

Glenn County Board of Supervisors

Charles Harris, Sr. District 1
 Gary Freeman, District 2
 Dick Mudd, District 3

MEETING MINUTES

Denny Bungarz, District 4
 Keith Hansen, District 5
 Norman Herring, County Counsel

July 21, 1998

Chairman Mudd, called a duly noticed informal meeting of the Board of Supervisors and the Management Council to order at 8:22 a.m., in the Jail Administration Conference Room at 141 South Lassen, Willows, with Board members as follows:

Present: Supervisors Harris, Freeman, Hansen, Bungarz (Vice Chairman)
Absent: Supervisor Mudd (Chairman)
Also Present: Vince Minto, County Clerk

1. Management Council/Supervisors

Matter: Informal session with the County Department Heads to receive reports and updates on departmental activities.

Proceedings:

- a. Various reports were given and updates received, with no action taken.

Chairman Mudd Entered the Meeting at 8:39 a.m.

- b. Discussion continued on various matters.

The Chairman ordered the meeting in recess at 8:49 a. m. to reconvene at 9:00 a.m. in the Board of Supervisors Chambers, 526 West Sycamore Street, Willows, CA.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9 a.m., with members as follows:

Present: Supervisors Freeman, Hansen, Harris, Bungarz, and Mudd (Chairman)
Also Present: Sandy Kennedy, Technician Board of Supervisors
 Connie Oreggia, Assistant Clerk-Board of Supervisors

THE PLEDGE OF ALLEGIANCE WAS RECITED

1. Minutes

Matter: Approve the Minutes of June 30, July 1, and July 7, 1998.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: a. Approve Minutes of June 30, 1998;

- b. Approve Minutes of July 1, 1998 and reflect meeting was held on *Wednesday, July 1, 1998* rather than, Tuesday, July 1, 1998; and

- c. Continue Minutes of July 7, 1998.

Vote: Unanimous

2. Consent Calendar

Matter: Various matters listed on Consent Calendar.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve Consent Calendar as set forth on [Addendum A](#)

Vote: Unanimous.

3. Unscheduled Matters

Matter: Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

Proceedings:

a. Sheriff-Jail

Also Present: Larry Jones, Sheriff's Sergeant
Craig Bergland, Jail Corporal
Harold White, Jail Corporal

1. Sergeant Jones advised that Intercom system has failed in the jail facility creating operational and safety problems for staff and/or inmates, and recommended total replacement of system for under \$20,000 incorporating use of existing wiring upon verification of wiring suitability by McDonald's Electric.
2. Sergeant Jones further advised that when F-Pod was constructed, scream alarm warning system and wiring was never installed;
3. Sergeant Jones requested expending funds necessary to install intercom and scream alarm system and authorization to negotiate maintenance contract for both systems;
4. Motion was made by Supervisor Bungarz, and seconded by Supervisor Hansen:
 - . To find that this matter arose after posting of the agenda and is an emergency item that needs to be corrected;
 - b. That Sheriff obtain bids and authorize the sheriff to fix intercom system and scream alarm, for an amount not to exceed \$30,000.
5. Supervisor Bungarz amended motion set forth in (a) (4) above, and Supervisor Hansen concurred, that funding be provided from General Fund Contingency; whereupon, said amended motion was unanimously ordered.

b. Various meeting reports were given and issues discussed by Supervisors.

4. Assistant Clerk-Recorder/County Service Pins

Also Present: Susan Alves, Assistant Clerk-Recorder

Matter: In recognition of twenty years of service to Glenn County, present Ms. Alves a twenty-year County Service Pin.

Proceedings: The Board presented Ms. Alves with County Service Pin.

5. County Clerk

Also Present: Vince Minto, County Clerk-Recorder

Matter: Recommendation of Mr. Minto to approve use, prior to adoption of the 1998/99 Final Budget, of up to \$35,000 in the 1020/County Clerk Budget for costs related to relocation of the Board of Supervisors' Offices.

Motion/Second : Supervisor Bungarz/Supervisor Harris

Order: Approve matter as listed above.

Vote: Unanimous

6. County Clerk

Also Present: Vince Minto, County Clerk-Recorder

Matter: Recommendation of Mr. Minto to hold discussion re development of a County Web Site and the designation of Supervisor(s) to work with the County Clerk on development of recommendations to the Board.

