

County Facilities Planning Committee

Glenn County, California

MINUTES

Monday, May 23, 2016

Members Present:

Matt Gomes, PPWA
Di Aulabaugh, PPWA
Ed Lamb, DOF
Sheryl Thur, Assr/Clerk/Rec
Linda Durrer, County ADA Compliance Off.
Keith Corum, BOS
Dwight Foltz, BOS
Rich Warren, Sheriff

Also Present:

Jolene Swanson, PPWA
Jason Beauchamp, AG
Ricardo Valdez, PPWA-FAC

Di Aulabaugh, Chairman of the County Facilities Planning Committee of the County of Glenn, State of California, called the meeting to order at 9:32 a.m.

1. Minutes

Matter: Approve Minutes of April 25, 2016
Documents: Minutes of April 25, 2016
Proceeding: Mrs. Aulabaugh asked for any comments or corrections. None being heard, asked for motion to approve.
Motion/Second: Linda Durrer/Sheryl Thur
Order: Approve minutes of April 25, 2016
Vote: Unanimous by members present

2. Unscheduled Matters

None

3. Staff Report

Matter: County Facilities
Documents: None
Proceedings: Ricardo Valdez reported on new keycard access, stating completion within the next week. Di Aulabaugh stated that Sonya, with Sheriff's Department, is assisting with keycards and photo ID's. Mr. Valdez continued stating Jail compressor went out and was replaced, noting it was 18 years old and second unit to go out.

4. Projects/Scope of Committee Work

Matter a: i-Capital Improvements Plan (2016 Strategic Planning item 3.1)
ii-Co-location of Staff (2016 Strategic Planning item 3.2)
iii-Surplus Property Policy Review (2016 Strategic Planning item 3.4)
Documents: None

Proceeding: Di Aulabaugh reported items 3.1 and 3.2 as current goals and asked committee for any new. No new goals at this time.

Item 3.4 - Jason Beauchamp inquired storage of unused items asking what we can do with them. Mrs. Aulabaugh reported Surplus Property Manager, Brooks VonBargen should be contacted for e-waste items and Ricardo Valdez for office furniture and related items, adding, Department heads may use their own discretion regarding disposal when value of non fixed asset items is nominal (less than \$100). .

Matter b: On-Going Items

Proceeding: i-Courthouse Project – Di Aulabaugh reported a special meeting has been scheduled for May 9, 2016, requested by the Courts who have asked to remove a portion of the Annex to create additional free space between the buildings .

ii-Jail Expansion – Rich Warren reported Governor has redirected \$250 million, unknown for what direction but, if passed, decision will be made. County would have to front the money then submit for reimbursement. Glenn would ask for approximately \$14.8 million.

iii-Parking Plan – Dwight Foltz and Matt Gomes reported additional diagonal parking has been added by the City but further work is currently on hold.

iv-Campus Phone System – Ed Lamb reported HHSA inventory check being conducted due to missing product for Child Support Services. All other phone hardware is accounted for, various departments are in the process of recording messages in preparation to go live.

v-HVAC Replacements at N. Villa – Di Aulabaugh reported that the replacement of up to five aging HVAC units was recently approved by Board of Supervisors. Ricardo Valdez added the contractor has begun process of ordering with 3 to 4 weeks to full install, Assessor's HVAC was also ordered and should be installed by end of week.

vi-Bayliss Library Centennial Celebration June 24, 2017 – Mrs. Aulabaugh reported she and Sally Senestraro are drafting an item for the June 7, 2016 Board of Supervisors (BOS) meeting. Keith Corum inquired on Courthouse bell, bench, etc., moving location. Mrs. Aulabaugh commented that work is ongoing. Matt Gomes added he is getting a list from the Court as to what we will be getting. Mr. Valdez shared that items are planned to be moved prior to demolition on the courts construction project

5. **Agenda Items for Next Meeting**

Consensus of committee to carry over On-going items and include new Strategic Planning items.

6. **Next Regular Meeting**

Monday, July 25, 2016 at 9:30 a.m.

Willows Memorial Hall, 2nd floor Conference Room

525 W. Sycamore St., Willows

Meeting was adjourned at 9:56 am