discussion was held regarding the necessity to place someone to oversee flood issues; whereby Supervisor Freeman spoke of coordination with Public Works and Sheriff's department; and Mr. Sites recommended the County raise their level of expectations with OES, and also should have a manual set in place.

## **7. Department of Finance**

**Also Present:** Joe Sites, Director of Finance

Debbie Newman, Assistant Director of Finance

**Matter:** Recommendation of Mrs. Newman to approve Transfer of Funds 5445/Local Law Enforcement Supplemental Funding from 09900/Contingency to 05860/Inter Exp-#255 for \$1,012.39, due to a calculation error in the safety fund, and is needed to allow the return of money to the Local Law Enforcement Supplemental Funding Trust.

**Proceedings:** Mr. Sites and Ms. Newman reviewed above matter

**Motion/Second:** Supervisor Mudd/Supervisor Hansen

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

## **8. Department of Finance**

**Also Present:** Joe Sites, Director of Finance

Bob Clark, Matson & Isom

Rick Krepelka, Matson & Isom

**Matter:** Presentation by Bob Clark of Matson & Isom of the Network and Systems Analysis dated May 20, 1999, and recommendation for approval and implementation of the upgrades and improvements to the County computers and security as suggested in the report.

**Proceedings:**

- a. Mr. Krepelka submitted "*Network and Systems Analysis - Addendum*" for review by the Board;
- b. Mr. Clark and Mr. Krepelka introduced themselves, and Mr. Sites gave overview of presentation to be given; whereupon Mr. Clark and Mr. Krepelka spoke regarding the system, discussion was held regarding cost effectiveness, software upgrades and the networking capabilities with other departments;
- c. Mr. Sites shared Personnel Director John Greco's concern regarding the delay of the system's change/upgrade for the Personnel, Health Services, Human Resource, and Finance Departments;
- d. On motion of Supervisor Freeman, seconded by Supervisor Mudd, it was unanimously ordered to authorize the purchase of the HP9000 for \$54,185.25, installation charge of \$8,000, for a total of \$62,185.25, plus sales tax;
- e. Mr. Sites submitted and reviewed "*Glenn County Department of Finance Summary Recommendations - Revised*", which gives overview of 3 phases for fiscal year (FY) 1999, 1<sup>st</sup> half FY 2000, and 2<sup>nd</sup> half FY 2000; Mr. Sites also advised network will provide departments the ability to tie into system with security, and recommended that the Information System Committee should participate, also as this expands, according to the purchasing policy regarding outside consultants- they may wish to do a selection process, and bring Matson & Isom in as manager;
- f. Upon further discussion, on motion of Supervisor Freeman, seconded by Supervisor Harris, it was unanimously ordered to direct the Information Systems Committee to work with Matson & Isom on the following:

(1) Internal Security Plan Design, Internal Security Implementation

(2) Network Support and Administration/Maintenance Contract

(3) Finance Network Design, Purchase equipment and implement as per Finance Network Design.

**9:46 a.m. -- The Chairman Called the Meeting in Recess**

**9:54 a.m. -- The Chairman Called the Meeting to Order**

## **9. County Counsel/Board Travel**

**Also Present:** Norman Herring, County Counsel  
Supervisor Harris, Board of Supervisors

**Matter:** Recommendation of Mr. Herring, Supervisor Harris, and pursuant to Minute Order 28 of May 18, 1999, to hold discussion for possible reconsideration, regarding the transfer of \$2600 from Contingency to the Board of Supervisor's travel accounts.