Proceedings: Upon discussion, on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was unanimously ordered to authorize the County Clerk-Recorder to proceed to take matter before the Information Systems Committee, and bring back to Board for approval.

7. Elections/Resolutions

Also Present: Vince Minto, County Clerk-Recorder

Matter: Consider:

a. Adoption of Resolution *"Ordering that Certain Local Elections be Consolidated with the Statewide General Election to be held on November 3, 1998,"* which includes:

- (1) Election for the cities of Willows and Orland to determine whether to increase the hotel user's tax in the Cities of Willows and Orland; and
- (2) Election to determine whether to increase the Transient occupancy tax in the County of Glenn;

or, in the alternative:

b. Adopt Resolution 98-175 *"Ordering that Certain Local Elections be Consolidated with the Statewide General Election to be held on November 3, 1998,"* which resolution is the same as Resolution set forth in (a) above with the inclusion of the County of Glenn in election to determine whether to increase the hotel user's tax"; and if adopted read title, waive further reading and accept introduction of Ordinance *"Amending Section 4.12.030 Concerning the Collection of Transient Occupancy Tax."*

c. Adoption of Resolution 98-176 *"to Direct the Glenn County Clerk/ Election Official to Place a Ballot Measure on the Election to be held on November 3, 1998, to Decide Whether to Increase the Transient Occupancy Tax in Glenn County to 10%."*

Proceedings:

a. Supervisor Bungarz submitted letter re "Hotel User Tax Proposal", whereupon discussion was held, with recommendation to raise Transient Occupancy Tax to 10% in Glenn County;

b. Upon Supervisor Bungarz reading proposed Ordinance Title, on motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to:

1. Adopt Alternative Resolution 98-175;
2. Waive further reading and accept introduction of Ordinance "Amending 4.12.030 Concerning the Collection of Transient Occupancy Tax"; and
3. Adopt Resolution 98-176.

8. Human Resources Agency

Matter: Recommendation of Human Resources Agency Director Kim Gaghagen to waive recommendation of the Data Processing Committee and approve purchase of one Cisco 2503 Computer Network Router for the computer network connection between the Human Resources Agency and the Department of Finance, said sole source purchase being in the best interest of the County based on four findings as recommended by Mr. Gaghagen.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous

9. Health Services

Matter: Recommendation of Health Services Director Kim Gaghagen to waive recommendation of the Data Processing Committee and approve purchase of one Cisco 2503 Computer Network Router for the computer network connection between the Human Resources Agency and the Department of Finance, said sole source purchase being in the best interest of the County based on four findings as recommended by Mr. Gaghagen.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous

10. Human Resource Agency

Matter: Pursuant to Minute Order 20 of June 16, 1998, consider recommendation of Human Resources Agency Director Kim Gaghagen to approve the Able Bodies Adults without Dependents (ABAWD) Work Requirement Implementation Plan.

Motion/Second : Supervisor Bungarz/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Unanimous

11. Human Resource Agency

Matter: Pursuant to Butte College contribution to CalWORKs in Glenn County providing \$100,000 to the Human Resources Agency for computer and transportation purposes; consider recommendation of Human Resources Agency Director Kim Gaghagen to:

- a. Ratify Departments soliciting bids through the formal bid process;
- b. Award bids as follows:
 - (1) Micron Electronics for the purchase of 30 computers and one server for \$49,823.21; and
 - (2) Hoblit Motors for two passenger vans at \$45,597.98.
- c. Authorize the Director to purchase said equipment and expend monies received from Butte College.

Proceedings:

- a. Motion was made by Supervisor Freeman, seconded by Supervisor Bungarz, to approve (a), (b), and (c) as listed above;
- b. Social Services Deputy Director Ed Dimock spoke re transportation;
- c. Discussion having been heard, it was unanimously ordered to approve motion set forth in "Proceedings" (a) above.

12. Public Works

Matter: Pursuant to Minute Order 22 of July 7, 1998, consider recommendation of Public Works Director Tom Tinsley to establish the Consolidation Task Force to examine the pros and cons of consolidating the Public Works Department and the Resource, Planning and Development Department for report to board on implications thereof, and assist department through transition, said Task Force to consist of the following members:

- a. Resource, Planning & Development Supervisor Liaison
- b. Public Works Supervisor Liaison
- c. Human Resources Agency Director
- d. Public Works Director
- e. Resource, Planning & Development Director
- f. Personnel Director.

