

# Glenn County Board of Supervisors

Charles Harris, Sr. District 1  
Gary Freeman, District 2  
Dick Mudd, District 3

## MEETING MINUTES

Denny Bungarz, District 4  
Keith Hansen, District 5  
Norman Herring, County Counsel

**September 15, 1998**

Superintendent of Schools Joni Samples, called a duly noticed informal meeting of the Board of Supervisors and the Management Council to order at 8:18 a.m., in the Jail Administration Conference Room at 141 South Lassen, Willows, with Board members as follows:

**Present:** Supervisors Harris, Freeman, Hansen, Bungarz, and Mudd (Chairman)

**Also Present:** Vince Minto, County Clerk

### **1. Management Council/Supervisors**

**Matter:** Informal session with the County Department Heads to receive reports and updates on departmental activities.

**Proceedings:** Various issues were discussed with no action taken.

The Chairman of the Board of Supervisors of the County of Glenn, State of California, called the meeting to order at 9 a.m., with members as follows:

**Present:** Supervisors Freeman, Hansen, Harris, Bungarz, and Mudd (Chairman)

**Also Present:** Norman Herring, County Counsel  
Sandy Kennedy, Technician-Board of Supervisors

### **THE PLEDGE OF ALLEGIANCE WAS RECITED**

### **1. Minutes**

**Matter:** Approve the Minutes of September 1, 1998.

**Motion/Second :** Supervisor Freeman/Supervisor Bungarz

**Order:** Approve the Minutes of September 1, 1998

**Vote:** Unanimous

### **2. Consent Calendar**

**Matter:** Review and take actions related to the Consent Calendar set forth on Attachment "A."

**Motion/Second :** Supervisor Hansen/Supervisor Bungarz

**Order:** Approve Consent Calendar as set forth on [Attachment A](#).

**Vote:** Unanimous

### **3. Unscheduled Matters**

**Matter:** Receive comments from the audience, staff and Board members, and if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or schedule the matter on a subsequent Board agenda.

**Proceedings:**

- a. Supervisor Bungarz spoke regarding non-conforming claim request re contracts, and advised of revisions to purchasing policy and contract procedures to be made by County Counsel, and recommended such unpaid claims be brought before the Revenue, Expenditure, and Finance Committee for review first, before Board action;
- b. Various meeting reports were given and issues discussed by Supervisors;
- c. Later this date, Public Works Director Tom Tinsley read announcement re recycling program and

Thunderhill Park event.

#### **4. Resolution/Health Services**

**Matter:** Recommendation of Health Services Director Mike Cassetta to adopt Resolution 98-200 "Amending The Position Allocation List for the Health Services Agency," which increases two Senior Public Health Nurse position allocations, and decreases one Licensed Vocational Nurse II position allocation.

**Motion/Second :** Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-200

**Vote:** Unanimous

#### **5. Human Resource Agency**

**Matter:** Recommendation of Human Resource Agency Director Kim Gaghagen to:

- a. Authorize the Director to participate in the Health Families/Medi-Cal for Children Program;
- b. Ratify the preliminary Agreement between Richard Heath and Associates Inc., and Glenn County Human Resource Agency Community Action Division, clarifying the County's responsibilities under this program; and
- c. Approve line item budget Community Action/G/L 04999540/JL 04999540, Healthy Families 1998/1999 for \$12,500.00.

**Motion/Second :** Supervisor Freeman/Supervisor Harris

**Order:** Approve (a), (b), and (c) as listed above

**Vote:** Unanimous

#### **6. Resource, Planning & Development/RCRC Bay-Delta**

**Matter:** Recommendation of John Benoit, Resource, Planning & Development Director to review for possible action, letter from Dick Dickerson, Regional Council of Rural Counties President, regarding RCRC's performance in the Bay-Delta Water Rights Hearings.

**Proceedings:** Upon discussion, it was a general consensus to take no action, and to include said letter above and previous letter received from Tehama-Colusa Canal Authority from September 1, 1998 meeting, in Board's agenda packet on September 29, 1998, where further discussion will be held, as Michael Jackson, RCRC's water attorney, will be present.

#### **7. Monroeville Cemetery**

**Matter:** Recommendation of Supervisor Hansen for discussion and possible action regarding letter dated September 5, 1998 from Arlan E. Hudson, Hudson's Cemetery Services in Paradise regarding restoration completed at the Monroeville Cemetery, and advising of costs for the markers and materials, approximately \$4,000.00.