### **Proceedings:**

- a. The Chairman requested a motion for reconsideration of this item; whereupon, on motion of Supervisor Harris, seconded by Supervisor Freeman, it was unanimously ordered to reconsider matter from Minute Order 28 of May 18, 1999;
- b. Mr. Herring reviewed matter and advised that in the Administrative Manual, under Travel policies, Colusa Basin is listed as an authorized travel;
- c. Supervisor Mudd commented Glenn County should pay only a third of the costs, beings there are two other counties involved with Colusa Basin Drainage District; whereby Supervisor Mudd recommended a policy change for Board members on all out-of-state travel to be authorized by the Board prior to travel,
- d. Supervisor Hansen advised that the travel policy authorizes such travel, as it is of a benefit to the County; whereupon Supervisor Freeman advised of a number of concerns to consider, and made a motion that there be a continuance; upon discussion, Supervisor Freeman withdrew his motion;
- e. Upon further discussion, it was Chairman direction to continue this matter to next meeting;
- f. Mr. Herring spoke regarding the purpose of the Transfer, that it was not approval for the travel, only to realign the travel accounts, and if matter is tabled for two weeks, a policy that requires prior approval for out-of-state travel, relating to Board members only, could be developed;
- g. Supervisor Harris having made motion to uphold the previous denial of the \$2600 transfer, pursuant to Minute Order 28 of May 18, 1999, and the second was made by Supervisor Mudd; upon clarification of said motion, Supervisor Mudd withdrew second; thereafter motion died for lack of second;
- h. Supervisor Freeman advised that the Board should allow others to know before travel; whereupon, it was Chairman direction to bring entire issue before the Board next meeting, and direct County Counsel to prepare proposals to modify policy relating to out-of-state travel.

## **10. Sacramento River Conservation Area**

**Also Present:** Burt Bundy, Coordinator, Sacramento River Conservation Area

**Matter:** Recommendation of Supervisor Bungarz, and Mr. Bundy to make a presentation for possible approval of a Memorandum of Agreement regarding the Sacramento River Conservation Area (Senate Bill 1086).

**10:15 a.m. -- Deputy Clerk Sandra Pergson Entered the Meeting**

**10:15 a.m. -- Assistant Clerk of the Board Sandy Kennedy Left the Meeting**

### **Proceedings:**

- a. Mr. Bundy submitted brochure "Sacramento River Riparian Habitat";
- b. Mr. Bundy reviewed the aforesaid matter, and recommended that the Board agree to execute the

Memorandum of Agreement.

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Authorize Chairman to execute Memorandum of Agreement

**Vote:** Unanimous.

**11. Human Resource Agency**

**Also Present:** Kim Gaghagen, Human Resource Agency Director

**Matter:** Recommendation of Mr. Gaghagen to:

- a. Accept the 1998/99 Annual CalWORKs Status Report; and
- b. Approve the recommended amendments to the County CalWORKs Plan, and direct the Human Resource Agency Director to submit the amended plan to the State of California.

**Motion/Second:** Supervisor Mudd/Supervisor Freeman

**Order:** Approve matter as set forth in (a) and (b) above

**Vote:** Ayes: Supervisors Mudd, Freeman, Hansen, and Bungarz

**Abstain:** Supervisor Harris

**12. Cooperative Extension Services**

**Also Present:** Bill Krueger, Cooperative Extension Director

Marc Horney, Livestock and Natural Resources Advisor

**Matter:** Introduction by Mr. Krueger of Livestock and Natural Resources Advisor Marc Horney, headquartered in Glenn County, providing service to Glenn, Tehama and Colusa Counties.

**Proceedings:** Mr. Krueger introduced Marc Horney, and advised that there would be an open house on June 15, 1999 from 3:00 to 6:00 p.m., for Marc.

**13. Agricultural Commissioner**

**Also Present:** Ed Romano, Agricultural Commissioner/Air Pollution Control

Candis Woods, Administrative Assistant, Air Pollution Control

W.R. Duckworth, Assistant Agricultural Commissioner

**Matter:** Recommendation of Mr. Romano to adopt Resolution 99-76 *"Reorganizing Agricultural Commissioner/Air Pollution Control Officer's Department."* (Contingent upon review and approval of County Counsel)

**Proceedings:** Mrs. Woods submitted letter dated May 24, 1999 to Ed Romano from Air Resources Board regarding proposed funding allocation under the Carl Moyer Program for this district and to give district an opportunity to comment

**Motion/Second:** Supervisor Harris/Supervisor Mudd

**Order:** Adopt Resolution 99-76

**Vote:** Unanimous.

**14. Sheriff-Coroner**

**Also Present:** Robert Shadley, Sheriff-Coroner

Glenn Padula, Undersheriff

Bruce McCloud, Sheriff's Lieutenant

**Matter:** Recommendation of Sheriff Shadley to:

- a. Approve the submitting of the grant application under the "Universal Hiring Programs" COPS Program;
- b. Commit to the three year grant period funding; and
- c. Commit to the retention of the four officers hired under the grant after the end of the grant.