Motion/Second : Supervisor Bungarz/Supervisor Harris

Order: Approve the aforesaid matter

Vote: Unanimous

13. Committees, Miscellaneous

Matter: Notice of Unscheduled Vacancy having been posted, and no response being received thereto, appoint member to the Fish, Game and Recreation Commission, representing Supervisorial District No. 4, to fill unscheduled vacancy of Jon Hays to serve at the pleasure of the Board.

Proceedings:

- a. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to appoint Bill Reinitz to fill vacant position of said Commission, to serve at the pleasure of the Board.
- b. The Chairman ordered Supervisor Bungarz to draft letter thanking Mr. Hays for his service to said Commission, for execution by the Chairman.

14. Committees, Miscellaneous/Glenn County Mosquito & Vector Control District

Matter: Recommendation of the Glenn County Mosquito & Vector Control District to reappoint Dean H. Cliff, Jr. and William R. Thornton to the District Board of Trustees, for the terms July 1, 1998 through June 30, 2000.

Motion/Second : Supervisor Hansen/Supervisor Bungarz

Order: Reappoint Dean H. Cliff, Jr. and William R. Thornton to the District Board of Trustees, for the terms July 1, 1998 through June 30, 2000.

Vote: Unanimous

15. Miscellaneous

Matter: The following items were reviewed with no action taken:

- a. Letter from California State Association of Counties requesting assistance in generating media interest at the local level on state budget and its impact on county programs and services.
- b. Notice of Completion and Draft Environmental Impact Report "Chlorinated Polyvinyl Chloride (CPVC) Pipe Use for Potable Water Piping in Residential Buildings."
- c. Monthly Report from District Attorney Robert Holzapfel, advising of comparison filings in criminal cases and child support collections.
- d. Investment Report from the Glenn County Treasury for the month of May 1998.

9:59 A.M. - Deputy Clerk Sandra Pergson Entered the Meeting

**9:59 A. M. - Assistant Clerk Connie Oreggia and
Technician Sandy Kennedy Left the Meeting**

16. Community Development Block Grant Performance Reports

Also Present: John Benoit, Resource, Planning & Development Director

Matter:

- a. This matter being duly noticed, hold Public Hearing to review the Community Development Block Grant Grantee Performance Reports of the Glenn County Rehabilitation Housing Program Contract No. 97-STBG-1117 and to obtain public input in order to make a decision regarding future applications for CDBG funds.
- b. Approve said Grantee performance report and authorize the Human Resources Agency Director to submit Report to the State Department of Housing and Community Development.

Proceedings:

- a. The Chairman called the aforesaid matter for public hearing;
- b. Mr. Benoit reviewed *Community Development Block Grant Program Grantee Performance Report for period 7/1/97 to 6/30/98 Coversheet/Certification*;
- c. The Chairman opened hearing to public comment;
- d. Mr. Benoit verbally introduced into record infrastructure needs for Glenn County:
 1. Elk Creek Water System;

2. Northeast Willows storm drainage;
 3. Orland Airport grant phase 2;
 4. Willows Airport
 5. Application Schrader & Brandt for jobs in community.
- e. The Chairman closed hearing to public comment;
 - f. The Board of Supervisors reviewed this matter further;
 - g. Human Resource Agency, Housing Rehabilitation Manager Karen Hansen spoke;
 - h. The Chairman entered into record Staff Exhibit A, *Community Development Block Grant Program Grantee Performance Report for period 7/1/97 to 6/30/98 Coversheet/Certification*;
 - i. On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to conclude hearing and approve matters as set forth in (a) and (b) above.

10:14 a.m. - The Chairman Ordered The Meeting In Recess

10:18 a.m. - The Chairman Called The Meeting To Order

17. Insurance

Also Present: John Greco, Personnel Director

Matter: Pursuant to contracts with Health, Life, Dental and Short Term Disability Insurance vendors expiring in December 1998, hold discussion and provide direction to Personnel Director regarding said vendors.