**Proceedings:**

- a. Upon discussion, motion was made by Supervisor Freeman, and seconded by Supervisor Bungarz to approve \$4,000 to Orland Cemetery District to come from General Fund Contingency;
- b. Upon further discussion, on motion of Supervisor Freeman, seconded by Supervisor Bungarz, it was ordered by the following vote to amend motion set forth in (a) above to approve \$3,000:

Ayes: Supervisors Freeman, Bungarz, and Hansen

Noes: Supervisor Harris and Mudd

#### **8. Sheriff**

**Matter:** Letter from State Department of Boating and Waterways, addressed to Sheriff Donnelly, in accordance with Section 663.7 (c) of the Harbors and Navigation Code, regarding authorization for 1997/98 fiscal year boating safety and enforcement program as follows: County boat taxes \$3,663.00, and State financial aid \$108,111.00, for program total of \$111,774.00.

**Proceedings:**

- a. Motion was made by Supervisor Bungarz, and seconded by Supervisor Harris, to direct Sheriff and Director of Finance to report back to the Board regarding said letter;

b. Upon discussion, on motion of Supervisor Bungarz, seconded by Supervisor Harris, it was unanimously ordered to amend motion set forth in (a) above to reflect above matter be reported back to the Board by October 6, 1998.

## **9. Miscellaneous**

**Also Present:** Alan Schuer, Juvenile Justice & Delinquency Prevention Commission

**Matter:** Letter from State Department of Social Services, regarding family support home visiting model and funding announcement for joint request for proposals (REP), intended to provide counties with start-up funds for planning, developing and implementing a comprehensive, integrated service delivery approach for the prevention and treatment of child abuse and neglect.

**Proceedings:**

a. Mr. Schuer requested the Juvenile Justice Commission be included, should efforts be undertaken regarding above matter, whereupon Supervisor Bungarz recommended a letter be sent to HRA to include the Juvenile Justice Commission in planning phase;

b. On motion of Supervisor Freeman, seconded by Supervisor Hansen, it was unanimously ordered to refer said letter to Human Resource Agency Director and the Juvenile Justice & Delinquency Prevention Commission be included in process of REP for these funds.

**9:50 a.m. Deputy Clerk Sandra Pergson Entered the Meeting**

**9:50 a.m. Technician Sandy Kennedy Left the Meeting**

## **10. Resolution/Personnel**

**Also Present:** John Greco, Personnel Director

**Matter:** Pursuant to Minute Order 14 of September 1, 1998, adopt Resolution 98-201 *"Establishing Salary Schedules and the List of Personnel Classes and Salary Ranges Implementing Minute Order Number 14, September 1, 1998."*

**Motion/Second :** Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-201 with revision to include definitions of schedules 1-4

**Vote:** Unanimous

## **11. Miscellaneous**

**Matter:** The following items were reviewed with no action taken:

a. Monthly Report from District Attorney Robert Holzapfel, advising of comparison filings in criminal cases and child support collections for the month of August 1998;

b. Proposition 65 Notification from Health Services Director Mike Cassetta reporting, required of the California Health and Safety Code, Section 25180.07, the release of unknown quantities of hazardous materials and wastes to the air and land as a result of fire at Ajax Tool Equipment & Salvage Company, 3872 Co. Rd. J, Orland on August 26, 1998.

**9:56 a.m.—The Chairman Ordered the Meeting in Recess**

**10: 02a.m.—The Chairman Called the Meeting to Order**

## **12. Resource, Planning & Development**

**Also Present:** John Benoit, Resource, Planning & Development Director

Lora Ceccon, Community Coordinator

Janet Farris, Marketing Consultant

Nancy Sailsbery, Associate Planner

**Matter:** Recommendation of Mr. Benoit to:

- . Approve the Glenn County Agricultural Industry Business Action Plan;
- b. Adopt the Logo to be used County-wide which supercedes all others with the exception of the PIC Logo and the Glenn County Seal; and
- c. Authorize the Resource, Planning, and Development Department to continue with a county-wide Marketing Plan.

**Proceedings:**

- a. Mr. Benoit and Ms. Farris reviewed matter;
- b. Ms. Sailsbery submitted *Glenn County Logo Graphic Standards*;
- c. Mr. Sites spoke regarding visa card program, and placing logo on new visa cards.