**Proceedings:** Sheriff Shadley introduced Bruce McCloud as new Sheriff's Lieutenant effective June 7, 1999

**Motion/Second:** Supervisor Freeman/Supervisor Hansen

**Order:** Approve matters as set forth above

**Vote:** Unanimous.

### **15. Buildings & Grounds/Personnel/Finance**

**Also Present:** Dan Gardner, Building Maintenance & Inspection Director

**Matter:** Recommendation of Mr. Gardner to:

- a. Execute Change Order Number Fifteen with Interiors, Inc., which deletes one chair from Personnel order, and deletes one chair from Finance Department; and
- b. Execute Change Order Number Sixteen with Interiors, Inc., which releases 10% retention withheld from Change Order 10, 12, and 14, and eliminates the requirement to record a "Notice of Completion."

**Motion/Second:** Supervisor Freeman/Supervisor Mudd

**Order:** Approve matters as set forth above

**Vote:** Unanimous.

### **16. Buildings & Grounds**

**Also Present:** Dan Gardner, Building Maintenance & Inspection Director

Bob Johnson, Assistant Road Commissioner

John Benoit, Chief Deputy Director Public Works & Development Services

**Matter:** Recommendation of Mr. Gardner to determine who is responsible for operating and maintaining Walker Creek Park, which is located on the east and west sides of County road 99W, north of County Road 39, and establish a funding source to add signs, benches, and garbage cans.

**Proceedings:** The aforesaid matter was discussed with no action taken.

### **17. Valley Mirror Newspaper/Health Services**

**Also Present:** Tim Crews, Valley Mirror Newspaper

**Matter:** Recommendation of Mr. Crews to hold discussion regarding Agreement Between the County of Glenn and Valley Mirror Newspaper, for purpose of purchasing subscriptions and advertising with Glenn County Health Services, for fiscal year 1998/99.

**Proceedings:**

- a. Mr. Crews reviewed contract;
- b. Mike Cassetta, Health Services Director spoke and reviewed;
- c. County Counsel reviewed purchasing policy;
- d. The Chairman ordered this matter be referred to Revenue Expenditure and Finance Committee for recommendation back to the Board.

### **18. Personnel**

**Also Present:** John Greco, Personnel Director

**Matter:** Recommendation of Mr. Greco to:

- a. Review and make changes to Request for Proposal to provide a classification and salary study for the county;
- b. Refer RFP to county department heads for comment;
- c. Direct Personnel Director to consult with the employee representation groups regarding the RFP; and
- d. Direct matter to come back to the Board of June 15, 1999 with the final RFP.

**Proceedings:**

- a. Mr. Greco reviewed the aforesaid matter; whereupon on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to make (a) above a Request for Qualifications (RFQ) rather than Request for Proposal;
- b. Discussion was held regarding a required due date for vendors to bring back the RFQ by July 9, 1999; whereupon, on motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to approve (b), (c), and (d) and addition to (d) above, to read: "...and recommended evaluation committee."

## **19. Probation**

**Matter:** Recommendation of Chief Probation Officer Linda Heiser to Proclaim and execute Proclamation "National Drug Court Week" for the week of June 1-7, 1999.

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Proclaim and execute Proclamation as set forth above

**Vote:** Unanimous.

### **The Chairman ordered the meeting in recess to 1:15 p.m.**

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:18 p.m., with members as follows:

**Present:** Supervisors Freeman, Hansen, Harris, Mudd, and Bungarz (Chairman)

**Also Present:** Norman Herring, County Counsel  
Sandra Pergson, Deputy Clerk

## **20. Public Works**

**Matter:** Recommendation of Public Works and Development Services Agency Tom Tinsley to adopt Resolution 99-77 "Revising the County Maintained Road Mileage" which confirms the County Maintained Road Mileage is unchanged from 1998 at 860.96 miles. (Contingent upon review and approval of County Counsel)

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Adopt Resolution 99-77

**Vote:** Unanimous.

## **21. Public Works**

**Also Present:** Bob Johnson, Assistant Road Commissioner

**Matter:** Recommendation of Mr. Tinsley to award bids for annual purchase of Liquid Asphalt for road maintenance projects.

