



“Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”

**COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP
BOARD OF DIRECTORS' MEETING**

Wednesday, March 29, 2023

In-Person Location: Thunder Hill Raceway, Conference Room
5250 CA-162, Willows, CA 95988

Time: 10:00 am to 2:00 pm (we will break for lunch and networking at approx. 12:00 pm)

Tentative Agenda

- I. 10:30 am - Call to Order/ Roll Call/ Pledge – Chair**
 - A. Introductions & Welcome – Chair
 - B. Roll Call – Led by Robyn Nygard, Community Action - **Staff**
 - C. Read CAP Pledge – Led by Chair, Tom Arnold; All Read in Unison

- II. 10:35 am - Requests by Members of the Public to Address the Board – Chair**

(Pursuant to Section 54954.3 of the Ralph Brown Act)

- III. 10:40 am - Administrative Business/ Housekeeping - Chair**
 - A. Meeting Notice and Posting Date as required by 1994 Brown Act – Robyn Nygard- **Staff**.
 - B. Approval of March 29, 2023 Agenda - **Action**
 - C. Approval of January 25, 2023 Minutes - **Action**
 - D. CAP Board Vacancies Updates – Staff – **Report & Action**
 1. Trinity County: Two Vacancies
 - Category II (Economically Disadvantaged)
 - Category III - Representative of Private Enterprises)

New Board Member Training- **Announcement- Staff - Report**

- IV. 10:45 – Bylaws Review – Action**
 - A. Discussion

- V. 11:00 am - Executive Director’s Report – Agency Director – Report**
 - A. Receive Director’s report

- VI. 11:10 am - CAP Planning Session 2023-2024 – Staff- Action**
 - A. Presentation of CAP Plan – Brenda Enriquez
 - B. Planning and needs discussions
 - C. Review of discussions and priority confirmation

- VII. 1:30 pm - Reports – Staff – Action**

Receive and accept the following staff reports:

- A. Programmatic Report – Staff
 - i. Weatherization – Steve Pierce, Community Action Manager
 - ii. Health – Brenda Enriquez, Sr Community Action Manager
 - iii. Dos Rios CoC – Janelle Kelly, Program Manager
- B. Fiscal Report – Staff: Randy Royce, Sr. Community Action Manager
- C. Tri-Counties Non-Profit –Administrator

VIII. 1:45 pm - Board Member/Individual County Issues – Open Discussion on Emerging Regional Issues.

- A. Colusa County
- B. Glenn County
- C. Trinity County
- D. Other Universal Concerns

IX. Governing Board Actions – Notice Only (attachment)

X. Next Meeting: May 17, 2023 at 10:00 am in Colusa, venue -TBD

XI. 2:00 pm - Adjournment

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