**Motion/Second** : Supervisor Freeman/Supervisor Bungarz

**Order:** Approve (a), (b), and (c) as set forth above

**Vote:** Unanimous

**13. Resolution/Probation**

**Also Present:** Wayne Landberg, Chief Probation Officer  
John Greco, Personnel Director

**Matter:** Recommendation of Mr. Landberg to adopt Resolution 98-202 *"Adding the Classification of Juvenile Hall Manager to the Book of Classifications and the List of Classifications and Salary Ranges and Amending the Position Allocation List for the Juvenile Hall."*

**Motion/Second** : Supervisor Bungarz/Supervisor Harris

**Order:** Adopt Resolution 98-202

**Vote:** Unanimous

**14. Buildings & Grounds**

**Also Present:** Dan Gardner, Building Maintenance & Inspection Director  
John Greco, Personnel Director

**Matter:** Recommendation of Mr. Gardner to execute Change Order Number Twelve with Interiors Incorporated for Renovation of the Glenn County Courthouse, Phase 1, Part B-Furniture Purchases, for the Personnel Department furnishings, for total contract amount of \$13,594.02 plus 8% architectural services of \$1,087.52. (County Contract 1057)

**Motion/Second** : Supervisor Freeman/Supervisor Bungarz

**Order:** Approve the aforesaid matter

**Vote:** Unanimous

**15. Public Works**

**Also Present:** Tom Tinsley, Public Works Director  
Bob Johnson, Assistant Road Commissioner

**Matter:** Recommendation of Mr. Tinsley to:

- . Approve Cooperative Agreement between the County of Glenn and the Natural Resources Conservation Service for the Hambright Creek Emergency Watershed Project, DSR 4230-98-05;
- b. Authorize Public Works Director to execute agreement;
- c. Approve Assurances Relating to Real Property Acquisition and authorize the Public Works Director to execute same.

**Motion/Second** : Supervisor Harris/Supervisor Bungarz

**Order:** Approve (a), (b), and (c) as listed above

**Vote:** Unanimous

**16. Public Works/HRA**

**Also Present:** Tom Tinsley, Public Works Director  
Bob Johnson, Assistant Road Commissioner  
Betty Skala, Human Resource Agency Deputy Director

**Matter:** Recommendation of Mr. Tinsley to authorize Public Works Director to execute monthly rental agreements for the following items, to assist in repairs to flood damaged facilities as well as removing obstructions (debris) from drains throughout Glenn County, with funds being awarded from a grant under the Job Training Partnership Act for \$175,000.00:

- . Bobcat Loader with attachments, for \$5,950 plus tax, from U.S. Rentals, Chico, CA;
- b. Brush Chipper, \$1,500 plus tax from Guy Rents, Chico, CA;
- c. Caterpillar D-8R Dozer Tractor, for \$12,500 plus tax, from Peterson, Willows, CA; and

d. Caterpillar 325BL Excavator with attachments, for \$8,000 plus tax, from Peterson, Willows, CA.

**Motion/Second** : Supervisor Bungarz/Supervisor Harris

**Order**: Approve the aforesaid matter

**Vote**: Unanimous

**11:00 a.m.—Deputy Clerk Sandra Pergson Left the Meeting**

**11:00 a.m.—Technician Sandy Kennedy and**

**Assistant Clerk-Board of Supervisors Connie Oreggia Entered the Meeting**

## **17. Closed Session**

**Matter**: Adjourn to Closed Session pursuant to Government Code Section 54957.6 to receive information from and provide instructions to the County's Chief Negotiator regarding negotiations with Glenn County Employees Association, and Deputy Sheriff's Association.

**Proceedings**: The Chairman announced the aforesaid matter

**Motion/Second** : Chairman direction

**Order**: Adjourn to Closed Session

**Vote**: Unanimous.

**11:25—The Chairman Called the Meeting to Recess**

**11:27—The Chairman Called the Meeting to Order**

**Adjourn to a Meeting of the  
Glenn County Board of Equalization**

## **18. Board of Equalization Hearing**

**Matter**: Hold Hearing on the following parcels:

- . Baldwin Contracting Company, 1997/98, APN 07-000053-0; and
- b. Baldwin Contracting Company, 1997/98 APN 13-070053-00.

**Proceedings**: Pursuant to withdraw having been received on September 10, 1998, no action was taken of the above matter.