**Proceedings:** Mr. Johnson submitted bid results for liquid asphalt dated June 1, 1999

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Accept low bid of Reed and Graham of Sacramento, California, and Morgan Emultech, Redding of California

**Vote:** Unanimous.

## **22. Human Resource Agency**

**Matter:** Recommendation of Human Resource Director Kim Gaghagen to adopt Resolution 99-78 "Authorizing Execution of an Agreement With the State of California, Department of Community Services and Development for Department of Energy (DOE) Low-Income Weatherization (WX) Assistance Program and Any Amendments Thereto" which authorizes the Director, or his designee, to execute standard contract, amendments, subcontracts, or any other required documents necessary for the administration of said agreement, which provides energy conservation measures to dwellings of eligible low-income population.

**Motion/Second:** Supervisor Hansen/Supervisor Mudd

**Order:** Adopt Resolution 99-78

**Vote:** Unanimous.

## **23. North Willows County Service Area**

**Also Present:** Bob Johnson, Assistant Road Commissioner

**Matter:** Recommendation of Public Works and Development Services Agency Director Tom Tinsley to:

- a. Pursuant to Ordinance No. 847, review Resolution *"Confirming Report on Fees to be Charged in North Willows County Service Area"* which would increase fee revenue slightly over \$19,000.00 to be used for operations and maintenance of district facilities;
- b. Direct Finance Office to file with the Clerk of the Board of Supervisors a written report based on proposed fee schedule which includes new parcel numbers; and
- c. Direct Clerk of the Board of Supervisors to schedule and give notice of a Public Hearing for June 29, 1999.

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Approve (a), (b) and (c) above and set public hearing for 10:00 a.m. June 29, 1999

**Vote:** Unanimous.

## **24. Public Works**

**Also Present:** Bob Johnson, Assistant Road Commissioner

**Matter:** Recommendation of Public Works and Development Services Agency Director Tom Tinsley to adopt Resolution 99-80 *"Reorganizing the Public Works and Development Services Agency"*, which:

- a. Transfers the Senior Secretary Position Allocation from Public Works to Resource Planning and Development; and
- b. Transfers the Senior Clerical Assistant Position from the Resource Planning and Development to the Public Works Division. (Contingent upon review and approval of County Counsel)

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Adopt Resolution 99-80

**Vote:** Unanimous.

## **25. Public Works**

**Matter:** Recommendation of Public Works and Development Services Agency Director Tom Tinsley to adopt Resolution 99-81 *"Imposing Annual Solid Waste Disposal Fee Upon Each Dwelling Unit and Commercial / Industrial Establishments in the Incorporated and Unincorporated Areas of the County of Glenn for the Fiscal Year 1999-2000"*, said fee being \$42.74. (Government Code §25830)

**Motion/Second:** Supervisor Freeman/Supervisor Mudd

**Order:** Adopt Resolution 99-81

**Vote:** Unanimous.

## **26. County Clerk/Elections**

**Matter:** Recommendation of County Clerk-Recorder Vince Minto to adopt Resolution 99-82 *"Authorizing the County Clerk-Recorder to Conduct a Bond Election on Behalf of Plaza Elementary School District on September 14, 1999, and to Contract for the Recovery of the Costs of the Election."*

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Adopt Resolution 99-82

**Vote:** Unanimous.

## **27. Administrative Manual/Purchasing Policy**

**Matter:** Recommendation of County Counsel Norman Herring to adopt Resolution 99-83 *"Amending Sections 4.02.05 (F), 5.16.03, 9.02.01, and 9.02.03 of the Glenn County Administrative Manual,"* which is the last review of the purchasing policy. (Title 4/Purchasing Policies, §4.02.05/General Provisions-(F)/Health Services; Human Resource; and Resources, Planning and Development Directors; Title 5/Fiscal Policies and Procedures, §5.16.03/Department of Control; Title 9/Contracts, §9.02.01/When Written Contracts Required & §9.02.03/Copies to Finance Director and Clerk of the Board.)

