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A. Any member of the public may address the Board of Supervisors on any topic or matter not on the regular agenda which is within the jurisdiction of the Board during the *Unscheduled Matters* portion of a regular scheduled meeting. Comments shall be limited to three (3) minutes per speaker. The time limit may be waived at the discretion of the Board.

B. Any member of the public may address the Board of Supervisors on matters that are listed on the agenda, whether to a public hearing or not, only at the prescribed time the matter is scheduled and/or announced by the Chairman of the Board. The same time limit will apply as stated in (A) above.

C. Unless a matter qualifies for an exemption under provisions of Government Code Section 54950.2(b), action or Board discussion cannot be taken on *Unscheduled Matters*, unless, by a majority vote of all Board members present, that it is determined to be an emergency or urgency matter that requires immediate action, upon identifying the matter prior to discussion and that the need for action came to the attention of the Board subsequent to the agenda being posted.

D. When a member of the public, a County Board, Commission, Committee, District or other private, public or governmental entity brings a problematic matter before the Board of Supervisors, under *Unscheduled Matters*, the procedure is as follows:

1. The Chairman shall direct the matter to the appropriate department (per Government Code Section 54954.2(a)) for possible resolution; if the matter is unable to be resolved and/or requires Board action, the department in which the matter was referred to shall follow the procedure described in Section 2.04.07 (B - E).

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