

# Glenn County Information Services Coordinating Committee

Willows Memorial Hall  
2<sup>nd</sup> Floor Conference Room  
525 West Sycamore Street  
Willows, CA 95988

Ag Commissioner/Air Pollution Officer  
Assessor/Clerk Recorder/Elections  
Director of Finance  
Health & Human Resource Agency Director  
Law Enforcement –District Attorney, Sheriff or Probation  
Planning & Public Works Agency Director

## MEETING OF THE GLENN COUNTY INFORMATION SERVICES COORDINATING COMMITTEE TO BE HELD IN THE BOARD OF SUPERVISORS CONFERENCE ROOM

WILLOWS MEMORIAL HALL, 2<sup>ND</sup> FLOOR  
525 W. SYCAMORE STREET, WILLOWS, CA 95988  
REGULAR MEETING AGENDA

**9:30 a.m. Wednesday, October 25, 2017**



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1. **MINUTES** – Approve Minutes from September 20, 2017
  2. **UNSCHEDULED MATTERS** - Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.
  3. **BUDGET** – Standing item for discussion and possible action on budget considerations and allocation of costs.
  4. **BEST PRACTICES / POLICIES / PROJECTS** – Standing agenda item for discussion and possible action toward the Standardization and Coordination of Countywide Efforts:
    - a) Web and Teleconferencing Software – Marcie Skelton
    - b) Website Management Policy Development – Di Aulabaugh
    - c) Microsoft Exchange Server and User policy development
    - d) ATT Project Status (Conversion of Calnet 2 & 3)
  5. **DEPARTMENT & MITCS REPORTS** - Receive comments and reports from consultant, County staff and committee members.
  6. **CALL FOR AGENDA ITEMS FOR NEXT MEETING** - Receive recommendations from committee members for items to be discussed at the next regular meeting.
  7. **NEXT SCHEDULED MEETING** – Next regular meeting **Wednesday, November 15, 2017**, discuss and consider alternate date or cancellation of meeting.

**ADJOURN**

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~ Respectfully prepared and submitted by Tina Brothers, Planning & Public Works Agency ~

**Glenn County Information Services  
Coordinating Committee**



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**Members:**

Edward Lamb, Chair, Director of Finance  
Di Aulabaugh, Vice-Chair, Deputy Director PPWA  
Marcie Skelton, Ag/Air Commissioner

**Members:** (continued)

Chip Meriam, Assessor-Clerk/Recorder  
Christine Zoppi, HHSA  
Rich Warren, Sheriff-Coroner/OES Director

**Additional:**

Alicia Ekland, County Counsel  
Dwayne Stewart, District Attorney  
Linda Durrer, Personnel Director  
Brandon Thompson, Probation  
Erin Valdez, HHSA  
Wyatt Acheson, HHSA  
Dana Owens, Air Pollution  
Matt Gomes, PPWA

**Additional:** (continued)

Tina Brothers, PPWA  
Erin Marshall, Personnel  
Cathy Ehorn, DOF  
Olivia Ramirez, Probation  
Jill Hughes, Sheriff  
Dawn Mayer, DCSS  
Matson & Isom

**Press/Email/FAX List:**

Tri-County Newspapers, FAX 749-8390  
Valley Mirror, FAX 934-9208

**Posted:**

Willows Memorial Hall  
525 W. Sycamore St., Willows, CA 95988

**Also Posted:**

Glenn County Website at:  
<http://www.countyofglenn.net/committee/information-services-coordinating-committee/resources>