



COUNTY OF GLENN

CLERK-RECORDER

516 West Sycamore Street, 2nd Floor
Willows, CA 95988

SHERYL THUR
Assessor
County Clerk
Recorder
Elections

(530) 934-6412 FAX (530) 934-6571

Credit Card Authorization

The Clerk/Recorder accepts American Express, Discover, MasterCard and Visa for payment of fees for documents. To pay fees using a credit card, simply complete and sign this form.

Please PRINT CLEARLY in blue or black ink only. DATE: _____

NOTE: There is an additional fee of \$2.50 charged per transaction for using your Credit/Debit card.

Please indicate the document number and the name(s) that appear on the document that you are requesting below:

Document Number:	Names that appear on the document:

Mail to address shown below.

Fax to: _____
(Please enter fax Number)

CREDIT CARD INFORMATION

NAME AS IT APPEARS ON CARD:		
BILLING ADDRESS (Street or PO Box):		
CITY:	STATE:	ZIP CODE:
DAYTIME TELEPHONE NUMBER:	ALTERNATE NUMBER:	
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Cardholder's Signature: _____
(Required)

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UPON APPROVAL OF THE CHARGES BY YOUR CREDIT CARD COMPANY, YOUR CREDIT CARD INFORMATION BELOW WILL BE SHREDDED.

Please charge to the following credit card:

American Express Discover MasterCard Visa

Credit Card No.: _____
(If preferred, you may call-in your credit card number information)

Expiration Date: (mm/yy) _____

CVC Number _____
(security number)

NOTE: Fax machine is located in a secure area accessible to staff only.