**Adjourn to a Meeting of the  
Glenn County Board of Supervisors**

19. The Chairman adjourned the meeting.

## **ATTACHMENT 'A' CONSENT CALENDAR**

### **2. Consent Calendar**

**Matter**: Review and take actions related to the Consent Calendar

**Motion/Second** : Supervisor Hansen/Supervisor Bungarz

**Order**: Approve the aforesaid matters as set forth below

**Vote**: Unanimous.

a. Upon the recommendation of Vince Minto, approved the following Requests for Correction to the Assessment Roll, as follows:

<b>Name</b>	<b>Parcel No.</b>	<b>Fiscal Year</b>	<b>Corr No.</b>
Skipper Robert J & Pamels G	07-000082-00	1995/96	133-B
Skipper Robert J & Pamels G	07-000082-00	1996/97	108-B
Skipper Robert J & Pamels G	07-000082-00	1998/99	9-B

Skipper Robert J & Pamels G	07-000082-00	1997/98	50-B
Freehill Francis M & Victoria L	017-29-0-037-9	1996/97	317-B
Freehill Francis M & Victoria L	017-29-0-037-9	1997/98	221-B
Moore Paul & Jacqui M Trs c/o Blue Gum Inn	020-26-3-010-0	1998/99	113-B
Michaud Frank Michauds Aviation	09-000042-00	1998/99	10-B
Marshall Elaine	019-04-0-014-9	1997/98	111-B
Whitney Construction	12-000534-00	1994/95	134-B

b. Approved the following intradepartmental Transfer of Funds:

Trans No.	Department	Description	\$ Amount
5022	Personnel	Pursuant to Minute Order 23 of 6/2/98 payment from General fund contingency to the Glenn County Peace Officer's Association as a stipulated settlement of a lawsuit filed against the county	\$2,500.00
5023	Service Center	To set up appropriation to rebate gain in Sheriff's fleet back to the Sheriff's Department	13,529.61
5027	Human Resource Agency/ Community Action Division	Appropriates funds to purchase food for the food bank	2,000.00
5028	Human Resource Agency/ Community Action Division	To realign budget to actual and anticipated costs for the contract between Office of Education and Community Action Division for project leaders	2,500.00

c. Approved Dispositions of County Property, as recommended by the Department Heads:

Department	Description	Tag #	Disposition
Solid Waste	Caterpillar D-6-C	542	County Auction
Solid Waste	Bege Scraper	543	County Auction
Solid Waste	1985 Dodge Ram Crew Cab	3888	County Auction
Road Department	Case Backhoe	329	County Auction
Road Department	Water Truck-1955 Kenworth Cab & Chassis w/3900 Gallon Tanker	330	County Auction

Road Department	1981 Chevrolet ½ Ton Pickup Model C10	371	County Auction
Road Department	Svenska Brand Thermoplastic Machine Mounted on a Trailer	2880	County Auction
Road Department	Graco Dynapply 41 Hot Melt Applicator	3124	County Auction
Road Department	International Snow Plow 1974	3523	County Auction
Road Department	Motolift Forklift Model 34	64-2074	County Auction
Road Department	1973 GMC Patch Truck	64-4362	County Auction
Road Department	Mitts & Merrill Brush Chipper	64-4378	County Auction
Road Department	Clark Forklift 1948	64-4625	County Auction
Road Department	Clark Forklift 1966	64-4629	County Auction
Road Department	AustinWestern Grader Model Super 300	64-4711	County Auction

d. Upon the recommendation of Finance Director Joe Sites, adopted the following Resolutions:

(1) 98-196 *"Establishing the Appropriations Limit for the County of Glenn for the Fiscal Year Beginning July 1, 1998 and Ending June 30, 1999;"*

(2) 98-197 *"Establishing the Appropriations Limit For the Storm Drain Maintenance District No. 3 and for the Fiscal Year Beginning July 1, 1998 and Ending June 30, 1999;"*

(3) 98-198 *"Establishing the Appropriations Limit For The North Willows County Service Area District for the Fiscal Year Beginning July 1, 1998 and Ending June 30, 1999."*

e. Upon the recommendation of Assistant Director of Finance Debbie Newman, adopted Resolution 98-199 *"Fixing Tax Rates for 1998-1999 Fiscal Year."*

f. Pursuant to Minute Order 4 of September 1, 1998, ratified memorandum to department heads from Board of Supervisors, Chairman, regarding Individual Volunteer Services.

g. Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved line item budget Community Action, G/L 0499-9747/JL 0499-9747, CDBG-Orland, 97-STBG-1130 for \$77,250.00.

h. Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved line item budget Community Action, G/L-0499-9228/JL-04999228, Storm 98, Flood Program 1998/99 for \$266,269.00.

i. Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved line item budget Community Action, GL-0499-9227/JL-04999227, Flood-TJC 1998/99 for \$20,810.00.

j. Upon the recommendation of Human Resource Agency Director Kim Gaghagen approved line item budget Community Action, GL-0499-9225/JL-04999225/40% One-Stop, Title III 1998/1999 for \$29,238.00.