

County Facilities Planning Committee

Glenn County, California

MINUTES

Monday, January 25, 2016

Members Present:

Matt Gomes, PPWA
Di Aulabaugh, PPWA
Sheryl Thur, Assr/Clerk/Rec
Linda Durrer, Personnel
Dwight Foltz, BOS
Ed Lamb, DOF
Rich Warren, GCSO

Also Present:

Ricardo Valdez, PPWA
Jolene Swanson, COB
Erin Valdez, HHSA
Marcie Skelton, AG/AIR

Di Aulabaugh, Chairman of the County Facilities Planning Committee of the County of Glenn, State of California, called the meeting to order at 9:30 a.m.

1. Minutes

Matter: Approve Minutes of October 26, 2015
Documents: Minutes of October 26, 2015
Motion/Second: Ed Lamb/Sheryl Thur
Vote: Approval by members present
Order: Approve Minutes of October 26, 2015

2. Unscheduled Matters

None

3. Staff Report

Matter: Willows Memorial Hall HVAC
Proceedings: Di Aulabaugh shared a photo of the HVAC unit for WMH that failed and reported the repair was complete.

4. Projects

Matter: a. Replacement of HVAC units at HHSA N. Villa Ave. Site
Documents: None
Proceeding: Ricardo Valdez reported HHSA has requested to upgrade their HVAC units. There are 6 units, 5 are more than 27 years old with the 6th unit being 8 years old. To date two estimates with replacement costs have been received and range from \$7300 - \$7700 each. Waiting on additional vendor estimates to determine best price. Seeking approval from Committee to proceed with replacement funded by HHSA.
Motion/Second: Member Thur / Member Durrer
Vote: Approval by members present
Order: Recommend replacement of HVAC units at HHSA N. Villa Ave. Site funded by HHSA

Matter: b. Courthouse Project
Proceeding: Matt Gomes reported County has completed its part. Projected actual move for Court is March with start date of underground utility in projected in Spring.

Matter: c. Jail Expansion
Proceeding: Sheriff Warren reported funding of Jail Expansion project was not sought in this round due to cash flow and lack of guaranteed timely reimbursement. Also shared that they are looking to refurbish jail and add annex for classroom and medical space. Currently has no dental services space and inmates have to be transported. Governor has approved \$250 million Lease Revenue Bond that requires County responsibility for up front funding followed by reimbursement from state. Once bond process is over, County can obtain building back.

Matter: d. Parking Plan
Proceeding: Dwight Foltz reported parking alternative is to remove portion of grass and tree(s) from west side of Memorial Hall. Also adding additional spaces on Sycamore. The number of spaces being eliminated due to construction process is approximately 25-30.

Matter: e. Campus Phone System
Proceeding: Ricardo Valdez reported portion of upgrade to CAT5E or better was completed last weekend. Anywhere requiring upgrade was brought up to CAT6. Erin Valdez reported working on call flow for HHSA. Linda Durrer inquired of target date. Di Aulabaugh responded it was delayed by a few weeks and all would follow the installation at HHSA due to size and complexity of the agency. Questions were raised regarding features and other related installation and discussion ensued.

Matter: f. Child Support-PG&E
Proceeding: Di Aulabaugh reported that Facilities provided estimates for the installation of separate metered service to the Child Support building. There are no plans to pursue at this time.

5. **Agenda Items for Next Meeting**

Di Aulabaugh mentioned budget is coming up and reminded those in attendance to bring forward any desired building modifications. Other items for next agenda are: Courthouse Project, Jail Expansion, Parking Plan, and Campus Phone System.

6. **Next Regular Meeting**

Monday, April 25, 2016 at 9:30 a.m.
Willows Memorial Hall, 2nd floor Conference Room
525 W. Sycamore St., Willows

Meeting was adjourned at 10:08 am