**Motion/Second:** Supervisor Freeman/Supervisor Hansen

**Order:** Adopt Resolution 99-83 and remove Resource, Planning and Development and put under Public Works and Development Services

**Vote:** Unanimous.

### **28. Human Resource Agency**

**Matter:** Recommendation of Human Resource Director Kim Gaghagen to approve and authorize Director, or his designee, to execute a contract with Computer Service Associates for on-going maintenance, configuration, and staff training, for a term from July 1, 1999 to June 30, 2000 for maximum cost of \$35,000. (County Contract No. 1233)

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **29. Department of Finance/Pacific Bell**

**Matter:** Recommendation of Director of Finance Joe Sites to approve and execute contract which allows Glenn County to utilize an agreement between Pacific Bell and State of California for services and products, beginning July 1, 1999.

**Motion/Second:** Supervisor Freeman/Supervisor Mudd

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **30. Sheriff-Coroner**

**Matter:** Recommendation of Sheriff-Coroner Bob Shadley to approve and execute a contract with the County of Los Angeles to provide transportation of prisoners at a rate of \$.24 per mile plus \$5.22 per meal for a term of July 1, 1999 to June 30, 2004.

**Motion/Second:** Supervisor Freeman/Supervisor Hansen

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **31. Glenn Economic Development Corporation**

**Matter:** Recommendation of Supervisor Bungarz to execute letter of support to Glenn Economic Development Corporation Executive Director John Benoit, regarding Glenn EDC's application for a grant from the Economic Development Administration to market the Orland-Haigh Airport Industrial Park, whereby providing \$30,000 to enhance marketing of said Industrial Park to existing businesses in Glenn County as well as business outside the county.

**Motion/Second:** Supervisor Freeman/Supervisor Harris

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **32. Code Enforcement Committee**

**Matter:** Recommendation of Keith Hansen, Chairman of ad hoc Code Enforcement Committee, and Pursuant to Minute Order 3 of March 30, 1999 regarding proposed Code Enforcement Ordinance, to continue matter, as said Committee is continuing to meet and has not yet developed a recommendation.

**Motion/Second:** Chairman direction

**Order:** Continue matter to July 6, 1999

### **33. Conflict of Interest Code-Resource Conservation District/Stony Creek Joint Unified School**

**Matter:** Recommendation of Clerk-Recorder Vince Minto to receive and file the following as set forth therein:

- a. Glenn County Resource Conservation District initial Conflict of Interest Code; and
- b. Stony Creek Joint Unified School District revised Conflict of Interest Code.

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Approve the aforesaid matter

**Vote:** Unanimous.

### **34. Marvin Chapel Cemetery District**

**Matter:**

- a. Accept the resignation of Malvenia Beck as a member of the Marvin Chapel Cemetery District ; and
- b. Notice of Unscheduled Vacancy posted, consider recommendation of Marvin Chapel Cemetery District to appoint Leroy James Beck to fill the unscheduled vacancy of Malvenia Beck, said appointee to serve term to January 12, 2003.

**Motion/Second:** Supervisor Hansen/Supervisor Freeman

**Order:** Accept resignation as set forth in (a) above, appoint Leroy James Beck, and send letter of appreciation to Malvenia Beck

**Vote:** Unanimous.

### **35. Orland Fire Protection District**

**Matter:** Recommendation of the Orland Fire Protection District of Glenn County to appoint Mike Schager Jr., and Ed Lacque to replace Gene Finch and Joe Edgar whose terms expired on May 7, 1999.

**Motion/Second:** Supervisor Harris/Supervisor Freeman

**Order:** Appoint Mike Schager Jr., and Ed Lacque as set forth above, and send letter of appreciation to Gene Finch and Joe Edgar

**Vote:** Unanimous.

### **36. Miscellaneous**

**Matter:** The following matters were reviewed with no action taken:

- a. Letter from Calfed Bay-Delta Program regarding the following proposals for ecosystem restoration projects which may be implemented in Glenn County:

- (1) Habitat Restoration
- (2) Watershed Stewardship
- (3) Water Quality
- (4) Introduced Species
- (5) Fish Management/Hatchery
- (6) Environmental Education

- b. Proposition 65 Notification from Health Services Director Mike Cassetta, required of the California Health and Safety Code Section 25180.7 reporting the release of an unknown amount of clandestine drug manufacturing chemicals at 331 N. Tehama Street, Willows, on May 11, 1999.

