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[Home](#) > Personnel Director

Chapter 080 [Personnel Director](#)

- **Section 010 [Office Created](#)**
 - There is created in and for the County of Glenn the office of Personnel Director. (Ord. 1239 § 1, 2013; Ord. 1223 § 1, 2010; Ord. 1172 § 3, 2005; Ord. 1010 § 2, 1992; Ord. 864 § 2 (part), 1987.)
- **Section 020 [Appointment & Salary](#)**
 - The personnel director for the county shall be appointed by the Board of Supervisors, to serve at its pleasure. The salary of the Personnel Director shall be set by resolution of the Board. (Ord. 1223 § 1, 2010; Ord. 1172 § 3, 2005; Ord. 1010 § 2 (part), 1992; Ord. 864 § 2 (part), 1987.)
- **Section 030 [Qualifications](#)**
 - The Personnel Director shall possess extensive, broad-based experience in performing the duties set forth herein. (Ord. 1172 § 3, 2005; Ord. 1010 § 2, 1992; Ord. 864 § 2 (part), 1987.)
- **Section 040 [General Duties](#)**
 - The Personnel Director shall assist the Board of Supervisors in its enforcement of all rules, regulations and policies of the Board concerning personnel matters. (Ord. 1223 § 1, 2010; Ord. 1172 § 3, 2005; Ord. 1010 § 2, 1992; Ord. 864 § 2 (part), 1987.)
- **Section 050 [Special Duties](#)**
 - Subject to the administrative direction of the Board of Supervisors, the Personnel Director shall exercise the following powers and perform the following duties, and all county officers and employees shall cooperate with the Personnel Director in the exercise and performance of such powers and duties:
 - A. Advise the Board on matters of personnel practices;

- B. Plan, maintain and direct central personnel services;
- C. Administer the county employee relations program;
- D. Act as the Board of Supervisor's representative in negotiations with employee groups;
- E. Conduct salary surveys and maintain the county personnel classification system, including recommending to the Board the appropriate salary interrelationships of county classes;
- F. Supervise and conduct county recruitment activities;
- G. Make recommendations on departmental personnel related budget requests;
- H. Administer the county personnel ordinance and policy and maintain a central records system for personnel matters;
- I. Administer the County Affirmative Action Program;
- J. Administer the County Safety Program as the Glenn County Safety Officer.

(Ord. 1239 § 1, 2013; Ord. 1223 § 1, 2010; Ord 1182 Ord. 1172 § 3, 2005; Ord. 1010 § 2, 1992; Ord. 864 § 2 (part), 1987.)

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[1] <http://www.countyofglenn.net/personnel-director>