

Glenn County Health Services Agency (HSA)
240 N. Villa Avenue
Willows, CA 95988
530-934-6588
SCOTT GRUENDL, INTERIM DIRECTOR

**REQUEST FOR BID
FOR A TOWABLE GENERATOR
FOR THE GLENN COUNTY HEALTH SERVICES AGENCY**

The County of Glenn seeks bids from qualified firms for the supply and delivery of a towable generator to the offices of the Glenn County Health Services Agency.

- An original and one (1) copy of each bid must be signed, dated, and received by the Health Services Agency Administrative Office no later than **12:00 p.m. on May 25, 2011.**
- All bids, whether selected or rejected, shall become the property of the County of Glenn.
- Cost to prepare the bid shall be borne by the respondent.
- For additional information contact Carolyn Ceccon by telephone (530) 934-6588, facsimile (530) 934-6463, or e-mail carolyncecon@glenncountyhealth.net.
- If a bidder has any questions relating to this RFB, they must be received in writing by close of business May 6, 2011. Please submit the questions via email to carolyncecon@glenncountyhealth.net. Questions will not be accepted orally or by phone. All questions and responses will be returned to all bidders.

Scott Gruendl
Interim Director

I. PURPOSE

The Glenn County Health Services Agency (HSA) seeks to contract for the supply and delivery of a towable generator. The duration of this contract will begin on June 1, 2011 and will expire on June 30, 2011.

The HSA will place an order for the towable generator and obligate funds through a purchase order. The generator must be delivered by September 30, 2011.

Payment for services under any contract resulting from this RFB is dependent upon the availability of County, State, and Federal funding.

II. SUBMISSION REQUIREMENTS**A. Directions**

The sealed bid package shall be labeled "BID TO PROVIDE TOWABLE GENERATOR", and shall be submitted according to the directions provided herein. Bidders are cautioned to provide thorough and comprehensive information. The bid package will be used to determine the bidder's responsiveness, responsibility, and capability of satisfying all requirements of this RFB and proposed contract. Costs for developing the bid are to be borne by the bidder.

Once submitted, the bid shall become the property of the County and may be returned only at the County's option and at the bidder's expense.

B. Copies

Each bidder shall submit one (1) original and one (1) complete copy of the bid package.

C. Authority

Bids must be signed by a duly authorized officer of the proposing organization, delivered along with all required documents, sealed and plainly marked.

III. BID DOCUMENTS**A. COST/BRAND PROPOSAL**

Using the attached Bid Specification as a base, please provide the name brand, cost, and unit specifications of the item that your company would provide if awarded this contract.

B. INSURANCE AND BONDS

Provide a certification of insurance or statement(s) from qualified insurer(s) that the bidder, if awarded the contract, can be insured for the types and amount of coverage required by the County. Liability coverage and limits are outlined below.

Contractor agrees to carry insurance coverage in the amounts of at least \$1,000,000 per occurrence for Commercial General Liability and Automobile Liability. Contractor shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.

Such insurance shall include Glenn County, its elected officials, officers, and employees as an additional insured, and shall not be reduced or canceled without 30 days written prior notice delivered to County. Contractor shall provide County with a certificate of insurance as evidence of insurance protection provided. Insurance certificates provided by any insurance company or underwriter shall not contain the language "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company" or similar language. Contractor's insurance coverage shall be primary noncontributing insurance as relates to any other insurance or self-insurance available to the County, its officials, employees, agents or volunteers. Any insurance or self insurance maintained by the County, its officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

C. W-9

Submit a completed W-9 with the bid package.

SCHEDULE

Release of Request for Proposals	April 27, 2011
Deadline for submission of questions	May 6, 2011
County responds to questions	May 10, 2011
Bid submission deadline	May 25, 2011
Bid evaluations	May 26, 2011
Notification of recommended proposer	May 26, 2011
Protest period	May 26-June 1, 2011
County responds to protests no later than	June 3, 2011
Award of contract	June 3, 2011
Contract commencement date	June 3, 2011
Generator must be delivered by	September 30, 2011

TOWABLE GENERATOR SPECIFICATIONS

1. 3 phase 175kw industrial grade, diesel powered, towable generator - Baldor TS175T or equivalent quality and specifications.
2. Preference will be provided to units made in USA.
3. Provide complete specifications and features for the unit. Include the following:
 - Generator specifications
 - Standby output
 - Prime output
 - Amperage
 - Voltage
 - Engine specifications
 - Manufacturer
 - Model
 - Induction system
 - Receptacle specifications
 - 120 Volt
 - 120/240 Volt
 - Fuel system specifications
 - Fuel Consumption
 - Approximate Run Time
 - Fuel Capacity
 - Weights and dimensions
 - Weight without fuel
 - Dimensions with trailer
 - Sound level

Attaching the manufacturer's specification sheet is acceptable provided it contains the above listed information.