Proceedings: Mr. Greco reviewed the aforesaid matter

Motion/Second : Supervisor Hansen/Supervisor Freeman

Order: Authorize the Personnel Director to pursue an Request for Proposals for contract for health, life, dental and short term disability vendors

Vote: Unanimous

The Chairman Adjourned to a Meeting of the Air Pollution Control Board of the Air Pollution Control District

18. Air Pollution Control District/Resolutions

Also Present: Bill Duckworth, Assistant Agricultural Commissioner

Trudy Silveira, Air Pollution Assistant

Matter: Pursuant to Affidavit of Publication on file in the County Clerk's Office, hold Public Hearing to consider adoption of the following District Resolutions amending/adding various regulations of the Glenn County Air Pollution Control District:

a. Resolution 98-01 *"Amending Regulations...Pertaining to AB 2588 Air Toxics 'Hot Spots' Program Fees."*

b. Resolution 98-02 *"Amending Regulations ...Pertaining to Fires Used for Cooking of Food for Human Consumption."*

c. Resolution 98-03 *"Adding Regulations...Regarding: Industrial, institutional, and Commercial Boilers, Steam Generators, and Process Heaters Oxides of Nitrogen Control; Polyester Resin Operators; Volatile Organic Waste Disposal Control; and Organic Solvent Cleaning and Degreasing Operations."*

Proceedings:

- a. The Chairman called the aforesaid matter for public hearing;
- b. Mr. Duckworth reviewed matter;

c. The Chairman opened hearing to public comments; whereupon none being heard, the Chairman closed hearing to public comments;

d. On motion of Supervisor Bungarz, seconded by Supervisor Harris, it was unanimously ordered to conclude hearing and adopt Resolutions 98-01, 98-02 and 98-03.

10:40 a.m. - The Chairman Ordered The Meeting In Recess

10:46 a.m. - The Chairman Called The Meeting To Order

The Chairman Adjourned to a Meeting of the Board of Supervisors

19. Water Resources Control Board

Also Present: John Benoit, Resource, Planning & Development Director

Matter: Recommendation of Mr. Benoit to authorize the Chairman to execute letter to the State Water Resources Control Board in support of application for a watershed management plan implementation program for the Upper Stony Creek in Glenn and Colusa Counties to be coordinated by Glenn County.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous

20. Public Works

Also Present: Tom Tinsley, Public Works Director

Matter: Recommendation of Mr. Tinsley to authorize the Public Works Director to execute Contract with Dianna Aulabaugh to assist the Department with the establishment, administration and implementation of the Glenn County Recycling Market Development Zone and Recycling Promotion Program, and acknowledge waiver of insurance certificate requirement by County Counsel.

Proceedings: John Benoit, Resource, Planning & Development Director spoke regarding the aforesaid matter

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve the aforesaid matter

Vote: Unanimous

21. Service Center

Also Present: Bill Buckner, Service Center Manager

Matter: Recommendation of Mr. Buckner to approve request for sole source purchase of one used 1997 Ford Explorer 4x4 from Wittmier Ford, for \$23,303.23, said sole source purchase being in the best interest of the county based on five findings as recommended by Mr. Buckner -- said vehicle being an addition to the Large Fleet and to be used by County Counsel.

Motion/Second : Supervisor Hansen/Supervisor Harris

Order: Authorize Service Center Manager to purchase vehicle and put in pool of vehicles to be used by all departments

Vote: Ayes: Supervisors Hansen, Mudd, Bungarz, and Harris

Noes: Supervisor Freeman.

22. Service Center

Also Present: Bill Buckner, Service Center Manager

Matter: Recommendation of Mr. Buckner to approve increase of current fleet mileage costs, which compensates for changing fuel costs.

Motion/Second : Supervisor Bungarz/Supervisor Freeman

Order: Approve change of fleet mileage costs

Vote: Unanimous

23. Service Center

Also Present: Bill Buckner, Service Center Manager

Matter: Recommendation of Mr. Buckner to:

a. Authorize additional required DMV smog impact fees to previous sole source purchase of five patrol cars, authorized by Minute Order 7 of May 19, 1998; and

- b. Approve expenditure of funds for said fees from the Equipment Replacement Fund.