- c. Proposition 65 Notification from Health Services Director Mike Cassetta, required of the California Health and Safety Code Section 25180.7 reporting the release of an unknown amount of clandestine drug manufacturing chemicals at 8035 County Road 61 on May 12, 1999.

### **37. Closed Session**

**Matter:** Closed Session pursuant to Government Code Section 54957, hold Public Employee Performance Evaluation for Ed Romano.

**Proceedings:** The Chairman announced the aforesaid matter

**Motion/Second:** Chairman direction

**Order:** Adjourn to Closed Session.

38. The Chairman adjourned the meeting at 2:37 p.m.

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## **ATTACHMENT "A"**

### **2. Consent Calendar**

**Matter:** Review and take actions related to the Consent Calendar

**Motion/Second:** Supervisor Freeman/Supervisor Hansen

**Order:** Approve matters as set forth below

**Vote:** Unanimous.

**a. Assessment Roll**

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

<b>Name</b>	<b>Parcel No.</b>	<b>Fiscal Year</b>	<b>Corr No.</b>
Land O Lakes, Inc.	0242100259	1996/97	337-B
Zumwalt, George R. Trust B	0131400029	1997/98	252-B
Zumwalt, George R. Trust B	0131400039	1997/98	253-B
Zumwalt, Ivy G. & Assoc.	0131500109	1997/98	332-B
Burrows, Sara Zumwalt Etal	0131600229	1997/98	255-B
Land O Lakes, Inc.	0242100259	1997/98	263-B
Nature Conservancy The	0322800169	1997/98	237-B
Zumwalt, George R. Trust B	0131400029	1998/99	312-B
Zumwalt, George R. Trust B	0131400039	1998/99	313-B
Zumwalt, Ivy G. & Assoc.	0131500109	1998/99	254-B
Burrows, Sara Zumwalt Etal	0131600229	1998/99	314-B
Land O Lakes, Inc.	0242100259	1998/99	325-B
MTG Corp, Etal	0322400149	1998/99	326-B
MTG Corp, Etal	0322400159	1998/99	327-B
Nature Conservancy The	0322800169	1998/99	271-B

**b. Transfer of Funds**

Approved the following intradepartmental Transfer of Funds:

<b>Trans No.</b>	<b>Department</b>	<b>Description</b>	<b>\$ Amount</b>
5430	Recorder	To realign line items to actual and unanticipated expenses	3,068.00
5436	Law Library	To appropriate funds from Clerk filing fees and Court fines for payment of membership dues, publications and office expenses	6,173.00

5441	Air Pollution	To consolidate remaining funds for additional remodeling work	2,120.71
5442	Human Resource Agency - Community Action Division	To realign line items to actual and anticipated expenditures	2,750.00
5443	Human Resource Agency - Social Service Division	To cover unanticipated increased costs due to personnel and program changes	17,700.00
5444	Human Resource Agency - Social Service Division	To cover unanticipated increased costs due to personnel and program changes	58,000.00
5447	Department of Finance	To appropriate funds to cover miscellaneous flood costs and release of interest earned to Federal Emergency Management Agency and State Office of Emergency Services	101,040.00
5448	Law Library	Pursuant to May 18, 1999 Minute Order 25, transfer from Contingency Fund to complete County fiber optic wiring and creation of an electronic law library	10,000.00

**c. Health Services**

Upon the recommendation of Health Services Director Mike Cassetta, and to fulfill State Department of Mental Health requirements, executed contract between Napa State Hospital and Glenn County Mental Health Services for zero hospital beds and zero dollars for fiscal year 1998/99. (County Contract No. 464)

**d. Environmental Services Joint Powers Authority**

Ratified letter faxed to Tehama County Board of Supervisors encouraging them to become members of the Environmental Services Joint Powers Authority.