COUNTY OF GLENN
CLERK -RECORDER

516 West Sycamore Street, 2nd Floor
Willows, CA 95988

SHERYL THUR
Assessor
County Clerk
Recorder
Elections

(530) 934-6412 FAX (530) 934-6571

FAXSHEET MUST ACCOMPANY EVERY REQUEST PERTAINING TO DEATH CERTIFICATES AND BURIAL PERMITS.

REQUEST FOR EDRS RECORD

NAME OF DECEDENT: _____

DATE OF DEATH: _____ EDRS RECORD NUMBER: _____
(The EDRS Record number is located in the Decedent's folder)

Please check any that apply:

_____ Medical Review
_____ Full Review & Issuance of Burial Permit
_____ Unlock PI (Note: This will delete the Embalmer's Signature)
_____ Unlock MI (Note: This will delete Physician's Remote Attestation)
_____ Unlock CI (Note: This will delete the Coroner's Signature)
_____ Abandon Record
_____ EDRS Amendment for multiple Disposition Permits
_____ Ship out/Internaitonal Disposition
_____ Other

Reason for Revision or other explanation as necessary:
_____
_____
_____
_____
_____

Requestors Information
Date of Request: _____
Time Request Faxed: _____
Name of Funeral Home/Coroner: _____
Name of Contact Person: _____
Phone Number: _____

Recorder's Office Use Only.
Fax Received by: _____
Date Fax Received: _____
Request Processed by: _____
Death Certificate and Burial Permit: Process Completed By: _____

Remarks:
_____
_____
_____