Motion/Second : Supervisor Bungarz/Supervisor Freeman

Order: Approve the aforesaid matter

Vote: Unanimous

11:16 a.m. - The Chairman Ordered The Meeting In Recess

11:30 a.m. - The Chairman Called The Meeting To Order

24. Orland Cemetery District/Monroeville Cemetery

Also Present: Dan Gardner, Building Maintenance & Inspection Director

Matter: Recommendation of Mr. Gardner to execute Agreement with the Orland Cemetery District for the purpose of weed and rodent control of the Monroeville Cemetery, said execution contingent upon receipt and approval of required insurance certificate.

Motion/Second : Supervisor Bungarz/Supervisor Harris

Order: Approve the aforesaid matter

Vote: Unanimous

25. Sheriff-Coroner

Also Present: Kevin Donnelley, Sheriff-Coroner

Matter: Recommendation of Sheriff Donnelley to:

- a. Ratify submission of Local Law Enforcement Block Grant Program Application to the U.S. Department of Justice, Bureau of Justice Assistance for grant of \$18,375, to be used for the purchase of undetermined equipment;
- b. Designate existing Local Law Enforcement Block Grant Advisory Board to make recommendation for use of funds;
- c. Determine source of required matching funds of \$1,837.50; and
- d. Direct the Auditor to establish a special trust fund for the grant monies.

Motion/Second : Supervisor Bungarz/Supervisor Hansen

Order: Approve the aforesaid matter with funds being used from the Sheriff's budget

Vote: Unanimous

11:35 a.m. -- The Chairman Ordered The Meeting In Recess

11:45 a.m. - The Chairman Called The Meeting To Order

26. Health Services

Also Present: Mike Cassetta, Health Services Director

Peter Abbott, State Department of Health Services

Eduardo Schmidt, State Department of Health Services

Matter: State Department of Health Services report and discussion re:

- a. County Medical Services Program (CMSP);
- b. Local Public Health Services Section (OPHSS); and
- c. Funding projections and small county potential impacts.

Proceedings:

- a. Mr. Cassetta introduced Mr. Abbott and Mr. Schmidt;
- b. Mr. Abbott spoke regarding the aforesaid matters;
- c. Mr. Schmidt spoke and reviewed local programs.

12:10 p.m. - The Chairman Ordered The Meeting In Recess to 1:30 p.m.

AFTERNOON SESSION

27. The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 1:30 p.m., with members as follows:

Present: Supervisors Freeman, Hansen, Harris, Bungarz, and Mudd (Chairman)

Also Present: Sandra Pergson, Deputy Clerk
Sandy Kennedy, Technician

28. Public Works/Employee Safety Awards

Also Present: Joe Sites, Finance Director

Matter: Request of Mr. Sites for policy ruling related to payment of blue claims for employee safety awards at the Public Works Department.

Motion/Second : Supervisor Bungarz/Supervisor Freeman

Order: Approve payment of blue claim and direct County Counsel, Finance Director, and Public Works Director to draft policy for employee safety awards

Vote: Unanimous

29. Budget

Also Present: Joseph Sites, Director of Finance

Matter:

- a. Report of Director of Finance Joseph Sites and general discussion 1998/99 fiscal year budget.
- b. Consider 1998/99 fiscal year department non-conforming personnel requests as set forth in the *Tabulation of Department Requests*.
- c. Consider various department budgets or budget requests.

Proceedings: The following transpired:

a. Mr. Sites gave report of surplus monies still standing, and advised that at next meeting the details of changes previously approved by the Board, will be presented, along with Resolution to adopt *Tabulation* with changes as proposed.

b. 02250000/Health Services

Also Present: Mike Cassetta, Health Services Director
Doug Schrauth, Health Services Deputy Director

- (1) Motion was made by Supervisor Bungarz, and seconded by Supervisor Hansen, to move non-conforming personnel request of a Supervising Accountant position to the *Tentatively Approved List*;
- (2) On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to amend motion set forth in (1) above to reflect the Fiscal Manager position is now amended to Supervising Accountant position.

c. 01012280/Resource, Planning & Development

Also Present: John Benoit, Resource, Planning & Development Director

- (1) Mr. Benoit reviewed various submitted revised budget, and advised of an additional \$38,000 needed from general fund;
- (2) Discussion was held regarding non-conforming personnel requests;
- (3) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to:
 - (a) Accept revised budgets as submitted, and move to the *Tentatively Approved List*; and
 - (b) Move non-conforming personnel request of Business Development

