

## MINUTES

### BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE

Wednesday, October 26, 2016 – 1:30 p.m.

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Supervisor Minto called the meeting to order at 1:31 p.m.

Present: Supervisors Corum and Minto

Others Present: Ag Commissioner Marcie Skelton, Asst. Assessor Chip Meriam, Sheriff Rich Warren, Finance Director Ed Lamb, Chief Probation Officer Brandon Thompson, District Attorney Dwayne Stewart, Clerk of the Board Di Aulabaugh

1. Unscheduled Matters And Public Comment

Matter: Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

Proceedings: No comments heard.

2. Review Bylaws

Matter: Review the Bylaws of Board of Supervisors Budget and Finance Committee.

Proceedings: Supervisor Minto reviewed the Bylaws recently passed by the Board of Supervisors with those present.

3. Review Strategic Plan Project Tracker

Matter: Consider items identified in the Strategic Plan Project Tracker related to Budget and Finance that may be reviewed or worked toward by the Budget and Finance Committee.

Proceedings: Supervisor Minto reviewed the Strategic Plan Project Tracker and shared that the items currently being reviewed were the One Stop Shop, Fiscal Impact of Prop 64 (Marijuana Legislation) and Budget. Supervisor Minto also encourage the Department Heads to bring any budget or finance items they wished to the committee. Supervisor Corum shared that backup information provided sooner in the process was better.

4. 2016 – 2017 Review

Matter: Hold discussion regarding 2016 – 2017 Adopted Budget, consider shortfalls and discuss solutions including possible future agenda items and special meetings.

Proceedings: Supervisor Minto reported that approximately \$873,000 dollars of one time funds were used to be balance the budget in order to adopt it. He went on to say that the committee is looking for ways to fill those holes. Those present were encouraged to bring forward ideas. Di Aulabaugh suggested that the Board consider a budget review process that indicates the ties between expenditures and their associated revenues.

5. Office of Emergency Services (OES)

Matter: Hold discussion regarding Office of Emergency Services and potential supplement of funds from Health and Human Services.

Proceedings: Sheriff Warren said there was not yet a formal plan to present to the committee but the concept is to coordinate staffing services and funding of OES functions between the Sheriff Office and Health & Human Services Agency (HHSA) as both have responsibilities in those areas. Sheriff Warren added it was an opportunity to explore and there has been positive response from the State OES representative on the concept. It was the consensus of the

Supervisors that Supervisor Corum would follow up and work with HHS Director Christine Zoppi and the Sheriff to bring information back to the committee. Ed Lamb inquired if the position was a sworn deputy, Sheriff Warren commented that it was not.

5. Assembly Bill 1265

Matter: Review and hold discussion on Assembly Bill 1265 – Williamson Act.

Proceedings: Supervisor Minto reviewed the aforesaid matter. Chip Meriam shared that initial revenue estimate was \$416,000. Supervisor Minto announced that he was going to be speaking at the Rangeland Association on the matter. He further shared that the bill was written in 2008, 14 counties were considering non-renewal of the Williamson Act at the time. Marcie Skelton asked about neighboring county data. Supervisor Minto replied that he was looking to gather that information. Ed Lamb reported that the State had put \$2.5MM in Williamson Act Subvention program funding. Supervisor Minto reported that the deadline for a decision by the Board was March 1, 2017.

6. District Attorney Additional Positions

Matter: Review recommendation of District Attorney to add two Deputy District Attorney Positions and funding for them.

Proceedings: District Attorney Stewart presented that the DA's office had lost their DUI grant and the adoption of the budget had frozen funding that was being used for Public Service Employees (PSE). Discussion regarding a believed error in the A87 related to facilities charges ensued whereby Supervisor Minto asked the Department of Finance to review the A87 information with the County Facilities Department and report back. Supervisor Minto also asked Mr. Stewart to work with the Personnel Director and County Counsel on the PSE issues.

7. Other Business, Reports And Communication

Proceedings: Marcie Skelton asked what the best strategy for bringing items forward was whereby Supervisor Minto said that items could be brought to either himself, Supervisor Corum or the Clerk of the Board or presented under unscheduled for discussion at a future meeting. Brandon Thompson inquired about midyear cuts. Supervisor Minto answered that he hoped there would not be. Hearing no further comment Supervisor Minto stated that the Committee is required to meet at least quarterly but could meet more frequently and anticipated monthly meeting as solutions to the shortfall were being explored.

Meeting was adjourned at 2:30 p.m.