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Chapter 360 Planning Agency, Commission and Department

- **Section 010 Planning Agency Established**
 - There is established in the county, a planning agency consisting of a planning commission, a planning department and the board of supervisors of the county. (Ord. 599 § 1, 1974.)
- **Section 020 Planning commission--Members**
 - A. Membership on the Planning commission.
 1. The Glenn County Planning commission shall consist of five members.
 2. The five members shall consist of one member from each Supervisorial district.
 - a. Each member of the Board of Supervisors shall nominate one planning commissioner from their own district.
 3. The Board of Supervisors shall ratify the nomination of a Planning commissioner by the board member from that Supervisorial district.
 - a. There shall be a balance of rural and urban representation by the members of the Planning commission.
 4. The Planning commissioners shall serve at the pleasure of the Board of Supervisors. (Ord. 1183 § 2, 2006; Ord. 1138 §§ 1 & 2, 2001; Ord. 863 § 1, 1987; Ord. 779 § 1, 1982; Ord. 683 § 1, 1978; Ord. 599 § 2, 1974.)
- **Section 021 Planning commission--Meetings**
 - The regular meetings of the planning commission shall be held on the third Wednesday of each and every month. All such meetings shall be held at the Courthouse, Willows, California. The meeting of each month shall be held at nine a.m. (Ord. 1183 § 2, 2006; Ord. 814 § 1, 1984; Ord. 779 § 2, 1982.)
- **Section 022 Compensation: Reimbursement of Expenses**
 - A. The members of the planning commission shall receive compensation at the rate of thirty-five

dollars per meeting day attended to a maximum of seventy dollars per month.

B. The members of the planning commission shall be reimbursed for necessary travel expenses, including travel to and from planning commission meetings, field inspections, and training programs at the prevailing rate for mileage paid to regular county employees.

C. Term of Office.

1. Planning commissioners shall hold office for the term of two years.

a. If the Planning commissioner is no longer in the Supervisorial district he or she was appointed to represent due to redistricting, then that Planning commissioner shall finish his or her term of office.

2. The terms of office of commissioners appointed to represent Supervisorial districts 1, 3, and 5, shall expire on June 30th of each odd-numbered year.

3. The terms of office of commissioners appointed to represent Supervisorial districts 2, and 4 shall expire on June 30th of each even-numbered year.

4. On or before the last meeting of the Board of Supervisors in June of each year, the Board shall appoint or reappoint members to fill the vacancies occurring on June 30th of that year.

a. In case of a vacancy occurring prior to the expiration of the term of office of a commissioner, the Board shall appoint a replacement to fill the remainder of the unexpired term of office.

D. Qualifications.

1. Planning commissioners shall be residents of Glenn County.

a. Planning commissioners shall not be current employees of Glenn County.

b. A former employee shall not be appointed to the commission until one year has passed since leaving county employment.

E. Appointment Process.

1. Applications shall be accepted from residents of all areas of the county before the end of an existing two-year term, or when a vacancy occurs.

2. When more than one application is received, the Board of Supervisors will meet and interview the applicants at a Board meeting.

3. The Board of Supervisors shall ratify the nomination of a Planning commissioner by the Board member from that Supervisorial district.

F. Planning commission chairperson and vice-chairperson.

1. The chairperson and vice-chairperson of the Planning commission shall be elected by a majority vote of all members at the first meeting of the commission in July of each year, to serve in such positions for a term of one year.

(Ord. 1183 § 2, 2006; Ord. 779 § 3, 1982.)

• **Section 023 Rules of Procedure**

- Rules of procedure for planning commission meetings, agenda contents, distribution, and item scheduling requirements and other additional rules shall be adopted by the planning commission with the approval thereof by the board of supervisors. The rules shall be supplementary to and not in conflict with the rules for conduct of public hearings established by the board of supervisors. (Ord. 779 § 4, 1982.)

• **Section 030 Planning Department Personnel**

- The planning department shall consist of a planning director and such other staff personnel as shall be deemed appropriate by the board. (Ord. 599 § 3, 1974.)

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Section 040 Planning Commission: Powers & Duties

- The planning commission, in combination with the planning department and the board, shall have all of the powers and authority necessary and required for the functioning of a planning agency for the county in accordance with the provisions of Chapter 3 of Title 7 of the Government Code of the state of California. (Ord. 599 § 4, 1974.)

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