Specialist position to the *Tentatively Approved List*.

d. 03311000/Resource Management

Also Present: John Benoit, Resource, Planning & Development Director

- (1) Mr. Benoit advised of failing facsimile machine;
- (2) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move fixed asset request of miscellaneous equipment to the *Tentatively Approved List*, reducing amount from \$3,000 to \$800.

e. Resource Conservation District

Pursuant to Minute Order (1-d) of July 20, 1998 Budget Meeting, on motion of Supervisor Hansen, seconded by Supervisor Freeman, it was unanimously ordered to place \$1,000 in Board/Special account for requested payment to Resource Conservation District .

**f. 01042090/District Attorney
01022340/Family Support**

Also Present: Bob Holzapfel, District Attorney

- (1) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to *Tentatively Approve* District Attorney position change to Administrative Assistant and change non-conforming personnel request from \$32,382 to \$4,162;
- (2) On motion of Supervisor Bungarz, seconded by Supervisor Hansen, it was unanimously ordered to move fixed asset requests of miscellaneous equipment/computers for District Attorney and Family Support Budgets to the *Tentatively Approved List*.

g. 01011121/In-House Projects

Also Present: Dan Gardner, Building Maintenance & Inspection Director
Jackie Billings, Administrative Assistant

- (1) Mr. Gardner submitted and reviewed "98/99 Budget Revised" relating to In-House Project changes;
- (2) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to approve all projects as listed on pages 100 and 101 in the *Tabulation* for \$ 187,119;
- (3) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to accept 98/99 Budget revisions as submitted for In-House Projects.

h. 01203010/Road Department

Also Present: Tom Tinsley, Public Works Director

- (1) Mr. Tinsley reviewed personnel positions for Department;
- (2) On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move non-conforming personnel requests to the *Tentatively Approved List*.

i. 02000000/Solid Waste

Also Present: Tom Tinsley, Public Works Director

On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move non-conforming personnel requests to the *Tentatively Approved List*.

j. 02260000/Publc Works

Also Present: Tom Tinsley, Public Works Director

On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move non-conforming personnel requests to the *Tentatively Approved List*.

k. 01012290/Animal Control

On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move non-conforming personnel request of Animal Control Officer to the *Tentatively Approved List*.

I. Miscellaneous

Also Present: Cathy Ehorn, Automated Accounting Systems Administrator

Pursuant to Minute Order (q-3) of July 20, 1998 Budget Meeting, regarding the inclusion of .25% funding for TANF Probation Officer, Ms. Ehorn advised the full allocation has been budgeted for a 100%, whereupon no action was taken.

2:37 P.M.-The Chairman Ordered the Meeting in Recess

2:43 P.M.-The Chairman Called the Meeting to Order

m. 02300000/Micrographics

Also Present: Susan Alves, Assistant Clerk-Recorder

On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move fixed asset request to the *Tentatively Approved List*.

2:45 P.M.-Technician Sandy Kennedy Entered the Meeting

n. 01011020/Clerk of the Board

On motion of Supervisor Bungarz, seconded by Supervisor Freeman, it was unanimously ordered to move fixed asset request to the *Tentatively Approved List*.

2:47 P.M.-The Chairman Ordered the Meeting in Recess

**2:47 P.M.-Assistant Clerk Connie Oreggia and Technician Sandy Kennedy
Left the Meeting**

**2:50 P.M.-The Chairman Called the Meeting to Order with
Deputy Clerk Sandra Pergson Present**

30. Closed Session

Matter: Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with Glenn County Employees Association, and Deputy Sheriff's Association.

Proceedings: The Chairman announced the aforesaid matter

Motion/Second : Chairman direction

Order: Adjourn to Closed Session.

31. The Chairman adjourned the meeting at 3:55 p.m.

ADDENDUM "A"

2. Consent Calendar

Matter: Various matters listed on Consent Calendar.

Motion/Second : Supervisor Freeman/Supervisor Bungarz

Order: Approve Consent Calendar as set forth on Addendum A

Vote: Unanimous.

a. Assessment Roll

Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

Name	Parcel No.	Fiscal Year	Correction No.
Lohse Mill, Inc.	25-000354-00	97-98	47-B
Lohse Mill, Inc.	25-000354-00	96-97	106-B
Lohse Mill, Inc.	25-000354-00	95-96	130-B
Lohse Mill, Inc.	25-000354-00	94-95	133-B

b. Fund Transfers

Approved the following intradepartmental Transfer of Funds:

Transfer No.	Department	Description	\$ Amount
5790	Human Resource Agency	Appropriate interest to close 1997 Low Income Housing Assistance Program (LIHEAP) - Assurance 16	48.07
5802	Elections	Transfer to cover purchase of IBM 6400-009 Matrix Line Printer	5,374.73
5803	1120/Buildings & Grounds	To establish fixed asset account for purchase of new pressure washer	1574.43
5805	Recorder	Transfer to cover unanticipated expenses needed to pay Micrographics through June 26, 1998 (per Resolution 98-122)	1,524.67
5815	Air Pollution	From fixed asset accounts to unanticipated expenditure -- fixed asset printer	600.00
5817	1012/Micrographics	From Maintenance of Equipment to Extra Help to cover salaries through June 30, 1998	19.80
5818	Jail	From Professional Services to a fixed asset account to cover purchase of dishwasher in Jail	3,682.97
5819	Assessor	From Office Expense to Xerox Lease-Inter Expense to cover shortfall in original budget.	73.35

c. Peace Officer's Association

Upon the recommendation of Personnel Director John Greco, authorized the Chairman to execute

corrected Memorandum of Understanding with the Peace Officers' Association for the period June 2, 1998 through June 30, 1999, which corrected MOU supercedes MOU authorized for execution per Minute Order 2(c) of June 16, 1998.

d. CALFED Bay-Delta Process

Waived submission of status report and approved payment of invoice for \$3,000 to Regional Council of Rural Counties for CALFED Bay-Delta process Special Water Assessment, from 1997/98 fiscal year encumbered funds.

e. Agricultural Commissioner

Upon the recommendation of Agricultural Commissioner Ed Romano, approved and executed contract with Department of Pesticide Regulation for 1998-99 Pesticide Application, commencing July 1, 1998. (County Contract 348)

f. Veterans Service Officer

Upon the recommendation of Veterans Service Officer Jim White, authorized the Chairman to execute Medi-Cal Cost Avoidance Program for 1998/99 fiscal year, and Certificate of Compliance with the California Department of Veterans Affairs for 1998/99 County Subvention Programs. (County Contract 456)

g. Health Services

Upon the recommendation of Health Services Director Mike Cassetta, approved and authorized Health Services Director to execute Joint Powers Agreement to create Mental Health Telephone Service Group, with Mono County as host county, for the purpose of contracting as a group for the provision of a telephone service that meets requirements of Mental Health Plans for Medi-Cal Managed Care, for a one year term, commencing July 1, 1998.

h. Agricultural Commissioner

Upon the recommendation of Agricultural Commissioner Ed Romano, approved delegation of purchasing authority and execution of County expenditure claims for all programs under the Agricultural Commissioner, Sealer of Weights & Measures, and Air Pollution Control Officer, to W. R. Duckworth, Assistant Agricultural Commissioner/Assistant Air Pollution Control Officer.

i. County Clerk-Recorder

Upon the recommendation of County Clerk-Recorder Vince Minto, approved delegation of purchasing authority to the following individuals in the Board of Supervisors' Division of the County Clerk's office, to Connie Oreggia, Assistant Clerk-Board of Supervisors, Sandra Pergson, Deputy Clerk-Board of Supervisors, and Sandy Kennedy, Technician.

j. Human Resource Agency

Upon the recommendation of Human Resources Agency Director Kim Gaghagen, approved delegation of purchasing authority to the following Agency employees: Ed Dominick, Betty Skala, Scott Gruendl, Bill Krause, Dorothy Ehorn, Marcia Anderson, Robyn Zimmer, Annette Nelson, Sherisse Allen, Korri VonSeggern.

k. Resource, Planning & Development

Upon the recommendation of Resource, Planning & Development Director John Benoit, approved the delegation of purchasing authority and execution of County expenditure claims to the following staff members, Christy Leighton, Peggy White, Nancy Sailsbery, and Michele Poulter.